

Meeting of the Sandy Springs Planning Commission was held on February 18, 2026 at 6:00 p.m.

Chair Reed Haggard presiding.

**I. Call to Order**

Chair Reed Haggard called the meeting to order at 6:00 p.m.

**II. Roll Call and General Announcements**

**Members Present:** Chair Reed Haggard, Vice Chair Andy Porter, Member Karen Trylovich, Member Sherwin Clemons, Member Steve Leeds

**Absent:** Member Robin Conklin, Member Elizabeth Kelly

**III. Approval of Meeting Agenda**

**Motion and Vote:** A motion was made by **Member Karen Trylovich**, seconded by **Member Sherwin Clemons** to **approve the February 18, 2026 Planning Commission Meeting Agenda**. The motion carried by a unanimous vote.

**IV. Approval of Meeting Minutes**

**Motion and Vote:** A motion was made by **Member Sherwin Clemons**, seconded by **Member Karen Trylovich** to approve the **October 22, 2025 Planning Commission Meeting Minutes**. The motion carried by a unanimous vote.

**V. Cases**

- A. TA-26-1- (Development Code Edits) – An Ordinance to amend the Development Code.**  
*(Presented by: Matthew Anspach, Senior Planner)*

Chair Reed Haggard opened the public hearing for comments.

**Support**

None

**Opposition**

None

Chair Reed Haggard closed the public hearing and opened the floor for discussion.

**Motion and Vote:** A motion was made by **Member Sherwin Clemons**, seconded by **Member Karen Trylovich** to **approve TA-26-1** with staff's recommendations. The motion carried by a unanimous vote.

**Discussion:**

Vice Chair Andy Porter asked if the "Open Sign" has to say Open?

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Studio Theatre, Sandy Springs City Hall via Live Webinar and Teleconference  
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**Senior Planner Matthew Anspach** answered that he didn't want to limit on how you say "Open" and that it could be in a different language.

**VI. Ongoing Business**

**Chair Reed Haggard** asked if there was going to be a meeting in March?

**Planner II LaQuita Williams** confirmed that a meeting would be held in March.

Did Not Attend

**Planning & Zoning Manager Michele McIntosh-Ross** pointed out that there was a typo in the meeting minutes (under page 3- **Sec.VII. New Business**) of the word drive-through.

**VII. New Business**

**Elections:** Chair and Vice Chair

**Motion and Vote:** A motion was made by **Member Karen Trylovich**, seconded by **Member Steve Leeds** to re-elect **Reed Haggard** as **Chair** and **Andy Porter** as **Vice Chair**. The motion carried by a unanimous vote.

**Announcements:**

**Planning & Zoning Manager Michele McIntosh-Ross** made mention of the **March 18, 2026 Planning Commission** meeting will be a rezoning case. On **March 19, 2026** the Planning & Zoning team will have a **Public Open House** for the **Design Guidelines** in the main lobby. On **March 20, 2026** will be our **BOA/ PC Retreat** and also mention that the case (TA-26-1) presented today will be heard at the Mayor City Council meeting on **March 17, 2026**.

**Member Sherwin Clemons** thanked staff for the adjustments to the case that was made and stated that the updates have made things more clear to her and the public.

**Chair Reed Haggard** expressed his sincere gratitude to former **Member Andrea Settles** for her outstanding service and dedication to the Planning Commission Board.

**VIII. Adjournment**

**Motion and Vote:** A motion was made by **Member Karen Trylovich**, seconded by **Member Sherwin Clemons**, to adjourn the meeting at 6:17 p.m. The motion carried by a unanimous vote.

**Approved by: April 22, 2026**

  
Reed Haggard, Chair

  
Samantha Brown, Planning & Zoning Clerk