

Meeting of the Sandy Springs City Council was held on April 16, 2024, Following Work Session, Mayor Rusty Paul presiding.

I. Call to Order

Mayor Rusty Paul called the meeting to order at 6:20 p.m.

II. Roll Call and General Announcements

Members Present: Mayor Rusty Paul, Councilmember John Paulson, Councilmember Melody Kelley, Councilmember Melissa Mular, Councilmember Jody Reichel, Councilmember Tibby DeJulio, Councilmember Andrew Bauman

III. Pledge of Allegiance

Mayor Rusty Paul led the Pledge of Allegiance.

IV. Public Comment

1. **Jordana Arias, 141 Pryor Street, Atlanta** – Fulton County Government Intergovernmental Affairs

Mayor Paul thanked **Jordana Arias, Legislative Policy Analyst, Fulton County**, for her comments. You may be aware the North and South Fulton mayors meet, as well as the Metro Atlanta Mayors Association, which includes many local municipal officials. The City of Sandy Springs looks forward to a better relationship with Fulton County.

Fulton County Legislative Policy Analyst Arias said I recently relocated to Atlanta for the opportunity, and I look forward to working with the City of Sandy Springs.

Councilmember Andy Bauman asked that **Fulton County Legislative Policy Analyst Arias** leave a business card with **Raquel Gonzalez, City Clerk**.

2. **Theodore Davis, 5230 Green Oak Court, Sandy Springs** – Open Records Portal Changes

I am here in regards to one question on the open records request portal reading, is this request being made on behalf of a media organization? Now that question that comes off as a very weird one, particularly since for open records requests the intent should not really matter for an open records request barring certain circumstances such as protecting rape victims. However, it seems like it also seems to be targeting media organizations, whether or not that is intended, especially given the recent litigation surrounding open records requests to begin with. Additionally, Georgia Municipal Association guidance is that such intent should not matter whatsoever, and they deem it actually irrelevant given the media's job is to report on facts and events. Such a question does seem to go directly against the guidance. However, it is not just a philosophical problem but also a practical one as well. As it turns out the presence of that very question ends up rendering the portal completely unusable as right now the option does not give any way to answer the question, therefore open records requests ironically cannot be made whatsoever. One of the first things that we learned in the Sandy Springs Citizens Leadership Academy was a commitment to transparency and how the City takes pride in it. As such I am asking that the City be transparent

and provide a clear answer on this as to why this question needs to be on this form to begin with.

Mayor Paul said the City of Sandy Springs has a Communications Department that handles news media. If the City is aware that it is the media, additional services other than just open records is provided, which improves transparency by providing more information if needed.

Theodore Davis said given the current litigation, this is a concern.

Mayor Paul said the City of Sandy Springs has prevailed in all litigation and is not concerned about being compliant or transparent with open records. The City has taken an extra step to help the news media get the information they need.

V. Approval of Meeting Agenda

Motion and vote. A motion was made by **Councilmember Tibby DeJulio**, seconded by **Councilmember John Paulson**, to approve the meeting agenda. The motion carried by unanimous vote.

VI. Consent Agenda

Motion and vote. A motion was made by **Councilmember Jody Reichel**, seconded by **Councilmember Melissa Mular**, to approve the consent agenda. The motion carried by unanimous vote.

- A. **2024-079** April 2, 2024 City Council Work Session Meeting Minutes
April 2, 2024 City Council Meeting Minutes
- B. **2024-080** Request for Mayor and City Council Consideration of an Agreement to Donate a Permanent Drainage Easement on Property Located at 1855 Redbourne Drive in Land Lot 337 of the 6th District, City of Sandy Springs, Georgia
(Tax ID# 06-0337-LL0275)

Resolution No. 2024-04-40

- C. **2024-081** Request for Mayor and City Council Consideration of an Agreement to Donate a Permanent Drainage Easement on Property Located at 1865 Redbourne Drive in Land Lot 337 of the 6th District, City of Sandy Springs, Georgia
(Tax ID# 06-0337-0002-055-3)

Resolution No. 2024-04-41

- D. **2024-082** Request for Mayor and City Council Consideration of an Agreement to Donate a Permanent Drainage Easement on Property Located at 7680 Brigham Drive in Land Lot 337 of the 6th District, City of Sandy Springs, Georgia
(Tax ID# 06-0337-LL0267)

Resolution No. 2024-04-42

- E. **2024-083** Request for Mayor and City Council Consideration to Approve the Dedication of Right of Way and Permanent Easement for Sidewalk Construction and Maintenance of Slopes on Property Located at 5271 Lake Forest Drive in Land Lot 92 of the 17th District, Fulton County, City of Sandy Springs, Georgia (Tax ID# 17-0092-0002-017-5).

Resolution No. 2024-04-43

VII. Presentations

There were no presentations.

VIII. Public Hearing

There were no public hearings.

IX. New Business

- A. **2024-084** Request for Mayor and City Council Consideration of a Resolution to Accept a 2023 Georgia Historical Records Advisory Council Historical Records Grant, through the University of Georgia Research Foundation Inc. and the National Archives & Records Administration, for the Sandy Springs Heritage Collection Online Project, and to Authorize the Mayor to Execute the FDP Cost Reimbursement Subaward

Raquel Gonzalez, City Clerk, presented a recommendation to accept a 2023 Georgia Historical Records Advisory Council Historical Records grant, through the University of Georgia Research Foundation Inc. and the National Archives & Records Administration, for the Sandy Springs Heritage Collection Online Project, and to authorize the Mayor to execute the FDP Cost Reimbursement Subaward.

Prior to its dissolution, the non-profit Heritage Sandy Springs maintained a robust records and artifacts collection documenting Sandy Springs history. For many years, Heritage operated the Williams-Payne House Museum. Heritage also facilitated an oral history collection of city residents. In January, 2021 Heritage Sandy Springs dissolved, largely due to the Covid-19 Pandemic and the inability to continue its lean operations in uncertain financial times. All Heritage Sandy Springs assets were then transferred to the City of Sandy Springs, including library materials, historical artifacts, photographs, and various research materials. At the time of the transfer of assets, much of the Heritage collection of paper-documents and photographs were cataloged in the PastPerfect 5.0 museum software program, which is currently housed on a single computer in the possession of the City Clerk's Office.

While the City determines the way forward for the inherited artifacts and records from Heritage, the City Clerk's Office is working to establish the Sandy Springs Heritage Collection Online project – an online, publicly accessible inventory of the Heritage Sandy Springs curated records. Creating a publicly accessible online portal can be easily achieved by upgrading the City's current PastPerfect 5.0 subscription to PastPerfect XL Web Edition. Through PastPerfect XL Web Edition, the City can publish to the public the inventory of audio and video files, images, PDFs, website links, from the items received from Heritage Sandy Springs.

In the fall of 2023, the City was awarded a 2023 Georgia Historical Records Advisory Council Historical Records Grant, through the University of Georgia Research Foundation, Inc., for the project. Project

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expenses are detailed in the table below:

Expenses				
	Rate	Qty / Time	Total	Notes
PastPerfect XL Web Edition	\$ 3,240	1	\$ 3,240	PastPerfect Web Edition - Year 1 and Implementation
Marketing	\$ 500	1	\$ 500	Marketing Materials
Staff - Web Content	\$ 32.60	16	\$ 521.60	16 hrs Content Development for City Website and PastPerfect Web Edition
Archivist/Consultant	\$ 36	40	\$ 1,440	Archivist to Complete Item Descriptions in PastPerfect Web Edition
		TOTAL	\$ 5,702	

Revenue			
	Percentage	Total	
2023 Georgia Historical Records Advisory Council Records Grant Request	82%	\$ 4,680	(PastPerfect & Archivist)
City Match (10% Minimum)	18%	\$ 1,022	(Marketing & Staff Time)
TOTAL	100%	\$ 5,702	

The Sandy Springs Heritage Collection Online total project cost is \$5,702. In the fall of 2023, the City was awarded a 2023 Georgia Historical Records Advisory Council Historical Records Grant in the amount of \$4,680 for the implementation and first year fees of the PastPerfect XL Web Edition and the cost of an archivist/consultant. The archivist/consultant will be tasked with ensuring item descriptions are accurate. If approved by the City Council, the City will cover the remaining project balance of \$1,022 (18% of the total project), which will provide for the needed City staff resources to design the web page and the creation and distribution of marketing materials.

Motion and second. A motion was made by **Councilmember Jody Reichel**, seconded by **Councilmember Melody Kelley**, to accept a 2023 Georgia Historical Records Advisory Council Historical Records grant, through the University of Georgia Research Foundation Inc. and the National Archives & Records Administration, for the Sandy Springs Heritage Collection Online Project, and to authorize the Mayor to execute the FDP Cost Reimbursement Subaward.

Councilmember Reichel asked how long is the transfer process before the inventory can be publicly available?

City Clerk Gonzalez said it is an easy process in upgrading the subscription. It was outlined in the grant application materials that the project would take several months, but a lot includes staff work that we have been working on. We also want to communicate to the public this available resource and create marketing materials to distribute at the library or other community centers we can gain interest from.

Councilmember Reichel asked will Council receive a link when the process is complete?

City Clerk Gonzalez said yes, and we expect to complete it by the end of the fiscal year.

Councilmember Melissa Mular asked will this be a separate webpage or integrated with the City's website. Is it behind the firewall?

City Clerk Gonzalez said no. It will be housed on the vendor's server and not the City.

Councilmember Mular asked where will all the physical artifacts, furniture for example, be stored?

City Clerk Gonzalez said items are split between the City Clerk's records storage room and the Williams Payne House. Council will eventually need to determine what to do with the physical artifacts, but in the meantime, we want the public to have general access and this is an easy way to provide access to those materials.

Councilmember Mular asked is part of the project to synchronize the ticketed inventory with the current software?

City Clerk Gonzalez said the Clerk's Office has not identified individual pieces but the inventory is tagged. This was completed by Heritage Sandy Springs prior to the transfer of assets.

Councilmember Mular said this is a great project. The public will have access to learn more about the history of the City of Sandy Springs.

Councilmember John Paulson said about two to three years ago, a woman who donated items to Heritage wanted them back. With the assistance of **Dave Wells, Director of Facilities/Capital Construction and Building Operations, Facilities**, the items were found and returned to her. When this becomes public will the name of the individual donating the item be listed on the website? Some individuals may not want to be identified but others who give may want the status of an item they gave.

City Clerk Gonzalez said there are some details in the inventory as to how Heritage Sandy Springs acquired the items. In some cases, the individual who donated the items may be identified, and if they were giving it, or if it was for temporary custody.

Vote on the motion. The motion carried by unanimous vote.

Resolution No. 2024-04-44

- B. **2024-085** Request for Mayor and City Council Consideration to Declare as Surplus Certain Property Owned by the City and Directing Disposal of the Same

Toni Carlisle, Chief Financial Officer, presented a recommendation to declare as surplus certain property owned by the City and directing disposal of the same.

When the Code of Ordinances of the City of Sandy Springs was established, it allowed that under the supervision of the City Manager, the City Purchasing Agent should arrange and negotiate for the sale or otherwise disposal of all surplus equipment and supplies, or real estate of the City or any using agency (Section 2-334. Purchasing Agent). Sandy Springs Purchasing Policy requires all Departments to report all surplus or obsolete goods to the Purchasing Agent; and that they be declared Surplus by Mayor and City Council.

The Surplus consists of goods from the following Departments as listed in Exhibit A:

1. Finance
2. Police
3. Public Works

Upon review of the goods listed in Exhibit A, staff recommends that they be declared Surplus and for the Purchasing Agent under the supervision of the City Manager to dispose of surplus property in a manner as is determined to be the most advantageous method of disposing the goods, including transfer;

donation; recycle; trade-in; and/or sale.

All equipment is used and is sold as is with no warranty expressed or implied. The goods listed for Surplus in Exhibit A represent a limited dollar value for the City.

Motion and vote. A motion was made by **Councilmember Jody Reichel**, seconded by **Councilmember Melody Kelley**, to declare as surplus certain property owned by the City and directing disposal of the same. The motion carried by unanimous vote.

Resolution No. 2024-04-45

- C. **2024-086** Request for Mayor and City Council Consideration to Approve Updated CDBG Program Funding

Toni Carlisle, Chief Financial Officer, presented a recommendation to approve updated CDBG program funding.

The City has participated for over ten years in the federally funded Community Development Block Grant (CDBG) program to build sidewalks in the less advantaged areas of the City. The program is funded by annual grants as well as a Section 108 Loan.

The CDBG program is a multi-year program where building projects and grant funding span several fiscal years. Budget preparation requires estimates of end-of-year carryforward amounts. Significant differences can arise between actual expenses and revenues and the estimated amounts. To reconcile the City's recorded grant activities with the Federal grant system, the previous estimates need to be replaced with the actual carryforward amounts each new fiscal year.

In addition, one sidewalk project has been completed and needs to be closed out. There is no current financial impact to the City.

Mayor Rusty Paul asked is this simply a true-up?

Chief Financial Officer Carlisle said yes.

Motion and vote. A motion was made by **Councilmember Melody Kelley**, seconded by **Councilmember Jody Reichel**, to approve updated CDBG program funding. The motion carried by unanimous vote.

Ordinance No. 2024-04-06

- D. **2024-087** Request for Mayor and City Council Consideration to Approve the List of Streets and Application to the Georgia Department of Transportation for the Fiscal Year 2024 Supplemental Local Maintenance and Improvement Grant, and to Authorize the Mayor to Execute the Application and Cover Letter

William H. Martin, Jr., AIA, Public Works Director, presented a recommendation to approve the list of streets and application to the Georgia Department of Transportation for the Fiscal Year 2024

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Supplemental Local Maintenance and Improvement Grant, and to authorize the Mayor to execute the application and cover letter.

On an annual basis GDOT allows submissions by local governments for funding of needed projects within city, county, or state rights-of-way. This year, GDOT has offered local governments additional funding through the FY2024 LMIG Supplemental program. The City's LMIG Supplemental distribution is \$1,265,461.98. In furtherance of Operation Pave On, the Public Works Department has compiled a list of roads in need of resurfacing to submit to GDOT for funding under the LMIG Supplemental. The prioritized project list is due to GDOT by June 15, 2024.

The list represents approximately 3.68 miles of roads that are in need of resurfacing and are currently identified for repaving in the City's FY 2024 Repaving Contract. The City previously identified 3.56 miles of roads in this same Repaving Contract to earn GDOT's initial LMIG distribution of \$1,021,911.35 for FY2024. The list was compiled using the 2021 pavement condition index (PCI). The streets to be submitted represent those with low PCI scores within the City's network and those that are logical to complete in conjunction with the lower ranked streets.

There is no Local match required for the LMIG Supplemental. The City's LMIG Supplemental distribution is \$1,265,461.98. The estimated amount to complete this work, which includes all items necessary to complete the resurfacing of these roads, is \$1,337,481.35, already funded in Capital Program T-3000.

Proposed Street List

Road Name	Beginning	Ending	Length (Miles)
HIGH BROOK DR	HIGH POINT RD	CUL-DE-SAC	0.56
RIVEREDGE PKWY	NORTHSIDE DR	INTERSTATE N PKWY	0.85
ISLAND DR	REBEL TRL	JETT RD	0.69
LONG ISLAND DR NW	GLENCASTLE DR	TARA TRL	0.61
KAYRON DR	180' SOUTH OF HAMMOND DR	GARBER DR	0.64
GARBER DR	HILDERBRAND DR	GLENFOREST RD	0.20

Since matching funds are not required, there is no financial impact to the City for accepting these funds. The City may choose to apply these grant funds toward another approved use such as intersection improvements, replacing storm drainpipes or culverts, bridge repair or replacement, and signal installation.

Motion and second. A motion was made by **Councilmember John Paulson**, seconded by **Councilmember Tibby DeJulio**, to approve the list of streets and application to the Georgia Department of Transportation for the Fiscal Year 2024 Supplemental Local Maintenance and Improvement Grant, and to authorize the Mayor to execute the application and cover letter.

Councilmember Paulson asked can the City avail itself on the \$1,265,461.98 LMIG Supplemental distribution once signed off, or is it necessary to apply for it?

Public Works Director Martin said when the City submits the application to GDOT, funding is expected to be received within two to three weeks. We intend to apply the list of streets to the FY 2024 Repaving Contract.

Councilmember Paulson said it is fantastic the City is not competing and it is an allocated amount.

Mayor Rusty Paul said this was a supplemental budget that the governor and legislature passed, and it is in the current fiscal year. This means the City need to move quickly to do this.

Vote on the motion. The motion carried by unanimous vote.

Resolution No. 2024-04-46

Mayor Paul asked is there an update on Mount Vernon Bridge?

Public Works Director Martin said the update is the same from the last time we met with GDOT. The bridge will open to vehicular traffic later this month.

Mayor Paul said Items E through Item I revolve around grant applications and the City Clerk's Office recommended that Council approve these items as a single vote as this Council has never turned down an opportunity to apply for money.

Motion and vote. A motion was made by **Councilmember Andy Bauman**, seconded by **Councilmember Tibby DeJulio**, to modify the agenda to review Items E through I (2024-088; 2024-089; 2024-090; 2024-091; 2024-092) as a single vote and as one slate of agenda items regarding funding solicitation to improve the Transportation Improvement Program and make a local funding match as outlined in each item. The motion carried by unanimous vote.

- E. **2024-088** Request for Mayor and City Council Consideration to Approve the Path 400 Trail Extension Infrastructure Grant Application to the Atlanta Regional Commission for the 2024 Transportation Improvement Program Solicitation and Make a Commitment of Local Funding Match
- F. **2024-089** Request for Mayor and City Council Consideration to Approve the Roswell Road North End Boulevard Infrastructure Grant Application to the Atlanta Regional Commission for the 2024 Transportation Improvement Program Solicitation and Make a Commitment of Local Funding Match
- G. **2024-090** Request for Mayor and City Council Consideration to Approve the Roberts Drive Sidepath Phase 1 Infrastructure Grant Application to the Atlanta Regional Commission for the 2024 Transportation Improvement Program Solicitation and Make a Commitment of Local Funding Match
- H. **2024-091** Request for Mayor and City Council Consideration to Approve the Hammond Drive Intersections Safety Project Infrastructure Grant Application to the Atlanta Regional Commission for the 2024 Transportation Improvement Program Solicitation and Make a Commitment of Local Funding Match
- I. **2024-092** Request for Mayor and City Council Consideration to Approve the Roswell Road Safety Project (Cliftwood/Carpenter Drive to Hammond Drive) Infrastructure Grant Application to the Atlanta Regional Commission for the 2024 Transportation Improvement Program Solicitation and Make a Commitment of

Local Funding Match

Motion and vote. A motion was made by **Councilmember Andy Bauman**, seconded by **Councilmember Jody Reichel**, to adopt and approve the slate of agenda items (2024-088; 2024-089; 2024-090; 2024-091; 2024-092). The motion carried by unanimous vote.

William H. Martin, Jr., AIA, Public Works Director, presented a recommendation to The Path 400

The ARC periodically opens a call for projects to award federal funding to projects for inclusion in the long-range Regional Transportation Plan (RTP) and Transportation Improvement Program (TIP). The last ARC project solicitation was in 2021. The current project solicitation opened on March 4 and closes on April 16, 2024.

Resolution No. 2024-04-47

Resolution No. 2024-04-48

Resolution No. 2024-04-49

Resolution No. 2024-04-50

Resolution No. 2024-04-51

J. **2024-093** Request for Mayor and City to Accept a Purchase and Sale Agreement, Right-Of-Way Deed and Deed for Temporary Construction Easements for the Property Rights and Interests Located at 471 Mount Vernon Highway, Sandy Springs (Fulton County) Georgia (Tax Parcel # 17-0071-0007-0001-9) as it Relates to Project No.: TS-191; To Authorize the City Manager to Execute a Quit Claim Deed to Transfer Real Property Located At 441 Mount Vernon Highway, Sandy Springs (Fulton County), Georgia (Tax Parcel # 17-0071-0001-035-3) as Additional Consideration for the Transaction; And for other Purposes

Dan Lee, City Attorney, presented a recommendation to accept a Purchase and Sale Agreement, Right-Of-Way Deed and Deed for Temporary Construction Easements for the property rights and interests located at 471 Mount Vernon Highway, Sandy Springs (Fulton County) Georgia (Tax Parcel # 17-0071-0007-0001-9) as it relates to Project No.: TS-191; to Authorize the City Manager to Execute a Quit Claim Deed to transfer real property located at 441 Mount Vernon Highway, Sandy Springs (Fulton County), Georgia (Tax Parcel # 17-0071-0001-035-3) as additional consideration for the transaction; and for other purposes.

This property is part of the Johnson Ferry Road and Mount Vernon Highway Intersection Improvements Project (Project No.: TS-191)(hereafter, the "Project"). In order to construct the Project, fee simple rights are required over, under, and through the property located at 471 Mount Vernon Highway within the City of Sandy Springs. City Staff has successfully negotiated the fee simple rights to said property, as well as all temporary easements for construction, in order to begin execution of the Project and settlement of all consequential damages.

The property in question, owned by Mount Vernon Presbyterian Church, Inc. (herein after, "MVPC"), is a Presbyterian Church and School, located on a 7.61acre lot in a primarily residential area. The subject property contains 5,902.45 sq. ft. (0.136 acres, more or less) of fee simple right-of-way and 6,214.04 sq. ft. (0.143 acres, more or less) of temporary construction easements.

As additional consideration, the City will agree to deliver a Quitclaim Deed for fee-simple interest in the property located at 441 Mount Vernon Highway (Tax Parcel No.: 17-007100010353) and being more particularly described in Exhibit “B”. (Known as the east portion of the acquired Spruill property).



Mayor Rusty Paul asked is the conveyance part of the image shown in green?

City Attorney Lee said it is.

Motion and vote. A motion was made by **Councilmember Melissa Mular**, seconded by **Councilmember Jody Reichel**, to accept a Purchase and Sale Agreement, Right-Of-Way Deed and Deed for Temporary Construction Easements for the property rights and interests located at 471 Mount Vernon Highway, Sandy Springs (Fulton County) Georgia (Tax Parcel # 17-0071-0007-0001-9) as it relates to Project No.: TS-191; to Authorize the City Manager to Execute a Quit Claim Deed to transfer real property located at 441 Mount Vernon Highway, Sandy Springs (Fulton County), Georgia (Tax Parcel # 17-0071-0001-035-3) as additional consideration for the transaction; and for other purposes. The motion carried by unanimous vote.

Resolution No. 2024-04-52

- K. **2024-094** Request for Mayor and City Council Consideration to Award Fiscal Year 2024 Nonprofit Arts and Recreation Grants

Brent Walker, Director of Recreation and Parks, presented a recommendation to award Fiscal Year 2024 Nonprofit Arts and Recreation Grants.

The City of Sandy Springs ("City") created a program ("Program") to collaborate with duly organized nonprofit organizations to offer new programming or to expand eligible existing recreational programs targeted to underserved populations and low-income communities within the City. Recognizing the value of the Program, Mayor and City Council appropriated \$150,000 for a Nonprofit Arts and Recreation Grant ("NARG") program for Fiscal Year 2024. Applications totaling \$146,000 were received.

Two types of grants were offered this year; category one grants were for partial funding of the previous year's grants, while category two grants were for "new" programs. Projects funded by this program are intended to serve Sandy Springs' underserved and low-income populations.

On December 13, 2023, the City issued a Request for Proposals #24-037 ("RFP") to solicit responses ("Proposals") from qualified nonprofit organizations ("Offerors") to partner with the City's Recreation and Parks Department to provide programs and recreational activities for the benefit of underserved and low-income residents of the City. Each eligible nonprofit organization proposing and meeting the requirements of the RFP were allowed to request up to \$12,500 (Category One Continuation Programs) and \$25,000 (Category Two New Programs) in NARG funding. Proposals were due on January 24, 2024.

The City formed a team of City personnel ("Evaluation Committee") to evaluate submitted Proposals using the criteria set forth in the RFP, and to recommend qualified nonprofit organizations to receive funds from the NARG for specific eligible programs. The Evaluation Committee consisted of the following individuals:

1. Helen Owens, Planner III/Zoning Administrator
2. Jane Jarrett, Recreation and Parks Program Coordinator
3. Nathifa Cunningham, Assistant City Clerk
4. Brent Walker, Recreation and Parks Director

On January 24, 2024, the City received Proposals from the following six (6) Offerors:

1. Sandy Springs Youth Sports
2. Call for Caring Inc.
3. The Black Lotus Project Inc.
4. Los Ninos Primero
5. Northside Youth Organization
6. The Healthy Youth USA Foundation

Evaluation Criteria

Pursuant to Section 4 of the RFP, the City ranked Proposals according to the following criteria:

Criteria for Consideration (Category one)	Weight in Evaluation
Providing creative programs to meet the needs of underserved, diverse, and low to moderate income Sandy Springs residents	40%
Impact (number of Sandy Springs residents served)	30%
Program performance measures	15%
Financial reports	5%
Program Partnerships (two or more nonprofits)	5%

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Matching funding	5%
Criteria for Consideration (Category two)	Weight in Evaluation
Providing creative programs to meet the needs of underserved, diverse, and low to moderate income Sandy Springs residents	40%
Impact (number of Sandy Springs residents served)	20%
Program performance measures	15%
Financial reports	10%
Tenure of nonprofit(s)	5%
Program partnerships (two or more nonprofits providing programs together)	5%
Matching funding	5%

Results

Following individual Proposal review and scoring, the Evaluation Committee members met as a group to discuss the Proposals. Following discussion and final scoring, the Evaluation Committee recommends funding for the following nonprofit organizations for the programming indicated:

Nonprofit Organization	Category 1 Program (CONTINUATION)	FY 2023 Total Award	Amount
Los Ninos Primero	Provide Swim, Paddle, and Wilderness Discovery programs to 400+ low-income and Latino families in Sandy Springs. The provider plans to partner with the Chattahoochee Nature Center and Goldfish Swim School to provide these experiences over the course of 9 months.	\$25,000	\$12,500
Northside Youth Organization ("NYO")	Provide scholarships for up to 50 children to cover registration and equipment costs and introduce them to a selected sport over the 6 months of spring and summer.	\$15,000	\$12,500
The Healthy Youth USA Foundation	Provide for a continuation of the two-month summer camp program for elementary-age children. All tuition fees for up to 15 children are covered through this grant.	\$30,000	\$12,500
Sandy Springs Youth Sports	Provide program registration and associated sports equipment for year round youth camps and clinics for over 70 participants.	\$25,000	\$12,500
	Total		\$50,000

Nonprofit Organization	Category 2 Program (NEW)	Amount
Call for Caring	A Family Caregiver Academy will provide two, seven-week training sessions for 40 families with special-needs children. The goal is to improve the quality of life for resident family caregivers and their loved ones. In addition to education, the grant funds will pay up to 50% of companion care for attendees.	\$25,000

	loved ones during class.	
The Black Lotus Project	Provide the Big Impact Champs: A free month-long creative arts summer camp for up to 50 children. The camp will engage underserved youth in a collaborative creative process through new arts and culture programs.	\$21,000
Los Ninos Primero	Provide new performing arts and cultural programs for underserved middle and high school students. The year-round program will deliver classes, workshops, and performing opportunities, to include drama, dance, music, and visual arts for over 400 low-income Latino residents.	\$25,000
The Healthy Youth USA Foundation	Provide scholarships to attend the After-School Club, which will include participation in the Fall Basketball League. The scholarship will include receipt of a basketball uniform, water bottle, warm-up t-shirt, and six weeks of instruction for up to 17 participants.	\$25,000
	TOTAL	\$96,000

The grants recommended for award total \$146,000 which is within the budgeted amount of \$150,000 for the program.

Motion and second. A motion was made by **Councilmember Melody Kelley**, seconded by **Councilmember John Paulson**, to award Fiscal Year 2024 Nonprofit Arts and Recreation Grants.

Councilmember Kelley said this was advertised from December to January and the City is now awarding grants. What is the timeframe for the organizations to use the funding?

Director of Recreation and Parks Walker said a majority of the programs are for summer camps in June and July. A couple applicants with year-round programs will use funding for ongoing programs, sports, and summer camp. One applicant has classes specifically in the winter and fall.

Councilmember Kelley asked will some program funding go into the next fiscal year?

Director of Recreation and Parks Walker said that is correct.

Councilmember Kelley asked how was this advertised?

Director of Recreation and Parks Walker said this was advertised as a request for proposal (RFP) through the state purchasing website. Information was also given to past applications to make them aware. Also, in the Georgia purchasing website there is a way to submit information as a nonprofit to be notified of opportunities.

Councilmember Kelley asked has the City received many scholarship applications for our programs?

Director of Recreation and Parks Walker said as of today the City received thirteen for a little over \$500 or \$600 for the summer camp program. This is a slight uptick from what we have seen in the past.

Councilmember Jody Reichel said NYO has fifty participants, another is seventy, and Healthy Youth

has fifteen children for summer camp for \$30,000. Is \$30,000 the most the City can fund for fifteen children?

Director of Recreation and Parks Walker said that is an existing program and the maximum they can be awarded is \$12,500. They are calculating the number of children for their fee for that camp that exhaust at \$12,500. The Turtles Camp was funded last year and that is the maximum.

Councilmember Reichel asked what is the cost per child for the two-month summer program?

Director of Recreation and Parks Walker said this information will have to be calculated. They only pay about \$25 for field trips and a small fee for transportation and the rest is covered.

Councilmember Reichel asked is the \$30,000 for Healthy Youth for the summer?

Director of Recreation and Parks Walker said they are getting \$12,500 for the summer camp program. They had a category two request for \$25,000 and that is an after-school program that runs through December.

Councilmember Reichel asked how many kids are participating in that?

Director of Recreation and Parks Walker said there are seventeen students that will be awarded. That includes the basketball program with all equipment and supplies for the program. This is year-round for tuition and the basketball program.

Vote on the motion. The motion carried by unanimous vote.

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X. Reports

A. 2024-095 Mayor and Council Report

Mayor Rusty Paul said the 9th annual Lantern Parade was Saturday and there were about three thousand people there. There were people that walked along the road and a group of people who watched from the sidewalk. There was a delay in starting because people were trying to get there due to GDOT closing some lanes on SR 400 and I-285. It was still a great evening. The Lantern Parade is also at the Children's Hospital of Atlanta in Sandy Springs. I was not able to attend but it was a great event, and a record number of kids participated this year. Staff passed out gifts for the kids as they marched through with their lanterns. It is a highlight of the year and a family friendly event. Thank you to everyone involved in pulling together this highly successful event.

B. 2024-096 Staff Reports

1. February 2024 Unaudited Financials

Toni Carlisle, Chief Financial Officer, reviewed the February 2024 unaudited financials.

The City is at 66.67 % of the budget year. Revenues are at 88.98 % and expenditures are at 57.17 % of

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the budget. The core revenues collected for the City are in the financial packet and received as shown. Since the last report, the City received 100% of the budgeted electric franchise taxes and the permit technology fees. The business license renewal season concluded on March 31 and expect the business revenues line to increase in April representing all businesses who timely renewed their business licenses. As of the report date, departmental expenditures are trending between 44% and 69%, and are being managed as expected. Council should be aware that bank account balances, interest earnings, and the Local Option Sales Tax (LOST) trends are also in the packet.

Mayor Rusty Paul asked how does the City determine business license compliance? Is it self-reporting?

Chief Financial Officer Carlisle said compliance is based on an honor system.

Mayor Paul said I suggest we ascertain the level of compliance because the City may be losing revenue.

Councilmember Tibby DeJulio said the City had an organization that went door to door to make sure revenue was collected on all business licenses.

Mayor Paul said we did and they did a good job, but the City has not done that in a while. It may be time to review collections. It is not fair that self-reporting businesses who are honest carry the load on that revenue item when there may other businesses that should be paying but are not. The City needs better compliance to know what the level really is. People may not be aware they are supposed to have a business license in Sandy Springs, and we need to educate them before being penalized. I have spoken to the City Manager and staff will be bringing some recommendations to Council.

Councilmember John Paulson said a company compared their listing of businesses with business licenses and harder cases were visited. That was enlightening.

Mayor Paul said many new businesses come and do not know they are supposed to have a business license. In most cases it is not a large amount of money, but when you add it across several hundred or a few thousand businesses, it constitutes a good amount of revenue for the City. In the last three months the state revenue collections have been dropping significantly and was down 12.5% in March. If the state has had three consecutive months of revenue decline, it is a matter of time before the City starts feeling that effect. We need to look at different options to ensure that we are collecting what we should be to not have any draconian budget cuts or, at least minimize any budget cuts into the next fiscal year because of changes in the state of the economy. This is something that Council may want to discuss and ask staff to bring back some recommendations.

Councilmember Melody Kelley said the available budget for T-SPLOST Project TS108 regarding Roswell Road at Dalrymple Road is \$323,163. The difference between that and last month's available budget is \$820, but the February expense is \$50,940. What is the explanation for this?

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		TSPLOST-2016 FUND REVENUES & EXPENDITURES THROUGH PERIOD 08, FEBRUARY FY 2024				03/28/2024
		PROJ	FEBRUARY	2024	CUMULATIVE	CUMULATIVE
		#	MTD ACTUAL	YTD ACTUAL	ACTUAL	BUDGET
PROJECT DESCRIPTION						AVAILABLE BUDGET
REVENUES						
T-SPLOST TAX			-	-	95,343,840	95,343,840
POID PASSTHROUGH GRANT	TS192		-	8,092	356,805	6,580,553
INTEREST REVENUE			-	-	247,459	247,459
			\$-	\$8,092	\$95,948,103	\$102,171,851
						\$6,223,748
TRANSPORTATION						
TEI- Spalding@Dairymple/Trowbridge	TS103		-	-	2,422,873	2,422,873
TEI-Roswell@GrogansFerry	TS105		-	15,308	4,785,529	4,800,000
TEI-Riverview@Northside	TS106		3,340	2,513,784	4,008,951	4,402,748
TEI-SCOOT Upgrade	TS107		-	-	1,484,961	1,484,961
TEI-Roswell@Dairymple	TS108		50,940	235,780	2,516,337	2,840,000
						323,163

Chief Financial Officer Carlisle said the February Month-to-Date (MTD) Actual represents the actual activity for the month of February and these are all the transactions the City paid in February. The \$235,780 2024 Year-to-Date (YTD) actual is a cumulative number which includes the \$50,940, but it represents all the actual transactions for FY 2024. The Cumulative Actual of \$2, 516, 837 represents everything cumulative, and it is actual plus encumbrances which are our commitments from 2017 forward. The Cumulative Budget of \$2,840,000 is also a cumulative number from 2017 forward for every year we have added budget. The difference of \$323, 163 is the difference between the Cumulative Actual and the Cumulative Budget. When we see the actual budget go down, it means we have encumbered or spent some of that budget and should see those expenses going up.

Councilmember Kelley asked when comparing the Available Budget in January and February should the difference represent just the monthly expense?

Chief Financial Officer Carlisle said it represents the difference in spending. If the City spent that budget line item should decrease and the actuals and encumbrance should increase.

Councilmember Kelley said for example January had an available budget of \$323, 983 and February has an available budget of \$323, 163. The difference is \$820 as an expense but the expenditure is \$50,000. What is the explanation for this?

Chief Financial Officer Carlisle said the budget is affected by encumbrances and actuals. An encumbrance is a commitment and does not mean the City has spent the money. It will be spent later as the work is completed. If the City encumbered this means the budget will decrease. The December report has a Cumulative Actual of \$454,897 and it increased to \$2,000,000 in January because the City had a contract signed for an incumbered amount of over \$2,000,000 which absorbs some of the budget.

Councilmember Kelley asked when will that show up as an expense?

Chief Financial Officer Carlisle said when the work is completed? The encumbrance will decrease when an invoice is received and paid, and you will see the actuals increase.

Councilmember Kelley asked if the City spent \$50,000 in February should the Available Budget be \$50,000 less than it was last month?

Chief Financial Officer Carlisle said if it was encumbered, it was already included in the Cumulative Actual and moved to the actual expenses. A breakdown of this information can be provided.

Mayor Paul said there are some uniqueness's in public accounting compared with the private sector and sometimes a challenge to understand. For example, in federal government different terminology is used

but it is the same meaning in the process.

XI. Executive Session

Motion and vote. A motion was made by **Councilmember John Paulson**, seconded by **Councilmember Tibby DeJulio**, to recess from regular order and enter executive session for the purposes of litigation and real estate discussion. The motion carried by unanimous vote.

Passed Yes 6, No 0, Abstained 0

Yeas: John Paulson, Melody Kelley, Melissa Mular, Jody Reichel, Tibby DeJulio, Andrew Bauman

Nays: None

The Executive Session began at 7:21 p.m.

Motion and vote. A motion was made by **Councilmember Andy Bauman**, seconded by **Councilmember John Paulson**, to adjourn the executive session and return to regular order. The motion carried by unanimous vote.

Passed Yes 6, No 0, Abstained 0

Yeas: John Paulson, Melody Kelley, Melissa Mular, Jody Reichel, Tibby DeJulio, Andrew Bauman

Nays: None

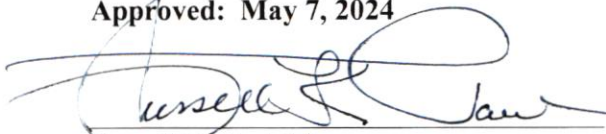
The Executive Session ended at 7:41 p.m.

XII. Adjournment

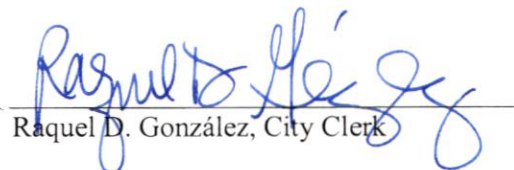
Motion and vote. A motion was made by **Councilmember Tibby DeJulio**, seconded by **Councilmember John Paulson**, to adjourn the meeting. The motion carried by unanimous vote.

The meeting adjourned at 7:41 p.m.

Approved: May 7, 2024



Russell K. Paul, Mayor



Raquel D. González, City Clerk