

City of Sandy Springs Board of Ethics Meeting was on Wednesday, January 10, 2024 at 9:00 a.m.
Raquel D. González, City Clerk and Nathifa Cunningham, Assistant City Clerk presiding.

I. Call to Order

Assistant City Clerk Nathifa Cunningham called the meeting to order on Wednesday, January 10, 2024 at 9:01 a.m.

II. Roll Call

Members present: Member Eric Tillery; Alternate Member Heather Craytor; Member Evan Barron; Member Bethany Diamond; and Member Bill Murray

Members absent: Member Joshua Heller

Staff present: City Clerk Raquel Gonzalez and Assistant City Clerk Nathifa Cunningham

III. Ruling on a Quorum

Assistant City Clerk Nathifa Cunningham confirmed there was a quorum.

IV. Approval of Meeting Agenda

Motion and Vote. Member Bethany Diamond made a motion, seconded by Member Bill Murray, to approve the meeting agenda. The motion carried unanimously.

V. Approval of Meeting Minutes

BOE2024-01 October 11, 2023 Board of Ethics Meeting Minutes

Motion and Vote. Alternate Member Heather Craytor made a motion, seconded by Member Bethany Diamond, to approve the October 11, 2023 Board of Ethics meeting minutes. The motion carried unanimously.

VI. New Business

BOE2024-02 2024 Board of Ethics Meeting Schedule

Motion and Vote. Member Bethany Diamond made a motion, seconded by Alternate Member Heather Craytor, to approve the 2024 Board of Ethics meeting schedule. The motion carried unanimously.

BOE2024-03 Election of 2024 Board of Ethics Officers: Chair and Vice-Chair
The board shall elect one of its members to serve as chairperson of the board and one of its members to serve as vice-chairperson of the board. Alternates may not hold any office on the board.

Member Bethany Diamond asked what are the responsibilities of the Chair and Vice-Chair?

Raquel D. González, City Clerk, said a copy of the Code of Ethics has been provided today for each member and it outlines the responsibilities of the members and the Board of Ethics. This board serves as a hearing body when ethical issues are brought to the City of Sandy Springs about public appointees. The Chair and Vice Chair are leadership roles presiding over the Board of Ethics meetings. The Vice Chair takes the place of the Chair when they are not available, and responsibilities include reviewing the agendas and convening the meetings. Historically, the Board of Ethics met every quarter though some meetings were rescheduled. There has not been a Board of Ethics complaint since about 2009, and it is anticipated these leadership roles will have limited responsibilities.

Alternate Member Heather Craytor asked are Bill Murray and I still Alternate Members?

City Clerk González said Bill Murray is now a full member and you are an alternate member serving in place when a full member is absent. For example, Member Joshua Heller is not present today, and you are serving as a full member in his absence. There has not been a lot of business in the past decade, but when all full members are present, it is their vote that counts, and the alternate vote counts in their absence.

Member Evan Barron asked are there term limits for membership?

City Clerk González said yes. There are two consecutive terms for both full and alternate members.

Member Bethany Diamond said I am happy to nominate myself for the Chair position.

Motion (1) and Vote. **Member Bethany Diamond** made a motion, seconded by **Member Evan Barron**, to approve Member Bethany Diamond as Chair of the Board of Ethics. The motion carried unanimously.

Motion (2) and Vote. **Member Evan Barron** made a motion, seconded by **Alternate Member Heather Craytor**, to approve **Member Evan Barron** as Vice Chair of the Board of Ethics. The motion carried unanimously.

VII. Old Business

There was no old business.

VIII. Adjournment

Motion and vote. A motion was made by **Member Evan Barron**, seconded by **Alternate Member Heather Craytor** to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 9:09 a.m.

Approved: April 10, 2024

Bethany Diamond, Chair

Raquel D. González, Recording Secretary