



SANDY SPRINGS

GEORGIA

CITY COUNCIL

Rusty Paul, Mayor

John Paulson – District 1

Melody Kelley – District 2

Melissa Mular – District 3

Jody Reichel – District 4

Tibby DeJulio – District 5

Andy Bauman – District 6

Tuesday, November 7, 2023

Regular Meeting

Following Work Session

The City Council meeting will be held in the Studio Theatre at Sandy Springs City Hall
(1 Galambos Way, Sandy Springs, GA 30328).

Live-stream: www.SandySpringsGA.gov/stream

Public Comment: <http://spr.gs/publiccomment>

I. Call to Order - Mayor Rusty Paul

II. Roll Call and General Announcements - City Clerk

III. Pledge of Allegiance - Mayor Rusty Paul

IV. Public Comment

V. Approval of Meeting Agenda

VI. Consent Agenda

- A. **2023-304** Meeting Minutes
October 17, 2023 City Council Meeting

VII. Presentations

VIII. Public Hearing

- A. **2023-305** ABL # 97016
Request for Mayor and City Council Consideration of Approval of Alcoholic Beverage License Application for TOHC Operations, LLC d/b/a The Original Hot Chicken / Inked Tacos – 6650 Roswell Rd Suite 40, Sandy Springs GA 30328.

Applicant is James M Isaacson for Consumption on the Premises Wine, Malt & Distilled Spirits.

(Presented by Toni Carlisle, Chief Financial Officer)

- B. **2023-306** ABL #103876

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in a public meeting, or who have questions regarding the accessibility of the meeting or facilities should contact the City Clerk at 770-730-5600 promptly for assistance.

The City will make reasonable accommodations for those persons.
1 Galambos Way, Sandy Springs, Georgia 30328 • 770-730-5600 • SandySpringsGA.gov



SANDY SPRINGS

GEORGIA

Request for Mayor and City Council Consideration of Approval of Alcoholic Beverage License Application for Righteous Bar and Grill LLC d/b/a Righteous Bar and Grill / 1155 Mount Vernon Hwy NE Suite 1030, Sandy Springs GA 30338.

Applicant is Latonya Hope-Mitchell for Consumption on the Premises Wine, Malt & Distilled Spirits.

(Presented by Toni Carlisle, Chief Financial Officer)

IX. New Business

- A. **2023-307** Request for Mayor and City Council Consideration of a Resolution Establishing the Authorized Uses of the City of Sandy Springs Tree Fund Policy
(Presented by William Park, Urban Forest Coordinator)
- B. **2023-308** Request for Mayor and City Council Consideration of a Resolution to Award a Contract to OpenGov for Community Development Permitting Software
(Presented by Ginger Sottile, Director of Community Development)
- C. **2023-309** Request for Mayor and City Council Consideration of a Contract Award to Kimley-Horn & Associates, Inc. for Design Services as it Relates to the Long Island Drive at Mount Vernon Highway Intersection Improvement Project and to Authorize the City Manager to Execute the Contract
(Presented by William H. Martin, Jr., AIA, Public Works Director)
- D. **2023-310** Request for Mayor and City Council Consideration of a Resolution Authorizing a Contract Award to Vertical Earth, Inc. to Construct the 7236 Thornhill Lane Drainage Improvement Project
(Presented by William H. Martin, Jr. AIA Public Works Director)
- E. **2023-311** Request for Mayor and City Council Consideration of an Ordinance to Amend the City of Sandy Springs FY 2024 Budget for the Public Safety and Community Violence Reduction Grant Program for the Law Enforcement Staffing and Equipment and Technology Projects
(Presented by Dan Nable, Major)
- F. **2023-312** Request for Mayor and City Council Consideration of a Resolution to Approve a Memorandum of Understanding by and between the City of Sandy Springs, the Sandy Springs Police Department and Fulton County Schools for the Collaborative Initiative to Provide Emergency Response Operations Between the Parties
(Presented by Michael Lindstrom, Major)
- G. **2023-313** Request for Mayor and City Council Consideration of a Resolution Approving a

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in a public meeting, or who have questions regarding the accessibility of the meeting or facilities should contact the City Clerk at 770-730-5600 promptly for assistance.

The City will make reasonable accommodations for those persons.

1 Galambos Way, Sandy Springs, Georgia 30328 • 770-730-5600 • SandySpringsGA.gov



SANDY SPRINGS

GEORGIA

Memorandum of Understanding by and between the City of Sandy Springs,
Sandy Springs Police Department and Fulton Schools for the Sharing of School
Zone Speed Detection Devices Located in Fulton County School Zones

(Presented by Michael Lindstrom, Mayor)

- H. **2023-314** Request for Mayor and City Council Consideration to Approve Participation in the Federal IJIA State and Local Cybersecurity Grant Program and to Enter into a Memorandum of Understanding with the Georgia Emergency Management and Homeland Security Agency to Accomplish this Purpose

(Presented by Jonathan Crowe, Information Technology Director)

- I. **2023-315** Request for Mayor and City Council Consideration of a Resolution to Approve an Agreement Between the City of Sandy Springs, Art Sandy Springs and Selected Artists As It Relates to the Veterans Park Project

(Presented by Dave Wells, Director of Facilities/Capital Construction and Building Operations)

X. Reports

- A. **2023-316** Mayor and Council Report

- B. **2023-317** Staff Reports

XI. Executive Session - Real Estate and Litigation

XII. Adjournment

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in a public meeting, or who have questions regarding the accessibility of the meeting or facilities should contact the City Clerk at 770-730-5600 promptly for assistance.

The City will make reasonable accommodations for those persons.

1 Galambos Way, Sandy Springs, Georgia 30328 • 770-730-5600 • SandySpringsGA.gov



SANDY SPRINGS

CITY CLERK'S OFFICE

TO: Eden Freeman, City Manager

FROM: Toni Carlisle, Chief Financial Officer

DATE: October 3, 2023 Submission for the November 7, 2023 City Council Meeting

ITEM: ABL # 97016

Request for Mayor and City Council Consideration of Approval of Alcoholic Beverage License Application for TOHC Operations, LLC d/b/a The Original Hot Chicken / Inked Tacos – 6650 Roswell Rd Suite 40, Sandy Springs GA 30328.

Applicant is James M Isaacson for Consumption on the Premises Wine, Malt & Distilled Spirits.

Recommendation:

Approve the application Consumption on the Premises Wine, Malt & Distilled Spirits for TOHC Operations, LLC d/b/a The Original Hot Chicken / Inked Tacos – 6650 Roswell Rd Suite 40, Sandy Springs GA 30328

Background:

Applicant submitted a completed application on September 1, 2023. Applicant has passed the background investigation.

Discussion:

This is a New Application for Consumption on the Premises Wine, Malt & Distilled Spirits. The business is located at – 6650 Roswell Rd Suite 40, Sandy Springs GA 30328

Staff has reviewed this application and recommends approval

Financial Impact:

Revenue – \$6,200

Alternatives:

None.

Review:

Melissa Barajas, Revenue Technician
Pellum Peters, Revenue Manager
Toni Carlisle, Chief Financial Officer
Dan Lee, City Attorney
Eden Freeman, City Manager

Created/Initiated - 10/3/2023
Approved - 10/3/2023
Approved - 10/11/2023
Approved - 10/31/2023
Final Approval - 11/3/2023

Attachments:

1. public hearing letter- The Original Hot Chicken
2. Final hearing letter- The Original Hot chicken



SANDY SPRINGS

GEORGIA

**CITY OF SANDY SPRINGS
PUBLIC NOTICE
23-97016**

PLACE: City of Sandy Springs City Hall
1 Galambos Way
Sandy Springs, GA 30328

DATE & TIME: November 7st, 2023
6:00 P.M.

PURPOSE: Alcoholic Beverage License Application
Consumption on the Premises Wine, Malt & Distilled
Spirits.

APPLICANT: TOHC Operations, LLC
DBA The Original Hot Chicken / Inked Tacos
6650 Roswell Rd
Suite 40
Sandy Springs GA 30328



To: Eden Freeman, City Manager

From: Toni Carlisle, Chief Financial Officer

Date: October 10th, 2023, Submission onto the November 7th, 2023, City Council Meeting

Agenda Item: 97016 - Approval of Alcoholic Beverage License Application for TOHC Operations, LLC d/b/a The Original Hot Chicken / Inked Tacos – 6650 Roswell Rd Suite 40, Sandy Springs GA 30328

Applicant is James M Isaacson for Consumption on the Premises Wine, Malt & Distilled Spirits.

CMO (City Manager's Office) Recommendation:

Approve the application Consumption on the Premises Wine, Malt & Distilled Spirits for TOHC Operations, LLC d/b/a The Original Hot Chicken / Inked Tacos – 6650 Roswell Rd Suite 40, Sandy Springs GA 30328

Background:

Applicant submitted a completed application on September 1, 2023. Applicant has passed the background investigation.

Discussion:

This is a New Application for Consumption on the Premises Wine, Malt & Distilled Spirits. The business is located at – 6650 Roswell Rd Suite 40, Sandy Springs GA 30328

Staff has reviewed this application and recommends approval.

Alternatives:

None

Financial Impact:

Revenue – \$6,200

Concurrent Review:

Melissa Barajas, Revenue Specialist



SANDY SPRINGS

CITY CLERK'S OFFICE

TO: Eden Freeman, City Manager

FROM: Toni Carlisle, Chief Financial Officer

DATE: October 23, 2023 Submission for the November 7, 2023 City Council Meeting

ITEM: ABL #103876

Request for Mayor and City Council Consideration of Approval of Alcoholic Beverage License Application for Righteous Bar and Grill LLC d/b/a Righteous Bar and Grill / 1155 Mount Vernon Hwy NE Suite 1030, Sandy Springs GA 30338.

Applicant is Latonya Hope-Mitchell for Consumption on the Premises Wine, Malt & Distilled Spirits.

Recommendation:

Approve the application Consumption on the Premises Wine, Malt & Distilled Spirits for Righteous Bar and Grill LLC d/b/a Righteous Bar and Grill / 1155 Mount Vernon Hwy NE Suite 1030, Sandy Springs GA 30338

Background:

Applicant submitted a completed application on September 1, 2023. Applicant has passed the background investigation.

Discussion:

This is a New Application for Consumption on the Premises Wine, Malt & Distilled Spirits. The business is located at – 1155 Mount Vernon Hwy NE Suite 1030, Sandy Springs GA 30338

Staff has reviewed this application and recommends approval.

Financial Impact:

Revenue – \$4,325.00

Alternatives:

None

Review:

Melissa Barajas, Revenue Technician
Pellum Peters, Revenue Manager
Toni Carlisle, Chief Financial Officer

Created/Initiated - 10/23/2023
Approved - 10/23/2023
Approved - 10/25/2023

Dan Lee, City Attorney
Eden Freeman, City Manager

Approved - 10/31/2023
Final Approval - 11/3/2023

Attachments:

1. Final hearing letter- Righteous Bar and Grill
2. public hearing letter- Righteous Bar and Grill



To: Eden Freeman, City Manager

From: Toni Carlisle, Chief Financial Officer

Date: October 23rd, 2023, Submission onto the November 7th, 2023, City Council Meeting

Agenda Item: 103876- Approval of Alcoholic Beverage License Application for Righteous Bar and Grill LLC d/b/a Righteous Bar and Grill / 1155 Mount Vernon Hwy NE Suite 1030, Sandy Springs GA 30338

Applicant is Latonya Hope-Mitchell for Consumption on the Premises Wine, Malt & Distilled Spirits.

CMO (City Manager's Office) Recommendation:

Approve the application Consumption on the Premises Wine, Malt & Distilled Spirits for Righteous Bar and Grill LLC d/b/a Righteous Bar and Grill / 1155 Mount Vernon Hwy NE Suite 1030, Sandy Springs GA 30338

Background:

Applicant submitted a completed application on September 1, 2023. Applicant has passed the background investigation.

Discussion:

This is a New Application for Consumption on the Premises Wine, Malt & Distilled Spirits. The business is located at – 1155 Mount Vernon Hwy NE Suite 1030, Sandy Springs GA 30338

Staff has reviewed this application and recommends approval.

Alternatives:

None

Financial Impact:

Revenue – \$4,325.00

Concurrent Review:

Fatimah Celik, Revenue Specialist



SANDY SPRINGS

GEORGIA

**CITY OF SANDY SPRINGS
PUBLIC NOTICE
23-103876**

PLACE: City of Sandy Springs City Hall
1 Galambos Way
Sandy Springs, GA 30328

DATE & TIME: November 7st, 2023
6:00 P.M.

PURPOSE: Alcoholic Beverage License Application
Consumption on the Premises Wine, Malt & Distilled
Spirits.

APPLICANT: Righteous Bar and Grill LLC
DBA Righteous Bar and Grill
1155 Mount Vernon Hwy NE Suite 1030
Sandy Springs GA 30338



SANDY SPRINGS

CITY CLERK'S OFFICE

TO: Eden Freeman, City Manager

FROM: Catherine Mercier-Baggett, Sustainability Manager

DATE: September 29, 2023 Submission for the November 7, 2023 City Council Meeting

ITEM: Request for Mayor and City Council Consideration of a Resolution Establishing the Authorized Uses of the City of Sandy Springs Tree Fund Policy

Recommendation:

Staff recommends the adoption of the Tree Fund Policy.

Background:

The Tree Fund is funded through land development and construction permits, by developers, builders, contractors and homeowners on sites that cannot meet the requirements of the Tree Conservation Ordinance ([Div. 9.3. of the Development Code](#)). The appropriate uses of the Fund however are not officially defined. This policy establishes guidance on the activities eligible for funding.

Discussion:

The Tree Fund is currently used for a handful of activities: Tree plantings, surveying and maintenance including invasive plant species control, and the Urban Forest Coordinator position. The policy proposes the expansion of the approved uses to include forest restoration, proactive pest insect management, and acquisition of forested property for conservation.

Financial Impact:

The Tree Fund is funded through permits issued by Community Development. The current available balance is near \$1 million.

Alternatives:

Mayor and City Council may choose to deny adoption of the policy, in which case the existing uses will continue to be the sole allowable expenditures.

Review:

Catherine Mercier-Baggett, Sustainability Manager
Michael Perry, Director of Recreation and Parks
Kristin Byars Smith, Assistant City Manager
Toni Carlisle, Chief Financial Officer
Dan Lee, City Attorney
Eden Freeman, City Manager

Created/Initiated - 10/27/2023
Approved - 10/27/2023
Approved - 11/2/2023
Approved - 11/3/2023
Approved - 11/3/2023
Final Approval - 11/3/2023

Attachments:

1. Tree Fund Presentation
2. Tree Fund Resolution
3. Tree Fund Policy

Potential Uses of the Tree Fund

November 7, 2023



SANDY SPRINGS™
GEORGIA

Development Code, Sec. 9.3.8.C

C. Establishment of Tree Bank:

3. Funds maintained in the Sandy Springs Tree Bank are administered by the Director pursuant to the rules and regulations regarding the funds as established by the Sandy Springs City Council for the purposes of **replacing tree canopy or canopy preservation.**

Current Uses

- Tree plantings
 - City projects: Public Works, Parks, Facilities
 - Trees Atlanta: Right-of-way and front yard trees
- Survey and Maintenance Plan of City trees
- Maintenance of public trees
- Invasive species control in on City property
- Community education
- Urban Forest Coordinator position
 - Consider General Fund if (salary + benefits) > 20% starting balance

Staff Recommendations

- Forest Restoration
 - Understory regeneration
 - Forest succession management
 - Soil management
- Proactive Pest Insect Management
- Conservation Property Acquisition

**STATE OF GEORGIA
FULTON COUNTY**

**A RESOLUTION TO ESTABLISH AND ADOPT POLICIES AND PROCEEDURES AS
TO THE AUTHORIZED USES OF SECTION 9.3.8(c) OF THE CITY OF SANDY
SPRINGS' DEVELOPMENT CODE RELATING TO THE TREE FUND**

WHEREAS, the City of Sandy Springs (the “City”) recognizes the importance of preserving and enhancing its urban canopy to promote environmental sustainability, mitigate the urban heat island effect, improve air quality, manage stormwater, provide wildlife habitat, and enhance the overall quality of life for its residents; and

WHEREAS, limited available space for new plantings poses challenges to investing the contributions made to The Tree Fund established by the Tree Bank, per City’s Development Code Sec 9.3.8(c), which states funds are to be used exclusively for tree plantings on public property; and

WHEREAS, it is crucial to prioritize the preservation of established trees as they offer greater environmental benefits for pollution abatement, stormwater control, heat island effect control, provision of wildlife habitat, and other ecological services; and

WHEREAS, all projected expenditures from The Tree Fund will continue to be approved through the regular budgeting processes; and

WHEREAS, it is the desire of the City to establish and adopt the authorized uses for The Tree Fund Policy, attached hereto as “Tree Fund Use Policy”.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF
THE CITY OF SANDY SPRINGS THAT:**

1. The attached Tree Fund Use Policy is hereby established and adopted herein, pending any minor revision by the City Attorney and approval of the Chief Financial Officer.

RESOLVED this 7th day of November, 2023.

Approved:

Russell K. Paul, Mayor

Attest:

Raquel González, City Clerk
(Seal)

City of Sandy Springs

Tree Fund Policy Draft

Section 1 – Introduction

1.1 Background

The Tree Fund is funded through land development and construction permits, by developers, builders, contractors and homeowners on sites per requirements set forth in the Tree Conservation Ordinance (Div. 9.3. of the Development Code).

Development Code [Sec. 9.3.8.C. Establishment of Tree Bank](#) stipulates that the Tree Fund may be used to replace or maintain the existing canopy, but provides little guidance on the specific activities allowed:

- 1. There is hereby established a Sandy Springs Tree Bank for the maintenance and disbursement of funds required to be paid pursuant to the terms of this Article.*
- 2. Where it is determined by the City Arborist that payment into the Sandy Springs Tree Bank is required by this Article, the required funds must be paid to the Sandy Springs Tree Bank prior to issuance of any related permit.*
- 3. Funds maintained in the Sandy Springs Tree Bank are administered by the Director pursuant to the rules and regulations regarding the funds as established by the Sandy Springs City Council for the purposes of replacing tree canopy or canopy preservation.*

The use of the Tree Fund following its establishment was dedicated to tree plantings on City property, in conjunction with capital improvement projects and through the service agreement with Trees Atlanta. However, contributions are outpacing expenditures due to limited suitable public properties for tree planting.

Preserving the existing canopy should be a priority at the same level as new plantings, as established trees provide greater benefits than young trees for pollution abatement, the control of stormwater and heat island effect, and the provision of wildlife habitat.

The intent of this policy is to document what uses are acceptable for the Tree Fund. The policy will be assessed annually and amended periodically, as necessary.

1.2 Administration

The management of the Tree Fund is the responsibility of the Urban Forest Coordinator, in the Recreation & Parks Department. All activities supported by the Tree Fund shall be reviewed and approved by the Urban Forest Coordinator. A form is available for project managers to submit requests. All invoices shall be routed by Recreation & Parks, with prior approval of the Urban Forest Coordinator.

For tree plantings and maintenance, the Urban Forest Coordinator will manage plant sourcing, installation, and maintenance, thus relieving managers without expertise in arboriculture to focus on the other aspects of their projects.

An annual budget will be developed for the approved use categories. The budget forecast will be coordinated by Recreation & Parks, with input from other departments. It is the responsibility of each department to provide timely and accurate project scopes and estimates to be included in the budget.

City Arborists will continue to review City project plans for permitting and will compile the number of trees removed and the number of trees planted in each project.

Section 2 – Eligible Uses of the Tree Fund

2.1. Plantings for City Projects, P2209

The Tree Fund may be used to purchase and install trees on public property to increase the overall canopy.

2.1.A. Tree Plantings

Expenditures covered include tree purchase and delivery, installation and associated materials (such as soil amendments, stakes, and mulch). Tree species selection will be conducted by the Sustainability Manager or Urban Forest Coordinator with input from the Project Manager. Selected trees must follow CoSS guidelines and may be classified as canopy or understory trees. Shrubs, flowers, and ground cover are ineligible expenses.

2.1.B. Tree Removal & Replacement

The removal of trees is eligible if a City Arborist or the Urban Forest Coordinator identifies them as dead, dying, or hazardous (DDH). The Urban Forest Coordinator reserves the right to deny a Tree Fund expenditure if a tree has been blatantly mismanaged or neglected (ex: heavy equipment parked in the critical root zone).

If the needed replacement is part of a uniform, group planting, a good faith effort will be made to source the replacement from the same tree farm as the original planting group. If a uniform, group planting experiences constant failures and maintenance, the replacement of the whole group may be considered, even if certain individuals are healthy.

Emergency removals in association with roadway clearance shall remain under the purview of Public Works right-of-way maintenance.

2.2. Trees Atlanta Programs, P2208

The nonprofit organization Trees Atlanta has been a City of Sandy Springs partner since 2019. Trees Atlanta utilizes its staff and volunteers to plant trees in City rights-of-way, parks and other property, and private property.

The Master Agreement and two Specific Project Agreements were approved by Mayor and City Council in August 2019 and are set to expire in August 2024. The stipulations listed below will be subject to change.

2.2.A. Right-Of-Way Trees (ROW)

- The maximum number of trees to be planted per Planting Season under the existing agreement is 200.
- The cost per tree for tree planting activities is set at \$250.00 but is expected to increase to \$300.00 with the Agreement renewal.
- The total annual maximum cost of tree planting under the Agreement is \$50,000.00.
- ROW Trees Planting Plans must be submitted by the Trees Atlanta NeighborWoods Coordinator to the Urban Forest Coordinator for approval prior to the start of the planting season.
- The Urban Forest Coordinator will ensure the project is communicated to nearby residents.

2.2.B. Front Yard Trees (FYT)

- The maximum number of trees to be planted per Planting Season under the existing agreement is 200.
- The cost per tree for tree planting activities is set at \$250.00 but is expected to increase with the Agreement renewal.
- The total annual maximum cost of tree planting under the Agreement is \$50,000.00.

Master Agreement

- The Master Agreement allows for additional planting projects, that would be subject to their own Specific Project Agreements

2.3. Tree Survey, Maintenance Plan, and Tree Maintenance

2.3.A - Tree Inventory Survey, P2210

The inventory began in 2019 with a few roadways and parks and was expanded over time to include approximately 11,500 trees - almost every City-managed tree. The surveys are conducted by a third-party certified arborist. Basic information on each tree is collected such as species, DBH (diameter at breast height), as well as notes on its health condition and maintenance needs. The City will update the inventory of public trees every five years, starting in 2024.

2.3.B - Maintenance Plan and Tree Maintenance, P2211

1- Maintenance Plan

The Tree Survey serves as a basis for the Maintenance Plan of public trees that establishes priority areas for maintenance such as pruning, staking, and fertilizing. The Maintenance Plan provides an overview of the health of the public forest and makes recommendations to maintain a sustainable forest.

2- Tree Maintenance

The Tree Maintenance Plan is implemented by several activities under the purview of the Urban Forest Coordinator that include pruning, watering, aeration, fertilization, berm installation, soil amending, and staking/guying. Some of these activities may be conducted in-house or contract them out. The maintenance activities cover all trees on City-maintained property, including those planted through Capital Improvement Projects.

2.4. Control of Exotic Invasive Plant Species, P2207

Forests in the Piedmont region are facing threats related to exotic invasive plant species such as kudzu, English ivy, honeysuckle, Chinese wisteria, and privet. These plants displace native species by taking up physical space, light and soil nutrients. The negative impacts on wildlife that relies on forest habitat are equally important.

The City has been contracting a vendor in vegetation management to treat exotic invasive species in parks and other properties as needed, in forested areas. In fiscal year 2023, the Tree Fund sponsored invasive removal projects across 17 City-owned properties, over approximately 90 acres.

Invasive removal projects supported by the Tree Fund must follow the following criteria:

- Occur on city property;
- Activities must follow the Sustainable Landscape Practices (Sandy Springs Technical Manual, Section 1. N);
- Activities post-treatment must include soil stabilization to limit erosion and siltation of waterways, subject to Section 3.1 Forest Restoration;
- In a park setting, work shall not extend 10ft beyond the forest edge, the transition zone (ecotone) from an area of woodland or forest to fields or other open spaces.

2.5. Community Education, P2301

Private landowners control the majority of the urban canopy. Therefore, it is crucial to implement effective communication and education strategies to ensure the continued health and vitality of the entire urban forest.

The following initiatives may be employed to facilitate public education and communication:

- Workshops: Conducting informative workshops on tree care, tree planting, and sustainable practices;
- Seminars/Webinars: Organizing seminars and webinars to educate residents on the benefits of the Urban Forest, proper tree maintenance, and environmental stewardship;
- Continuing Education Classes: Offering continuing education classes for arborists, landscapers, and other professionals involved in tree care and management;
- Newsletters: Publishing regular newsletters to disseminate important information, updates, and tips related to the urban forest;
- Website: Maintaining dedicated webpages to share articles, success stories, and best practices related to urban forestry and sustainable living.
- Sandy Springs Eco-Stewardship Certification Program

The City of Sandy Springs will actively partner with local organizations to offer joint workshops, share resources, and promote activities and community events. The intent of the Community Education efforts is to complement what other organizations already offer and not compete with them.

Acceptable expenditures related to Community Education include the following activities:

- Equipment or program materials
- Refreshments for participants

- Speaker fees
- Rental fees (City facilities and other free options will be explored first)

The Urban Forest Coordinator will establish a reporting and evaluation mechanism to assess the reach, effectiveness and impact of the educational initiatives.

2.6. Tree Canopy Study

Through a collaboration between the GIS Department and the Sustainability Division, the City of Sandy Springs conducts a Tree Canopy Study assessing the existing tree coverage within the City, including all types of ownership.

The Sandy Springs Canopy Study is conducted every 2 years. This frequency allows City Staff to identify areas with net canopy-cover change and recommend priority planting areas.

The results of the Tree Canopy Study encompass all canopy found within the municipal boundaries. The Tree Canopy Study is distinct from the Sandy Springs Public Tree Inventory Survey that records metrics on individual, publicly maintained trees.

The Canopy Study is entirely conducted in-house at this time, but the need to purchase datasets and analytical software or to seek consulting services may arise in the future.

2.7. Urban Forest Coordinator Position

Up until late 2022, the Sustainability Manager was responsible for all activities related to the Tree Fund: Managing planting projects with Trees Atlanta, coordinating proposed plantings and maintenance with Facilities and Public Works, managing the contract for removal of invasive plants, etc. Together these tasks are sufficient to sustain a full-time employee.

In February 2022, a set of expanded uses for the Tree Fund was presented to Mayor and City Council, including the creation of a new position – the Urban Forest Coordinator – to be supported by the Tree Fund. The position was established in Recreation and Parks Staff in Fiscal Year 2023.

Should the costs related to the position (salary and benefits) exceed 20% of the anticipated starting balance of the Tree Fund in a given year, Mayor and City Council may consider using the General Fund to maintain position funding.

2.8. Forest Restoration

Active management of the existing Urban Forest is required to ensure its sustainability over time and continued delivery of ecosystem services.

2.8.A. Understory Regeneration

Since a healthy forest ecosystem is comprised of several layers of vegetation (strata) and more than large-canopy trees alone, effective management must include programs that preserve and regenerate other aspects of the forest.

The removal of invasive plant species can leave areas of exposed soil that may trigger erosion. To avoid this issue, groundcovers, shrubs, and understory trees should be planted. This will accelerate the regeneration of native habitat and improve overall forest health.

Streambanks and lowlands are notably sensitive habitats and will be targeted for understory regeneration as well. All activities will be conducted under the supervision of a certified stream repair professional.

2.8.B. Forest Succession Management

Forest succession management activities will deliberately correct the species composition to increase forest resilience. Selective thinning and replanting will remove less desirable tree species and replace them by underrepresented species that are expected to be found in a forest under the local conditions.

2.8.C. Soil Management

A soil testing program will be established in partnership with the Fulton County UGA Coop Extension office to identify causes of limited tree growth and mortality in specific areas.

Soil sample analyses will inform the need for soil amendments such as the addition of certain nutrients. The Soil Management activities will also include targeted decompaction and aeration, needs commonly found in urban situations.

2.9. Pest Control

Pest Control is distinct from Tree Fund Maintenance (P2211) and Tree Fund Invasive (P2207) by offering a proactive focus on macroinvertebrate threats to the urban forest.

The US Department of Agriculture, US Forest Service, and Bureau of Land Management have all identified the mounting threat of pest macroinvertebrates species to the wellbeing of the nation's natural resources and forested areas. The dangers of this threat have been reaffirmed within Georgia through a joint program of Georgia Department of Natural Resources and Georgia Forestry Commission.

The Urban Forest Coordinator will hold a National, GA Cat 23 (Forest Pest), GA Cat 26 (Aquatic Pest), and GA Cat 27 (ROW) Chemical Applicators License to ensure the proper implementation of integrated pest management and appropriate use of chemical controls.

The initial program funding will include the purchase of equipment, and subsequent years should incur lesser costs.

Application Strategies

All pest control activities will follow the Sustainable Landscape Practices (Sandy Springs Technical Manual, Section 1. N).

Tree Injection

Tree injections and implants involve the strategic placement of insecticides beneath the bark and within the tree's water transport system. This method capitalizes on the natural upward movement of sap,

causing the insecticide to concentrate in leaves and shoots. It disperses as water is lost through transpiration, effectively safeguarding the tree.

Basal Soil Drench

Utilizing the basal soil drench technique involves applying water-soluble chemicals to the soil encircling a tree's roots. These chemicals are taken in by the roots and subsequently distributed throughout the entire plant, offering a practical approach to address insects, fungi, and diseases. Additionally, this method provides essential nutrients directly to the roots of specific trees.

Foliar Spray

Foliar spray, a liquid application administered by trigger or pump sprayers, is employed by spraying plant leaves to deliver nutrients, manage pests and fungi, and even serve as a source of water or a pesticide solution. This tried and proven method offers a direct and versatile approach to enhance plant health and protection.

2.10. Conservation Property Acquisition

The Tree Fund's allocation for property acquisition aims to acquire properties that contribute to the City's canopy and meet specific criteria. No expenses have been incurred so far on property acquisition.

Selection criteria

- **Canopy Coverage:** The property should have a canopy coverage of 75% or greater. The assessment of canopy coverage will be determined using aerial imagery.
- **Old-Growth Forest:** The property can be considered old-growth if it meets at least one of the following conditions:
 - Contains a "climax community" of species that typically prefer shady growing conditions and organic-rich soils.
 - Demonstrates a dominance of mature trees.
 - Exhibits a diversity of wildlife habitats.
 - Shows no evidence of recent human-induced disturbance.
- **Sensitive Habitat:** The property should contain a sensitive habitat that provides suitable conditions for supporting a high biodiversity of plant and animal species, including rare, vulnerable, or endangered species. Examples of sensitive habitats include wetlands and vegetated steep slopes.

Candidate properties for acquisition may be brought forward by property owners or identified by the City. The Urban Forest Coordinator, Sustainability Manager and Recreation and Parks Director will evaluate the properties against the selection criteria. They will make a recommendation to the Mayor and City Council, who will make the final decision on whether to acquire the property.

Property will not be acquired through condemnation, eminent domain, or by paying more than 100% of the fair market value. The fair market value will be determined by the average of two independent, professional appraisals. The maximum allocation for property acquisition should not exceed 25% of the anticipated starting Tree Fund balance, and should not exceed \$250,000 over a period of three fiscal years. Acquisition opportunities will be evaluated as they arise and will not be included in the annual budget.

Once acquired, properties dedicated to conservation purposes must remain undisturbed and cannot be used as active parks. However, light recreational activities with minimal impact, such as trails, may be considered.

DRAFT



SANDY SPRINGS

CITY CLERK'S OFFICE

TO: Eden Freeman, City Manager
FROM: Ginger Sottile, Director of Community Development
DATE: October 24, 2023 Submission for the November 7, 2023 City Council Meeting
ITEM: Request for Mayor and City Council Consideration of a Resolution to Award a Contract to OpenGov for Community Development Permitting Software

Recommendation:

Staff recommends Mayor and City Council approval.

Background:

On December 07, 2022, the Community Development Department released a Request for Proposal to replace the existing Permitting Software Company presently servicing the Sandy Springs Community Development Department.

Discussion:

Following a thorough evaluation process, the committee recommends OpenGov as the City's preferred vendor.

Financial Impact:

The total anticipated cost for OpenGov for Fiscal Year 2024 is \$221,042.

Alternatives:

The City could propose not to approve the award of contract to support the vendor selection for new software services for permitting within the Community Development Department, thereby defaulting to the existing software provider, Tyler Technologies.

Review:

Kristin Byars Smith, Assistant City Manager
Ginger Sottile, Director of Community Development
Kristin Byars Smith, Assistant City Manager
Toni Carlisle, Chief Financial Officer
Dan Lee, City Attorney
Eden Freeman, City Manager

Created/Initiated - 11/2/2023
Approved - 11/2/2023
Approved - 11/2/2023
Approved - 11/3/2023
Approved - 11/3/2023
Final Approval - 11/3/2023

Attachments:

1. Software Selection Presentation
2. 2023-10-23 - Selection Evaluation Memorandum - OpenGov

3. OpenGov Resolution

Community Development Software Solution

November 7, 2023



SANDY SPRINGS™
GEORGIA

Background

- In December 2022, the Community Development Department released a Request for Proposals to replace the existing Software Company presently servicing the Sandy Springs Community.
- Received 11 responses to the RFP. The review committee selected four finalists:
 - Avocette Technologies (Acella)
 - Online Solutions (Citizenserve)
 - OpenGov
 - Sages Networks (SagesGov)

Community Development Software Evaluation

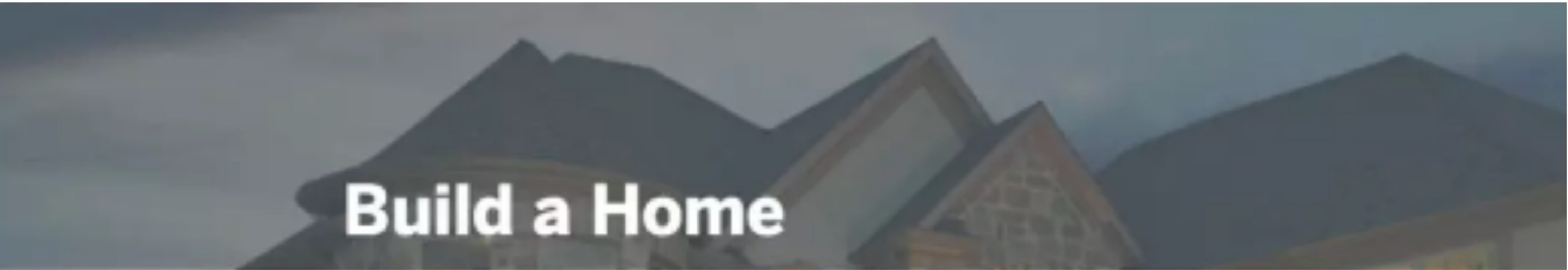
Vendor	Average Score	Cost
ALCA IT Solutions, Inc.	45.60	\$332,756.15
Avocette Technologies, Inc.	84.20	\$920,775.00
Brightly Software, Inc.	74.20	\$140,823.68
CityView, a Div of N. Harris Computer Corp.	73.20	\$883,785.00
GovSense, LLC	66.20	\$416,031.00
MaintStar	77.60	\$145,000.00
Online Solutions, LLC	78.00	\$540,000.00
OpenGov	84.20	\$157,021.00
Sages Networks, Inc.	80.80	\$248,850.00
Speridian Technologies, LLC	70.00	\$636,960.00
The Davenport Group USA, Ltd.	83.60	\$346,000.00

*Davenport's GIS interface was determined not to be a viable solution since our permitting is dependent on GIS.

Preferred Vendor

- The Committee conducted its review and identified **OpenGov** as the preferred vendor, in part due to the following considerations:
 - On-the-Go Inspections: An easier way to perform inspections. Inspectors can take photos onsite from a phone or tablet so contractors and staff can review construction plans and feedback in real-time and provide nearly instant inspection results. Staff can also complete tasks in the field, with or without internet, using the OpenGov Mobile App.
 - Edit Workflows - No Coding Required If we want or need to make changes to our forms and workflows, there is no need to contact IT or struggle with coding. The drag-and-drop interface gives us control. Each submission flows from intake to reviews, automatically assigning steps to the next employee, so other staff can focus on job-related duties and high-priority initiatives.

OpenGov to Replace Plan Sandy Springs



Answer the questions below to determine what you need to get started.

Have you taken your project to the Planning Dept.?

- ☐ Yes
- ☐ No

Are you starting a building from scratch?

- ☐ Yes
- ☐ No

Is this a residential building?

- ☐ Yes
- ☐ No

Will there be a pool onsite?

- ☐ Yes
- ☐ No

Total Cost Comparison Energov vs OpenGov

Permitting and Licensing Software Subscription Year	EnerGov Annual Cost (3% increase)	OpenGov Annual Cost (5% increase)	Plan Sandy Springs Annual Cost	Fee savings (EnerGov + Plan - OpenGov)
FY 2024	\$100,496.38	\$221,042.00	\$60,000.00	-\$60,545.62
FY 2025	\$259,285.27	\$83,290.20	\$60,000.00	\$235,995.07
FY 2026	\$267,063.83	\$87,454.71	\$60,000.00	\$239,609.12
Total	\$626,845.48	\$391,786.91	\$180,000.00	\$415,058.57

- EnerGov: beginning FY 2025, Community Development will have to incorporate EnerGov Cloud Migration, an additional annual cost of \$155,774.00 (See table below for more info).
- OpenGov: is already a cloud-incorporated software and does not charge additional for using cloud servers. There will be a one-time professional services cost for the development, installment, data migration, and training of this new software (See table below for more info).
- Plan Sandy Springs: Community Development currently pays around \$60,000 for the annual subscription. If we adopt the OpenGov Software, it can perform similar functions, hence not requiring the need for plan Sandy Springs software.

SOURCE EVALUATION MEMORANDUM

Solicitation Number 23-045
for Community Development Permitting Software

A. INTRODUCTION

On December 07, 2022, the Community Development Department released a Request for Proposal to replace the existing Software Company presently servicing the Sandy Springs Community. We have issued this RFP for the purpose of soliciting Proposals from qualified firms to identify a contractor to provide a new permitting software solution, to be known as Community Development Permitting Software (“Project”). The permitting, licensing, and land-use management software will be used by several City departments for processing permits specific to a parcel of property including but not limited to building permits and land development/use matters. Applicants must be able to apply for a permit or license through an online portal via the City’s webpage on a 24/7 basis. Once received, the software will route the application to the appropriate staff member for processing. The software will capture notes on the application that can be seen and responded to by other staff members participating in the review process. The software should be able to identify where the application is in the review process and provide reminders to complete a review or task to ensure that the application is reviewed within a certain time period. Once issued, the software will retain the permit or license in a searchable database for future reference and reminders provided when renewals occur. The applicant should be able to access the software through the portal to track the application, respond to comments, provide additional information, and make payments.

B. EVALUATION COMMITTEE

Responses to both phases of the Solicitation were evaluated by individuals selected by the Director of Community Development (“Evaluation Committee”) using the criteria set forth in Section 4 of the RFP. Members of the Evaluation Committee were:

- Ginger Sottile, Director of Community Development, City of Sandy Springs
- Jonathan Livingston, Building Official, City of Sandy Springs
- Jesus Davila, Land Development Manager, City of Sandy Springs
- Sheila Quick, Permitting and Customer Service Manager, City of Sandy Springs
- Zane Galloway, Senior Systems Engineer, IT, City of Sandy Springs

In addition, the following advisors assisted the Evaluation Committee with expertise in areas critical to the success of the Project:

- Kristin Byars Smith, Asst City Manager, City of Sandy Springs
- Bridget Lawlor, GIS Manager, City of Sandy Springs
- Pelham Peters, Revenue Manager, Finance, City of Sandy Springs
- Michele McIntosh-Ross, Planning and Zoning Manager, City of Sandy Springs
- Yvonne Shaw, Code Enforcement Manager, City of Sandy Springs
- Neethi Sasidharan, Management Analyst, City of Sandy Springs

RFP

Proposals were due on January 5, 2023.

1. RFP Criteria: Section 4 of the RFP identified the following summarized criteria upon which the City would base evaluation of Proposals received:

A. General

The Evaluation Committee, assisted by Purchasing Department staff, evaluated Proposals and recommended whether to award to the highest-ranking Offeror or, if necessary, to provide discussion or a “best and final offer” in order to determine the highest-ranking Offeror. In ranking Proposals, the Evaluation Committee considered such factors as accepted industry standards and a comparative evaluation of all other qualified Proposals in terms of differing price, quality, contractual factors, and technical proposal contents. These rankings were used to determine the most advantageous Proposal.

B. Technical Proposal Evaluation

Technical Proposals were scored and ranked based on how well the Offeror demonstrated its knowledge and understanding of the following evaluation criteria, which was be used to evaluate the Technical Proposals:

No.	Evaluation Criteria	Description	Score
1	Implementation Plan	Include comprehensive information for the approach, timeline, staffing, and reporting to complete the Project	30
2	References	Include relevant references	10
3	Customer Support	Describe the customer support package to be provided with additional available options	10
4	Integrations and Additional Features	Detail integration capabilities and additional available features of the software	10
5	Questionnaire Responses	Respond to the questions in each category as they relate to the capabilities of the software	40

As part of the evaluation, the Community Development Department (CDD) requested additional information, conducted video/conference calls to assist our review, and performed a thorough and objective evaluation of each Vendor’s response. This evaluation included conducting Vendor reference checks, visiting Vendor installations, and reviewing other information about the Vendor and its solution(s) (e.g. performance, viability, technology, etc.). The evaluation process was intended to help the CDD select the Vendor with the best combination of attributes, including but not limited to total cost of implementation, on-going subscription costs, ease-of-use, performance, reliability, flexibility, stability, sustainability, and the Vendor’s capacity to successfully implement the software.

2. Proposals Received:

On January 5, 2023, Proposals were received from the following 11 project teams:

- a. ALCA IT Solutions
- b. Avocette Technologies (Accela)
- c. Brightly Software (SmartGov)
- d. CityView, N. Harris Computer Corp
- e. GovSense
- f. MaintStar
- g. Online Solutions (CitizenServe)
- h. OpenGov
- i. Sages Networks (SagesGov)
- j. Speridian Technologies (Clariti)
- k. The Davenport Group (LAMA)

3. Evaluation of Proposals and Formal Interviews:

The Evaluation Committee began its review of Proposals the week of Jan 23, 2023. The proposal materials were reviewed and evaluations (sans Cost Comparison) completed the February 10, 2023.

There was a break as a result of losing our Management Analyst at the end of February, and then had to go through the advertising, interviewing, and hiring process, which was completed towards the end of March.

On March 24th, the Evaluation Committee participated in formal demonstrations with Citizenserve and OpenGov. On March 27th, 2023, the Evaluation Committee participated in formal demonstrations with Sages and Avocette. All interviews were held virtually and in-person.

4. Evaluation of Proposals:

On March 29, 2023, the Evaluation Committee met to discuss the recent demonstrations and formulate the next steps. The Evaluation Committee completed its evaluation and formed a consensus regarding the Proposal it believes represents the best interests of the City.

On April 12th, the Committee reconvened to discuss the 4 finalists alongside their financial estimates for services to be provided. On April 14th, the Committee requested to meet virtually with OpenGov for additional information.

The end of April and beginning of May was consumed with training our new Management Analyst and catching her up on our search for a replacement software solution, as well preparation for our Budget season also created a delay with our final decision.

Scoring:

23-0035 Community Development Software RFP Scoring		
Vendor	Average Score	Cost
ALCA IT Solutions, Inc.	45.60	\$332,756.15
Avocette Technologies, Inc.	84.20	\$920,775.00
Brightly Software, Inc.	74.20	\$140,823.68
CityView, a Div of N. Harris Computer Corporation	73.20	\$883,785.00
GovSense, LLC	66.20	\$416,031.00
MaintStar	77.60	\$145,000.00
Online Solutions, LLC	78.00	\$540,000.00
OpenGov	84.20	\$157,021.00
Sages Networks, Inc.	80.80	\$248,850.00
Speridian Technologies LLC	70.00	\$636,960.00
The Davenport Group USA, Ltd	83.60	\$346,000.00*

*Davenport's GIS interface was very outdated and would not be a viable solution since our permitting is dependent on GIS. For this reason, Davenport was no longer a consideration.

We documented notes on why we believe OpenGov is the product of choice:

OpenGov

- Form auto-changes according to zoning
- Implementation
 - 6-9 months, initial estimate
 - 4-6 months, implementation estimate with available mapping
- Customer Service
 - There exists an elevated service plan which includes weekend requests
 - 7am to 10pm phone and chat support
 - 24/7 support for urgent issues
 - All references had glowing reviews of their actual customer service experiences
- Integrations
 - Munis, ArcGIS, Bluebeam
 - No need for OpenCounter
- References
 - Currently work with Smyrna, Dahlonega, Suwanee and Austell, also mention Chatham County, NC, Cambridge, Mass
 - Populations 55k, 7k, 77k, 117k
- Overall thoughts
 - Included helpful screenshots
 - Ability to change work class (not able to with Energov)
 - Has a native tool to replace Plan Sandy Springs (OpenCouner)
 - Has the ability to segregate out sq footage, to assist with more accurate valuations
 - Notifications are sent with every action
 - Can link SWO violations, and produce double permit fees
 - OpenGov provided a lot of explanations that are the same as others about configurations, upcoming feature releases, etc.
 - May have to do some configurations on our own
 - Can load balance inspections and has GIS scheduling capabilities

On-the-Go Inspections

- An easier way to perform inspections. Inspectors can take photos onsite from a phone or tablet so contractors and staff can review construction plans and feedback in real time. Almost instant inspection results. Staff can also complete tasks in the field, with or without the internet, using the OpenGov Mobile App.

Edit Workflows - No Coding Required

- If we want or need to make changes to our forms and workflows, there is no need to contact IT or struggle with coding. The drag-and-drop interface gives us control. Each submission flows

from intake to reviews, automatically assigning steps to the next employee, so other staff can focus on other job-related duties and high-priority initiatives.

SaaS – Software as a Service

- All that is needed is a web browser and internet connection, and we can gain access to the software and data management tools. OpenGov is a SaaS platform (Cloud-based application) and therefore will have little or no worry about software updates. OpenGov assures that our data will be safe and available wherever, and whenever needed. They ensure flexibility and availability, as it supports all major web browsers.

The Evaluation Committee determined the Proposal presented by OpenGov to be in the best interests of the Community Development Department and the City and, subject to reference checks, made a tentative decision to recommend award. The following summarizes the major factors that were the basis of the selection:

- a. The proposed OpenGov software selection aligns with the mission of the Senior Leadership Team, which is to implement the vision of the community and ensure the innovative delivery of top-notch municipal services. We strive to provide a first-class, responsive customer service platform through collaborative problem-solving and cutting-edge solutions.
- b. The proposed software solution proposed by OpenGov includes all of our required permitting modules, an integrated Cloud solution, and an online user Portal.
- c. OpenGov has a strong track record of successfully implementing its permitting software solutions in over 1,600 municipalities in 48 states, with several installations within the Atlanta area, including migrations from EnerGov.
- d. OpenGov's software will modernize Community Development Permits, Plats, Zoning Cases, Code Enforcement Cases, and Utility Permits, through a new highly configurable, digital workflow complete with conditional forms, online payments, and GIS integration. It features a user-friendly Portal for the public that is seamlessly integrated with backend data collection. OpenGov's Permitting delivers an all-in-one cloud solution to streamline processes and improve customer satisfaction.
- e. The proposed implementation schedule provided by OpenGov anticipates completion within 6 months of program initiation.
- f. While all the proposals attempted to provide a definitive project cost, the actual costs will be finalized once the selection process is approved. This software solution is subject to final negotiations, once a Workshop has been conducted.
- g. OpenGov includes unlimited licensing so there is no need to add additional licensing in the future as additional staff or departments utilize the software.

DEPARTMENT: COMMUNITY DEVELOPMENT

Comparing The Annual Fees for EnerGov Vs. OpenGov Software

October 18, 2023

Permitting and Licensing Software Subscription Year	EnerGov Annual Cost (3% increase)	OpenGov Annual Cost (5% increase)	Plan Sandy Springs Annual Cost	Fee savings (EnerGov + Plan - OpenGov)
FY 2024	\$100,496.38	\$221,042.00	\$60,000.00	-\$60,545.62
FY 2025	\$259,285.27	\$83,290.20	\$60,000.00	\$235,995.07
FY 2026	\$267,063.83	\$87,454.71	\$60,000.00	\$239,609.12
Total	\$626,845.48	\$391,786.91	\$180,000.00	\$415,058.57

- EnerGov: beginning FY 2025, Community Development will have to incorporate EnerGov Cloud Migration, an additional annual cost of \$155,774.00 (See table above for more info).
- OpenGov: is already a cloud-incorporated software and does not charge additional for using cloud servers. There will be a one-time professional services cost for the development, installment, data migration, and training of this new software (See table below for more info).
- Plan Sandy Springs: Community Development currently pays around \$60,000 for the annual subscription. If we adopt the OpenGov Software, it can perform similar functions, hence not requiring the need for plan Sandy Springs software.

RECOMMENDATION

For the reasons described above, the Evaluation Committee unanimously recommends that:

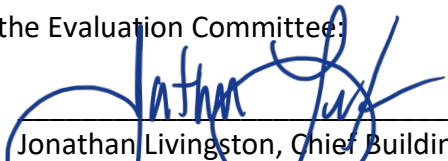
- OpenGov be selected as the City's Preferred Software Provider.
- City Council authorizes the City Manager to enter into a letter of intent with OpenGov to finalize the Project and negotiate a final cost for implementation.

Respectfully submitted by the following members of the Evaluation Committee:


Ginger Sottile, Community Development Director


Sheila B. Quick, Permitting & Customer Service


Zane Galloway, Senior Systems Engineer, IT


Jonathan Livingston, Chief Building Officer


Jesus Davila, Land Development Manager

STATE OF GEORGIA
COUNTY OF FULTON

**A RESOLUTION TO APPROVE CONTRACT AWARD TO OPENGOV TO PROVIDE
PERMITTING SOFTWARE AS IT RELATES TO RFP 23-045**

WHEREAS, the City of Sandy Springs (the “City”) utilizes a software vendor to provide permitting, licensing, and land-use management software, utilized by several departments; and

WHEREAS, the Community Development Department issued a Request for Proposals (“RFP”) for Community Development Permitting Software on December on December 7, 2022; and

WHEREAS, the City received eleven proposals in response to the RFP; and

WHEREAS, the Evaluation Committee consisted of a core team from Community Development and Information Technology, with a panel of advisors from other City Departments; and

WHERE AS, the Evaluation Committee recommends that OpnGov be selected as the City’s Preferred Software Provider.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SANDY SPRINGS, GEORGIA:

1. That the contract for permitting software shall be awarded to OpenGov; and
2. The City Manager is hereby authorized to take such actions as deemed necessary to effectuate the intent of this resolution, pending any minor revision by the City Attorney and approval of the Chief Financial Officer.

RESOLVED this 7th day of November 2023.

Approved:

Russell K. Paul, Mayor

Attest:

Raquel D. González, City Clerk

(Seal)



SANDY SPRINGS

CITY CLERK'S OFFICE

TO: Eden Freeman, City Manager
FROM: William H. Martin, Jr., AIA, Public Works Director
DATE: September 20, 2023 Submission for the November 7, 2023 City Council Meeting
ITEM: Request for Mayor and City Council Consideration of a Contract Award to Kimley-Horn & Associates, Inc. for Design Services as it Relates to the Long Island Drive at Mount Vernon Highway Intersection Improvement Project and to Authorize the City Manager to Execute the Contract

Recommendation:

City Staff recommends contract award be made to Kimley-Horn and Associates, Inc. ("Kimley-Horn") for the Long Island Drive at Mount Vernon Highway Intersection Improvement Project (Project No. T-2403) (the "Project").

Background:

The objective of the Project is to improve the efficiency, safety, and overall functionality of the intersection located at Long Island Drive and Mount Vernon Highway (the "Intersection"). The overall plan for the Project includes the realignment of the driveway to Arlington Memorial Park and Long Island Drive, into a signal-controlled intersection, optimizing traffic flow as well as improving sight distance along Long Island Drive. The Project further aims to address specific challenges, such as notable queuing and delay issues associated with left-turn conflicts observed at the Long Island Drive approach. The planned improvements are a direct response to the community's expressed need for increased traffic efficiency and a safer, more reliable intersection.

Discussion:

Kimley Horn previously completed a traffic analysis and a conceptual design for the Intersection in 2021 as a part of the Mount Vernon Highway and Long Island Drive Intersection Traffic Study (Project No. T-7247).

On August 22, 2023, the City requested a quote from Kimley-Horn for the full design of the Project utilizing the On-Call Signal Design Contract. A proposal by Kimley-Horn in the amount of \$151,414.00 was received on September 20, 2023. This is in line with a staff estimate of \$150,000.00 for these services.

Below are the included tasks and cost breakdown from the proposal.

Project Scope	Proposed Fee
Task 1 – Project Management	\$ 19,080.00
Task 2 – Concept Validation	\$ 13,647.00
Task 3 – Preliminary Design Development and R/W Plat	\$ 48,944.00
Task 4 – Final Plans	\$ 44,473.00
Task 5 – Bid Support and Limited Construction Phase Services	\$ 15,270.00
<u>Task 6 – Miscellaneous Services (as directed)</u>	<u>\$ 10,000.00</u>
TOTAL:	\$ 151,414.00

Upon review of the proposal, City Staff recommends that contract award be made to Kimley-Horn in the amount of \$151,414.00 due to a demonstrated understanding of the scope along with familiarity and past performance on the Project.

Financial Impact:

There are adequate funds in the budget for Project T-2403 to execute a Contract for this work.

Alternatives:

City Council may choose not to approve the proposal from Kimley-Horn and Associates, Inc. as submitted and further direct City Staff to advertise these services to obtain proposals from other consultants.

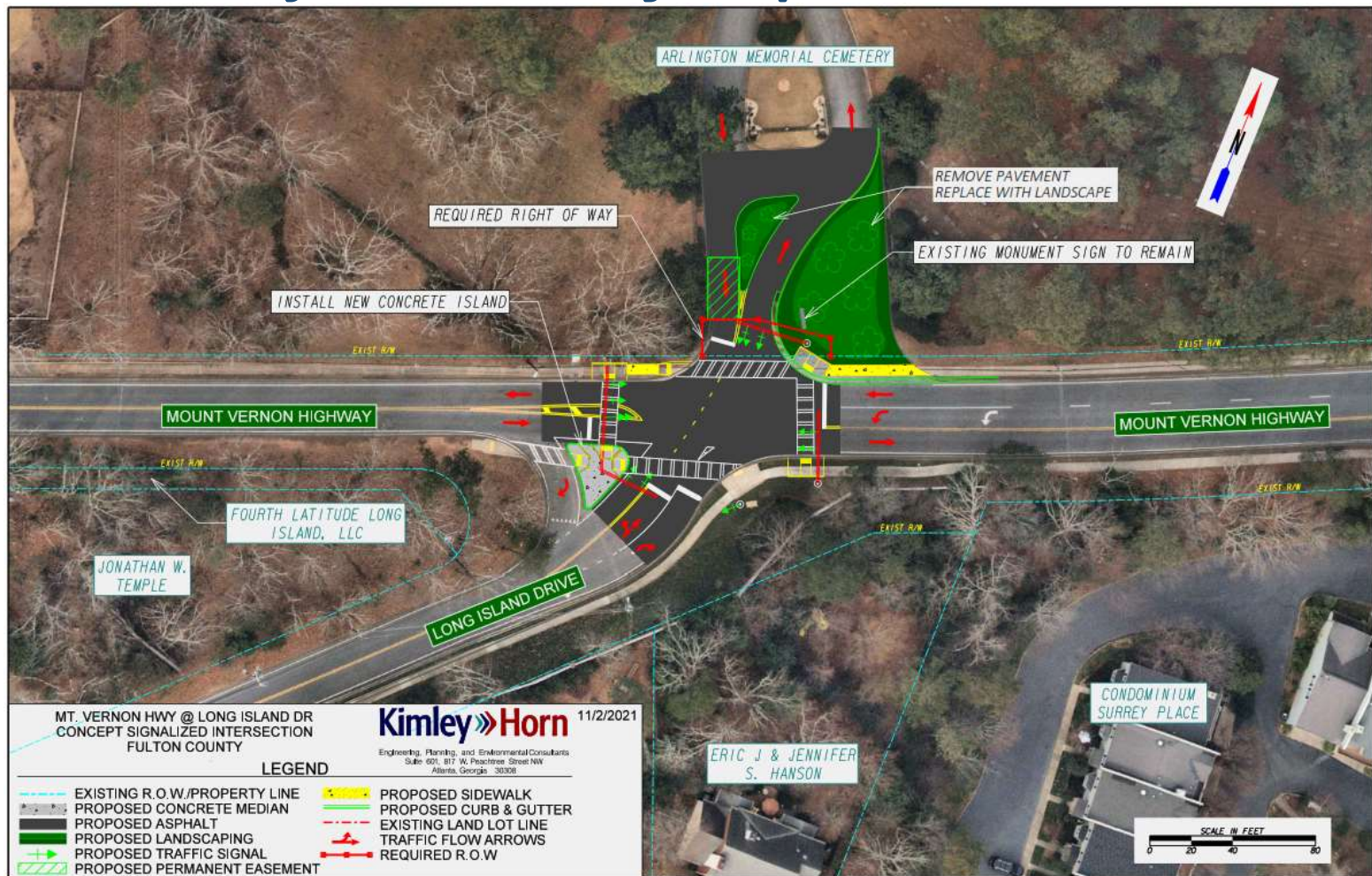
Review:

Cheryl Oslund, Administrative Coordinator	Created/Initiated - 10/19/2023
Marty Martin, Director of Public Works	Approved - 10/19/2023
Toni Carlisle, Chief Financial Officer	Approved - 10/23/2023
Dan Lee, City Attorney	Approved - 10/31/2023
Eden Freeman, City Manager	Final Approval - 11/3/2023

Attachments:

1. Vicinity Map
2. Resolution

T2403 Long Island Drive at Mt. Vernon Highway Intersection Project –Vicinity Map



**STATE OF GEORGIA
COUNTY OF FULTON**

A RESOLUTION TO APPROVE CONTRACT AWARD TO KIMLEY-HORN & ASSOCIATES, INC. FOR DESIGN SERVICES AS IT RELATES TO THE LONG ISLAND DRIVE AT MOUNT VERNON HIGHWAY INTERSECTION IMPROVEMENT PROJECT AND TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT

WHEREAS, the City of Sandy Springs (the “City”) recognized the need for intersection improvements at the intersection of Mount Vernon Highway and Long Island Drive in order to facilitate safer sight distances and to optimize traffic flow as it relates to the Long Island Drive and Mount Vernon Highway Intersection Improvement Project (T-2403) (the “Project”); and

WHEREAS, the scope for the Project aims to improve efficiency, safety and overall functionality of the intersection through the use of driveway realignment and traffic signal installation at Arlington Memorial Park; and

WHEREAS, on August 22, 2023, the City requested a proposal from Kimley-Horn and Associates, Inc. (“Kimley-Horn”) utilizing the On-Call Signal Design Contract to perform design services for the Project; and

WHEREAS, on September 20, 2023, City Staff received a proposal from Kimley-Horn in an amount of \$151,414.00; and

WHEREAS, the City desires to award contract to Kimley-Horn to perform the scope of services for the Project, described in the attached proposal (Exhibit “A”).

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SANDY SPRINGS, GEORGIA, THAT:

1. Kimley-Horn is hereby awarded a contract in an amount of \$151,414.00 to perform the services described herein, for the Project; and
2. The City Manager is authorized to execute a contract with Kimley-Horn, subject to approval of the City Attorney and the Chief Financial Officer; and
3. The City Manager, and appropriate City Staff are authorized to take such actions as may be deemed necessary to effectuate the intent of this Resolution.

RESOLVED this 7th day of November, 2023.

Approved:

Attest:

Russell K. Paul, Mayor

Raquel D. González, City Clerk
(SEAL)



TO: Eden Freeman, City Manager
FROM: William H. Martin, Jr. AIA Public Works Director
DATE: October 19, 2023 Submission for the November 7, 2023 City Council Meeting
ITEM: Request for Mayor and City Council Consideration of a Resolution Authorizing a Contract Award to Vertical Earth, Inc. to Construct the 7236 Thornhill Lane Drainage Improvement Project

Recommendation:

City Staff recommends contract award be made to Vertical Earth, Inc. ("Vertical Earth") for the construction of a stormwater drainage improvement project as it relates to the 7236 Thornhill Lane Drainage Improvement Project (the "Project").

Background:

In 2021, the City of Sandy Springs (the "City") engaged an engineering firm to develop plans for the construction of a stormwater management pond at 7236 Thornhill Lane, Sandy Springs, GA. The Project increases storage capacity by installing retaining walls to create additional stormwater storage capacity and improve the runoff rates. The Project scope consists of:

- Install approx. 300 LF of retaining wall with concrete flume.
- Replace existing 30" RCP with double elliptical 48" by 30" RCP pipes.
- Install a minor drainage structure and conduit pipe.
- Regrade and reconstruct concrete driveway.
- Install headwall with stacked stone veneer.
- Install 280 LF of shadowbox privacy fence with gate access.
- Clear and remove underbrush and trees.
- Erosion Control

Discussion:

To advance the Project, the City issued a Request for Quote ("RFQ") on September 14, 2023 seeking bids from qualified contractors to construct the Project. Bids from two (2) contractors were received on September 29, 2023. Bid results were as follows:

Bidder	Bid
Vertical Earth, Inc.	\$799,029.88
Metals & Materials Engineers, LLC	\$1,099,902.54

Upon review of the bids, City Staff recommends that contract award be made to the responsible and responsive bid of Vertical Earth in the amount of \$799,029.88.

Financial Impact:

There are adequate funds available in the Stormwater Capital Maintenance and Improvements Account budget to award this contract.

Alternatives:

City Council could choose to not implement the required project at this time and provide further guidance to Staff.

Review:

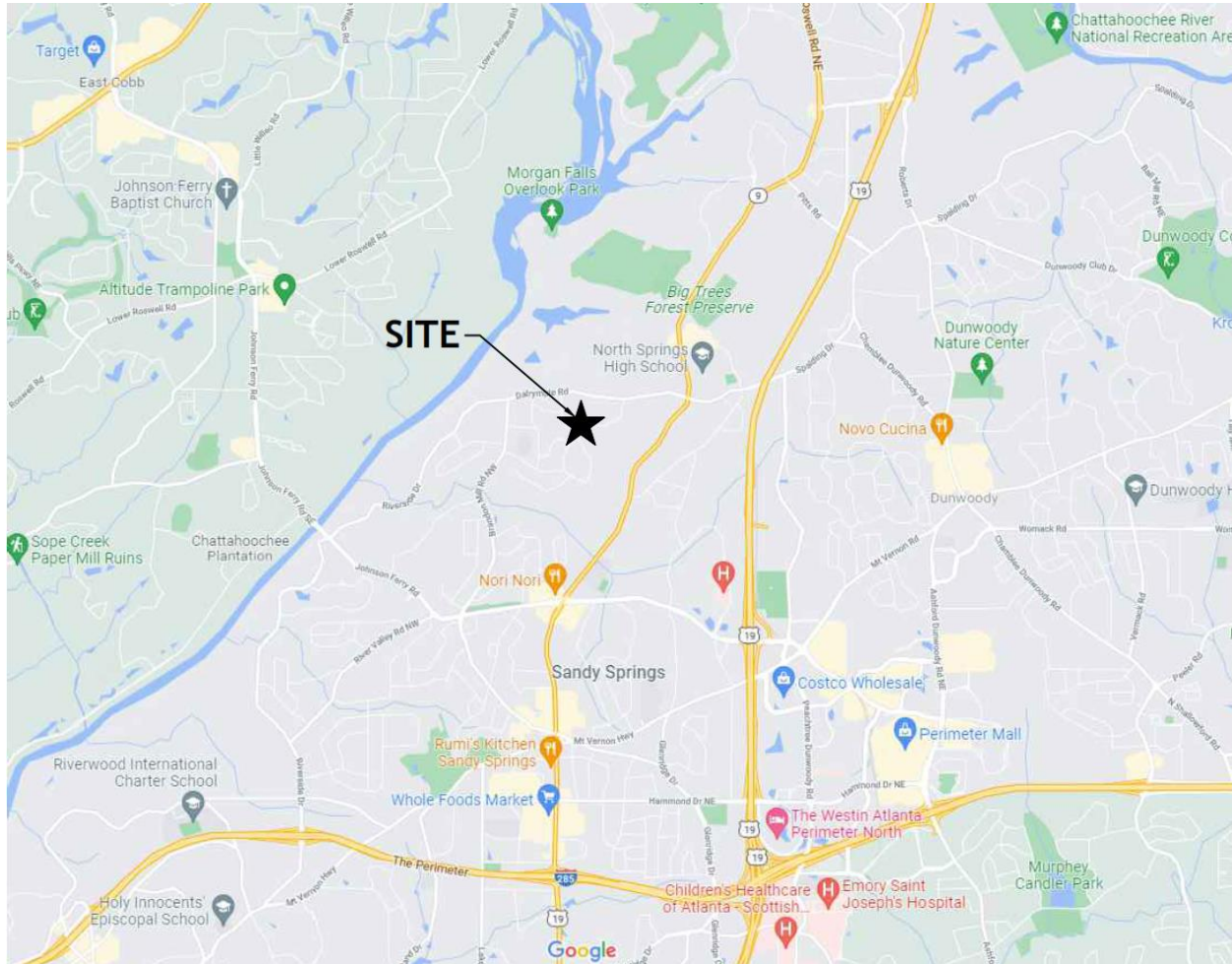
Karen Lugassy, Executive Assistant
Marty Martin, Director of Public Works
Toni Carlisle, Chief Financial Officer
Dan Lee, City Attorney
Eden Freeman, City Manager

Created/Initiated - 10/19/2023
Approved - 10/19/2023
Approved - 10/23/2023
Approved - 10/31/2023
Final Approval - 11/3/2023

Attachments:

1. Project Location
2. Resolution to Award Contract for Thornhill Lane Project_10182023

7236 THORNHILL LANE



LOCATION MAP

STATE OF GEORGIA
COUNTY OF FULTON

**A RESOLUTION AUTHORIZING CONTRACT AWARD TO VERTICAL EARTH, INC. TO
CONSTRUCT THE 7236 THORNHILL LANE DRAINAGE IMPROVEMENT PROJECT**

WHEREAS, the City of Sandy Springs (“City”) has determined the necessity for the construction of a drainage improvement project at 7236 Thornhill Lane (the “Project”); and

WHEREAS, the Project will correct certain deficiencies in the infrastructure found during a 2021 study and will bring the drainage system up to City standards; and

WHEREAS, to advance the Project, the City issued a Request for Quote (“RFQ”) on September 14, 2023, soliciting bids from qualified firms to construct the Project; and

WHEREAS, On September 29th, 2023 the City received a bid from Vertical Earth, Inc., in the amount of \$799,029.88 and the City determined it to be the most responsive and responsible bid; and

WHEREAS, the City desires to make contract award to Vertical Earth, Inc. in the amount of \$799,029.88.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY
OF SANDY SPRINGS, GEORGIA THAT:**

1. Contract award for the Project shall be made to Vertical Earth, Inc. in the amount of \$799,029.88; and
2. The City Manager is authorized to execute a contract in the amount of \$799,029.88 with Vertical Earth, Inc. to perform the Project, subject to approval of the City Attorney and the Chief Financial Director.

RESOLVED this the 7th day of November, 2023.

Approved:

Russell K. Paul, Mayor

Attest:

Raquel D. González, City Clerk
(Seal)



SANDY SPRINGS

CITY CLERK'S OFFICE

TO: Eden Freeman, City Manager

FROM: Kenneth DeSimone, Police Chief

DATE: October 3, 2023 Submission for the November 7, 2023 City Council Meeting

ITEM: Request for Mayor and City Council Consideration of an Ordinance to Amend the City of Sandy Springs FY 2024 Budget for the Public Safety and Community Violence Reduction Grant Program for the Law Enforcement Staffing and Equipment and Technology Projects

Recommendation:

Staff recommends approval of the attached Budget Adjustment Entry to implement the Law Enforcement Staffing and Equipment and Technology projects funded through the Governor's Office of Planning and Budget American Rescue Plan Act Public Safety and Community Violence Reduction Grant Program.

Background:

The Governor's Office of Planning and Budget (OPB) appropriated approximately \$100,000,000 to be awarded for violent crime reduction programs, law enforcement staffing, equipment and technology, and community violence intervention programs that address the increase of violent gun crime and community violence or the decrease in law enforcement staffing as a result of the COVID-19 pandemic.

The City of Sandy Springs submitted a Law Enforcement Staffing application and Equipment and Technology application in November 2022. In June 2023, the Office of Planning and Budget awarded the City \$752,514.40 for the equipment and technology required for the development of the VCRT and \$869,675.40 for necessary staffing, which the City accepted in July 2023.

Discussion:

To initiate the implementation of the Violent Crime Reduction Team, the City must allocate additional funds to cover project expenses, which will subsequently be reimbursed by the OPB.

Financial Impact:

The funds for this project will be reimbursed through the Governor's Office of Planning and Budget American Rescue Plan Act Public Safety and Community Violence Reduction Grant Program.

Alternatives:

The City can decline funding for this project with the OPB as well as the implementation of the Violent Crime Reduction Team.

Review:

Caroline Galvin, Executive Project Manager
Kenneth DeSimone, Police Chief

Created/Initiated - 10/27/2023
Approved - 10/27/2023

Toni Carlisle, Chief Financial Officer
Dan Lee, City Attorney
Eden Freeman, City Manager

Approved - 10/30/2023
Approved - 10/31/2023
Final Approval - 11/3/2023

Attachments:

1. BudAmend_Oct23_CVRGxFUND
2. CVRGS and CVRGE Budget Schedule
3. Sandy Springs GA-0013911 Package
4. Sandy Springs GA-0013916 Package
5. Equip and Tech Budget

Finance Department
Budget Adjustment Entry

Purpose: Add funding for Criminal Violence Reduction Program (CVRGS & CVRGE)

Effective Date: 10/1/2023

Period: 4

Posting Date: _____

Fiscal Year: 2024

Description	Org	Object	Proj	Debit	Credit
Revenue	2400000	331100	CVRGE		464,818
Small Equipment	2403210	531600	CVRGE	185,768	
Uniforms	2403210	531750	CVRGE	240	
General Supplies	2403210	531100	CVRGE	182,930	
Machinery & equipment	2403210	542100	CVRGE	1,630	
Technical Services	2403210	521300	CVRGE	94,250	
Revenue	2400000	331100	CVRGS		201,754
Salaries	2403210	511100	CVRGS	136,552	
Overtime	2403210	511300	CVRGS	5,121	
Insurance	2403210	512101	CVRGS	19,117	
Fica Overtime	2403210	512200	CVRGS	8,784	
Medicare	2403210	512300	CVRGS	1,980	
Retirement	2403210	512401	CVRGS	23,214	
unemployment insurance	2403210	512600	CVRGS	300	
Professional Services	2403210	521200	CVRGS	1,839	
Contingency	2403210	579000	CVRGS	4,848	

Adding budget for the Community Violence Reduction Team (under grant projects CVRGE & CVRGS) for specialized equipment, training, and staffing to target gun violence--
Budget amendment requires City Council approval

666,572 666,572

Prepared By: Tony Yarbrough

Department Head Approval: Chief Ken DeSimone

Finance Director Approval: Toni Carlisle

City Manager Approval: Eden Freeman

PSCVR GRANT Budget Schedule - CVRGS
Grant #: GA-0013916

Position	Item		Account
CIU Analyst	Salary		240-3210-30-511100
CSI Investigator Position 1	Salary		240-3210-30-511100
CSI Investigator Position 2	Salary		240-3210-30-511100
CIU Analyst	Overtime		240-3210-30-511300
CSI Investigator Position 1	Overtime		240-3210-30-511300
CSI Investigator Position 2	Overtime		240-3210-30-511300
CIU Analyst	FICA (6.2%)		240-3210-30-512200
CSI Investigator Position 1	FICA (6.2%)		240-3210-30-512200
CSI Investigator Position 2	FICA (6.2%)		240-3210-30-512200
CIU Analyst	Medicare (1.45%)		240-3210-30-512300
CSI Investigator Position 1	Medicare (1.45%)		240-3210-30-512300
CSI Investigator Position 2	Medicare (1.45%)		240-3210-30-512300
CIU Analyst	Unemployment Insurance (0.22%)		240-3210-30-512600
CSI Investigator Position 1	Unemployment Insurance (0.22%)		240-3210-30-512600
CSI Investigator Position 2	Unemployment Insurance (0.22%)		240-3210-30-512600
CIU Analyst	Retirement (17%)		240-3210-30-512401
CSI Investigator Position 1	Retirement (17%)		240-3210-30-512401
CSI Investigator Position 2	Retirement (17%)		240-3210-30-512401
CIU Analyst	Insurance (14%)		240-3210-30-512101
CSI Investigator Position 1	Insurance (14%)		240-3210-30-512101
CSI Investigator Position 2	Insurance (14%)		240-3210-30-512101
CIU Analyst	FICA (Overtime)		240-3210-30-512200
CSI Investigator Position 1	FICA (Overtime)		240-3210-30-512200
CSI Investigator Position 2	FICA (Overtime)		240-3210-30-512200
CIU Analyst	Drug/Physical Exam		240-3210-30-521200
CSI Investigator Position 1	Drug/Physical Exam		240-3210-30-521200
CSI Investigator Position 2	Drug/Physical Exam		240-3210-30-521200
CIU Analyst	Psychological Exam		240-3210-30-521200
CSI Investigator Position 1	Psychological Exam		240-3210-30-521200
CSI Investigator Position 2	Psychological Exam		240-3210-30-521200
CIU Analyst	Polygraph Exam		240-3210-30-521200
CSI Investigator Position 1	Polygraph Exam		240-3210-30-521200
CSI Investigator Position 2	Polygraph Exam		240-3210-30-521200
Unassigned Contingency	Unassigned Contingency		240-3210-30-579000
Unassigned Contingency	Unassigned Contingency		240-3210-30-579000
Unassigned Contingency	Unassigned Contingency		240-3210-30-579000
Unassigned Contingency	Unassigned Contingency		240-3210-30-579000

TOTAL

Notes:

- The retirement overbudgeting error in the application for the BA analysis was reduced and funding will be applied to add Medicare.
- Overbudget in Fiscal year 2027 (cell K38) was reduced by \$0.99 to cover rounding and calculation errors in the application worksheet.

Grant Year One 10/01/2023 - 09/30/2024			10
FY2024 10/01/2023 - 6/30/2024	FY2025 7/1/2024 - 06/30/2025	Year One Total	FY2025 10/01/2024 - 06/30/2025
\$ 45,517.31	\$ 16,769.54	\$ 62,286.85	\$ 50,308.61
\$ 45,517.31	\$ 16,769.54	\$ 62,286.85	\$ 50,308.61
\$ 45,517.31	\$ 16,769.54	\$ 62,286.85	\$ 50,308.61
\$ 1,706.90	\$ 628.86	\$ 2,335.76	\$ 1,886.57
\$ 1,706.90	\$ 628.86	\$ 2,335.76	\$ 1,886.57
\$ 1,706.90	\$ 628.86	\$ 2,335.76	\$ 1,886.57
\$ 2,822.07	\$ 1,039.71	\$ 3,861.78	\$ 3,119.13
\$ 2,822.07	\$ 1,039.71	\$ 3,861.78	\$ 3,119.13
\$ 2,822.07	\$ 1,039.71	\$ 3,861.78	\$ 3,119.13
\$ 660.00	\$ 243.16	\$ 903.16	\$ 729.47
\$ 660.00	\$ 243.16	\$ 903.16	\$ 729.47
\$ 660.00	\$ 243.16	\$ 903.16	\$ 729.47
\$ 100.14	\$ 36.89	\$ 137.03	\$ 110.68
\$ 100.14	\$ 36.89	\$ 137.03	\$ 110.68
\$ 100.14	\$ 36.89	\$ 137.03	\$ 110.68
\$ 7,737.94	\$ 2,850.82	\$ 10,588.76	\$ 8,552.46
\$ 7,737.94	\$ 2,850.82	\$ 10,588.76	\$ 8,552.46
\$ 7,737.94	\$ 2,850.82	\$ 10,588.76	\$ 8,552.46
\$ 6,372.42	\$ 2,347.74	\$ 8,720.16	\$ 7,043.21
\$ 6,372.42	\$ 2,347.74	\$ 8,720.16	\$ 7,043.21
\$ 6,372.42	\$ 2,347.74	\$ 8,720.16	\$ 7,043.21
\$ 105.83	\$ 38.99	\$ 144.82	\$ 116.97
\$ 105.83	\$ 38.99	\$ 144.82	\$ 116.97
\$ 105.83	\$ 38.99	\$ 144.82	\$ 116.97
\$ 188.00	\$ -	\$ 188.00	\$ -
\$ 188.00	\$ -	\$ 188.00	\$ -
\$ 188.00	\$ -	\$ 188.00	\$ -
\$ 275.00	\$ -	\$ 275.00	\$ -
\$ 275.00	\$ -	\$ 275.00	\$ -
\$ 275.00	\$ -	\$ 275.00	\$ -
\$ 150.00	\$ -	\$ 150.00	\$ -
\$ 150.00	\$ -	\$ 150.00	\$ -
\$ 150.00	\$ -	\$ 150.00	\$ -
\$ 1,615.86	\$ 595.32	\$ 2,211.18	\$ 1,785.96
\$ 1,615.86	\$ 595.32	\$ 2,211.18	\$ 1,785.96
\$ 1,615.86	\$ 595.32	\$ 2,211.18	\$ 1,785.96
\$ -	\$ -	\$ -	\$ -
\$ 201,754.45	\$ 73,653.06	\$ 275,407.51	\$ 220,959.18

CIU Analyst	Overbudget Retirement Error	240-3210-30-512401
CSI Investigator Position 1	Overbudget Retirement Error	240-3210-30-512401
CSI Investigator Position 2	Overbudget Retirement Error	240-3210-30-512401

Grant Year Two 07/01/2024 - 09/30/2025		10/01/2025 - 06/30/2026	
FY2026 07/01/2025 - 09/30/2025	Year Two Total	FY2026 10/01/2025 - 06/30/2026	Project
\$ 15,092.58	\$ 65,401.19	\$ 50,182.84	CVRGS
\$ 15,092.58	\$ 65,401.19	\$ 50,182.84	CVRGS
\$ 15,092.58	\$ 65,401.19	\$ 50,182.84	CVRGS
\$ 565.97	\$ 2,452.54	\$ 1,881.86	CVRGS
\$ 565.97	\$ 2,452.54	\$ 1,881.86	CVRGS
\$ 565.97	\$ 2,452.54	\$ 1,881.86	CVRGS
\$ 935.74	\$ 4,054.87	\$ 3,111.34	CVRGS
\$ 935.74	\$ 4,054.87	\$ 3,111.34	CVRGS
\$ 935.74	\$ 4,054.87	\$ 3,111.34	CVRGS
\$ 218.84	\$ 948.32	\$ 727.65	CVRGS
\$ 218.84	\$ 948.32	\$ 727.65	CVRGS
\$ 218.84	\$ 948.32	\$ 727.65	CVRGS
\$ 33.20	\$ 143.88	\$ 110.40	CVRGS
\$ 33.20	\$ 143.88	\$ 110.40	CVRGS
\$ 33.20	\$ 143.88	\$ 110.40	CVRGS
\$ 2,565.74	\$ 11,118.20	\$ 8,531.08	CVRGS
\$ 2,565.74	\$ 11,118.20	\$ 8,531.08	CVRGS
\$ 2,565.74	\$ 11,118.20	\$ 8,531.08	CVRGS
\$ 2,112.96	\$ 9,156.17	\$ 7,025.60	CVRGS
\$ 2,112.96	\$ 9,156.17	\$ 7,025.60	CVRGS
\$ 2,112.96	\$ 9,156.17	\$ 7,025.60	CVRGS
\$ 35.09	\$ 152.06	\$ 116.68	CVRGS
\$ 35.09	\$ 152.06	\$ 116.68	CVRGS
\$ 35.09	\$ 152.06	\$ 116.68	CVRGS
\$ -	\$ -	\$ -	CVRGS
\$ -	\$ -	\$ -	CVRGS
\$ -	\$ -	\$ -	CVRGS
\$ -	\$ -	\$ -	CVRGS
\$ -	\$ -	\$ -	CVRGS
\$ -	\$ -	\$ -	CVRGS
\$ -	\$ -	\$ -	CVRGS
\$ -	\$ -	\$ -	CVRGS
\$ -	\$ -	\$ -	CVRGS
\$ -	\$ -	\$ -	CVRGS
\$ 535.79	\$ 2,321.74	\$ 1,781.49	CVRGS
\$ 535.79	\$ 2,321.74	\$ 1,781.49	CVRGS
\$ 535.79	\$ 2,321.74	\$ 1,781.49	CVRGS
\$ -	\$ -		CVRGS
\$ 66,287.75	\$ 287,246.93	\$ 220,406.78	

Grant Year Three 01/2025 - 09/30/2026			FY2024 Totals	FY2025 Totals
FY2027 07/01/2026 - 09/30/2026		Year Three Total		
\$ 18,488.41		\$ 68,671.25	\$ 45,517.31	\$ 67,078.14
\$ 18,488.41		\$ 68,671.25	\$ 45,517.31	\$ 67,078.14
\$ 18,488.41		\$ 68,671.25	\$ 45,517.31	\$ 67,078.14
\$ 693.32		\$ 2,575.17	\$ 1,706.90	\$ 2,515.43
\$ 693.32		\$ 2,575.17	\$ 1,706.90	\$ 2,515.43
\$ 693.32		\$ 2,575.17	\$ 1,706.90	\$ 2,515.43
\$ 1,146.28		\$ 4,257.62	\$ 2,822.07	\$ 4,158.84
\$ 1,146.28		\$ 4,257.62	\$ 2,822.07	\$ 4,158.84
\$ 1,146.28		\$ 4,257.62	\$ 2,822.07	\$ 4,158.84
\$ 268.08		\$ 995.73	\$ 660.00	\$ 972.63
\$ 268.08		\$ 995.73	\$ 660.00	\$ 972.63
\$ 268.08		\$ 995.73	\$ 660.00	\$ 972.63
\$ 40.67		\$ 151.08	\$ 100.14	\$ 147.57
\$ 40.67		\$ 151.08	\$ 100.14	\$ 147.57
\$ 40.67		\$ 151.08	\$ 100.14	\$ 147.57
\$ 3,143.03		\$ 11,674.11	\$ 7,737.94	\$ 11,403.28
\$ 3,143.03		\$ 11,674.11	\$ 7,737.94	\$ 11,403.28
\$ 3,143.03		\$ 11,674.11	\$ 7,737.94	\$ 11,403.28
\$ 2,588.38		\$ 9,613.97	\$ 6,372.42	\$ 9,390.94
\$ 2,588.38		\$ 9,613.97	\$ 6,372.42	\$ 9,390.94
\$ 2,588.38		\$ 9,613.97	\$ 6,372.42	\$ 9,390.94
\$ 42.99		\$ 159.66	\$ 105.83	\$ 155.96
\$ 42.99		\$ 159.66	\$ 105.83	\$ 155.96
\$ 42.99		\$ 159.66	\$ 105.83	\$ 155.96
\$ -		\$ -	\$ 188.00	\$ -
\$ -		\$ -	\$ 188.00	\$ -
\$ -		\$ -	\$ 188.00	\$ -
\$ -		\$ -	\$ 275.00	\$ -
\$ -		\$ -	\$ 275.00	\$ -
\$ -		\$ -	\$ 275.00	\$ -
\$ -		\$ -	\$ 150.00	\$ -
\$ -		\$ -	\$ 150.00	\$ -
\$ -		\$ -	\$ 150.00	\$ -
\$ 656.34		\$ 2,437.83	\$ 1,615.86	\$ 2,381.27
\$ 656.34		\$ 2,437.83	\$ 1,615.86	\$ 2,381.27
\$ 655.35		\$ 2,436.84	\$ 1,615.86	\$ 2,381.27
\$ 5,412.67		\$ 5,412.67	\$ -	\$ -
\$ 86,614.18		\$ 307,020.96	\$ 201,754.45	\$ 294,612.24
GRAND TOTAL		\$ 869,675.40		

Account Name	Proj #	Account #	FY24	FY25
Salaries	CVRGS	240-3210-30-511100	\$ 136,552	\$ 201,234
Overtime	CVRGS	240-3210-30-511300	\$ 5,121	\$ 7,546
Insurance	CVRGS	240-3210-30-512101	\$ 19,117	\$ 28,173

FICA Overtime	CVRGS	240-3210-30-512200	\$	8,784	\$	12,944
Medicare	CVRGS	240-3210-30-512300	\$	1,980	\$	2,918
Retirement	CVRGS	240-3210-30-512401	\$	23,214	\$	34,210
Unemployment Insurance	CVRGS	240-3210-30-512600	\$	300	\$	443
Professional Services	CVRGS	240-3210-30-521200	\$	1,839	\$	-
Unassigned Contingency	CVRGS	240-3210-30-579000	\$	4,848	\$	7,144
Revenue	CVRGS	240-0000-00-331100	\$	201,754	\$	294,612
			\$	201,754	\$	294,612

FY2026 Totals	FY2027 Totals	Grant Grand Totals
\$ 65,275.42	\$ 18,488.41	\$ 196,359.29
\$ 65,275.42	\$ 18,488.41	\$ 196,359.29
\$ 65,275.42	\$ 18,488.41	\$ 196,359.29
\$ 2,447.83	\$ 693.32	\$ 7,363.47
\$ 2,447.83	\$ 693.32	\$ 7,363.47
\$ 2,447.83	\$ 693.32	\$ 7,363.47
\$ 4,047.08	\$ 1,146.28	\$ 12,174.28
\$ 4,047.08	\$ 1,146.28	\$ 12,174.28
\$ 4,047.08	\$ 1,146.28	\$ 12,174.28
\$ 946.49	\$ 268.08	\$ 2,847.21
\$ 946.49	\$ 268.08	\$ 2,847.21
\$ 946.49	\$ 268.08	\$ 2,847.21
\$ 143.61	\$ 40.67	\$ 431.99
\$ 143.61	\$ 40.67	\$ 431.99
\$ 143.61	\$ 40.67	\$ 431.99
\$ 11,096.82	\$ 3,143.03	\$ 33,381.08
\$ 11,096.82	\$ 3,143.03	\$ 33,381.08
\$ 11,096.82	\$ 3,143.03	\$ 33,381.08
\$ 9,138.56	\$ 2,588.38	\$ 27,490.30
\$ 9,138.56	\$ 2,588.38	\$ 27,490.30
\$ 9,138.56	\$ 2,588.38	\$ 27,490.30
\$ 151.77	\$ 42.99	\$ 456.54
\$ 151.77	\$ 42.99	\$ 456.54
\$ 151.77	\$ 42.99	\$ 456.54
\$ -	\$ -	\$ 188.00
\$ -	\$ -	\$ 188.00
\$ -	\$ -	\$ 188.00
\$ -	\$ -	\$ 275.00
\$ -	\$ -	\$ 275.00
\$ -	\$ -	\$ 275.00
\$ -	\$ -	\$ 150.00
\$ -	\$ -	\$ 150.00
\$ -	\$ -	\$ 150.00
\$ 2,317.28	\$ 656.34	\$ 6,970.75
\$ 2,317.28	\$ 656.34	\$ 6,970.75
\$ 2,317.28	\$ 655.35	\$ 6,969.77
\$ -	\$ 5,412.67	\$ 5,412.67
\$ 286,694.54	\$ 86,614.18	\$ 869,675.40
GRAND TOTAL	\$ 869,675.40	

FY26	FY27	
\$ 195,826	\$ 55,465	\$ 589,078
\$ 7,343	\$ 2,080	\$ 22,090
\$ 27,416	\$ 7,765	\$ 82,471

\$	12,597	\$	3,568	\$	37,892
\$	2,839	\$	804	\$	8,542
\$	33,290	\$	9,429	\$	100,143
\$	431	\$	122	\$	1,296
\$	-	\$	-	\$	1,839
\$	6,952	\$	7,381	\$	26,324
\$	286,695	\$	86,614		
\$	286,695	\$	86,614	\$	869,675
		\$	869,675		

PSCVR GRANT Budget Schedule - C
Grant #: GA-0013911

Position Item Assigned To	Item
CIU Analyst	Cellphone Service
CSI Investigator Position 1	Cellphone Service
CSI Investigator Position 2	Cellphone Service
CIU Analyst	Laptop Data Line
CIU Analyst	Cellular Service for PTZ Cameras
CSI Investigator Position 1	Cellebrite UFED 4PC Ultimate Subscription
CSI Investigator Position 2	Cellebrite UFED 4PC Ultimate Subscription
CSI Investigator Position 1	Mobile Forensic Fundamentals, Operator, and Analyst Certification
CSI Investigator Position 2	Mobile Forensic Fundamentals, Operator, and Analyst Certification
CSI Investigator Position 1	SMS Magnet Axiom Computer Forensic Software License
CSI Investigator Position 2	SMS Magnet Axiom Computer Forensic Software License
CSI Investigator Position 1	Axiom Cloud Computer Forensic Annual Software License
CSI Investigator Position 2	Axiom Cloud Computer Forensic Annual Software License
CSI Investigator Position 1	Magnet Forensics Training Annual Pass (TAP)
CSI Investigator Position 2	Magnet Forensics Training Annual Pass (TAP)
CSI Investigator Position 1	Axon Investigate Software License
CSI Investigator 1& 2	FARO Laser Scanner 5 Day Training
CIU Analyst	Accurint Virtual Crime Center - Setup and subscription fees
CIU Analyst	Flock Falcon License Plate Reader (LPR) Subscription
CIU Analyst	Flock Falcon Flex LPR Subscription
CIU Analyst	Flock Falcon Install Fee
CIU Analyst	Annual Service Maintenance Agreement - PTZ Cameras
CIU Analyst	AXIS PTZ Cameras
CIU Analyst	Power Make Ready on Utility Pole
CIU Analyst	LTE Cellular Router Kit
CIU Analyst	Custom Pole Installation
CIU Analyst	Genetec Advantage Omnicast Streaming Fee
CIU Analyst	Streamvault 2030E Series Server
CIU Analyst	Enterprise camera connection (one time license fee)
CIU Analyst	Labor (covers GC&E installation of server)
CSI Investigators 1&2	Charge and Shield Evidence Cabinet
CSI Investigators Postion 1	Digital Forensic Workstation
CSI Investigator Position 2	Digital Forensic Workstation
CSI Investigators 1&2	Digital Evidence Storage Server
CSI Investigators Postion 1	Forensic Laptops
CSI Investigator Position 2	Forensic Laptops
CIU Analyst	Laptop
CIU Analyst	Laptop Docking Station
CIU Analyst	Laptop Power Adapter
CIU Analyst	Computer Monitors
CIU Analyst	Cellphone
CSI Investigators Postion 1	Cellphone
CSI Investigator Position 2	Cellphone

CIU Analyst	Cellphone Case
CSI Investigators Postion 1	Cellphone Case
CSI Investigator Position 2	Cellphone Case
CIU Analyst	Uniform Tru-Spec Pants
CSI Investigators Postion 1	Uniform Tru-Spec Pants
CSI Investigator Position 2	Uniform Tru-Spec Pants
CIU Analyst	Uniform Vertx Polo Shirts
CSI Investigators Postion 1	Uniform Vertx Polo Shirts
CSI Investigator Position 2	Uniform Vertx Polo Shirts
CIU Analyst	Uniform Boots
CSI Investigators Postion 1	Uniform Boots
CSI Investigator Position 2	Uniform Boots
CSI Investigators Postion 1	Nikon Z 6II Mirrorless Digital Camera Bundle
CSI Investigator Position 2	Nikon Z 6II Mirrorless Digital Camera Bundle
CSI Investigators Postion 1	Vanguard Alta Pro Aluminum Tripod
CSI Investigator Position 2	Vanguard Alta Pro Aluminum Tripod
CSI Investigators Postion 1	Nikon EN-EL 15c Rechargeable Lithium-Ion Battery (2 pack)
CSI Investigator Position 2	Nikon EN-EL 15c Rechargeable Lithium-Ion Battery (2 pack)
CSI Investigators Postion 1	Sandisk 64GB Extreme Pro SD cards
CSI Investigator Position 2	Sandisk 64GB Extreme Pro SD cards
CSI Investigators Postion 1	Lowepro ProTactic 450 AW Backpack
CSI Investigator Position 2	Lowepro ProTactic 450 AW Backpack
CSI Investigators Postion 1	Nikon Camera Flash
CSI Investigator Position 2	Nikon Camera Flash
CSI Investigators Postion 1	External Hard Drive carrying case
CSI Investigator Position 2	External Hard Drive carrying case
CSI Investigators Postion 1	Western Digital Portable Hard Drive
CSI Investigator Position 2	Western Digital Portable Hard Drive
CSI Investigators Postion 1	Logitech Portable mouse and keyboard
CSI Investigator Position 2	Logitech Portable mouse and keyboard
CSI Investigators Postion 1	ASUS Portable Monitor
CSI Investigator Position 2	ASUS Portable Monitor
CSI Investigators Postion 1	iFixit Pro Tech Toolkit
CSI Investigator Position 2	iFixit Pro Tech Toolkit
CSI Investigators Postion 1	Sircihie Lighting Kit
CSI Investigator Position 2	Sircihie Lighting Kit
CSI Investigators Postion 1	Mark-n-Doc ID Tent 1-20 Placards
CSI Investigator Position 2	Mark-n-Doc ID Tent 1-20 Placards
CSI Investigators Postion 1	Mark-n-Doc ID Tent 21-40 Placards
CSI Investigator Position 2	Mark-n-Doc ID Tent 21-40 Placards
CSI Investigators Postion 1	Mark-n-Doc ID Tent 41-60 Placards
CSI Investigator Position 2	Mark-n-Doc ID Tent 41-60 Placards
CSI Investigators Postion 1	Mesh CSI Vest
CSI Investigator Position 2	Mesh CSI Vest
CSI Investigators Postion 1	Rigid Pro Crate
CSI Investigator Position 2	Rigid Pro Crate
CSI Investigators Postion 1	Rigid Pro Gear Toolbox
CSI Investigator Position 2	Rigid Pro Gear Toolbox
Unassigned Contingency	Unassigned Contingency



CVRGE				10/0
Quantity	Vendor	Project	Account	FY2024 10/01/2023 - 6/30/2024
1	Verizon	CVRGE	240-3210-30-521300	\$ 360.00
1	Verizon	CVRGE	240-3210-30-521300	\$ 360.00
1	Verizon	CVRGE	240-3210-30-521300	\$ 360.00
1	Verizon	CVRGE	240-3210-30-521300	\$ 342.00
35	Verizon	CVRGE	240-3210-30-521300	\$ 11,970.00
1	Cellebrite	CVRGE	240-3210-30-521300	\$ 4,550.00
1	Cellebrite	CVRGE	240-3210-30-521300	\$ 4,550.00
1	Cellebrite	CVRGE	240-3210-30-521300	\$ 4,700.00
1	Cellebrite	CVRGE	240-3210-30-521300	\$ 4,700.00
1	Magnet Axiom	CVRGE	240-3210-30-521300	\$ 2,480.00
1	Magnet Axiom	CVRGE	240-3210-30-521300	\$ -
1	Magnet Axiom	CVRGE	240-3210-30-521300	\$ 1,900.00
1	Magnet Axiom	CVRGE	240-3210-30-521300	\$ -
1	Magnet Axiom	CVRGE	240-3210-30-521300	\$ -
1	Magnet Axiom	CVRGE	240-3210-30-521300	\$ -
1	Axon	CVRGE	240-3210-30-521300	\$ -
1	FARO	CVRGE	240-3210-30-521300	\$ -
1	LexisNexis	CVRGE	240-3210-30-521300	\$ 23,736.00
18	Flock	CVRGE	240-3210-30-521300	\$ 45,000.00
2	Flock	CVRGE	240-3210-30-521300	\$ 6,000.00
18	Flock	CVRGE	240-3210-30-521300	\$ 6,300.00
35	ISOSMART CITY	CVRGE	240-3210-30-521300	\$ 12,600.00
35	ISOSMART CITY	CVRGE	240-3210-30-531600	\$ 145,192.60
35	ISOSMART CITY	CVRGE	240-3210-30-521300	\$ 13,125.00
35	ISOSMART CITY	CVRGE	240-3210-30-521300	\$ 34,834.10
35	ISOSMART CITY	CVRGE	240-3210-30-542100	\$ 12,250.00
35	GC&E	CVRGE	240-3210-30-521300	\$ 1,338.75
1	GC&E	CVRGE	240-3210-30-542100	\$ 25,000.00
35	GC&E	CVRGE	240-3210-30-521300	\$ 6,562.50
1	GC&E	CVRGE	240-3210-30-542100	\$ 5,000.00
2	Mos Equipment	CVRGE	240-3210-30-531600	\$ 10,400.00
1	Sumuri	CVRGE	240-3210-30-542100	\$ 20,000.00
1	Sumuri	CVRGE	240-3210-30-542100	\$ 20,000.00
1	Sumuri	CVRGE	240-3210-30-542100	\$ 12,000.00
1	Sumuri	CVRGE	240-3210-30-531600	\$ 4,325.00
1	Sumuri	CVRGE	240-3210-30-531600	\$ 4,325.00
1	Dell	CVRGE	240-3210-30-531600	\$ 4,300.00
1	Dell	CVRGE	240-3210-30-531600	\$ 250.00
1	Dell	CVRGE	240-3210-30-531600	\$ 65.00
3	Dell	CVRGE	240-3210-30-531600	\$ 600.00
1	Verizon	CVRGE	240-3210-30-531100	\$ 30.00
1	Verizon	CVRGE	240-3210-30-531100	\$ 30.00
1	Verizon	CVRGE	240-3210-30-531100	\$ 30.00

1	Verizon	CVRGE	240-3210-30-531100	\$	50.00
1	Verizon	CVRGE	240-3210-30-531100	\$	50.00
1	Verizon	CVRGE	240-3210-30-531100	\$	50.00
2	Galls	CVRGE	240-3210-30-531750	\$	100.00
2	Galls	CVRGE	240-3210-30-531750	\$	100.00
2	Galls	CVRGE	240-3210-30-531750	\$	100.00
2	Galls	CVRGE	240-3210-30-531750	\$	120.00
2	Galls	CVRGE	240-3210-30-531750	\$	120.00
2	Galls	CVRGE	240-3210-30-531750	\$	120.00
1	Galls	CVRGE	240-3210-30-531750	\$	150.00
1	Galls	CVRGE	240-3210-30-531750	\$	150.00
1	Galls	CVRGE	240-3210-30-531750	\$	150.00
1	Amazon	CVRGE	240-3210-30-531600	\$	2,900.00
1	Amazon	CVRGE	240-3210-30-531600	\$	2,900.00
1	Amazon	CVRGE	240-3210-30-531600	\$	190.00
1	Amazon	CVRGE	240-3210-30-531600	\$	190.00
1	Amazon	CVRGE	240-3210-30-531600	\$	130.00
1	Amazon	CVRGE	240-3210-30-531600	\$	130.00
3	Amazon	CVRGE	240-3210-30-531600	\$	51.00
3	Amazon	CVRGE	240-3210-30-531600	\$	51.00
1	Amazon	CVRGE	240-3210-30-531600	\$	245.00
1	Amazon	CVRGE	240-3210-30-531600	\$	245.00
1	Amazon	CVRGE	240-3210-30-531600	\$	600.00
1	Amazon	CVRGE	240-3210-30-531600	\$	600.00
2	Amazon	CVRGE	240-3210-30-531600	\$	20.00
2	Amazon	CVRGE	240-3210-30-531600	\$	20.00
2	Amazon	CVRGE	240-3210-30-531600	\$	260.00
2	Amazon	CVRGE	240-3210-30-531600	\$	260.00
1	Amazon	CVRGE	240-3210-30-531600	\$	60.00
1	Amazon	CVRGE	240-3210-30-531600	\$	60.00
1	Amazon	CVRGE	240-3210-30-531600	\$	215.00
1	Amazon	CVRGE	240-3210-30-531600	\$	215.00
1	Amazon	CVRGE	240-3210-30-531600	\$	80.00
1	Amazon	CVRGE	240-3210-30-531600	\$	80.00
1	Sircihie	CVRGE	240-3210-30-531600	\$	1,600.00
1	Sircihie	CVRGE	240-3210-30-531600	\$	1,600.00
1	Sircihie	CVRGE	240-3210-30-531600	\$	55.00
1	Sircihie	CVRGE	240-3210-30-531600	\$	55.00
1	Sircihie	CVRGE	240-3210-30-531600	\$	55.00
1	Sircihie	CVRGE	240-3210-30-531600	\$	55.00
1	Sircihie	CVRGE	240-3210-30-531600	\$	55.00
1	Sircihie	CVRGE	240-3210-30-531600	\$	55.00
1	The Vest Guy	CVRGE	240-3210-30-531750	\$	260.00
1	The Vest Guy	CVRGE	240-3210-30-531750	\$	260.00
1	Home Depot	CVRGE	240-3210-30-531600	\$	40.00
1	Home Depot	CVRGE	240-3210-30-531600	\$	40.00
1	Home Depot	CVRGE	240-3210-30-531600	\$	180.00
1	Home Depot	CVRGE	240-3210-30-531600	\$	180.00
		CVRGE	240-3210-30-579000	\$	-

TOTAL		\$	464,817.95

Grant Year One 1/2023 - 09/30/2024			Grant Year Two 10/01/2024 - 09/30/2025
FY2025 7/1/2024 - 09/30/2024	Year One Total	FY2025 10/01/2024 - 06/30/2025	FY2026 07/01/2025 - 09/30/2025
\$ 120.00	\$ 480.00	\$ 360.00	\$ 120.00
\$ 120.00	\$ 480.00	\$ 360.00	\$ 120.00
\$ 120.00	\$ 480.00	\$ 360.00	\$ 120.00
\$ 114.00	\$ 456.00	\$ 342.00	\$ 114.00
\$ 3,990.00	\$ 15,960.00	\$ 11,970.00	\$ 3,990.00
\$ -	\$ 4,550.00	\$ 4,550.00	\$ -
\$ -	\$ 4,550.00	\$ 4,550.00	\$ -
\$ -	\$ 4,700.00	\$ -	\$ -
\$ -	\$ 4,700.00	\$ -	\$ -
\$ -	\$ 2,480.00	\$ 2,480.00	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ 1,900.00	\$ 1,900.00	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ 3,000.00	\$ -
\$ -	\$ -	\$ 11,440.00	\$ -
\$ -	\$ 23,736.00	\$ 27,125.00	\$ -
\$ -	\$ 45,000.00	\$ 45,000.00	\$ -
\$ -	\$ 6,000.00	\$ 6,000.00	\$ -
\$ -	\$ 6,300.00	\$ -	\$ -
\$ -	\$ 12,600.00	\$ 12,600.00	\$ -
\$ -	\$ 145,192.60	\$ -	\$ -
\$ -	\$ 13,125.00	\$ -	\$ -
\$ -	\$ 34,834.10	\$ -	\$ -
\$ -	\$ 12,250.00	\$ -	\$ -
\$ -	\$ 1,338.75	\$ 1,338.75	\$ -
\$ -	\$ 25,000.00	\$ -	\$ -
\$ -	\$ 6,562.50	\$ -	\$ -
\$ -	\$ 5,000.00	\$ -	\$ -
\$ -	\$ 10,400.00	\$ -	\$ -
\$ -	\$ 20,000.00	\$ -	\$ -
\$ -	\$ 20,000.00	\$ -	\$ -
\$ -	\$ 12,000.00	\$ -	\$ -
\$ -	\$ 4,325.00	\$ -	\$ -
\$ -	\$ 4,325.00	\$ -	\$ -
\$ -	\$ 4,300.00	\$ -	\$ -
\$ -	\$ 250.00	\$ -	\$ -
\$ -	\$ 65.00	\$ -	\$ -
\$ -	\$ 600.00	\$ -	\$ -
\$ -	\$ 30.00	\$ -	\$ -
\$ -	\$ 30.00	\$ -	\$ -
\$ -	\$ 30.00	\$ -	\$ -

\$ -	\$ 50.00	\$ -	\$ -
\$ -	\$ 50.00	\$ -	\$ -
\$ -	\$ 50.00	\$ -	\$ -
\$ -	\$ 100.00	\$ -	\$ -
\$ -	\$ 100.00	\$ -	\$ -
\$ -	\$ 100.00	\$ -	\$ -
\$ -	\$ 120.00	\$ -	\$ -
\$ -	\$ 120.00	\$ -	\$ -
\$ -	\$ 120.00	\$ -	\$ -
\$ -	\$ 150.00	\$ -	\$ -
\$ -	\$ 150.00	\$ -	\$ -
\$ -	\$ 150.00	\$ -	\$ -
\$ -	\$ 2,900.00	\$ -	\$ -
\$ -	\$ 2,900.00	\$ -	\$ -
\$ -	\$ 190.00	\$ -	\$ -
\$ -	\$ 190.00	\$ -	\$ -
\$ -	\$ 130.00	\$ -	\$ -
\$ -	\$ 130.00	\$ -	\$ -
\$ -	\$ 51.00	\$ -	\$ -
\$ -	\$ 51.00	\$ -	\$ -
\$ -	\$ 245.00	\$ -	\$ -
\$ -	\$ 245.00	\$ -	\$ -
\$ -	\$ 600.00	\$ -	\$ -
\$ -	\$ 600.00	\$ -	\$ -
\$ -	\$ 20.00	\$ -	\$ -
\$ -	\$ 20.00	\$ -	\$ -
\$ -	\$ 260.00	\$ -	\$ -
\$ -	\$ 260.00	\$ -	\$ -
\$ -	\$ 60.00	\$ -	\$ -
\$ -	\$ 60.00	\$ -	\$ -
\$ -	\$ 215.00	\$ -	\$ -
\$ -	\$ 215.00	\$ -	\$ -
\$ -	\$ 80.00	\$ -	\$ -
\$ -	\$ 80.00	\$ -	\$ -
\$ -	\$ 1,600.00	\$ -	\$ -
\$ -	\$ 1,600.00	\$ -	\$ -
\$ -	\$ 55.00	\$ -	\$ -
\$ -	\$ 55.00	\$ -	\$ -
\$ -	\$ 55.00	\$ -	\$ -
\$ -	\$ 55.00	\$ -	\$ -
\$ -	\$ 55.00	\$ -	\$ -
\$ -	\$ 260.00	\$ -	\$ -
\$ -	\$ 260.00	\$ -	\$ -
\$ -	\$ 40.00	\$ -	\$ -
\$ -	\$ 40.00	\$ -	\$ -
\$ -	\$ 180.00	\$ -	\$ -
\$ -	\$ 180.00	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

\$	4,464.00	\$	469,281.95	\$	133,375.75	\$	4,464.00

[illegible]

	\$ 137,839.75	\$ 140,390.75	\$ 5,001.95
			GRAND TOTAL

Account Name	Proj #
Technical Services	CVRGE
General Supplies	CVRGE
Small Equipment	CVRGE
Uniforms	CVRGE
Machinery & Equipment	CVRGE
Unassigned Contingency	CVRGE
Revenue	CVRGE

Technical Services
General Supplies
Small Equipment
Uniforms
Small Equipment

	FY2024 Totals	FY2025 Totals	FY2026 Totals	FY2027 Totals
Year Three Total				
\$ 480.00	\$ 360.00	\$ 480.00	\$ 480.00	\$ 120.00
\$ 480.00	\$ 360.00	\$ 480.00	\$ 480.00	\$ 120.00
\$ 480.00	\$ 360.00	\$ 480.00	\$ 480.00	\$ 120.00
\$ 456.00	\$ 342.00	\$ 456.00	\$ 456.00	\$ 114.00
\$ 15,960.00	\$ 11,970.00	\$ 15,960.00	\$ 15,960.00	\$ 3,990.00
\$ 4,550.00	\$ 4,550.00	\$ 4,550.00	\$ 4,550.00	\$ -
\$ 4,550.00	\$ 4,550.00	\$ 4,550.00	\$ 4,550.00	\$ -
\$ -	\$ 4,700.00	\$ -	\$ -	\$ -
\$ -	\$ 4,700.00	\$ -	\$ -	\$ -
\$ 2,480.00	\$ 2,480.00	\$ 2,480.00	\$ 2,480.00	\$ -
\$ 2,480.00	\$ -	\$ -	\$ 2,480.00	\$ -
\$ 1,900.00	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00	\$ -
\$ 1,900.00	\$ -	\$ -	\$ 1,900.00	\$ -
\$ 6,495.00	\$ -	\$ -	\$ 6,495.00	\$ -
\$ 6,495.00	\$ -	\$ -	\$ 6,495.00	\$ -
\$ 3,000.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -
\$ -	\$ -	\$ 11,440.00	\$ -	\$ -
\$ 28,210.00	\$ 23,736.00	\$ 27,125.00	\$ 28,210.00	\$ -
\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ -
\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ -
\$ -	\$ 6,300.00	\$ -	\$ -	\$ -
\$ 12,600.00	\$ 12,600.00	\$ 12,600.00	\$ 12,600.00	\$ -
\$ -	\$ 145,192.60	\$ -	\$ -	\$ -
\$ -	\$ 13,125.00	\$ -	\$ -	\$ -
\$ -	\$ 34,834.10	\$ -	\$ -	\$ -
\$ -	\$ 12,250.00	\$ -	\$ -	\$ -
\$ 1,338.75	\$ 1,338.75	\$ 1,338.75	\$ 1,338.75	\$ -
\$ -	\$ 25,000.00	\$ -	\$ -	\$ -
\$ -	\$ 6,562.50	\$ -	\$ -	\$ -
\$ -	\$ 5,000.00	\$ -	\$ -	\$ -
\$ -	\$ 10,400.00	\$ -	\$ -	\$ -
\$ -	\$ 20,000.00	\$ -	\$ -	\$ -
\$ -	\$ 20,000.00	\$ -	\$ -	\$ -
\$ -	\$ 12,000.00	\$ -	\$ -	\$ -
\$ -	\$ 4,325.00	\$ -	\$ -	\$ -
\$ -	\$ 4,325.00	\$ -	\$ -	\$ -
\$ -	\$ 4,300.00	\$ -	\$ -	\$ -
\$ -	\$ 250.00	\$ -	\$ -	\$ -
\$ -	\$ 65.00	\$ -	\$ -	\$ -
\$ -	\$ 600.00	\$ -	\$ -	\$ -
\$ -	\$ 30.00	\$ -	\$ -	\$ -
\$ -	\$ 30.00	\$ -	\$ -	\$ -
\$ -	\$ 30.00	\$ -	\$ -	\$ -

\$ -	\$ 50.00	\$ -	\$ -	\$ -
\$ -	\$ 50.00	\$ -	\$ -	\$ -
\$ -	\$ 50.00	\$ -	\$ -	\$ -
\$ -	\$ 100.00	\$ -	\$ -	\$ -
\$ -	\$ 100.00	\$ -	\$ -	\$ -
\$ -	\$ 100.00	\$ -	\$ -	\$ -
\$ -	\$ 120.00	\$ -	\$ -	\$ -
\$ -	\$ 120.00	\$ -	\$ -	\$ -
\$ -	\$ 120.00	\$ -	\$ -	\$ -
\$ -	\$ 150.00	\$ -	\$ -	\$ -
\$ -	\$ 150.00	\$ -	\$ -	\$ -
\$ -	\$ 150.00	\$ -	\$ -	\$ -
\$ -	\$ 2,900.00	\$ -	\$ -	\$ -
\$ -	\$ 2,900.00	\$ -	\$ -	\$ -
\$ -	\$ 190.00	\$ -	\$ -	\$ -
\$ -	\$ 190.00	\$ -	\$ -	\$ -
\$ -	\$ 130.00	\$ -	\$ -	\$ -
\$ -	\$ 130.00	\$ -	\$ -	\$ -
\$ -	\$ 51.00	\$ -	\$ -	\$ -
\$ -	\$ 51.00	\$ -	\$ -	\$ -
\$ -	\$ 245.00	\$ -	\$ -	\$ -
\$ -	\$ 245.00	\$ -	\$ -	\$ -
\$ -	\$ 600.00	\$ -	\$ -	\$ -
\$ -	\$ 600.00	\$ -	\$ -	\$ -
\$ -	\$ 20.00	\$ -	\$ -	\$ -
\$ -	\$ 20.00	\$ -	\$ -	\$ -
\$ -	\$ 260.00	\$ -	\$ -	\$ -
\$ -	\$ 260.00	\$ -	\$ -	\$ -
\$ -	\$ 60.00	\$ -	\$ -	\$ -
\$ -	\$ 60.00	\$ -	\$ -	\$ -
\$ -	\$ 215.00	\$ -	\$ -	\$ -
\$ -	\$ 215.00	\$ -	\$ -	\$ -
\$ -	\$ 80.00	\$ -	\$ -	\$ -
\$ -	\$ 80.00	\$ -	\$ -	\$ -
\$ -	\$ 1,600.00	\$ -	\$ -	\$ -
\$ -	\$ 1,600.00	\$ -	\$ -	\$ -
\$ -	\$ 55.00	\$ -	\$ -	\$ -
\$ -	\$ 55.00	\$ -	\$ -	\$ -
\$ -	\$ 55.00	\$ -	\$ -	\$ -
\$ -	\$ 55.00	\$ -	\$ -	\$ -
\$ -	\$ 55.00	\$ -	\$ -	\$ -
\$ -	\$ 55.00	\$ -	\$ -	\$ -
\$ -	\$ 260.00	\$ -	\$ -	\$ -
\$ -	\$ 260.00	\$ -	\$ -	\$ -
\$ -	\$ 40.00	\$ -	\$ -	\$ -
\$ -	\$ 40.00	\$ -	\$ -	\$ -
\$ -	\$ 180.00	\$ -	\$ -	\$ -
\$ -	\$ 180.00	\$ -	\$ -	\$ -
\$ 537.95	\$ -	\$ -	\$ -	\$ 537.95

\$ 145,392.70	\$ 464,818	\$ 137,840	\$ 144,855	\$ 5,002
\$ 752,514.40			GRAND TOTAL	\$ 752,514.40

Account #	FY24	FY25	FY26	FY27
240-3210-30-521300	\$ 185,768	\$ 137,840	\$ 144,855	\$ 4,464
240-3210-30-531100	\$ 240	\$ -	\$ -	\$ -
240-3210-30-531600	\$ 182,930	\$ -	\$ -	\$ -
240-3210-30-531750	\$ 1,630	\$ -	\$ -	\$ -
240-3210-30-542100	\$ 94,250	\$ -	\$ -	\$ -
240-3210-30-579000	\$ -	\$ -	\$ -	\$ 538
240-3210-30-331100	\$ 464,818	\$ 137,840	\$ 144,855	\$ 5,002
			\$	752,514

Grant Grand Totals	
\$	1,440.00
\$	1,440.00
\$	1,440.00
\$	1,368.00
\$	47,880.00
\$	13,650.00
\$	13,650.00
\$	4,700.00
\$	4,700.00
\$	7,440.00
\$	2,480.00
\$	5,700.00
\$	1,900.00
\$	6,495.00
\$	6,495.00
\$	6,000.00
\$	11,440.00
\$	79,071.00
\$	135,000.00
\$	18,000.00
\$	6,300.00
\$	37,800.00
\$	145,192.60
\$	13,125.00
\$	34,834.10
\$	12,250.00
\$	4,016.25
\$	25,000.00
\$	6,562.50
\$	5,000.00
\$	10,400.00
\$	20,000.00
\$	20,000.00
\$	12,000.00
\$	4,325.00
\$	4,325.00
\$	4,300.00
\$	250.00
\$	65.00
\$	600.00
\$	30.00
\$	30.00
\$	30.00

\$	50.00
\$	50.00
\$	50.00
\$	100.00
\$	100.00
\$	100.00
\$	120.00
\$	120.00
\$	120.00
\$	150.00
\$	150.00
\$	150.00
\$	2,900.00
\$	2,900.00
\$	190.00
\$	190.00
\$	130.00
\$	130.00
\$	51.00
\$	51.00
\$	245.00
\$	245.00
\$	600.00
\$	600.00
\$	20.00
\$	20.00
\$	260.00
\$	260.00
\$	60.00
\$	60.00
\$	215.00
\$	215.00
\$	80.00
\$	80.00
\$	1,600.00
\$	1,600.00
\$	55.00
\$	55.00
\$	55.00
\$	55.00
\$	55.00
\$	55.00
\$	260.00
\$	260.00
\$	40.00
\$	40.00
\$	180.00
\$	180.00
\$	537.95

\$ 752,514.40

\$	472,927
\$	240
\$	182,930
\$	1,630
\$	94,250
\$	538
\$	752,514

Application ID	Grantee	Grant Program	Round	Award Amount	Matching Percentage
GA-0013911	Sandy Springs 1	Public Safety	1	\$752,514.40	0%

Budget Feasibility Assessment					
Compliance				Performance and Risk	
1	Budget detail worksheet reconciles to grantee application			4	Budget details allow for KPI analysis
	a	Total application	✓	a	Quantities and prices stated
	b	Individual line items	✓	b	Budget consistent with application scope
2	Matching / federal funds bifurcated (ARPA isolation)		✓	5	Performance indicators align with standards
3	Basic attributes in budget detail are completed		✓		

Comments / Required Justifications	
1	Contingency being utilized for in scope costs. See narrative for explanation of cost increase.
2	Unused contingency balance added to Section 7 - other so total budget worksheet agrees to total amount awarded (\$752,514.40)
3	
4	
5	

Risk Scoring	
Budget Risk Score	0%

Results
Pass

Dashboard above developed based upon review of Grantee submitted detailed budget document, budget narrative, and application content.

A passing budget scorecard does not constitute preapproval for changes in scope, contracts, subawards, and/or any other project related agreements entered into (or planned to be entered into) by the subrecipient in execution of the project.

DocuSigned by:
OPB Signature: Jenna West
 44892E6685A6422...
Date: 15-Sep-2023

Accurint Virtual Crime Center Annual Fee - Year Three	\$28,210.00	1.00	100.00%	LexisNexis	\$28,210.00
Flock Falcon LPR Annual Fee per Camera - Year Two	\$2,500.00	18.00	100.00%	Flock	\$45,000.00
Flock Falcon LPR Annual Fee per Camera - Year Three	\$2,500.00	18.00	100.00%	Flock	\$45,000.00
Flock Flex LPR Annual Fee per Camera - Year Two	\$3,000.00	2.00	100.00%	Flock	\$6,000.00
Flock Flex LPR Annual Fee per Camera - Year Three	\$3,000.00	2.00	100.00%	Flock	\$6,000.00
Cellular Service for PTZ Cameras - Year One	\$456.00	35.00	100.00%	Verizon	\$15,960.00
Cellular Service for PTZ Cameras - Year Two	\$456.00	35.00	100.00%	Verizon	\$15,960.00
Cellular Service for PTZ Cameras - Year Three	\$456.00	35.00	100.00%	Verizon	\$15,960.00
Genetec Advantage Omnicast Camera Streaming Fee - Year Two	\$38.25	35.00	100.00%	Genetec	\$1,338.75
Genetec Advantage Omnicast Camera Streaming Fee - Year Three	\$38.25	35.00	100.00%	Genetec	\$1,338.75
PSVGR-LE STAFFING-Criminal Intelligence Analyst Services:					
Cellphone Service for (1) Personnel (Analyst Year One)	\$40.00	12.00	100.00%	Verizon	\$480.00
Cellphone Service for (1) Personnel (Analyst Year Two)	\$40.00	12.00	100.00%	Verizon	\$480.00
Cellphone Service for (1) Personnel (Analyst Year Three)	\$40.00	12.00	100.00%	Verizon	\$480.00
Laptop Computer Data Line for (1) Personnel (Analyst Year One)	\$38.00	12.00	100.00%	Verizon	\$456.00
Laptop Computer Data Line for (1) Personnel (Analyst Year Two)	\$38.00	12.00	100.00%	Verizon	\$456.00
Laptop Computer Data Line for (1) Personnel (Analyst Year Three)	\$38.00	12.00	100.00%	Verizon	\$456.00
PSVGR-LE STAFFING-Crime Scene Investigator (CSI) Licenses/Services:					
Cellphone Service for (2) Personnel (CSIs Year One)	\$80.00	12.00	100.00%	Verizon	\$960.00
Cellphone Service for (2) Personnel (CSIs Year Two)	\$80.00	12.00	100.00%	Verizon	\$960.00
Cellphone Service for (2) Personnel (CSIs Year Three)	\$80.00	12.00	100.00%	Verizon	\$960.00
Mobile Forensic Fundamentals, Operator, and Physical Analyst Certification bundle - Registration Fee	\$4,700.00	2.00	100.00%	Cellebrite	\$9,400.00
Cellebrite UFED 4PC Ultimate Subscription - Year One	\$4,550.00	2.00	100.00%	Cellebrite	\$9,100.00
Cellebrite UFED 4PC Ultimate Subscription - Year Two	\$4,550.00	2.00	100.00%	Cellebrite	\$9,100.00
Cellebrite UFED 4PC Ultimate Subscription - Year Three	\$4,550.00	2.00	100.00%	Cellebrite	\$9,100.00
Axon Investigate Annual License Fee - Year Two	\$3,000.00	1.00	100.00%	Axon	\$3,000.00
Axon Investigate Annual License Fee - Year Three	\$3,000.00	1.00	100.00%	Axon	\$3,000.00
SMS Magnet Axiom Computer Forensic Annual Software License - Year One	\$2,480.00	1.00	100.00%	Magnet Axiom	\$2,480.00
SMS Magnet Axiom Computer Forensic Annual Software License - Year Two	\$2,480.00	1.00	100.00%	Magnet Axiom	\$2,480.00
SMS Magnet Axiom Computer Forensic Annual Software License - Year Three	\$2,480.00	2.00	100.00%	Magnet Axiom	\$4,960.00
Axiom Cloud Computer Forensic Annual Software License - Year One	\$1,900.00	1.00	100.00%	Magnet Axiom	\$1,900.00
Axiom Cloud Computer Forensic Annual Software License - Year Two	\$1,900.00	1.00	100.00%	Magnet Axiom	\$1,900.00
Axiom Cloud Computer Forensic Annual Software License - Year Three	\$1,900.00	2.00	100.00%	Magnet Axiom	\$3,800.00
Magnet Forensics Training Annual Pass (TAP) - Year Three	\$6,495.00	2.00	100.00%	Magnet Axiom	\$12,990.00
FARO Laser Scanner 5 Day on site training	\$11,440.00	1.00	100.00%	FARO	\$11,440.00
					\$0.00
Unused contingency balance	\$537.95	1.00	100.00%		\$537.95
OTHER TOTAL					\$298,768.45

Budget Summary—When you have completed this budget worksheet, the totals for each category will transfer to the spaces below. The total costs and total project costs will be computed via Excel formula. Indicate the amount of grant funds requested and the amount of non-grant funds that will support the project.

Budget Category	Amount
1. Personnel	\$0
2. Fringe Benefits	\$0
3. Travel	\$0
4. Equipment	\$86,136.00
5. Supplies	\$29,207.00
6. Contracts/Consultants/Subawards	\$338,402.95
7. Other	\$298,768.45
TOTAL	\$752,514.40

Budget Narrative

The City of Sandy Springs (City) is requesting \$751,976 to establish the Violent Crime Reduction Team (VCRT) for implementation of specialized equipment, technology, and training. The VCRT will rely on digital evidence and technical equipment for targeting violent gun crime to meet program objectives. Contingencies are anticipated to account for price increases since the initial application was submitted.

Summary of changes from initial equipment application

No budget items outside the scope of the VCRT project have been added. All proposed changes have been made to accomplish the original intent and design of the VCRT and are due to cost overruns since the time of initial application. In the initial application from the City, the requested funding for surveillance cameras was placed under the Supplies category with the intention of utilizing the City's Traffic Management department's network, servers, and installation crews to create a PD owned wired camera network for the VCRT program. Further evaluation of this strategy and consultation with the City's IT and Traffic Management departments, as well as several vendors, revealed that the City's current network and servers would not support the VCRT's needs for a new PD owned camera network. Additional consultation and research showed that it will be more effective for the VCRT's objectives to establish a cellular based camera network as the camera deployment is able to be more versatile with significantly less location restrictions as a wired network. The City is requesting to apply the 10% contingency amount to the cost overruns for the new VCRT camera network (costs and changes detailed below).

Summary of changes made to final budget application since initial application:

- Establishing the VCRT camera network and the License Plate Readers have been moved to the Contracts/Consultants/Subawards section.
- The amount of Pan-Tilt-Zoom (PTZ) cameras has been reduced from 40 to 35.
- Additional costs for the VCRT camera network, such as server costs and cellular network costs, have been added.
- The amount of Flock License Plate readers has been reduced from 30 to 20.
- Installation fee for the Flock LPRs has increased from \$250 to \$350 per unit based on a vendor quote.
- Additional standard equipment, such as cell phone cases and laptop docking stations have been added and several standard equipment items have been more specifically divided.
- The Magnet Forensics Training Annual Pass (TAP) for Year Two has been removed.
- Axon Investigate Annual License Fees for Year One have been removed.
- The Magnet Axiom Computer Forensic Annual Software License for Year One, Two, and Three have been divided into the separate license fees of SMS Magnet Axiom Computer Forensic Annual Software License and Axiom Cloud Computer Forensic Annual Software License.
- The Cellebrite Physical Analyzer Software Annual License for Year One, Two, and Three has been renamed to the proper title of Cellebrite UFED 4PC Ultimate Subscription.

JUSTIFICATIONS

Equipment

1.Charge and Shield Evidence Cabinets ensure proper collection and storage of electronic devices by keeping them powered on, stored securely, and shielded from RF signals so data can be recovered.
a.The cost estimate for the Charge and Shield Evidence Cabinets was based on a vendor quote at the time of application.

2.The LexisNexis AVCC is a secure online dashboard that will provide data sharing, pattern analysis, crime mapping, predictive analytics, and a public crime map. The VCRT will use AVCC for the effective development of case leads, investigations, resource direction, and real-time response to firearm related violent criminal activity.

a. AVCC is a subscription-based platform, and the cost estimate was based on a vendor quote at the time of application. Cost estimates have been adjusted from the initial application based on the most recent vendor quotes. Year One of license fees are included with initial purchase.

3. The Forensic Workstations are specially designed computers made for processing and converting large amounts of data extracted from cell phones, computers, and hard drives that utilizes software forensic programs required to convert the raw data to a readable format for investigations.

a. The cost estimates for the forensic workstations were based on a vendor quote at the time of application.

4. The Digital Evidence Storage Server is an isolated system for maintaining and storage of original digital evidence and converted reports for court/prosecution of cases. The storage system is self-contained for cyber security and maintaining evidence integrity.

a. The cost estimate for the storage server was based on a vendor quote at the time of application.

Supplies

PSVGR-LE STAFFING-Criminal Intelligence Analyst Supplies:

1. The laptop and associated equipment (docking station, power adapter, and computer monitors) for the new hire analyst is standard equipment and necessary for job functions.

a. Cost estimates for the laptop and equipment are based on prior vendor quotes and standard new hire equipment pricing at the time of application.

2. The Uniform shirts, pants, and boots for the analyst are standard issue for new hires and necessary for the position.

a. Cost estimates were based on current standard issue costs at the time of application.

3. The cellphone and cellphone case for the analyst are standard issue for new hires and necessary for the position.

a. Cost estimates were based on current standard issue costs at the time of application.

PSVGR-LE STAFFING-Crime Scene Investigator (CSI) Supplies:

1. The Uniform shirts, pants, and boots for the CSIs are standard issue for new hires and necessary for the position.

a. Cost estimates were based on current standard issue costs at the time of application.

2. The cellphone and cellphone case for the CSIs are standard issue for new hires and necessary for the position.

a. Cost estimates were based on current standard issue costs at the time of application.

3. The Forensic Laptops for the CSIs are specially designed laptop computers designed for advanced digital work in the office and the field and are needed for the CSIs digital forensic tasks.

a. Cost estimates for the forensic laptops were based on a vendor quote at the time of application.

4. The Nikon camera, Tripod, camera batteries, SD cards, backpack, camera flash, portable hard drives, hard drive cases, portable monitors, tech toolkits, lighting kits, evidence placards, CSI vests, crate, and toolbox are all new hire equipment related to the CSI position and utilized in the processing of digital and physical evidence.

a. All costs were estimated based on retail values at the time of application.

Contracts/Consultants/Subawards

The VCRT will utilize TMCs and LPRs for the effective development of case leads, investigations, resource direction, and real-time response to firearm related and violent criminal activity.

1. ISOSMARTCITY quote: the costs for establishing the VCRT's cellular camera network include the physical equipment, installation, and maintenance agreements.

a. Costs were estimated based on vendor quotes at the time of application.

b. Contingencies are anticipated to account for price increases.

2. GC&E quote: The server for data storage and establishing the network requirements and related license fees for integration into video management systems, as well as labor costs for integration and configuration. Year One of Genetec Advantage Omnicast Camera Streaming Fee is included.

a. Costs were estimated based on vendor quotes at the time of application.

b. Contingencies are anticipated to account for price increases and additional server costs to support the VCRT network.

3. FLOCK Falcon License Plate Readers (LPRs) are specially designed camera systems that capture license plate information and photographs of vehicles that come into their view as well as the location, date, and time.

a. Costs were estimated based on vendor quotes at the time of application. Year One of fees are included in initial purchase.

4. FLOCK Flex License Plate Readers (LPRs) are a portable and rapidly deployable version of the FLOCK Falcons.

a. Costs were estimated based on vendor quotes at the time of application. Year One of fees are included in initial purchase.

Other

1. Accrunt Virtual Crime Center Annual Fee - Year Two and Year Three

a. AVCC is a subscription-based platform with an annual fee, and the cost estimates were based on a vendor quote at the time of application.

2. Flock Falcon and Flock Flex LPR Annual Fee per Camera - Year Two and Year Three

a. Flock LPRs are leased and there is an annual fee for their operation and access.

b. Costs are estimated based on vendor quote.

3. Cellular Service for PTZ Cameras - Year One, Two, and Three

a. There will be an annual cost for cellular data lines to operate the VCRT's new camera network.

b. Costs are estimated based on current data line operating costs for the City.

4. Genetec Advantage Omnicast Camera Streaming Fee for Year One and Year Two is the fee for streaming PTZ cameras into the video management system.

a. Cost estimates based on a vendor quote at the time of application.

PSVGR-LE STAFFING-Criminal Intelligence Analyst Services:

1. Cellphone service and Laptop data lines for the analyst are standard services for new hire employees and necessary for the position.

a. Costs are estimated based on current operating costs for the City.

PSVGR-LE STAFFING-Crime Scene Investigator (CSI) Licenses/Services:

1. Cellphone service for the CSIs is standard services for new hire employees and necessary for the position.

a. Costs are estimated based on current operating costs for the City.

2. Mobile Forensic Fundamentals, Operator, and Physical Analyst Certifications are necessary for the operation of Cellebrite digital forensic tools and software for data extraction.

a. Cost estimates were based on a vendor quote at the time of application.

3. Cellebrite UFED 4PC Ultimate Subscription - Year One, Two, and Three

a. License fees necessary for operation of Cellebrite digital forensic tools and software

b. Cost estimates were based on prior vendor invoices at the time of application.

4. The Axon Investigate License fee is for a program that allows for collecting, processing, and converting of recorded video from a variety of sources.

a. Cost estimates were based on a vendor quote at the time of application.

5. SMS Magnet Axiom Computer Forensic Annual Software License and the Axiom Cloud Computer Forensic Annual Software License – Year One, Two, and Three, provide access to programs that allow the extraction, processing, and converting of raw data from digital devices to be collected, preserved, interpreted, and analyzed as evidence.

a. Cost estimates were based on prior vendor invoices at the time of application.

6. The Magnet Forensics courses are technical training in the use of forensic tools and data extraction.

a. Cost estimates were based on vendor website at the time of application.

7. FARO Laser Scanner certification trains in the creation of 3D representations of any environment, crime scene, or object.

a. Cost estimates were based on vendor website at the time of application.

Budget: All budget items must be related to the purpose of addressing the negative impacts of the coronavirus pandemic.

Applicants should submit a budget that is complete, reasonable, cost effective, and is an allowable use of the funding under the chosen category.

The budget must be based on quoted estimates and calculations, not rounded guestimates. (All budget totals will require validation based on the calculation provided in the uploaded version so please ensure that you retain the documentation for the basis of all calculations in the requested budget.

Budget Category	Amount
1. Personnel	\$X
2. Fringe	\$X
3. Travel	\$X
4. Equipment	\$X
5. Supplies	\$X
6. Contracts/Consultants/Subawards	\$X
7. Other	\$X
Total	\$X

Note: The application will also require a detailed budget breakdown using our detailed budget worksheet. Please download the detailed budget worksheet here and upload in the document section of the application. Instructions for the detailed budget worksheet can be found here: <https://opb.georgia.gov/document/document/budget-worksheet/download>.

Personnel

0

Fringe

0

Travel

0

Equipment

84000

Supplies

228394

Contracts/Consultants/Subawards

0

Other

371710

Budget Total

684104.0

Budget Narrative

A Budget narrative that explains the estimated costs by line item or category in the budget. Budget narratives should explain how the costs associated with each line item or category relate to the implementation of the project as outlined in the proposal being submitted. Budget narratives must explain how the costs associated with each line item or category relate to the implementation of the project as outlined in the proposal being submitted. If your proposal contains multiple projects or sub-awards, you can provide a breakdown per project as well in your budget narrative. Budget narratives must respond to the following: Provide a description of the position, equipment, supply, travel, etc. requested on each line and how it is related to carrying out the objectives and goals of the project. Your narrative must provide granular detail on what the proposal will fund and how it aligns to your project. (Minimum 250 words, Maximum 500 words)

The City is requesting \$684,104 to establish the VCRT for implementation of specialized equipment, technology, and training. The VCRT will rely on digital evidence and technical equipment for targeting violent gun crime to meet program objectives. Estimated costs are derived from vendor websites, past quotes, and past orders of standard equipment. Contingencies are anticipated to account for price increases since the initial application was submitted.

Charge and Shield Evidence Cabinets ensure proper collection and storage of electronic devices by keeping them powered on, stored securely, and shielded from RF signals so data can be recovered.

The LexisNexis AVCC is a secure online dashboard that will provide data sharing, pattern analysis, crime mapping, predictive analytics, and a public crime map. The VCRT will use AVCC for the effective development of case leads, investigations, resource direction, and real-time response to firearm related violent criminal activity.

The Forensic Workstations are specially designed computers made for processing and converting large amounts of data extracted from cell phones, computers, and hard drives that utilizes software forensic programs required to convert the raw data to a readable format for investigations.

The Digital Evidence Storage Server is an isolated system for maintaining and storage of original digital evidence and converted reports for court/prosecution of cases. The storage system is self-contained for cyber security and maintaining evidence integrity.

Traffic Management Cameras (TMCs) are live view and recorded surveillance cameras, typically with pan-tilt-zoom functionality, that are installed in fixed locations at roadway intersections throughout the City. The additional TMC equipment is required for the installation of the TMCs, and there is a licensing fee for integrating each TMC into a video management system for use.

License Plate Readers (LPRs) are specially designed camera systems that capture license plate information and photographs of vehicles that come into their view as well as the location, date, and time. There is a yearly fee for the operation of the LPRs.

The VCRT will utilize TMCs and LPRs for the effective development of case leads, investigations, resource direction, and real-time response to firearm related and violent criminal activity.

Laptops, cellphones, uniforms, and computer/phone service are standard issued equipment for new hires in the positions of CSI and CIA.

The Cellebrite certifications are technical certifications in the use of forensic tools and data extraction.

The Magnet Forensics courses are technical training in the use of forensic tools and data extraction.

FARO Laser Scanner certification trains in the creation of 3D representations of any environment, crime scene, or object.

The Magnet Axiom and Cellebrite Licenses are programs that allow the extraction, processing, and converting of raw data from digital devices to be collected, preserved, interpreted, and analyzed as evidence.

The Axon Investigate License is for a program that allows for collecting, processing, and converting of recorded video from a variety of sources.

The equipment requested under PSVGR-LE STAFFING-Crime Scene Investigator Supplies is standard issue for a new hire in this position.

Match Funds

Applicants plan for leveraging funds, if any, from other sources to maximize impact. Please include details regarding the total project costs if match is a part of the proposal, the amount of match, and how match funds will be used and a breakdown of grant funds to be used versus total project costs. ***If no match is provided, please enter \$0.***

Example:

OPB Grant Request: \$2,000,000

Local Match: \$1,000,000

Total Project Costs: \$3,000,000

Explanation: Local match will be made up of \$1,000,000 funds from the city's general fund.

\$0

Application ID	Grantee	Grant Program	Round	Award Amount	Matching Percentage
GA-0013916	Sandy Springs 2	Public Safety	1	\$869,675.40	0%

Budget Feasibility Assessment					
Compliance				Performance and Risk	
1	Budget detail worksheet reconciles to grantee application			4	Budget details allow for KPI analysis
	a	Total application	✓	a	Quantities and prices stated
	b	Individual line items	✓	b	Budget consistent with application scope
2	Matching / federal funds bifurcated (ARPA isolation)		✓	5	Performance indicators align with standards
3	Basic attributes in budget detail are completed		✓		

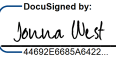
Comments / Required Justifications	
1	Contingency balance is used to account for COLA adjustments documented within the budget narrative.
2	Unused contingency balance of \$5,412.67 was added to Section 7 - other so the total budget worksheet agrees to the total award amount (\$869,675.40).
3	
4	
5	

Risk Scoring	
Budget Risk Score	0%

Results
Pass

Dashboard above developed based upon review of Grantee submitted detailed budget document, budget narrative, and application content.

A passing budget scorecard does not constitute preapproval for changes in scope, contracts, subawards, and/or any other project related agreements entered into (or planned to be entered into) by the subrecipient in execution of the project.

OPB Signature:  _____
Date: 15-Sep-2023 _____

Governor's Office of Planning and Budget

v4

BUDGET DETAIL WORKSHEET

Grantee Name:	The City of Sandy Springs
Grant ID:	GA-0013916
Submitted By (Budget POC):	Caroline Galvin
Contact:	Eden E. Freeman- City Manager, efreeman@sandyspringsga.gov, 770-206-1408
Grant Program:	State Fiscal Recovery Funds Tranche II
Program Area:	Public Safety and Community Violence Reduction
Budget Year:	FY2023-FY2026

This Budget Detail Worksheet is used to verify all Payment Requests (PA) and to determine whether costs are allowable for reimbursement. All required information must be present in the budget narrative, regardless of format.

Federal Uniform Guidance rules are applicable.

Uniform Guidance can be found at <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200#200.325> (2 CFR Part 200) and it establishes uniform administrative, cost principles, and audit requirements for federal awards to non-federal entities.

1. Personnel-- List each position by title and name of employee, if available. In order to calculate the budget enter the annual salary and the percentage of time to be devoted to the program. Compensation of employees engaged in program activities must be consistent with that for similar program activities.

Title	First and Last name	Salary Rate	% Time to Project	Select Pay Period Frequency	Cost

Title	First and Last name	Hourly wage	Hours per week on project	Weeks worked annually	Select Pay Period Frequency	Cost
Civilian Criminal Intelligence Analyst - Year One		29.9456	40	52	Bi-Weekly	\$62,286.85
Civilian Criminal Intelligence Analyst - Year Two		31.4428	40	52	Bi-Weekly	\$65,401.02
Civilian Criminal Intelligence Analyst - Year Three		33.0150	40	52	Bi-Weekly	\$68,671.20
Civilian Crime Scene Investigator 1 - Year One		29.9456	40	52	Bi-Weekly	\$62,286.85
Civilian Crime Scene Investigator 1 - Year Two		31.4428	40	52	Bi-Weekly	\$65,401.02
Civilian Crime Scene Investigator 1 - Year Three		33.0150	40	52	Bi-Weekly	\$68,671.20
Civilian Crime Scene Investigator 2 - Year One		29.9456	40	52	Bi-Weekly	\$62,286.85
Civilian Crime Scene Investigator 2 - Year Two		31.4428	40	52	Bi-Weekly	\$65,401.02
Civilian Crime Scene Investigator 2 - Year Three		33.0150	40	52	Bi-Weekly	\$68,671.20
Civilian Criminal Intelligence Analyst (Overtime) - Year One		44.9184	1	52	Bi-Weekly	\$2,335.76
Civilian Criminal Intelligence Analyst (Overtime) - Year Two		47.1642	1	52	Bi-Weekly	\$2,452.54
Civilian Criminal Intelligence Analyst (Overtime) - Year Three		49.5225	1	52	Bi-Weekly	\$2,575.17
Civilian Crime Scene Investigator 1 (Overtime) - Year One		44.9184	1	52	Bi-Weekly	\$2,335.76
Civilian Crime Scene Investigator 1 (Overtime) - Year Two		47.1642	1	52	Bi-Weekly	\$2,452.54
Civilian Crime Scene Investigator 1 (Overtime) - Year Three		49.5225	1	52	Bi-Weekly	\$2,575.17
Civilian Crime Scene Investigator 2 (Overtime) - Year One		44.9184	1	52	Bi-Weekly	\$2,335.76
Civilian Crime Scene Investigator 2 (Overtime) - Year Two		47.1642	1	52	Bi-Weekly	\$2,452.54
Civilian Crime Scene Investigator 2 (Overtime) - Year Three		49.5225	1	52	Bi-Weekly	\$2,575.17
PERSONNEL TOTAL						\$611,168

2. Fringe Benefits-- Amounts should be based on actual costs or a formula for personnel listed above, utilizing the percentage of time devoted to the program. Fringe benefits on overtime hours are limited to FICA, Worker's Compensation and State Unemployment Compensation. Costs included within this category are: FICA (employer's portion of Social Security and Medicare taxes), employer's portion of retirement, employer's portion of insurance (health, life, dental, etc.), employer's portion of Worker's Compensation and State Unemployment Compensation.

Title	First and Last name	Total annual salary or wages	Select fringe type	Enter rate of each fringe benefit as a percentage of salary or wages	% Time to Project	Cost
Civilian Criminal Intelligence Analyst - Year One		62,286.77	FICA	6.20%	100%	\$3,861.78
Civilian Criminal Intelligence Analyst - Year Two		65,401.11	FICA	6.20%	100%	\$4,054.87
Civilian Criminal Intelligence Analyst - Year Three		68,671.16	FICA	6.20%	100%	\$4,257.61
Civilian Crime Scene Investigator 1 - Year One		62,286.77	FICA	6.20%	100%	\$3,861.78
Civilian Crime Scene Investigator 1 - Year Two		65,401.11	FICA	6.20%	100%	\$4,054.87
Civilian Crime Scene Investigator 1 - Year Three		68,671.16	FICA	6.20%	100%	\$4,257.61
Civilian Crime Scene Investigator 2 - Year One		62,286.77	FICA	6.20%	100%	\$3,861.78
Civilian Crime Scene Investigator 2 - Year Two		65,401.11	FICA	6.20%	100%	\$4,054.87
Civilian Crime Scene Investigator 2 - Year Three		68,671.16	FICA	6.20%	100%	\$4,257.61
Civilian Criminal Intelligence Analyst - Year One		62,286.77	Unemployment Insurance	0.22%	100%	\$137.03
Civilian Criminal Intelligence Analyst - Year Two		65,401.11	Unemployment Insurance	0.22%	100%	\$143.88
Civilian Criminal Intelligence Analyst - Year Three		68,671.16	Unemployment Insurance	0.22%	100%	\$151.08
Civilian Crime Scene Investigator 1 - Year One		62,286.77	Unemployment Insurance	0.22%	100%	\$137.03
Civilian Crime Scene Investigator 1 - Year Two		65,401.11	Unemployment Insurance	0.22%	100%	\$143.88
Civilian Crime Scene Investigator 1 - Year Three		68,671.16	Unemployment Insurance	0.22%	100%	\$151.08
Civilian Crime Scene Investigator 2 - Year One		62,286.77	Unemployment Insurance	0.22%	100%	\$137.03
Civilian Crime Scene Investigator 2 - Year Two		65,401.11	Unemployment Insurance	0.22%	100%	\$143.88
Civilian Crime Scene Investigator 2 - Year Three		68,671.16	Unemployment Insurance	0.22%	100%	\$151.08
Civilian Criminal Intelligence Analyst - Year One		62,286.77	Retirement	22.00%	100%	\$13,703.09
Civilian Criminal Intelligence Analyst - Year Two		65,401.11	Retirement	22.00%	100%	\$14,388.24
Civilian Criminal Intelligence Analyst - Year Three		68,671.16	Retirement	22.00%	100%	\$15,107.66
Civilian Crime Scene Investigator 1 - Year One		62,286.77	Retirement	22.00%	100%	\$13,703.09
Civilian Crime Scene Investigator 1 - Year Two		65,401.11	Retirement	22.00%	100%	\$14,388.24
Civilian Crime Scene Investigator 1 - Year Three		68,671.16	Retirement	22.00%	100%	\$15,107.66
Civilian Crime Scene Investigator 2 - Year One		62,286.77	Retirement	22.00%	100%	\$13,703.09
Civilian Crime Scene Investigator 2 - Year Two		65,401.11	Retirement	22.00%	100%	\$14,388.24
Civilian Crime Scene Investigator 2 - Year Three		68,671.16	Retirement	22.00%	100%	\$15,107.66
Civilian Criminal Intelligence Analyst - Year One		62,286.77	Insurance	14.00%	100%	\$8,720.15
Civilian Criminal Intelligence Analyst - Year Two		65,401.11	Insurance	14.00%	100%	\$9,156.16
Civilian Criminal Intelligence Analyst - Year Three		68,671.16	Insurance	14.00%	100%	\$9,613.96
Civilian Crime Scene Investigator 1 - Year One		62,286.77	Insurance	14.00%	100%	\$8,720.15
Civilian Crime Scene Investigator 1 - Year Two		65,401.11	Insurance	14.00%	100%	\$9,156.16
Civilian Crime Scene Investigator 1 - Year Three		68,671.16	Insurance	14.00%	100%	\$9,613.96

PERSONNEL GRAND TOTAL	\$862,424
------------------------------	------------------

Trainings and Conferences	**All trainings and conferences must be pre-approved by OPB and must include an agenda submitted to your OPB Program Specialist.

Mileage					
Purpose of Travel	Staff member	Location or Coverage Area	Cost per mile	Miles per grant year	Total Cost
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
			TRAVEL TOTAL		\$0.00

[illegible]

Item	Cost per unit	# Units	Vendor	Cost
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
			SUPPLY TOTAL	\$0.00

[illegible]

On contracts/consultants/subawards: Provide a description of the product or service to be produced by contract and a cost estimate. Applicants are strongly encouraged to use a competitive procurement process in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000. Consultant Fee: Enter the name, if known, and service to be provided. Show the budget calculation; for example, the hourly or daily rate (8 hours) multiplied by the estimated number of units (eg., 1 hour of therapy).

Name of Consultant	Service Provided	Cost per unit	Define Unit of Service	# Units	Cost
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
			C/C/S TOTAL		\$0.00

7. Other-- List items by type (e.g. rent, repairs/maintenance, utilities, copier rental/lease, postage meter, insurance & bonding, dues & subscriptions, advertising, registration fees, film processing, notary services. Show budget calculation.

Item	Cost per unit	# of Units	% Charged to Grant	Vendor	Cost
Drug/Physical Exam	\$188.00	3.00	100.00%	Caduceus	\$564.00
Psychological Exam	\$275.00	3.00	100.00%	Varies	\$825.00
Polygraph Exam	\$150.00	3.00	100.00%	Varies	\$450.00
					\$0.00
Remaining contingency balance	\$5,412.67	1.00	100.00%		\$5,412.67
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
				OTHER TOTAL	\$7,251.67

Budget Summary—When you have completed this budget worksheet, the totals for each category will transfer to the spaces below. The total costs and total project costs will be computed via Excel formula. Indicate the amount of grant funds requested and the amount of non-grant funds that will support the project.

Budget Category	Amount
1. Personnel	\$611,167.61
2. Fringe Benefits	\$251,256.12
3. Travel	\$0.00
4. Equipment	\$0.00
5. Supplies	\$0.00
6. Contracts/Consultant	\$0.00
7. Other	\$7,251.67
TOTAL	\$869,675.40

Budget Narrative

The City of Sandy Springs (City) is requesting \$864,263 for staffing establish the Violent Crime Reduction Team (VCRT). The VCRT will be staffed by one civilian criminal intelligence analyst and 2 civilian crime scene investigators (CSIs) who will rely on digital evidence and technical equipment for targeting violent gun crime well as criminal activity that is commonly associated with the possession and use of firearms such as narcotic investigations, gang activity, underage sex trafficking, and entering automobile to meet program objectives. Contingencies are anticipated to account for price increases since the initial application was submitted.

Summary of changes from initial equipment application

No budget items outside the scope of the VCRT project have been added. All proposed changes have been made to accomplish the original intent and design of the VCRT and are due to cost overruns since the time of initial application.

In the initial application from the City, the requested funding for staffing for the VCRT was calculated with a 2% COLA increase to each year. For FY2024 the City approved a 6% COLA for all full-time employees. With this information, the budgeting estimate for staffing was recalculated to account for a 5% COLA increase for Year One, Two, and Three. Fringe benefits were recalculated and divided into more specific categories. Overtime pay was recalculated based off accruing two hours of overtime per two-week pay period, reduced from four hours to stay within awarded amounts.

The City is requesting to apply the 10% contingency amount to the cost overruns for staffing costs of the VCRT due primarily to the recalculation of the COLA.

JUSTIFICATIONS

Personnel

To stay competitive and with the goal of staffing the VCRT with personnel who have experience and advanced training in the fields of intelligence and crime scene investigations, the starting pay for each position was calculated at \$62,286.77. This pay rate is above the minimum starting pay of \$54,162.41 while remaining within the City's Pay Plan and Job Classification Pay Grade Order range of \$54,162.41 to \$86,659.86. Included in the cost calculations are FICA, unemployment insurance, retirement, and insurance.

1. Civilian Criminal Intelligence Analyst (CIA)
 - a. The CIA will operate in a supporting role to leverage a combination of real-time, analytical, and investigative technology to complete the objectives of the VCRT in reducing violent firearm related crime.
2. Two Civilian Crime Scene Analysts (CSIs)
 - a. The CSIs will specialize in digital forensics and provide investigative support including digital evidence collection and preservation to complete the objectives of the VCRT in reducing violent firearm related crime.

Other

1. The drug/physical exam, psychological exam, and polygraph exam are all standard for new hire employees for the Police Department.
a. Costs were estimated based on current operating costs for the City.

Budget: All budget items must be related to the purpose of addressing the negative impacts of the coronavirus pandemic.

Applicants should submit a budget that is complete, reasonable, cost effective, and is an allowable use of the funding under the chosen category.

The budget must be based on quoted estimates and calculations, not rounded guestimates. (All budget totals will require validation based on the calculation provided in the uploaded version so please ensure that you retain the documentation for the basis of all calculations in the requested budget.

Budget Category	Amount
1. Personnel	\$X
2. Fringe	\$X
3. Travel	\$X
4. Equipment	\$X
5. Supplies	\$X
6. Contracts/Consultants/Subawards	\$X
7. Other	\$X
Total	\$X

Note: The application will also require a detailed budget breakdown using our detailed budget worksheet. Please download the detailed budget worksheet here and upload in the document section of the application. Instructions for the detailed budget worksheet can be found here: <https://opb.georgia.gov/document/document/budget-worksheet/download>.

Personnel

578415

Fringe

210360

Travel

0

Equipment

0

Supplies

0

Contracts/Consultants/Subawards

0

Other

1839

Budget Total

790614.0

Budget Narrative

A Budget narrative that explains the estimated costs by line item or category in the budget. Budget narratives should explain how the costs associated with each line item or category relate to the implementation of the project as outlined in the proposal being submitted. Budget narratives must explain how the costs associated with each line item or category relate to the implementation of the project as outlined in the proposal being submitted. If your proposal contains multiple projects or sub-awards, you can provide a breakdown per project as well in your budget narrative. Budget narratives must respond to the following: Provide a description of the position, equipment, supply, travel, etc. requested on each line and how it is related to carrying out the objectives and goals of the project. Your narrative must provide granular detail on what the proposal will fund and how it aligns to your project. (Minimum 250 words, Maximum 500 words)

The City of Sandy Springs (City) will hire 3 personnel, two civilian Crime Scene Investigators (CSIs) and one civilian Criminal Intelligence Analyst (CIA) for the City's newest initiative to combat the increase of gun violence, the Violent Crime Reduction Team, all at the same starting pay. Starting pay is based off the City's Pay Plan and Job Classification Pay Grade Order for the positions. A starting pay of \$63,000/year was determined by setting the start at approximately the mid-point between starting low, which is \$54,162.41, and mid-point, which is \$70,411.13, on the Order. Year Two pay was determined by calculating a 2% COLA increase to Year One, and Year Three was calculated by adding a 2% COLA increase to Year Two. Overtime was calculated based off accruing four hours of overtime each pay period, which is two weeks. Overtime rate would increase each year with the increase in salary. Benefits, which includes all health insurance and retirement, are calculated at 32% of Year One salary, 34% of Year Two salary, and 36% of Year Three salary. Hiring costs are the costs of the background processes that all Department employees must take to be hired, which includes the polygraph, psychological, and medical examinations. Each of these employees will be issued uniforms and technology related equipment, which will be calculated in the application and budget worksheet for technology and equipment. Because the VCRT will rely on digital evidence and technical equipment for targeting violent gun crime to meet program objectives, the City is requesting additional funds under the PSCVRG – Equipment and Technology Category to establish the VCRT for implementation of specialized equipment, technology, and training.

Match Funds

Applicants plan for leveraging funds, if any, from other sources to maximize impact. Please include details regarding the total project costs if match is a part of the proposal, the amount of match, and how match funds will be used and a breakdown of grant funds to be used versus total project costs. ***If no match is provided, please enter \$0.***

Example:

OPB Grant Request: \$2,000,000

Local Match: \$1,000,000

Total Project Costs: \$3,000,000

Explanation: Local match will be made up of \$1,000,000 funds from the city's general fund.

\$0

**STATE OF GEORGIA
COUNTY OF FULTON**

**AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE CITY OF SANDY SPRINGS FY
2024 BUDGET TO TRANSFER UNOBLIGATED FUNDS FROM THE REVENUE BUDGET TO
SANDY SPRINGS POLICE DEPARTMENT'S BUDGET**

WHEREAS, in November 2022 the City of Sandy Springs (the "City") submitted application to the Governor's Office of Planning and Budgeting for the Law Enforcement Staffing and Technology Grant (the "Grant") in the City's efforts to target gun violence; and

WHEREAS, in June 2023 the Office of Planning and Budgeting awarded the City two (2) grants in amounts of \$752,514.40 for "equipment and technology" and a second award in an amount of \$869,675.40 for "staffing" (the "Grants"); and

WHEREAS, Per the terms of the Grants awarded, the City would be reimbursed the Grant amounts after implementation of their Criminal Violence Reduction Program (the "Program"); and

WHEREAS, in order for full implementation of the Program, the City will need to transfer unobligated funds in an amount of \$665,572 from the Revenue Budget to the Sandy Springs Police Department Budget to fully fund the Program before reimbursement by the Governor's Office of Planning and Budgeting.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY
OF SANDY SPRINGS, GEORGIA THAT.**

The FY 2024 budget is hereby amended to reallocate unobligated funds in an amount of \$665,572 from Revenue's Budget to the Sandy Springs Police Department Budget for implementation of the Criminal Violence Reduction Program.

RESOLVED this the 7th day of November 2023.

Approved:

Russell K. Paul, Mayor

Attest:

Raquel D. González, City Clerk
(Seal)



SANDY SPRINGS

CITY CLERK'S OFFICE

TO: Eden Freeman, City Manager

FROM: Kenneth DeSimone, Police Chief

DATE: October 27, 2023 Submission for the November 7, 2023 City Council Meeting

ITEM: Request for Mayor and City Council Consideration of a Resolution to Approve a Memorandum of Understanding by and between the City of Sandy Springs, the Sandy Springs Police Department and Fulton County Schools for the Collaborative Initiative to Provide Emergency Response Operations Between the Parties

Recommendation:

City Staff recommends that the Mayor and City Council approve the Memorandum of Understanding ("MOU") between the City of Sandy Springs (the "City"), Sandy Springs Police Department ("SSPD") and Fulton County Schools ("FCS") for the collaborative initiative to provide emergency response operations to Fulton County Schools within the limits of the City of Sandy Springs (the "City").

Background:

The City and the Sandy Springs Police Department (the "SSPD") share mutual concern relating to the safety of students, school staff and first responders during emergencies and collaboratively desire to response to school emergencies in the quickest and most efficient manner possible. The Parties wish to continue with the already cooperative and beneficial relationship between all Parties by establishing procedures relating to emergency services to schools within the City.

Discussion:

This MOU will allow SSPD to collaborate with FCS law enforcement in order to cooperatively respond to emergency situations on school property, establishes and maintains ongoing communications between the Parties, establishes a primary point of contact during school based and community-based emergencies that may impact school operations. The MOU also includes procedural directives in doing so.

Financial Impact:

None.

Alternatives:

Review:

Raquel Gonzalez, City Clerk
Kenneth DeSimone, Police Chief
Toni Carlisle, Chief Financial Officer
Dan Lee, City Attorney
Eden Freeman, City Manager

Created/Initiated - 11/1/2023
Approved - 11/1/2023
Approved - 11/3/2023
Approved - 11/3/2023
Final Approval - 11/3/2023

Attachments:

1. Resolution to Accept MOU Emergency Response
2. EMERGENCY RESPONSE MOU Fulton County Schools and SSPD 10.13.2023

STATE OF GEORGIA
COUNTY OF FULTON

A RESOLUTION TO APPROVE A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF SANDY SPRINGS, THE SANDY SPRINGS POLICE DEPARTMENT AND FULTON COUNTY SCHOOLS FOR THE COLLABORATIVE INITIATIVE TO PROVIDE EMERGENCY RESPONSE OPERATIONS BETWEEN THE PARTIES

WHEREAS, the City of Sandy Springs (the “City”) has determined it is necessary, from time to time, to establish policies, procedures, and guidelines consistent with the US Constitution, Federal Statutes, Georgia's State Constitution, and the Charter for the City for the administration of a municipal government; and

WHEREAS, the Parties to this Memorandum of Understanding (“MOU”) are governmental units located within Fulton County, Georgia, and authorized by law to enter into intergovernmental agreements such as this MOU; and

WHEREAS, the City and Sandy Springs Police Department (“SSPD”) provide Fulton County Schools (“FCS”) with emergency services, including police, fire, and paramedic services, as such are needed from time to time; and

WHEREAS, cooperation between FCS, the City, and law enforcement authorities including the SSPD, is an important component for the protection of students, visitors, and FCS employees as well as for maintaining a safe environment in FCS schools and safeguarding all FCS property; and

WHEREAS, the Parties share concern about the safety of students, school staff, first responders, and the general public during emergencies and desire to respond to emergencies at schools in the quickest and most efficient manner possible to increase the safety of students, school staff, first responders, and the general public; and

WHEREAS, by this MOU, the Parties seek: (i) to promote positive and supportive school climates; (ii) to facilitate timely communication and coordination of efforts for FCS, the City, and the SSPD; and (iii) to maintain a cooperative and mutually beneficial relationship between FCS, the City, and the SSPD.; and

WHEREAS, the Parties desire to enter into the attached MOU in order to provide the services as described herein.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SANDY SPRINGS, GEORGIA, THAT:

1. The City Manager and City Attorney are hereby authorized to work with FCS to develop an MOU to establish the terms and conditions set forth herein; and
2. The Mayor is hereby authorized to execute the MOU developed by the City, the SSPD and FCS; and
3. The City Attorney and the City Manager are hereby authorized to take such actions as may be deemed necessary or prudent to effectuate the intent of this resolution prior to execution of the MOU by the Mayor.

SO RESOLVED, this 7th day of November 2023.

Approved:

Attest:

Russell K. Paul, Mayor

Raquel D. González, City Clerk
(Seal)

**MEMORANDUM OF UNDERSTANDING
BETWEEN FULTON COUNTY SCHOOL SYSTEM
AND
THE CITY OF SANDY SPRINGS
AND
SANDY SPRINGS POLICE DEPARTMENT**

THIS MEMORANDUM OF UNDERSTANDING (“MOU”) is entered into as of the date of the later signature below, by and between Fulton County Schools (“FCS” or “District”), a political subdivision of the State of Georgia under the management and control of the Fulton County Board of Education, and the City of Sandy Springs, Georgia (the “City”) and the Sandy Springs Police Department (“Police Department”) (collectively “Parties”) to confirm the present intent and understanding of the Parties to cooperate in certain collaborative activities related to law enforcement on school property, as well as safety near school property.

“Fulton County Schools”, “FCS” and “District” shall be inclusive of the Fulton County Schools Police Department.

RECITALS

WHEREAS, the Parties to this MOU are governmental units located within Fulton County, Georgia, and authorized by law to enter into intergovernmental agreements such as this MOU;

WHEREAS, the City and Police Department provide FCS with emergency services, including police, fire, and paramedic services, as such are needed from time to time;

WHEREAS, cooperation between FCS, the City, and law enforcement authorities including the Police Department, is an important component for the protection of students, visitors, and FCS employees as well as for maintaining a safe environment in FCS schools and safeguarding all FCS property;

WHEREAS, the Parties share concern about the safety of students, school staff, first responders, as hereinafter defined, and the general public during emergencies and desire to respond to emergencies at schools in the quickest and most efficient manner possible to increase the safety of students, school staff, first responders, and the general public;

WHEREAS, by this MOU, the Parties seek: 1) to promote positive and supportive school climates; 2) to facilitate timely communication and coordination of efforts for FCS, the City, and the Police Department; and 3) to maintain a cooperative and mutually beneficial relationship between FCS, the City, and the Police Department.

NOW, THEREFORE, in consideration of the mutual undertakings herein set forth, and for other good and valuable consideration, the parties agree as follows:

AGREEMENT

1. RECITALS

The foregoing Recitals are made a part hereof and incorporated into this MOU.

2. AGREEMENTS

2.1 GENERAL AGREEMENTS

2.1.1 Jurisdiction/Laws

- (a) This MOU does not create additional jurisdiction or limit or modify existing jurisdiction vested in the Parties. It is understood by all Parties that each shall fulfill its responsibilities under the MOU in accordance with the provisions of law and regulations that govern their respective activities.
- (b) Properly certified FCS law enforcement personnel shall have the same law enforcement powers on school property, including the power of arrest, as Police Department law enforcement officers.
- (c) All Parties shall comply with all applicable laws, regulations, policies, and rules.

2.1.2 Emergency Response

- (a) The Parties will work cooperatively to respond to emergency situations on school property. The first law enforcement entity on the scene and addresses the critical incident shall have control until command and operations have been established.
- (b) The District and the Police Department shall each appoint a primary point of contact to maintain ongoing communications between the entities.
- (c) The Police Department or the City will communicate as soon as practical with FCS concerning community-based emergencies that may impact school operations.

2.1.3 Routine School Visits

- (a) Police Department routine presence on school grounds is welcomed and appreciated, with communication to FCS.
- (b) Investigations and questioning of students for offenses not related to the operation of or occurring at the school should take place at school only when delay might result in danger to any person, flight from the jurisdiction by the suspect, or destruction of evidence.

2.1.4 Trainings/Grants

- (a) All Parties will cooperate in furtherance of obtaining grants supporting a safe school environment and safeguarding FCS property located within the geographical limits of the City.
- (b) The Parties will commit to regularly scheduled multi-agency training exercises to ensure emergency preparedness.

3. TERMS AND CONDITIONS

3.1 INFORMATION SHARING

While FCS has designated certain types of student information as “Directory Information” which may be made available without written consent if the parents or guardians have not opted out, the written consent of a minor student’s parents or guardians (or written consent of the student, if the student is over the age of 18) is generally required for the release of the student’s education pursuant to the Federal Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. 1232g.

Exceptions to this general rule include during events of significant and articulable threat to health or safety, judicial order or lawfully issued subpoena directing disclosure of the record (with advanced notice to the parents/guardians/adult student).

3.2 GENERAL PROVISIONS

- 3.2.1. Additional Agencies/Parties: Additional law enforcement agencies may become parties to the MOU with the agreement of FCS, the City and its Police Department, which may be effective by an addendum to this MOU.
- 3.2.2. Termination: Any Party may terminate this MOU without cause upon thirty (30) days prior written notice.
- 3.2.3. Notices: Notices of a legal nature related to this MOU, including any notice of termination of the MOU, will be in writing and will be personally delivered, sent by regular mail, overnight delivery service or sent by certified mail, return receipt requested, postage prepaid. Notices will be deemed given (i) on the date delivered if delivered personally, or (ii) on the date of mailing if sent by certified mail. Notices shall be sent to the Parties’ respective addresses set forth below or such other address that a Party specifies in a notice delivered pursuant to this Subsection.

FULTON COUNTY SCHOOLS

Superintendent
Fulton County Schools
6201 Powers Ferry Road
Atlanta, GA 30339

cc: Parker Poe Adams & Bernstein
1075 Peachtree St. N.E., Suite 1500
Atlanta, GA 30309

CITY OF SANDY SPRINGS

Eden Freeman, City Manager
City Hall, 5th Floor
1 Galambos Way
Sandy Springs, GA 30328

cc: Daniel W. Lee, City Attorney
City Hall, 5th Floor
1 Galambos Way
Sandy Springs, GA 30328

SANDY SPRINGS POLICE DEPARTMENT

Kenneth DeSimone, Chief of Police
City of Sandy Springs Police Dept.
7840 Roswell Road, Suite 301
Sandy Springs, GA 30350

cc: Daniel W. Lee, City Attorney
City Hall, 5th Floor
1 Galambos Way
Sandy Springs, GA 30328

- 3.2.4 Relationship of the Parties: Neither this MOU, nor any activities described herein, shall be construed as creating a partnership, joint venture, franchise, agency, or other such relationship. No Party shall have the right, power, or authority to obligate or bind the other Parties in any manner whatsoever, without the other Parties' prior written consent.
- 3.2.5 Reporting: Nothing in this MOU shall alleviate the requirement of a crime or incident reporting required under Georgia law.
- 3.2.6 Expenses: The Parties agree that each Party shall pay its own fees, costs, and expenses, and those of its agents, independent contractors, and consultants, in connection with this MOU, including without limitation any legal fees, except as expressly specified herein or otherwise agreed upon in writing by all Parties.
- 3.2.7 Governing Law and Venue: This MOU shall be governed in all respects by the laws of the State of Georgia, without regard to its conflict of laws. The exclusive venue for any action arising out of or related to this MOU shall be in the federal, superior, or state courts of Fulton County, Georgia.
- 3.2.8 Entire Agreement: This MOU, including any exhibits, constitutes the entire agreement between the Parties with respect to its subject matter and merges all prior and contemporaneous communications, both written and oral. This MOU shall not be modified except by a written agreement signed by all Parties.
- 3.2.9 Counterparts: This MOU may be executed in counterparts, each of which shall be deemed an original.

{Signature Page to Follow}

IN WITNESS WHEREOF, the parties have caused this Agreement to be effective as of this
____ day of _____, 2023.

FULTON COUNTY SCHOOLS

By: _____

Date: _____

Name: _____

Title: _____

CITY OF SANDY SPRINGS, GEORGIA

By: _____

Date: _____

Name: Russell K. Paul

Title: Mayor

CITY OF SANDY SPRINGS POLICE DEPARTMENT

By: _____

Date: _____

Name: Kenneth D. Simone

Title: Chief of Police



SANDY SPRINGS

CITY CLERK'S OFFICE

TO: Eden Freeman, City Manager

FROM: Kenneth DeSimone, Police Chief

DATE: October 27, 2023 Submission for the November 7, 2023 City Council Meeting

ITEM: Request for Mayor and City Council Consideration of a Resolution Approving a Memorandum of Understanding by and between the City of Sandy Springs, Sandy Springs Police Department and Fulton Schools for the Sharing of School Zone Speed Detection Devices Located in Fulton County School Zones

Recommendation:

City Staff recommends that the Mayor and City Council approve the Memorandum of Understanding ("MOU") between the City of Sandy Springs (the "City"), Sandy Springs Police Department ("SSPD") and Fulton County Schools ("FCS") (collectively the "Parties") for the sharing of School Zone Speed Detection Devices (the "Devices") located in Fulton County school zones.

Background:

The City and SSPD previously entered into intergovernmental agreements to provide FCS with emergency services, including police, fire, and paramedic services.

Discussion:

Cooperation between the Parties established through this MOU is an important component for the protection of students, visitors, FCS employees and the general public, by maintaining safe environments in and around Fulton County Schools, particularly areas with higher vehicular traffic.

In 2018, legislation was enacted authorizing photographic enforcement of speeding violations in school zones. (O.C.G.A. § 40-14-18). Each school within those school zones where such automated traffic enforcement safety device is to be placed, must first apply for and secure a permit from the Georgia Department of Transportation for the use of such device. Permits will be provided for by FCS in exchange the City will post the Devices in legally permitted areas only, maintain good working order of the Devices, self-test the Devices every thirty (30) days, perform calibrating test to the Devices every twelve (12) months/one (1) year, as well as maintain logs of self tests and calibration for three (3) years.

Financial Impact:

None.

Alternatives:

Review:

Raquel Gonzalez, City Clerk

Created/Initiated - 11/1/2023

Kenneth DeSimone, Police Chief
Toni Carlisle, Chief Financial Officer
Dan Lee, City Attorney
Eden Freeman, City Manager

Approved - 11/1/2023
Approved - 11/3/2023
Approved - 11/3/2023
Final Approval - 11/3/2023

Attachments:

1. Resolution to Accept MOU School Zone Speed Detection Cameras
2. SCHOOL ZONE SPEED DETECTION DEVICES MOU Fulton Co Schools and SSPD
10.13.2023

STATE OF GEORGIA
COUNTY OF FULTON

**A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE
CITY OF SANDY SPRINGS, SANDY SPRINGS POLICE DEPARTMENT AND FULTON COUNTY
SCHOOLS FOR THE SHARING OF SCHOOL ZONE SPEED DETECTION DEVICES LOCATED IN
FULTON COUNTY SCHOOL ZONES**

WHEREAS, the City of Sandy Springs (the “City”) has determined it is necessary, from time to time, to establish policies, procedures, and guidelines consistent with the US Constitution, Federal Statutes, Georgia’s State Constitution, and the Charter for the City for the administration of a municipal government; and

WHEREAS, the Parties to this Memorandum of Understanding (“MOU”) are governmental units located within Fulton County, Georgia, and authorized by law to enter into intergovernmental agreements such as this MOU; and

WHEREAS, the City and Sandy Springs Police Department (“SSPD”) previously entered into intergovernmental agreements to provide Fulton County Schools (“FCS”) with emergency services, including police, fire, and paramedic services, as such are needed from time to time; and

WHEREAS, cooperation between FCS, the City, and law enforcement authorities including SSPD, is an important component for the protection of students, visitors, and FCS employees as well as for maintaining a safe environment in FCS schools and safeguarding all FCS property; and

WHEREAS, by this MOU, the Parties seek: (i) to promote positive and supportive school climates; (ii) to facilitate safe environments in and surrounding school zones, more particularly, streets and areas with higher vehicular traffic; and (iii) to maintain a cooperative and mutually beneficial relationship between FCS, the City, and SSPD; and

WHEREAS, the Parties desire to enter into the attached Memorandum of Understanding in order to provide the services as described herein.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SANDY SPRINGS, GEORGIA, THAT:

1. The City Manager and City Attorney are hereby authorized to work with Fulton County Schools to develop an MOU to establish the terms and conditions set forth herein; and
2. The Mayor is hereby authorized to execute the MOU developed by the City, the Sandy Spring Police Department and Fulton County Schools; and
3. The City Attorney and the City Manager are hereby authorized to take such actions as may be deemed necessary or prudent to effectuate the intent of this resolution prior to execution of the MOU by the Mayor.

SO RESOLVED, this 7th day of November, 2023.

Approved:

Attest:

Russell K. Paul, Mayor

Raquel D. González, City Clerk

(Seal)

**MEMORANDUM OF UNDERSTANDING
BETWEEN FULTON COUNTY SCHOOL SYSTEM
AND
THE CITY OF SANDY SPRINGS
AND
SANDY SPRINGS POLICE DEPARTMENT**

THIS MEMORANDUM OF UNDERSTANDING (“MOU”) is entered into as of the date of the later signature below, by and between Fulton County Schools (“FCS” or “District”), a political subdivision of the State of Georgia under the management and control of the Fulton County Board of Education, and the City of Sandy Springs, Georgia (the “City”) and the Sandy Springs Police Department (“Police Department”) (collectively the “Parties”) to confirm the present intent and understanding of the Parties to cooperate in certain collaborative activities related to law enforcement and speed detection devices located within school zones located in Fulton County, and more particularly, inside the City of Sandy Springs, State of Georgia.

“Fulton County Schools”, “FCS” and “District” shall be inclusive of the Fulton County Schools Police Department.

RECITALS

WHEREAS, the Parties to this MOU are governmental units located within Fulton County, Georgia, and authorized by law to enter into intergovernmental agreements such as this MOU;

WHEREAS, the City and Police Department previously entered into intergovernmental agreements to provide FCS with emergency services, including police, fire, and paramedic services, as such are needed from time to time;

WHEREAS, cooperation between FCS, the City, and law enforcement authorities including the Police Department, is an important component for the protection of students, visitors, and FCS employees as well as for maintaining a safe environment in FCS schools and safeguarding all FCS property;

WHEREAS, by this MOU, the Parties seek: (i) to promote positive and supportive school climates; (ii) to facilitate safe environments in and surrounding school zones, more particularly, streets and areas with higher vehicular traffic; and (iii) to maintain a cooperative and mutually beneficial relationship between FCS, the City, and the Police Department.

NOW, THEREFORE, in consideration of the mutual undertakings herein set forth, and for other good and valuable consideration, the Parties agree as follows:

AGREEMENT

1. RECITALS

The foregoing Recitals are made a part hereof and incorporated herein to this Memorandum of Understanding (“MOU”).

2. AGREEMENTS

2.1 BACKGROUND

- 2.1.1 The District has Speed Zone Detection Devices (the “Device(s)”) installed throughout other parts of the District’s facilities to aid in safety and security of all students.
- 2.1.2 The Parties will derive substantial benefits from the ability to share information from such Devices.
- 2.1.3 In 2018, legislation was enacted authorizing photographic enforcement of speeding violations in school zones. (O.C.G.A. § 40-14-18). Each school within those school zones where such automated traffic enforcement safety device is to be placed, must first apply for and secure a permit from the Georgia Department of Transportation for the use of such device.

2.2 SPEED ZONE DETECTION DEVICES

- 2.2.1 Pursuant to Georgia Department of Transportation Rules, the permit holder, FCS, shall be responsible for the operation and maintenance of the Device.
- 2.2.2 The Police Department and the City shall abide by all State and Georgia Department of Transportation laws, rules, and regulations concerning school speed zone cameras, as may be amended from time to time, specifically including, without limitation:
 - (a) To post each school speed zone camera only within the legally permitted area;
 - (b) To maintain the camera and related equipment in good working order;
 - (c) To post and maintain all required signage (including without limitation school zone flashers);
 - (d) To ensure the signage clearly states each speed limit and specific hours to which each speed limit applies;
 - (e) To use each school speed zone camera only during school hours plus one (1) hour before school starts and one (1) hour after dismissal;
 - (f) To self-test the camera and related equipment at least once every thirty (30) days (performance test) and maintain a log attesting to the accuracy of the camera;
 - (g) To perform calibration tests at least once every twelve (12) months;
 - (h) To maintain and make available all calibration tests and performance logs for a period of three (3) years;

- (i) To annually provide any and all information, documents, citations, and records related to each school speed zone camera and its operation to the District, including but not limited to detailed information on how the money collected and remitted to the City is only used to fund local law enforcement or public safety initiatives as required by O.C.G.A. § 40-14-18; and
- (j) For each camera location, every three (3) years of the camera operation, provide evidence of continued need for a camera at the location, in the same manner as required for permitting pursuant to O.C.G.A. § 40-14-18 and Georgia Department of Transportation Rule 672-20-.03, including traffic data indicating the number and speed of vehicles traveling in the area of the camera(s). Based on this data, the District may re-evaluate the need for a camera at this location and the appropriateness of continuing the permit.

2.3 IMPLEMENTATION

- 2.3.1 Upon execution of this MOU, the Parties shall promptly undertake such measures as are necessary to facilitate use of the Devices and shall work cooperatively to make the Devices available to the City as soon as practicable. The Parties shall each bear their own expenses related to the Devices.
- 2.3.2 The Parties will establish additional operational protocols and procedures related to the sharing of the live video feed, including but not limited to training of Authorized Users and monitoring and reporting related to logging of the access of the video feed by Authorized Users.

3. TERMS AND CONDITIONS

3.1 TERM AND RENEWAL

- 3.1.1. Initial Term: This initial term of this Agreement shall be for a period of one (1) year from the effective date. This Agreement is subject to the parties right to terminate for cause or convenience. The parties may extend the Term of this Agreement by mutual written notice.
- 3.1.2. Automatic Renewal. Following the initial term of this Agreement as defined above, this Agreement shall automatically continue on an annual basis unless a written notice of intent is given to either party within thirty (30) days of the desired termination date.

3.2 GENERAL AGREEMENTS

- 3.2.2 This MOU does not create additional jurisdiction or limit or modify existing jurisdiction vested in the Parties. It is understood by all Parties that each should fulfill its responsibilities under the MOU in accordance with the provisions of law and regulations that govern their respective activities.
- 3.2.3 All Parties shall comply with all applicable laws, regulations, policies and rules.

3.3 GENERAL PROVISIONS

- 3.3.1 Additional Agencies/Parties: Additional law enforcement agencies may become parties to the MOU with the agreement of FCS, the City and its Police Department, which may be effective by an addendum to this MOU.
- 3.3.2 Termination: Any Party may terminate this MOU without cause upon thirty (30) days prior written notice.
- 3.3.3 Notices: Notices of a legal nature related to this MOU, including any notice of termination of the MOU, will be in writing and will be personally delivered, sent by regular mail, overnight delivery service or sent by certified mail, return receipt requested, postage prepaid. Notices will be deemed given (i) on the date delivered if delivered personally, or (ii) on the date of mailing if sent by certified mail. Notices shall be sent to the Parties' respective addresses set forth below or such other address that a Party specifies in a notice delivered pursuant to this Subsection.

FULTON COUNTY SCHOOLS

Superintendent	cc:	_____
Fulton County Schools		_____
6201 Powers Ferry Road		_____
Atlanta, GA 30339		_____

CITY OF SANDY SPRINGS

Eden Freeman, City Manager	cc:	Daniel W. Lee, City Attorney
City Hall, 5 th Floor		City Hall, 5 th Floor
1 Galambos Way		1 Galambos Way
Sandy Springs, GA 30328		Sandy Springs, GA 30328

SANDY SPRINGS POLICE DEPARTMENT

Kenneth DeSimone, Chief of Police	cc:	Daniel W. Lee, City Attorney
City of Sandy Springs Police Dept.		City Hall, 5 th Floor
7840 Roswell Road, Suite 301		1 Galambos Way
Sandy Springs, GA 30350		Sandy Springs, GA 30328

- 3.3.4 Relationship of the Parties: Neither this MOU, nor any activities described herein, shall be construed as creating a partnership, joint venture, franchise, agency, or other such relationship. No Party shall have the right, power, or authority to obligate or bind the other Parties in any manner whatsoever, without the other Parties' prior written consent.

3.3.5 Reporting: Nothing in this MOU shall alleviate the requirement of a crime or incident reporting required under Georgia law.

3.3.6 Expenses: The Parties agree that each Party shall pay its own fees, costs, and expenses, and those of its agents, independent contractors, and consultants, in connection with this MOU, including without limitation any legal fees, except as expressly specified herein or otherwise agreed upon in writing by all Parties.

3.3.7 Governing Law and Venue: This MOU shall be governed in all respects by the laws of the State of Georgia, without regard to its conflict of laws. The exclusive venue for any action arising out of or related to this MOU shall be in the federal, superior, or state courts of Fulton County, Georgia.

3.3.8 Entire Agreement: This MOU, including any exhibits, constitutes the entire agreement between the Parties with respect to its subject matter and merges all prior and contemporaneous communications, both written and oral. This MOU shall not be modified except by a written agreement signed by all Parties.

3.3.9 Counterparts: This MOU may be executed in counterparts, each of which shall be deemed an original.

IN WITNESS WHEREOF, the parties have caused this Agreement to be effective as of this _____ day of _____, 2023.

FULTON COUNTY SCHOOLS

By: _____

Date: _____

Name: _____

Title: _____

CITY OF SANDY SPRINGS, GEORGIA

By: _____

Date: _____

Name: Russell K. Paul

Title: Mayor

{Signature Continued on the Following Page}

CITY OF SANDY SPRINGS POLICE DEPARTMENT

By: _____

Date: _____

Name: Kenneth D. Simone

Title: Chief of Police



SANDY SPRINGS

CITY CLERK'S OFFICE

TO: Eden Freeman, City Manager

FROM: Jonathan Crowe, Information Technology Director

DATE: October 30, 2023 Submission for the November 7, 2023 City Council Meeting

ITEM: Request for Mayor and City Council Consideration to Approve Participation in the Federal IJIA State and Local Cybersecurity Grant Program and to Enter into a Memorandum of Understanding with the Georgia Emergency Management and Homeland Security Agency to Accomplish this Purpose

Recommendation:

Staff recommends entering into a Memorandum of Understanding with the Georgia Emergency Management and Homeland Security Agency to participate in the Federal IJIA FY 2022 State and Local Cybersecurity (SLCGP) Grant Program

Background:

In September 2022, the Department of Homeland Security announced a cybersecurity grant program for eligible state, local, and territorial governments across the country to address cybersecurity risks and threats to information systems. Shortly after, the State of Georgia announced their plans to establish the Georgia SLCGP Planning Committee to develop and implement a State Cybersecurity Plan. In March 2023, the City of Sandy Springs (City) submitted the final FY 2022 State and Local Cybersecurity Grant Program Project Plan Worksheet to the Georgia Technology Authority, which outlined the City's request to conduct an Information Technology Risk Assessment to analyze potential threats and vulnerabilities.

Discussion:

To manage and reduce systemic cyber risk over the next several years, the City of Sandy Springs identified the need to conduct an Information Technology Risk Assessment to analyze potential threats and vulnerabilities. Last completed in 2020, an Information Technology Risk Assessment will allow the City to assess and mitigate cybersecurity risks and threats to critical infrastructure key resources. This assessment will include contracting a cybersecurity consultant to provide on-site assessments for up to six days, interviewing stakeholders and performing testing, and completing a comprehensive report defining actions and recommendations, including a framework for an effective mitigation strategy. The City anticipates project completion within 30 days once the report has been finalized.

Financial Impact:

This grant program requires a 10% local cost share requirement. The City has requested the maximum funding of \$69,650.00 from the Georgia Emergency Management and Homeland Security Agency, with a maximum amount of \$7,738.00 funded by the City.

Alternatives:

The City does not enter into an agreement with the Georgia Emergency Management and Homeland Security Agency for the FY 2022 SLCGP Grant Program. However, if this is the outcome, the City will forfeit the direct allocation of funds and perhaps endanger any future awards under this program.

Review:

Raquel Gonzalez, City Clerk	Created/Initiated - 11/1/2023
Jonathan Crowe, Information Technology Director	Approved - 11/1/2023
Kristin Byars Smith, Assistant City Manager	Approved - 11/2/2023
Toni Carlisle, Chief Financial Officer	Approved - 11/3/2023
Dan Lee, City Attorney	Approved - 11/3/2023
Eden Freeman, City Manager	Final Approval - 11/3/2023

Attachments:

1. MOU - EM Grants Manager User Access Agreement - HS Division MOU
2. Federal Infrastructure Investment Jobs Act FY2022 State and Local Cybersecurity Grant Program - Resolution

Memorandum of Understanding (MOU) Instructions

1. The MOU consists of a 7-page document and 1 Exhibit (A); 8 pages total. All documents must be completed and returned to Georgia Emergency Management and Homeland Security Agency (GEMA/HS) with the appropriate signatures.
2. The MOU and Exhibit A should be filled out electronically. If you cannot fill it out electronically, please make sure to print all of the required information.
3. To complete the MOU and Exhibit A, use either the tab key or the arrow keys to move through the pages field by field. All fields must be completed prior to submission.
4. Once all required information has been entered into the fillable fields of the MOU and Exhibit A; print the entire document.
5. The last page of the MOU document, before Exhibit A, requires the signature of the Chief Elected/Appointed Official or the Chief Executive Officer, title, telephone, and date of signature. The MOU also requires the signature of a witness.
6. Exhibit A (Designation of Applicant's Agent) requires the signature of the Chief Elected/Appointed Official or the Chief Executive Officer, title, telephone, and date of signature. An email address is required to obtain access to the system (all email addresses must be unique; no duplicates are allowed).
7. **Please Note: The same person must sign the MOU and Exhibit A.**
8. Once the documents are complete and signed, they must be sent to the following email address: HSgrants@gema.ga.gov

Note: If email is unavailable to you, a paper copy may be submitted to the address below. Please note that this may slow the process of obtaining access to the Georgia EMGrantsPro system as it will need to be scanned and uploaded by our staff.

GEMA/HS Post Office
Box 18055 Atlanta,
Georgia 30316
ATTN: Preparedness Grants and
Programs Division

Memorandum of Understanding (MOU)
BY and BETWEEN
GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY
AND

Click or tap here to enter text.

This Memorandum of Understanding (Agreement) made and entered into between the Georgia Emergency Management and Homeland Security Agency, hereinafter referred to as the “GEMA/HS” and Click or tap here to enter text.

officially domiciled at Click or tap here to enter text.

hereinafter referred to as Subgrantee relating to an application for grants under the U. S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), and GEMA/HS Homeland Security Division Grant Programs.

WHEREAS, GEMA/HS as the State Administrative Agency (SAA), on behalf of the State of Georgia, is the Grantee receiving funding under the DHS FEMA as authorized under Section 2002 of the Homeland Security Act of 2002, as amended (Pub. L. No. 107-296) (6 U.S.C. 603) and has the fiduciary responsibility to ensure those funds are spent on eligible Subgrantee facilities and activities and are properly reimbursed to the Subgrantee; and

WHEREAS, the agreement is part of the referenced Subgrantee’s application and profile record in the Georgia EM Grants Manager system and will become effective and binding upon approval by GEMA/Homeland Security;

NOW, THEREFORE, in consideration thereof, the parties hereby agree as follows:

Responsibilities of the Subgrantee

The Subgrantee is primarily responsible for compliance with and agrees to obtain a working knowledge of the Homeland Security Act and all applicable DHS FEMA regulations as provided in all applicable Subparts of 2 Code of Federal Regulations (CFR) Part 200 and 44 CFR that govern the Department of Homeland Security grant programs and shall adhere to the application of the Homeland Security Act of 2002 and those applicable regulations and policies as a condition for acceptance of and expenditure of said DHS FEMA funding.

As a further condition for the acceptance of and expenditure of DHS FEMA funding, the Subgrantee hereby agrees to follow all GEMA/HS guidelines, regulations, and directives, including but not limited to the following:

- Use gema.ga.gov and ga.emgrants.com, as applicable to access forms, request time extensions, and submit requests for reimbursements with supporting documentation.
- The Subgrantee shall assure that all project documents are made available to GEMA/HS, DHS FEMA, Office of Inspector General (OIG), or to any state or federal agency as determined by GEMA/Homeland Security, including but not limited to procurement policies, accounting policies, and all other documentation substantiating eligible costs.
- All records, reports, documents and other materials delivered or transmitted to GEMA/HS by the Subgrantee shall become the property of GEMA/HS.
- The Subgrantee will be required to execute a separate subgrant agreement in addition to this MOU.
- The Subgrantee agrees to monitor gema.ga.gov and ga.emgrants.com for any changes in law, regulations, policy, or procedure which affect the Subgrantee's grant requirements.
- The undersigned, as the appointed agent of the Subgrantee hereby declares that the individuals named herein as the Subgrantee's agents are knowledgeable of the requirements outlined herein.

The subgrantee hereby acknowledges that failure to adhere to all applicable state and federal laws, regulations, policies, and directives may result in suspension and/or termination of funding/reimbursements and/or all or part of the de-obligation of previously received funding.

Responsibilities of GEMA/HS

- GEMA/HS agrees to maintain gaemgrants.com subject to the availability of funding.
- GEMA/HS shall, through the Subgrantee's assigned Program Manager and Grant Specialist, review Subgrantee's requests for reimbursement, assist Subgrantee in correcting deficiencies, and disburse reimbursements to the Subgrantee as timely as possible.
- GEMA/HS shall communicate to the Subgrantee, in a timely manner, any changes in law, regulations, policy, or procedure which affect the Subgrantee's grant requirements through gaemgrants.com, gema.ga.gov and/or the appropriate alternate methods of communication.
- GEMA/HS shall provide technical assistance to assist the Subgrantee in the formulation and management of its DHS FEMA grants (see Disclaimer paragraph herein below).

Term of Agreement

This MOU shall remain in full force and effect for the duration of any DHS FEMA grants Subgrantee receives, including the record retention period. Any changes in regulations, policies, or procedures shall constitute an amendment to this Agreement.

Limitation of Liability

The Subgrantee acknowledges that this MOU is intended for the benefit of the Grantee and the Subgrantee and does not confer any rights upon any third parties. Furthermore, the Subgrantee hereby agrees to hold harmless and indemnify Grantee from any actions or claims brought on behalf of any third parties, including those to whom services or materials are provided under any project funded by the DHS FEMA.

Disclaimer

In its capacity as the Grantee and state fiduciary of (DHS FEMA) and other federal grant funds, GEMA/HS provides technical assistance to current and potential Subgrantees (collectively referred to as "Subgrantees").

Technical assistance includes the application of specific knowledge to a specific situation in order to address a specific need and as such is not a legal opinion or an endorsement of the Subgrantee's grants management practice. GEMA/HS does not render legal opinions to Subgrantees but rather provides information intended to assist a Subgrantee prudently managing its own grants management program by employing effective methods and sound practices to manage DHS FEMA grants.

Technical assistance and other grants management information provided by GEMA/HS and adopted by the Subgrantee does not serve as GEMA/HS's endorsement of the Subgrantee's grants management practice and does not relieve the Subgrantee of the responsibility of assuring that its grants management practice is in compliance with applicable laws, regulations, and policies as required by the DHS FEMA.

The Subgrantee, by its decision to participate in the GEMA/HS Homeland Security Division grant programs, bears the ultimate responsibility for ensuring compliance with all applicable state and federal laws, regulations, and policies, and bears the ultimate consequences of any adverse decisions rendered by GEMA/HS, DHS FEMA, or any other state and federal agencies with audit, regulatory, or enforcement authority. Throughout the grants management process, GEMA/HS, as the state fiduciary of this federal funding, reserves the right to demand that the Subgrantee complies with all applicable state and federal laws, regulations, and policies, terminate reimbursements and take any and all other actions it deems appropriate to protect those funds for which it is responsible.

Additional Laws and Policies

The Subgrantee agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Execution Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and the Americans with Disabilities Act of 1990.

The Subgrantee agrees not to discriminate in its employment practices and will render services under this Agreement without regard to race, color, religion, sex, national origin, veteran status, political affiliation, or disabilities.

Any act of discrimination committed by the Subgrantee or failure to comply with these statutory obligations, when applicable, shall be grounds for termination of this Agreement.

Notices

All notices and other communications pertaining to this Agreement shall be in electronic format and/or writing and shall be transmitted either by email, personal hand delivery (and receipted for), or deposited in the United States Mail, as certified mail, return receipt requested and postage prepaid, to the other party, addressed as follows:

GEMA/Homeland Security
Post Office Box 18055
Atlanta, Georgia 30316
ATTN: Preparedness Grants and Programs

Or

HSgrants@gema.gov

IN WITNESS WHEREOF, the parties have executed this Agreement on the day, month, and year first written above.

WITNESSES:

State's Witness

Preparedness Grants and Programs

Deputy Manager

Date:

Telephone Number: (404) 635-7095

Subgrantee's Witness

Chief Elected/Appointed Official

Name agreement in or Chief Executive Officer

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap here to enter text.

Telephone Number: Click or tap here to enter text.

Exhibit A

Designation of Applicant's Agent

Provide the information below for 1 primary, 1 alternate (optional), 1 authorized, and 1 financial individual that will be designated as agents. Changes to the below-authorized agents must be communicated to GEMA/HS in the manner as detailed above within fourteen (14) days of such change.

Primary Agent's Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Telephone number: Click or tap here to enter text.

Email Address: Click or tap here to enter text.

Alternate Agent's Name (Optional): Click or tap here to enter text.

Title: Click or tap here to enter text.

Telephone number: Click or tap here to enter text..

Email Address: Click or tap here to enter text.

Authorized Agent's Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Telephone number: Click or tap here to enter text.

Email Address: Click or tap here to enter text.

Financial Agent's Name: Click or tap here to enter text..

Title: Click or tap here to enter text.

Telephone number: Click or tap here to enter text.

Email Address: Click or tap here to enter text.

I, as Chief Elected or Appointed Official of the Subgrantee am authorized to execute and file an Application for GEMA/HS Homeland Security Division grant program on behalf of the Subgrantee for the purpose of obtaining funding under the Homeland Security Act of 2002 (Public Law 107-296 as amended). The above-named agent(s) is/are authorized to represent and act on behalf of the Subgrantee in all dealings with the State of Georgia on all matters pertaining to the management of grants as required by this MOU.

Chief Elected/Appointed Official

Date

or Chief Executive Officer

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Telephone Number: Click or tap here to enter text.

STATE OF GEORGIA
FULTON COUNTY

**A RESOLUTION TO APPROVE PARTICIPATION IN THE FEDERAL
INFRASTRUCTURE INVESTMENT JOBS ACT FY2022 STATE AND LOCAL
CYBERSECURITY GRANT PROGRAM AND TO AUTHORIZE THE CITY
MANAGER TO EXECUTE THE MEMORANDUM OF UNDERSTANDING BETWEEN
THE CITY OF SANDY SPRINGS AND THE GEORGIA EMERGENCY
MANAGEMENT AND HOMELAND SECURITY**

WHEREAS, in September 2022, the Department of Homeland Security announced a cybersecurity grant program for eligible state, local, and territorial governments across the United States to address cybersecurity risks and threats to information systems; and

WHEREAS, the Georgia Technology Authority is currently soliciting applications for funding from the Federal Infrastructure Investment Jobs Act FY 2022 State and Local Cybersecurity Grant Program (the “Grant Program”); and

WHEREAS, the City of Sandy Springs (the “City”) has requested the maximum funding of \$69,650.00 to conduct an Information Technology Risk Assessment; and

WHEREAS, if approved a local match of ten percent (10%) is required, with the maximum amount of \$7,730.00 paid by the City; and

WHEREAS, the final part of the application process requires the City to enter into a Memorandum Of Understanding (“MOU”) with Georgia Emergency Management and Homeland Security which will establish terms, conditions and obligations of the parties in respect to the Grant Program funds; and

WHEREAS, the City desires to enter into the attached MOU in order to participate in the Federal Infrastructure Investment Jobs Act FY 2022 State and Local Cybersecurity Grant Program.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF SANDY SPRINGS, GEORGIA THAT;

1. The attached Memorandum of Understanding is hereby approved; and
2. The appropriate City Staff and hereby authorized to take such further action as deemed necessary to effectuate the intent of this Resolution; and
3. The City Manager is hereby authorized to execute the attached MOU, pending any minor revisions from the City Attorney and approval from the Chief Financial Officer.

RESOLVED this 7th day of November, 2023.

Approved:

Attest:

Russell K. Paul, Mayor

Raquel D. González, City Clerk
{S.E.A.L}



SANDY SPRINGS

CITY CLERK'S OFFICE

TO: Eden Freeman, City Manager
FROM: Dave Wells, Director of Facilities/Capital Construction and Building Operations
DATE: November 3, 2023 Submission for the November 7, 2023 City Council Meeting
ITEM: Request for Mayor and City Council Consideration of a Resolution to Approve an Agreement Between the City of Sandy Springs, Art Sandy Springs and Selected Artists As It Relates to the Veterans Park Project

Recommendation:

City staff recommends Mayor and Council approve an agreement between the City of Sandy Springs, Art Sandy Springs and selected artists as it relates to the Veterans Park project.

Background:

In 2017, the City of Sandy Springs (City), acquired property located at 6205 Roswell Road to construct the City's Veterans Park project. Shortly after, the City and Art Sandy Springs (ArtSS) started the process to procure an artistic sculpture to complement and complete the esthetic of the Veterans Park Project. A selection committee comprised of members of ArtSS and city staff veterans was established to help in the artist selection process. The committee met in January 2023 to select four finalists from a short list of artists. Stipends went out to each artist and tours of the Veterans Park were conducted. On October 4th, 2023, the committee met with all four finalists, each artist made a small presentation and presented their maquettes. The committee selected Curtis Pittman along with the bronze artwork by Kevin Chambers.

Discussion:

ArtSS will present the recommended pieces by Curtis Pittman and Kevin Chambers, the two artists selected for the Veterans Park project, to the Mayor and Council for approval.

Financial Impact:

The final agreed amount for both selections is \$470,000. These funds are not allocated within the City's FY 2024 Adopted Budget; however, there is a proactive effort underway to seek funding through the Sandy Springs Foundation (through donations).

Alternatives:

Mayor and Council do not approve the selected art for the Veterans Park project and provide staff with an alternative recommendation.

Review:

Raquel Gonzalez, City Clerk
Toni Carlisle, Chief Financial Officer
Dan Lee, City Attorney

Created/Initiated - 11/3/2023
Approved - 11/3/2023
Approved - 11/3/2023

Eden Freeman, City Manager

Final Approval - 11/3/2023

Attachments:

1. Veterans Park ArtSS Artist Selection Presentation
2. Veterans Park Artists Agreement - Draft
3. Resolution - ArtSS Final Artist Selection

Veterans Park Art Selection

November 7, 2023



SANDY SPRINGS™
GEORGIA

Veterans Park Art Recommendation

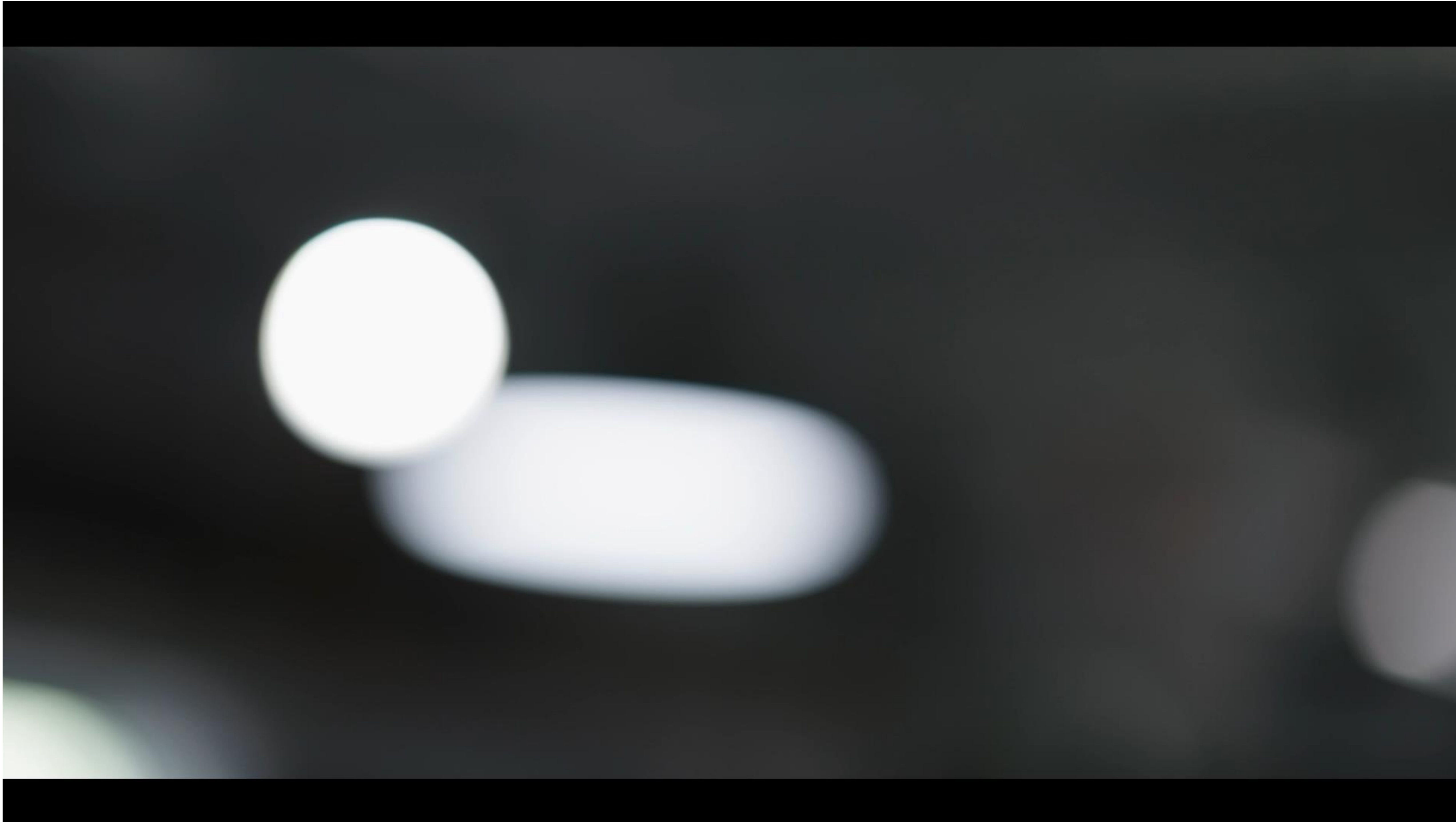
Curtis Pittman



Kevin Chambers



Kevin Chambers



Curtis Pittman and Kevin Chambers



Estimated Cost – Provided by ArtSS

Curtis Pittman	
Concept Design Fee	\$12,000
Materials and Pipe Bending	\$45,000
Fabrication	\$80,000
Paint/Coating	\$35,000
Lighting	\$65,000
Delivery, Travel, and Installation	\$35,000
Engineering	\$15,000
Project Insurance	\$5,000
Computer Modeling and Working Drawings	\$13,000
Artist Wages – Profit – Overhead	\$80,000
Total	\$385,000.00

Kevin Chambers	
Materials, supplies, foundry, and finishing	\$85,000
Total	\$85,000*

*installation has not yet been determined

2024 Construction Schedule – Curtis Pittman

Provided by ArtSS

January	Signed Contract
February to March	Working Drawings and Stamped Engineering Drawings
March to May	Materials Ordered and Delivered
June to August	Fabrication
August to September	Coatings and Lighting Fit Out
October 2 to 10	Delivery and Installation
October to November	Final Hardscape Finishes

**ARTIST AGREEMENT
VETERANS MEMORIAL PARK**

**STATE OF GEORGIA
COUNTY OF FULTON**

THIS AGREEMENT, made and entered into this ____ day of _____ 2023 between ART SANDY SPRINGS, INC (hereinafter referred to as “ArtSS”) a Georgia non-profit corporation, THE CITY OF SANDY SPRINGS, a Georgia municipal corporation (the “City”), and _____ (hereinafter referred to as the "Artist").

WHEREAS, the City has selected the Artist’s proposed design for a Work for installation at the Site (as defined below) located in the City; and

WHEREAS, ArtSS wishes to commission the Artist to prepare his selected outdoor sculpture (the “Work”); and

WHEREAS, the parties acknowledge the Work is intended to be installed by the City at the Veterans Memorial Park (the "Site"); and

WHEREAS, the parties wish to have the Agreement governed by the mutual obligations, covenants and conditions herein.

NOW, THEREFORE, in consideration of the foregoing premises, the mutual covenants hereinafter set forth, and other valuable considerations, receipt being acknowledged, the parties agree as follows:

I. SCOPE OF SERVICES: The Parties acknowledge that the Work shall be as described in *Exhibit “A”* attached hereto. “Work Materials” shall be deemed to include the information described in *Exhibit “A”* and all plans, concept drawings, final renderings, permissions, approvals, engineering analyses and information, and all other deliverables associated with the Work and Artist’s services under this Agreement, whether finished or unfinished and whether or not included in the Work.

ArtSS and the City shall each appoint a project director to serve as the contact point with one another regarding the project, and to make binding decisions on behalf of ArtSS and the City, respectively, in connection with the Competition, the Work and this Agreement. ArtSS's project director will serve as the primary contact point with Artist.

As of the date hereof, ArtSS's Project Director is:

Name: Gar Muse
Telephone:
E-mail Address:

and the City's Project Director is:

Name: _____
Telephone: _____
E-mail Address: _____

ArtSS and the City may change their respective project directors upon notice to Artist and the other Party.

II. SCHEDULE Time is of the essence and the Artist agrees that the Project Schedule will be met.

III. INVOICE AND PAYMENT

- A. ArtSS shall make payments to Artist for the Work according to the schedule and terms set forth on *Exhibit "B."*
- B. Compensation paid to Artist under the Artist's Stipend Agreement, previously executed, shall become part of the total compensation paid to Artist under the Agreement.

IV. DESIGN, FABRICATION/TRANSPORTATION/INSTALLATION

- A. SERVICES: Artist shall provide the following goods and services;
 - 1. GENERAL: Artist shall deliver the Work as approved by ArtSS and the City in accordance with the timeline established by ArtSS and the City.
 - 2. MAINTENANCE REQUIREMENTS: Artist shall provide the City with clear written instructions for appropriate maintenance and preservation of the Work.
 - 3. STRUCTURAL DESIGN DOCUMENTS: If requested, Artist shall provide to ArtSS and the City an engineering analysis for the Work. The analysis shall include all information requested to ensure that the Work is safe for the public.
 - 4. RELATED EXPENSES: If an engineering analysis is requested pursuant to Paragraph 3 above, the City shall bear all cost and expense of any civil, architectural, structural, mechanical, electrical requirements and safety or material tests required for any element of the Work, as well as expenses for the design, fabrication, and delivery of the Work.
 - 5. COMPLIANCE WITH LOCAL REGULATIONS: ArtSS and the City reserve the right, but assume no duty or responsibility, to request Artist to make revisions to any aspect of the Work or Work Materials as are necessary for the Work to comply with applicable statutes, ordinances or regulations of any governmental regulatory agency having jurisdiction over the Work or the Site. Any revisions required by ArtSS or the City shall in no way release

Artist from Artist's duties, responsibilities or obligations under this Agreement. Neither ArtSS nor the City shall thereby assume, nor be deemed to have assumed, any duties, responsibilities or obligations of Artist.

6. INDEMNIFICATION: Artist agrees to defend, indemnify, release and hold harmless the City and ArtSS from and against any and all losses, including claims, damages, liabilities, costs and expenses (including, but not limited to all actions, proceedings, or investigations in respect thereof and any costs of judgment, settlements, court costs, attorney's fees or expense, regardless of the outcome of any such action, proceeding or investigation) arising out of the construction and design of the Work, the services of Artist hereunder, the nonperformance of Artist's obligations under this Agreement, or for any claims or allegations asserting that the Work or any of the Work Materials infringe, misappropriate or violate the intellectual property, contract or other rights of a third party.
7. THE WORK: Artist shall be responsible for all supplies, materials and equipment as necessary for the Work's creation, transportation, and delivery.
8. ACCEPTANCE OF THE WORK: Formal acceptance of the Work by ArtSS and the City shall occur in accordance with the definition of "acceptance" set forth on the attached *Exhibit "C."*

B. IDENTIFICATION OF INSTALLATION SITE: Artist acknowledges that decisions concerning the installation site of the Work will be made by the City. Artist acknowledges that the City, by its ownership of the Site, shall have the right to remove or relocate the Work.

C. PUBLICITY: Artist gives to ArtSS and the City his or her permission to use his or her name, picture, portrait, likeness, voice, and photographs, if any, in all forms of media and in all manner, including, but not limited to, exhibition, display, advertising, trade and editorial uses, without any violation of rights of privacy or any other personal or proprietary rights he or she may possess, for use in connection with the Work and publicity in connection therewith.

D. ACCEPTANCE:

1. PUBLICITY EVENT: If such an event is held, Artist will be invited to attend and to participate in a dedication ceremony on a date or dates to be determined by ArtSS and the City.
2. SIGNATURE: The name or signature of Artist shall be included on the Work. A proper copyright notice shall be visibly displayed in the manner and location as to give reasonable notice of the ownership of the copyright by Artist.

V. DELAY IN CONSTRUCTION OR INSTALLATION:

A. DELAYS: In the event construction or other events affecting the Site preclude Artist from completing the Work for the Site on the date specified in the Competition Schedule:

1. ARTSS or the City shall promptly give written notice to the Artist of the situation.
2. ARTSS, the City and Artist shall re-examine the Competition Schedule and revise as necessary. No additional costs shall be paid due to delays under this Agreement.

VI. REPRESENTATIONS AND WARRANTIES:

A. WARRANTIES OF QUALITY AND CONDITION: Artist represents and warrants that the Work and all services in connection therewith will be performed in a workmanlike manner; that the Work, as fabricated and all installation plans, will be free of defects in material and workmanship, including any defect or qualities which cause or accelerate deterioration of the Work; and reasonable maintenance of the Work will not require procedures substantially in excess of those described in the maintenance recommendation submitted by the Artist.

B. ORIGINAL CREATION: Artist further represents and warrants that:

1. The Work shall be the original creation of Artist and is solely the result of the artistic effort of Artist; and
3. The Work is unique and original and does not infringe, misappropriate or violate the copyrights, trademarks, trade dress, patents, trade secrets or other intellectual property, contract or other rights of a third party; and
4. The Work has not been accepted for sale elsewhere; and
5. The Work and all copyrights thereto are the sole property of Artist and are free and clear from any liens, claims or licenses from any source whatsoever.

C. NO HAZARDOUS MATERIALS: Artist shall not cause or permit any hazardous material (as defined below) to be used or incorporated within the Work without notice and specific written consent of ArtSS and City.

The term “hazardous material” includes without limitation any material or substance designated as a “hazardous substance” pursuant to Section 311 of the Federal Water Pollution Control Act (33 U.S.C. §1317) or pursuant to Section 101 of the Comprehensive Environmental Response, Compensation and Liability Act (42 U.S.C. §9601).

VII. RISK OF LOSS The risk of loss or damage to the Work shall be borne by Artist until final acceptance of the Work by ArtSS and the City. Artist shall take reasonable measures as are necessary to protect the Work from loss or damage until ArtSS and the City issue final

written acceptance of the Work. Artist agrees to provide all insurance required and set out on *Exhibit "E"*.

VIII. COPYRIGHTS, TITLE, PERMITTED USES AND CREDITS

- A. **COPYRIGHTS - PRIOR TO AND DURING COMPETITION:** Artist retains all copyrights in the Work and Work Materials and does not assign such rights to ArtSS or City; provided, however, that City will ultimately own title to and have possession of the physical Work and Work Materials.

In view of the intention that the Work shall be unique, Artist, notwithstanding his or her continuing ownership of the copyrights in the Work, has not and shall not make any duplications or reproductions of the Work or substantially derivative works thereof before or while the Work is exhibited in the Competition, nor shall Artist grant permission to others to do so, except with the written permission of ArtSS and City, which may be given or withheld in their sole discretion.

Throughout the time the Work is exhibited in the Competition, Artist shall grant, and hereby does grant, to ArtSS and City an irrevocable, exclusive license to use copies, images, adaptations, and the likenesses of the Work for commercial or fundraising uses. ArtSS and City shall also have the unfettered right to publicize the Work or the Site (including the Work) in any media or format.

- B. **REGISTRATION OF COPYRIGHTS:** If the Artist's Work is acquired by the City, and if requested by the City, Artist shall be responsible for registering, and will register, the copyright for the Work with the U.S. Copyright Office and will provide ArtSS and City with a copy of the application for registration, the registration number and the effective date of the registration. Artist shall be responsible for enforcing the copyright; provided, however, that if an infringement situation arises and Artist is unwilling or unable to take enforcement action after reasonable request by ArtSS or City, ArtSS and City shall each have the right to take such enforcement action in their capacities as the exclusive licensees of the copyrights in the Work.
- C. **DOCUMENTS:** Submission or distribution of documents to meet any official regulatory requirements or for similar purposes in connection with the installation of the Work on the Site shall not be construed as publication in derogation of the copyright in the Work or any Party's reserved rights.
- D. **COPYRIGHT NOTICE:** All copies, reproductions or derivative works of the Work shall contain an appropriate copyright notice identifying the copyright owner and the date of the original publication.
- E. **PUBLICATION:** No publication of the Work or Work Materials shall be made by any Party prior to the acquisition of the Work by the City as delineated herein, and ArtSS and City publish the Work to the public; provided, however, City and ArtSS shall be allowed to promote the Work during its development.

- F. TITLE: Title to the physical Work and Work Materials shall transfer to City upon acquisition of the Work by City, and payment in full to Artist. Artist shall affect transfer of such title by executing and delivering transfer documents, confirmation of transfer or other written instruments as City may supply and reasonably request.
- G. PERMITTED USES: Artist agrees that, after acquisition of the Work by City, Artist will not reproduce, distribute, publish or otherwise use the Work or Work Materials in any manner, except that Artist may:
1. Include photographs, drawings, web images, or other similar images of the Work in Artist's portfolio of Work for purposes of demonstrating Artist's work; and
 2. Use photographs, drawings, web images, or similar images of the Work for educational purposes.

The foregoing permitted uses of the Work shall not include any right to exploit commercially any copies, reproductions, public displays, sales or derivatives of the Work of any kind or in any manner, except two-dimensional photographs in Artist's catalog or for biographical purposes.

- H. CREDIT:
1. Artist shall give credit to ArtSS, City, and other organizations deemed appropriate by ArtSS and City in any publication or public display of any photographs of the Work. The credit shall also include an appropriate copyright notice.
 2. All copies, reproductions or derivatives of the Work created by ArtSS or City shall contain a credit to Artist.
- I. ADDRESSES AND ASSIGNS: Artist shall notify ArtSS and City of changes in Artist's address.
- J. SURVIVING COVENANTS: To the extent allowable by law, covenants and obligations set forth in this Section VIII shall be binding upon the Parties, their heirs, legatees, executors, administrators, assigns, transferees and all their successors in interest, and ArtSS and City covenants do attach and run with the Work and shall be binding to and until twenty (20) years after the death of Artist. ArtSS and City shall give any subsequent owner of the Work notice in writing of the covenants herein, and shall cause each owner to be bound thereby.
- K. ADDITIONAL RIGHTS AND REMEDIES: Nothing contained in this Section VIII shall be construed as a limitation on the other rights and remedies available to the Parties under the law which may now or in the future be applicable.
- L. CERTAIN APPROVAL AND RELATED RIGHTS: ArtSS and City agree to comply with certain restrictions with respect to the Work, as follows:

1. ALTERATIONS TO THE WORK:

- a. ArtSS and City agree that they shall not (and shall not license others to), without the express, advance written consent of Artist, which may be given or withheld in Artist's sole discretion, make any alteration to the Work that would result in the Work's mutilation, distortion, or modification to the extent that Artist's reputation would be harmed or prejudiced thereby.
- b. Artist agrees, however, that City shall have the unfettered right, in its sole discretion, without notice to, approval of, or consultation with Artist, to (i) relocate the Work to another site or location, (ii) discontinue any required maintenance, if any, of the Work, (iii) disassemble and remove the Work in its entirety, or (iv) alter the Work in connection with emergency and/or public safety considerations. City shall also retain the separate unfettered right in its sole discretion to make temporary changes to the Work in connection with infrastructure and related projects, such as, for example, but without limitation, underground sewer work, subway construction, maintenance and the like, with the understanding that the Work will be returned to its original form after any such temporary changes. Artist acknowledges and agrees: (i) that City must retain the freedoms set forth in this Section with respect to the Work for public policy, municipal planning, public safety, environmental, budgetary and related reasons, (ii) that City's retention of such freedoms is reasonable under the circumstances.
- c. For all other proposed alterations to the Work, ArtSS and City agree that they will not make any material alteration or change to the Work in a manner that would affect the Work's intended character or appearance unless and until Artist has been provided notice of such proposed alteration and, if requested by Artist following such notice, the opportunity to provide reasonable input in an effort to accommodate any aesthetic or other concerns of Artist with respect to any such proposed alteration.

2. WAIVER OF VISUAL ARTISTS RIGHTS ACT OF 1990, 17 USC SECTION 106A: Subject to the foregoing limitations, Artist hereby waives any rights he or she may have regarding the Visual Artists Rights Act.

IV. ASSIGNMENT TRANSFER, SUBCONTRACTING

- A. ASSIGNMENT OR TRANSFER OF INTEREST: Neither ArtSS, the City nor Artist shall assign or transfer any interest in this Agreement without the prior written consent of the other parties.
- B. SUBCONTRACTING BY ARTIST: Artist agrees that an essential element of this Agreement is the skill and creativeness of Artist. Artist therefore shall not assign or license any portions of the Work. Failure to conform to this provision will result in termination of this Agreement. Notwithstanding the above provision, nothing shall prohibit Artist from subcontracting for labor or materials related to the Work, provided Artist maintains exclusive control over the creative process for the Work.

X. TERMINATION

- A. In the event of termination due to breach of this Agreement by Artist, Artist shall be liable to ArtSS and the City for all finished and unfinished drawings, sketches, photographs and other Work Materials prepared and submitted or prepared for submission by Artist under this Agreement and the right to fabricate or execute the Work shall pass to City, and Artist shall return to ArtSS the full amount of all payments made under this Agreement. Artist shall not be relieved of liability to ArtSS or the City for damages sustained by ArtSS or the City by virtue of any breach of this Agreement by Artist, and ArtSS may reasonably withhold payments to Artist until the time that the exact amount of any damages due ArtSS from Artist is determined.
- B. ArtSS and City shall have the right to terminate this Agreement in the event illness or events beyond Artist's control prevent Artist from meeting the milestone dates established in the Competition Schedule.
- C. This Agreement shall automatically terminate upon the death of Artist. Artist's estate shall retain all documented expenses made to date under this Agreement. The City shall have the title to and shall have the right to immediate use and possession of, all versions of the Work and any Work Materials, finished or unfinished, prepared under this Agreement.
- D. The exercise of a right of termination under this Section X shall be written and shall set forth the grounds for termination delivered via certified mail.
- E. Notwithstanding any other provisions, ArtSS and the City may terminate this Agreement for convenience at any time by a written notice to Artist. If the Agreement is terminated for convenience by ArtSS and the City as provided in this Section, Artist will be paid compensation for those services actually performed to the satisfaction of ArtSS and the City. Partially completed tasks will be compensated based on a signed statement of completion to be submitted by Artist which shall itemize each task element and briefly state what work has been completed and what work remains to be done. Artist shall also be paid for reasonable costs for the orderly filing, closing, or turn-over of work within the Scope of Services.

- XI. NOTICES** Any notice required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given upon the delivery or receipt thereof, as the case may be, if delivered personally, or sent by a commercially respected overnight courier such as Federal Express, or sent by registered or certified mail, return receipt requested, postage prepaid, as follows:

- A. If to ArtSS: Art Sandy Springs, Inc.
227 Sandy Springs Place, NE
Suite G, Box 76802
Sandy Springs, Georgia 30328
Attention: Meredith Martin Addy
- B. If to Artist: ARTISTS NAME and ADDRESS OR REP.

- C. If to the City: Eden Freeman, City Manager
1 Galambos Way
Sandy Springs, GA 30328
efreeman@sandyspringsga.gov

With a Copy to: Daniel W. Lee- City Attorney
1 Galambos Way
Sandy Springs, GA 30328
dlee@fmglaw.com

XII. MODIFICATION No alteration, amendment, change, supplement or modification of the terms of this Agreement shall be valid unless made in writing and signed by all parties hereto.

XIII. GOVERNING LAW The parties hereto agree that the validity and interpretation of the provisions hereof, and all rights and obligations arising hereunder shall be construed, interpreted, and governed, controlled and defined by and under the laws of the State of Georgia.

XIV. OTHER

- A. ENTIRE AGREEMENT: This Agreement constitutes the entire Agreement between the Parties relating to the subject matter contained herein and it supersedes all prior and contemporaneous representations, oral or written agreements or understandings between the Parties respecting its subject matter.
- B. RIDERS AND ATTACHMENTS: All Exhibits, attachments, riders and addenda referred to in this Agreement or incorporated in this Agreement are made a part hereof for all intents and purposes by specific reference thereto.
- C. WAIVER: No consent or waiver, express or implied, of any one provision of this Agreement shall constitute a waiver of any other provision, nor shall any one waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the Party against whom the waiver is asserted.

- D. INTERPRETATION: If any provision in this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement shall remain in full force and shall in no way be impaired.
- E. REMEDIES/VENUE: All Parties agree that any dispute arising under this Agreement will be referred to mediation by a mediator acceptable to all Parties; and if no resolution of the dispute can be reached in mediation, the Parties may only file suit in and consent to the exclusive jurisdiction of the Courts of Fulton County, Georgia.
- F. COOPERATION: The Parties agree to cooperate with one another in the prosecution of any claim that a third party has infringed or misappropriated any copyright, trade secret or other property right which they may now or hereafter have in the Work. That cooperation shall consist only of voluntary disclosure of information not protected by the attorney-client privilege in the possession of one Party which may be of assistance to another Party in prosecuting any said claim of infringement or misappropriation; provided that no Party shall be obligated to take any action which would constitute a breach of any other contract to which they are a Party or subject them to any liability in the opinion of their legal counsel.
- G. COUNTERPARTS: This Agreement may be executed in two (2) or more counterparts each of which shall constitute an original Agreement as against the Party who had signed it, but which in the aggregate shall constitute one and the same instrument.

{SIGNATURE PAGE TO FOLLOW}

IN WITNESS WHEREOF, the parties have signed this Agreement as of the date first set forth above.

ART SANDY SPRINGS, INC.

By: _____

Name: Meredith Martin Addy

Title: President

THE CITY OF SANDY SPRINGS, GEORGIA

By: _____

Name: EDEN FREEMAN

Title: City Manager

ARTIST

Artist's Name (PRINT)

Artist's Signature

Sworn and subscribed
before me this ____ day
of _____, 2023.

Notary Public

Name (PRINT)

My Commission expires: _____

Artist Initial

**EXHIBIT “A”
WORK**

Attached herein is the final design proposal submitted by the Artist and approved by ArtSS and the City of Sandy Springs for the Veterans Park Art Exhibit.

**EXHIBIT “B”
SCHEDULE**

- Subject to the terms of this Agreement, the Work shall be ready for delivery not later than [INSERT DATE].
- The ARTIST shall make a visit to the SITE to inform their proposal at the ARTIST’s own cost.
- The ARTIST shall deliver the Work to Veterans Memorial Park by [INSERT DATE].

EXHIBIT "C"
PAYMENT SCHEDULE AND TERMS

The total contract amount is:_____ to be paid as follows:

\$ _____	10%- Within two weeks of execution of this Agreement and proof of insurance
\$ _____	20% - Completion of Work
\$ _____	50%- After acceptance of the Work by the City
\$ _____	20%- Deliver/Installation Completed

EXHIBIT “D”
DEFINITION OF ACCEPTANCE

[THIS SCHEDULE TO BE CUSTOMIZABLE PER AGREEMENT WITH ARTIST]

EXAMPLE DEFINITION:

For purposes hereof, “acceptance” of the Work shall be deemed to have occurred when:

1. ARTSS and the City have provided the Artist with a letter of written acceptance of the Work, which shall not be unreasonably withheld or delayed.

EXHIBIT “E” INSURANCE

I. ARTIST INSURANCE

- A. General: The following general requirements apply to Artist as well as to any and all work performed by Artist, and all contractors and subcontractors of any tier who perform work directly or indirectly for Artist. Insurance requirements are based on information received as of date of execution of this Agreement.
1. Insurance Required for Duration of Agreement: Any and all insurance required by this Agreement shall be maintained during the entire Term, including any extensions thereto, and until all work has been completed to the satisfaction of ARTSS and the City.
 2. Mandatory 30-Day Notice of Cancellation or Material Change: ARTSS and the City shall without exception, be given not less than thirty (30) days written notice prior to cancellation or for material change of any insurance required by this Agreement. Confirmation of this mandatory thirty (30) days notice of cancellation shall appear on the Accord Certificate of Insurance and on any and all bonds and insurance policies required by this Agreement.
 3. ARTSS and the City as Additional Insured: ARTSS and the City shall be named as Additional Insured, as their interest may appear under any and all insurance required by this Agreement, and such insurance shall primary with respect to the Additional Insured. Confirmation of this shall appear on the Accord Certificate of Insurance, and on any and all applicable Bonds and Insurance policies. However, this requirement does not apply to Workers Compensation or Professional Liability Insurance.
 4. Mandatory Subcontractor Compliance: Artist shall incorporate a copy of these insurance and indemnification requirements in each and every contract with each and every contractor and subcontractor of any tier, and shall require each and every contractor and subcontractor of any tier to comply with all such requirements. Artist agrees that if for any reason a contractor or subcontractor fails to procure and maintain Insurance and Bonds shall be procured and maintained by Artist at Artist’s expense.
 5. Authorization and Licensing of Agent: Each and every agent acting as Authorized Representative on behalf of a company affording coverage under this Agreement shall warrant when signing the Accord Certificate of Insurance that specific authorization has been granted by the company for the agent to bind coverage as required and to execute the Accord Certificate of Insurance as evidence of such coverage. The agent shall also warrant that where ARTSS’s or the City’s coverage requirements may be broader than the original policies, these requirements may be broader than the original policies, these requirements have been conveyed to and accepted by the company.

Agent shall warrant when signing the Accord Certificate of Insurance that the agent is licensed to do business in the State of Georgia and that the company or companies are currently in good standing in the State of Georgia.

- B. Worker's Compensation and Employer's Liability Insurance: Artist shall procure and maintain Worker's Compensation and Employer's Liability Insurance in the following limits such insurance to cover each and every employee who is or may be engaged in work under this Agreement:

1. Worker's Compensation: Statutory Amount.
2. Employer Liability:
 - a. Bodily Injury by Accident/Disease: \$1,000,000.00 each accident
 - b. Bodily Injury by Accident/Disease: \$1,000,000.00 each employee
 - c. Bodily Injury by Accident/Disease: \$1,000,000.00 policy limit

- C. General Liability Insurance: Artist shall procure and maintain General Liability Insurance in an amount not less than One Million Dollars (\$1,000,000.00) Bodily Injury and Property Damage combined single limit. The following specific extensions of coverage shall be provided and shall be indicated on the Accord Certificate of Insurance.

1. Comprehensive Form
2. Contractual Insurance (Blanket or specific applicable to this Agreement)
3. Personal Injury
4. Broad Form Property Damage
5. Premises-Operations
6. Products/Completed Operations

- D. Automotive Liability Insurance: Artist shall procure and maintain Automotive Liability Insurance with not less than one million dollars (\$1,000,000.00). Bodily Injury and Property Damage combined single limit. The following extensions of coverage shall be provided and shall be indicated on the Certificate of Insurance:

1. Comprehensive Form; and
2. Owned, Hired, Leased and Non-owned vehicles to be covered.

In the event Artist does not own any automobile, non-owned vehicle coverage shall apply and must be endorsed on either Artist's personal automobile policy or the Comprehensive General Liability coverage required under this Agreement.

- E. Property Insurance: Artist shall procure and maintain property insurance on an all risk form covering the Work and any other interests of Artist in or about the Site, including materials, tools, rental equipment, supplies and any personal property of Artist, located at the Site insuring against the perils of fire, lighting, extended coverage perils, vandalism and malicious mischief, in an amount equal to the full replacement value of the Work and any other interest of Artist in or about the Site.

STATE OF GEORGIA
FULTON COUNTY

A RESOLUTION TO APPROVE AN AGREEMENT BETWEEN THE CITY OF SANDY SPRINGS, ART SANDY SPRINGS AND SELECTED ARTISTS AS IT RELATES TO THE VETERANS PARK PROJECT

WHEREAS, Art Sandy Springs (“ArtSS”) is a 501(c)(3) organization formed in 2007; with the stated mission to creatively enrich the lives of Sandy Springs residents and visitors; and

WHEREAS, in 2017 the City of Sandy Springs (the “City”) acquired certain real property located at 6205 Roswell Road to construct the City’s Veterans Park Project (the “Project”); and

WHEREAS, the City desired to contract with ArtSS in order to procure an artistic sculpture to compliment and complete the esthetic of the Project; and

WHEREAS, the City and ArtSS reviewed renderings from five (5) artists, procured by ArtSS, and selected two (2) artistic renderings to be installed at Veterans Park; and

WHEREAS, the pieces recommended to City Council for purchase where as follows; the artwork of Curtis Pittman for an amount of \$385,000.00; the artwork of Kevin Chambers for an amount of \$85,000.00; and

WHEREAS, the City and ArtSS wishes to enter into the attached agreements with the two (2) artists selected, for the purchase of their artistic work(s), to be displayed at Veterans Park.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF SANDY SPRINGS, GEORGIA THAT;

1. The attached Artist Agreements are hereby approved; and
2. The appropriate City Staff and hereby authorized to take such further action as deemed necessary to effectuate the intent of this Resolution; and
3. The City Manager is hereby authorized to execute the attached agreements, pending any minor revisions from the City Attorney and approval from the Chief Financial Officer.

RESOLVED this 7th day of November, 2023.

Attest:

Approved:

Russell K. Paul, Mayor

Raquel D. González, City Clerk
{S.E.A.L.}