

City of Sandy Springs Special Called Board of Ethics Meeting was held at Sandy Springs City Hall, 1 Galambos Way, Sandy Springs, Georgia, 30328, on Wednesday, October 16, 2019, at 9:03 a.m.

Call to Order

Chairman Jonathan Levine called the meeting to order at 9:03 a.m.

Roll call

City Clerk Coty Thigpen called the roll.

Board Members Present: Jonathan Levine, John Porter, Kim Gay, Jeremy Becker, Gary Alexander

Staff and Representatives Present: City Clerk Coty Thigpen and Kathy Williams, Legal Department

Ruling on a Quorum

Chairman Jonathan Levine ruled a quorum was in place for the meeting.

Approval of meeting agenda

Motion and Vote: Gary Alexander moved to approve the October 16, 2019 special called meeting agenda. John Porter seconded the motion. The motion carried unanimously.

Approval of Board Minutes for April 10, 2019

Gary Alexander asked that the minutes for the April 10, 2019 meeting be amended to reflect that he was in attendance.

Motion and Vote: Gary Alexander moved that the meeting minutes for April 10, 2019 be accepted as amended. Jeremy Becker seconded the motion. The motion carried unanimously.

Old Business

There was no old business.

New Business

Chairman Jonathan Levine asked that all look at and approve the 2020 Meeting Schedule as shown below:

2020 Meeting Schedule:

1. January 8, 2020
2. April 8, 2020
3. July 8, 2020
4. October 14, 2020

City Clerk Coty Thigpen stated that according to the By-Laws at this last meeting of this year (2019), the next year's meeting schedule, can be amended. If there are any changes after this meeting, we will need cancel the scheduled meeting and then have a special called meeting. If there are any conflicts, one of these falls on Spring Break and one falls near July 4th. Also, the first night of Passover is April 8, if you are

traveling, that may be an issue. It was decided that the April 8th meeting would be rescheduled for April 1, 2020. Chair Levine asked if there was any issue with the July 8 date. None was voiced.

2020 Meeting Schedule, as amended:

1. January 8, 2020
2. April 1, 2020
3. July 8, 2020
4. October 14, 2020

Motion and Vote: Gary Alexander moved that the 2020 Meeting Schedule be adopted as amended. Jeremy Becker seconded the motion. The motion carried unanimously.

There was a question in regard to if someone were to make an ethical complaint about someone or something, where is this committee on the navigation channel? Are we the first 'port of call' for the complaint? Are we the last 'port of call' for the complaint? Are we in the middle somewhere; that we refer it out? How does that work?

Gary Alexander stated the he felt if it was a legal matter, it would go to Dan Lee, City Attorney. If it were a Human Resources matter, it would go to Human Resources.

Kathy Williams, from the Legal Department, stated that it could come through different avenues, but would be sifted through the City Attorney's office and brought to the Board of Ethics. Coty Thigpen stated that according to the By-Laws, someone would seek an advisory opinion by the Board of Ethics, she read from the By-Laws, "Request shall be submitted upon receipt by the City Clerk to the Chairperson." So, they would submit to the City Clerk's Office and I would alert the City Attorney's office and then submit that to the Chairperson. Then a meeting would be called, as far as the proceedings go; it is all laid out in the By-Laws. Gary Alexander asked if we've ever had an ethical problem since the City was incorporated? Kathy Williams stated that there have been complaints. Gary Alexander questioned if it was anything that this Board had heard. Kathy Williams confirmed that there have been one or two such instances.

Chair Jonathan Levine questioned if there was any other new business.

There was no additional new business.

Adjournment

Motion and Vote: Gary Alexander moved to adjourn the meeting. Jeremy Becker seconded the motion. The motion carried unanimously. The meeting adjourned at 9:11 a.m.

Date Approved: January 8, 2020.

Jonathan Levine, Chair

Coty Thigpen, City Clerk