

City of Sandy Springs Board of Ethics Meeting was held at Sandy Springs City Hall, 7840 Roswell Road, Building 500, Sandy Springs, Georgia, 30350, on January 13, 2016, at 9:00 a.m.

Call to Order

Chairman Stuart Steinmark called the meeting to order at 9:06 a.m.

Roll call

Assistant City Clerk Kelly Bogner called the roll.

Board Members Present: Stuart Steinmark, Ted Sandler, David Price, Cindy Johnson, Darlene Trigg, Jonathan Levine, and Reed Haggard.

Staff and Representatives Present: Staff Attorney Kathy Williams, Assistant City Clerk Kelly Bogner, and City Clerk Michael Casey.

Ruling on a Quorum

Chairman Stuart Steinmark ruled a quorum was in place for the meeting.

Approval of minutes from October 14, 2015 Regular Board Meeting

Motion and Vote: Ted Sandler moved to approve the October 14, 2015, meeting minutes. David Price seconded the motion. The motion carried unanimously.

Stuart Steinmark stated Cindy Johnson drafted the Board of Ethics Annual Report.

Old Business

There was no old business.

New Business

a. Review Board Member terms and election of new officers

Assistant City Clerk Kelly Bogner read off the following terms.

Boardmembers and terms

	Term Date	1st or 2nd Term
Reed Haggard	11/1/2014 – 11/1/2017	1st
Stuart Steinmark	11/11/2012 – 11/1/2015	2nd
David Price	11/1/2013 – 11/1/2016	2nd
Cindy Johnson	11/1/2014 – 11/1/2017	2nd
Ted Sandler	11/1/2012 – 11/1/2015	2nd
Darlene Trigg	11/1/2014 – 11/1/2017	1st
Jonathan Levine	11/1/2014 – 11/1/2017	1st

Stuart Steinmark stated his term and Ted Sandler's term have expired. They are both in attendance today because their successors have not been appointed at this time.

City Clerk Michael Casey stated their successors will be appointed at a future City Council meeting. Once the recommendations are made to Council and approved the previous boardmembers will be replaced effective immediately.

Ted Sandler stated he has enjoyed serving on the Board during his terms.

Cindy Johnson arrived at 9:11 a.m.

Stuart Steinmark stated he has also enjoyed serving on the Board.

David Price asked about the regulations for terms of office. He asked if the boardmembers are limited to two terms of office.

Stuart Steinmark responded yes.

City Clerk Casey stated Stuart Steinmark and Ted Sandler can be reappointed to the Board at a later date, if the Mayor chooses to.

David Price asked if the amount of time the member is required to be off of the Board is one year.

City Clerk Casey stated that amount of time is unspecified.

David Price asked that the terms of office be emailed to all boardmembers.

Stuart Steinmark asked if the terms can be posted on the City website.

Assistant City Clerk Kelly Bogner stated traditionally the terms have not been online.

City Clerk Casey stated staff will email the board the term limits.

Assistant City Clerk Bogner stated she will email the contact list, which includes the term limits, to all boardmembers.

David Price stated it has been a pleasure serving with Stuart Steinmark and Ted Sandler on this Board and they will be missed. He thanked them for their leadership and service.

City Clerk Casey asked if the Board is planning to wait until the new members are appointed to elect new officers.

Motion and Vote: David Price nominated Cindy Johnson to serve as the Chair of the Board of Ethics for 2016. Johnathan Levine seconded the motion. The motion carried unanimously.

Motion and Vote: Cindy Johnson nominated David Price to serve as the Vice Chair of the Board of Ethics for 2016. Darlene Trigg seconded the motion. The motion carried unanimously

b. Regular scheduled meeting dates for 2016

- i. January 13**
- ii. April 13**
- iii. July 13**
- iv. October 12**

c. Review and discuss 2015 Annual Report

Motion and Vote: David Price moved to approve the 2015 Board of Ethics Annual Report. Reed Haggard seconded the motion. The motion carried unanimously.

Stuart Steinmark stated in 2014 he submitted the annual report to City staff, they submitted it to the Mayor and City Council and then the annual report was reviewed. Regardless, the report states that not much happened.

d. Review of Statement of Acknowledgement and Understanding of Ethics Ordinance

David Price stated the Ethics Ordinance was discussed all year long. Staff Attorney Kathy Williams and City Attorney Wendell Willard were involved in creating the Statement of Acknowledgement.

Stuart Steinmark stated without a document like this, how are any of the boardmembers or committee members supposed to know what is expected of them.

Ted Sandler stated having the signed acknowledgment will remind people they are subject to the Ethics Ordinance. Prior to this document there was only verbal communication to the board and committee members.

David Price thanked Staff Attorney Kathy Williams, City Attorney Wendell Willard, and City Clerk Michael Casey.

Ted Sandler asked if the form will be given to new appointees as they start their terms on different boards.

Staff Attorney Kathy Williams stated all current boardmembers will be given this form.

City Clerk Michael Casey stated since the Board of Ethics is also a Board of the City, it would be appropriate for the members to sign the acknowledgement form.

David Price stated the Ethics Board repeatedly requested this acknowledgement form and he is glad that it has been created.

e. Other new business

Reed Haggard stated that in conversation the other day he told the Mayor about a mutual neighbor who poured liquids into a creek and Mayor Paul saw the discharge from the liquids. The Mayor called the Sandy Springs Call Center and staff was sent out to find where the incident occurred. The neighbor got upset. Mayor Paul commented he is required to report such occurrences and if he does not, it would be a felony. He understands that the Board is not held to that standard. He asked what standard the Board is held to.

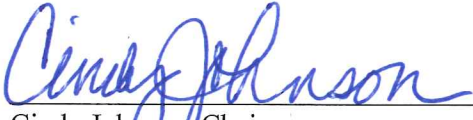
Staff Attorney Williams stated the boardmembers are required to report violations of the Ethics Ordinance.

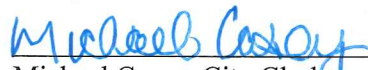
Ted Sandler stated any citizen can report that an official of the City that is violating the Ethics Ordinance. The City did initially have a program where any citizen could volunteer for stormwater protection observation and if they saw anything that appeared to be a violation, they would reach out for more immediate action. He assumes the program is still active.

Adjournment

Motion and Vote: Stuart Steinmark moved to adjourn the meeting. Jonathan Levine seconded the motion. The motion carried unanimously. The meeting adjourned at 9:27 a.m.

Date Approved: April 13, 2016


Cindy Johnson, Chairman


Michael Casey, City Clerk