

**City of Sandy Springs Board of Ethics Meeting** was held at Sandy Springs City Hall, 7840 Roswell Road, Building 500, Sandy Springs, Georgia, 30350, on January 14, 2015, at 9:00 a.m.

**Call to Order**

**Chairman Stuart Steinmark** called the meeting to order at 9:05 a.m.

**Roll call**

**Assistant City Clerk Kelly Bogner** called the roll.

**Board Members Present:** Ted Sandler, Stuart Steinmark, David Price, Reed Haggard, Cindy Johnson, Darlene Trigg, and Jonathan Levine.

**Staff and Representatives Present:** Staff Attorney Kathy Williams and Assistant City Clerk Kelly Bogner.

**Ruling on a Quorum**

**Chairman Stuart Steinmark** ruled a quorum was in place for the meeting.

**Approval of minutes from October 8, 2014 Regular Board Meeting**

**Motion and Vote:** Ted Sandler moved to approve the October 8, 2014, meeting minutes. David Price seconded the motion. The motion carried unanimously.

**Old Business**

Cindy Johnson arrived at this time.

**Ted Sandler** stated the Board has previously discussed the City distributing the Ethics Ordinance to individuals subject to the ordinance.

**Chairman Stuart Steinmark** stated the Ethics Ordinance is on the City website.

**David Price** stated the discussion was to ensure the various boards receive the ordinance.

**Staff Attorney Kathy Williams** stated she was not at the previous Board meeting, but City Attorney Willard was. There was discussion at the previous meeting about acknowledgement of the Ethics Ordinance. She asked City Attorney Willard about this. He said he was speaking with the City Manager about what will be the most efficient and accepted process to get the Ethics Ordinance to new appointees as well as current members. She will follow up with City Attorney Willard on this.

David Price stated this topic has been discussed several times. At the last meeting it was discussed that the City has no specific procedure in place. Acknowledging the Ethics Ordinance is a simple process that can be implemented by the City. At many companies employees are asked to sign and acknowledge that they have read and understand company policy.

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Staff Attorney Williams stated the City does that with employees, but with new appointees to boards there is not a process in place.

**New Business**

- a) Review Board member terms and election of new officers

Assistant City Clerk Kelly Bogner read off the following terms.

**Boardmembers and terms**

|                  | Term Date              | 1 <sup>st</sup> or 2 <sup>nd</sup> Term |
|------------------|------------------------|-----------------------------------------|
| Reed Haggard     | 7/15/2014 – 11/1/2014  | 1 <sup>st</sup>                         |
| Stuart Steinmark | 11/11/2012 – 11/1/2015 | 2 <sup>nd</sup>                         |
| David Price      | 11/1/2013 – 11/1/2016  | 2 <sup>nd</sup>                         |
| Cindy Johnson    | 11/1/2011 – 11/1/2014  | 1 <sup>st</sup>                         |
| Ted Sandler      | 11/1/2012 – 11/1/2015  | 2 <sup>nd</sup>                         |
| Darlene Trigg    | 7/15/2014 – 11/1/2014  | 1 <sup>st</sup>                         |
| Jonathan Levine  | 7/15/2014 – 11/1/2014  | 1 <sup>st</sup>                         |

Assistant City Clerk Bogner stated the six month term lengths of the three members were to fill unexpired terms. The City Clerk will submit the names of these individuals to the Mayor for appointment and approval by resolution at a future City Council meeting.

Cindy Johnson stated her term should be the same as David Price's.

Assistant City Clerk Bogner stated she will review the City Clerk files to verify Cindy Johnson's term dates.

Reed Haggard asked if it would be prudent to have all member terms the same.

Staff Attorney Kathy Williams stated the terms are meant to be staggered.

- b) Reminder for Regular meeting dates scheduled for 2015
  - i. Jan 14
  - ii. April 8
  - iii. July 8
  - iv. Oct 14

**Motion and Vote:** David Price nominated Stuart Steinmark to serve as the Chair of the Board of Ethics for 2015. Cindy Johnson seconded the motion. The motion carried unanimously.

**Motion and Vote:** Ted Sandler nominated Cindy Johnson to serve as the Vice Chair of the Board of Ethics for 2015. Stuart Steinmark seconded the motion. The motion carried unanimously.

- c) Review and discuss 2014 Annual Report
- d) Other new business

Ted Sandler asked why two boardmembers resigned in 2014.

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1 **Chairman Stuart Steinmark** stated he believes the prior members resigned for personal reasons.

2  
3 **Cindy Johnson** stated Kevin King was appointed to another Sandy Springs board.

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5 Ted Sandler stated Chairman Steinmark did a great job on the 2014 Annual Report.

6  
7 **Johnathan Levine** asked who the secretary of the Board is.

8  
9 **Staff Attorney Kathy Williams** stated the recording secretary is Assistant City Clerk Kelly Bogner and  
10 the officers of the Board are the Chairman and Vice Chairman.

11  
12 **Adjournment**

13  
14 **Motion and Vote:** Ted Sandler moved to adjourn the meeting. Jonathan Levine seconded the motion.  
15 The motion carried unanimously. The meeting adjourned at 9:20 a.m.

16  
17 Date Approved: April 8, 2015

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21 \_\_\_\_\_  
22 Stuart Steinmark, Chairman

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Michael Casey, City Clerk