

City of Sandy Springs Board of Ethics Meeting was held at Sandy Springs City Hall, 7840 Roswell Road, Building 500, Sandy Springs, Georgia, 30350, on October 8, 2014, at 9:00 a.m.

Call to Order

Chairman Stuart Steinmark called the meeting to order at 9:00 a.m.

Roll call

Assistant City Clerk Kelly Bogner called the roll.

Board Members Present: Ted Sandler, Stuart Steinmark, David Price, Reed Haggard, Cindy Johnson, Darlene Trigg, and Jonathan Levine.

Staff and Representatives Present: City Attorney Wendell Willard, City Clerk Michael Casey, and Assistant City Clerk Kelly Bogner.

Ruling on a Quorum

Chairman Stuart Steinmark ruled a quorum was in place for the meeting.

Approval of minutes from July 9, 2014 Regular Board Meeting

Motion and Vote: David Price moved to approve the July 9, 2014, meeting minutes as amended. Ted Sandler seconded the motion. The motion carried unanimously.

Cindy Johnson arrived at this time.

New Business

- a) Swearing in of new boardmembers Reed Haggard, Darlene Trigg, and Johnathan Levine

Judge Sharon Dickson stated she would read the Board of Ethics Oath of Office while Reed Haggard, Darlene Trigg, and Johnathan Levine raised their right hands. At the conclusion of the Oath, Reed Haggard, Darlene Trigg, and Johnathan Levine were sworn in and signed the Oath of office.

Old Business

Ted Sandler stated at the last Board meeting he discussed being asked on a couple of different occasions by his clients to facilitate projects in the City. The question came up about his ability to represent his clients before different City boards, primarily the Planning Commission. He knows that he cannot make any presentations to the City Council, since he also serves on the Board of Appeals. Staff Attorney Kathy Williams stated she would speak to City Attorney Wendell Willard. City Attorney Willard issued an opinion that was sent to all of the Board regarding the potential of conflict or no conflict. Members of the Planning Commission were aware of his participation on the Board of Appeals and his involvement with clients that may come before the Planning Commission.

Chairman Stuart Steinmark asked if the Planning Commission meeting has already occurred.

Stuart Steinmark stated if Mr. Sandler does have a presentation before the Planning Commission, the potential conflict is between the role he serves on the Ethics Board and the role on the Board of Appeals. Since the Planning Commission does not report to the Board of Appeals, there is no potential for conflict.

Mr. Sandler stated that is correct.

David Price asked about the distribution of the Ethics Ordinance for the new boardmembers.

Stuart Steinmark stated the Ethics Ordinance is available to everyone by going to the City's website.

David Price stated at past meetings there was discussion about putting a process in place where those individuals who are covered by the Ethics Ordinance sign or acknowledge they have received the a copy. He was told by Attorney Williams she would check to see if this process is in place.

City Attorney Willard stated there is currently no specific procedure in place. What has been done, and is continually being done, is that during meetings of the Planning Commission, Board of Appeals, and other boards, it is brought to their attention that they are to abide by the Ethics Ordinance. He will speak to the City Manager about implementing an acknowledgment and signature for receiving the Ethics Ordinance.

New Business

Ted Sandler stated there are three new boardmembers that were sworn in. He asked that the Boardmembers introduce themselves. He has served on the Board for about four to five years. He is an attorney who has lived in Sandy Springs for about thirty years. His area of legal practice is commercial real estate. He also serves on the City's Board of Appeals.

Darlene Trigg stated she is the Executive Director of the Fulton Education Foundation, which is a 501(c) 3 that raises money to support programs for Fulton County school children and faculty. She has lived in Sandy Springs for several years.

Stuart Steinmark stated he has served on the Board the same length of time as Mr. Sandler has. He is retired and lives in Sandy Springs. He is a CPA with two law degrees, but is not practicing law in Georgia. He spent most of his career working on a family business which was sold and he is now happily retired.

Reed Haggard stated he has lived in Sandy Springs for many years. He is a neighbor of Mayor Paul and the President of Riverside Homeowners Association. He has been in the media business working with radio stations, radio sales groups, and syndicated radio shows.

Jonathan Levine stated he was born and raised in Sandy Springs. He is an attorney that specializes in divorces. He has two younger brothers who are attorneys as well as his father.

David Price stated he has lived in Sandy Springs for twenty-five years. He is a management consultant and started his own firm about five years ago. He has been president for a number of various HOAs both in Georgia and out of state. He has served as chair for a number of charitable boards such as United Way.

Cindy Johnson stated she has lived in Sandy Springs for about eleven years after relocating from Dallas, TX. She is a civic volunteer and she is in her second term on the Board.

from the public and concerns. It might benefit the City to have something in place that would eliminate anyone's ability to question whether the City is approaching an issue from an ethical standpoint.

City Attorney Willard stated the City has procurement ordinances that include standards for who is qualified to submit proposals. The other day an issue occurred with a firm that does work for the City. That firm is now being acquired by another firm. The acquiring firm has an arraignment with an engineering firm that will potentially be involved with the City Center. This was brought to his attention and the individual that works with the City was potentially going to be on the review panel for the RFP's and RFQ's. He decided it would be improper for the individual to be on the review panel. The City already has a process in place to address these types of issues. The City has only had two challenges on what has been done in the past as far as procurements and those dealt with service type contracts. The City was successful through the courts confirming that the City's procedure was followed.

b) Regular meeting dates for 2015

- i. January 14
- ii. April 8
- iii. July 8
- iv. October 14

c) Discuss items to include in the Annual Report

Chairman Stuart Steinmark stated he will prepare the Annual Report.

d) Other new business

City Attorney Wendell Willard introduced Assistant City Clerk Kelly Bogner and City Clerk Michael Casey who work in the City Clerk's office. There are a limited number of City employees that work in City Hall. City employees include the City Manager, Assistant City Manager, City Clerk, Police Chief and Fire Chief as well as the employees within those departments, Clerk of the Municipal Court, and the Finance Director.

Chairman Stuart Steinmark suggested the City create an organizational chart that be posted on the City's website that shows the elected officials, City employees, and contractors.

City Attorney Willard stated he will speak to the City Manager regarding this.

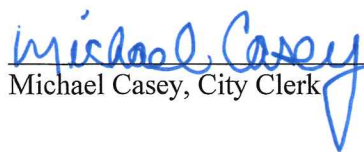
Adjournment

Motion and Vote: Ted Sandler moved to adjourn the meeting. David Price seconded the motion. The motion carried unanimously. The meeting adjourned at 9:48 a.m.

Date Approved: January 14, 2015



Stuart Steinmark, Chairman



Michael Casey, City Clerk