



## SANDY SPRINGS

GEORGIA

### CITY COUNCIL

Rusty Paul, Mayor

John Paulson – District 1

Melody Kelley – District 2

Melissa Mular – District 3

Jody Reichel – District 4

Tibby DeJulio – District 5

Andy Bauman – District 6

**Tuesday, June 7, 2022**

**Regular Meeting**

**Following Work Session**

The City Council meeting will be held in the Studio Theatre at Sandy Springs City Hall  
(1 Galambos Way, Sandy Springs, GA 30328).

|                        |                                                                                                                                      |
|------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>Live-stream:</b>    | <b>Public Meeting Portal (CivicClerk):</b> <a href="https://sandyspringsga.civicclerk.com">https://sandyspringsga.civicclerk.com</a> |
|                        | <b>Zoom Webinar:</b> <a href="http://spr.gs/citycouncilmeeting">http://spr.gs/citycouncilmeeting</a>                                 |
| <b>Teleconference:</b> | <b>Phone:</b> (646) 558-8656 <b>Webinar ID:</b> 837 5464 0463                                                                        |
| <b>Public Comment:</b> | <a href="http://spr.gs/publiccomment">http://spr.gs/publiccomment</a>                                                                |

**I. Call to Order** - Mayor Pro Tem John Paulson

**II. Roll Call and General Announcements** - City Clerk

**III. Pledge of Allegiance** - Mayor Pro Tem John Paulson

**IV. Public Comment**

**V. Approval of Meeting Agenda**

**VI. Consent Agenda**

**A. 2022-137** Meeting Minutes

May 17, 2022 FY2023 Budget Workshop 2

May 17, 2022 City Council Work Session

May 17, 2022 City Council Meeting

May 24, 2022 FY2023 Proposed Budget Presentation

**B. 2022-138** Request for Mayor and City Council Consideration of Acceptance of a Temporary Driveway Easement on Property Located at 755 Mt. Vernon Highway in Land Lot 35 of the 17<sup>th</sup> District, City of Sandy Springs (Tax ID# 17-0035- LL-089-7); TS-192 Mt. Vernon Corridor Improvements Project

*(Presented by William H. Martin, Jr., AIA, Public Works Director)*

*Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in a public meeting, or who have questions regarding the accessibility of the meeting or facilities should contact the City Clerk at 770-730-5600 promptly for assistance.*

*The City will make reasonable accommodations for those persons.*

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## SANDY SPRINGS

GEORGIA

- C. **2022-139** Request for Mayor and City Council to Authorize a Contract Award to Rubio and Son Interiors, Inc. for City Green Stage Improvements and Authorizing the City Manager to Execute a Contract

*(Presented by Dave Wells, Deputy City Manager)*

### VII. Presentations

### VIII. Public Hearing

- A. **2022-140** First Public Hearing on FY 2023 Budget and Discussion
- B. **2022-141** ABL # 95666 - Alcoholic Beverage License Application for Farsikitchen LLC d/b/a Farsikitchen 8540 Roswell Rd, Suite 400 Sandy Springs, GA 30350, applicant Amir Hassandoolabi, for Consumption on the Premises of Distilled Spirits, Wine, & Malt Beverages.

*(Presented by Eden Freeman, City Manager)*

*(Presented by Toni Carlisle, Interim Finance Director)*

- C. **2022-142** Request for Mayor and City Council Consideration to Approve a Metropolitan River Protection Act Certificate for River Corridor Review RC22-0004, for Property Located at 8980 River Run

*(Presented by Michele McIntosh-Ross, Planning & Zoning Manager)*

- D. **2022-143** Request for Mayor and City Council Consideration to Approve a Metropolitan River Protection Act Certificate for River Corridor Review RC22-0005, for Property Located at 35 River Court Parkway

*(Presented by Michele McIntosh-Ross, Planning & Zoning Manager)*

### IX. New Business

- A. **2022-144** Request for Mayor and City Council Consideration of an FY 2022 Budget Amendment
- B. **2022-145** Request for Mayor and City Council Consideration to Authorize the Sandy Springs Police Department to Continue Participation in the Federal Bureau of Investigation - Atlanta Metro Major Offender Task Force and to Authorize the City Manager and Police Chief to Take Actions to Effectuate Participation
- C. **2022-146** Request for Mayor and City Council to Authorize the Submission of an Application to the FY 2022 COPS Hiring Program (CHP) Grant Program

*(Presented by Eden Freeman, City Manager)*

*(Presented by Kenneth DeSimone, Sandy Springs Police Department, Chief)*

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## SANDY SPRINGS

GEORGIA

*(Presented by Andrew Spears, Sandy Springs Police Department, Captain)*

- D. **2022-147** Request for Mayor and City Council Consideration to Authorize the Submission of an Application to the Patrick Leahy Bulletproof Vest Partnership (BVP) Grant Program

*(Presented by Andrew Spears, Sandy Springs Police Department, Captain)*

### X. Reports

- A. **2022-148** Mayor and Council Report

- B. **2022-149** Staff Reports

### XI. Executive Session - Real Estate

### XII. Adjournment

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*The City will make reasonable accommodations for those persons.*  
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## SANDY SPRINGS

CITY CLERK'S OFFICE

TO: Eden Freeman, City Manager  
FROM: William H. Martin, Jr. AIA Public Works Director  
DATE: May 13, 2022 Submission for the June 7, 2022 City Council Meeting  
ITEM: Request for Mayor and City Council Consideration of Acceptance of a Temporary Driveway Easement on Property Located at 755 Mt. Vernon Highway in Land Lot 35 of the 17<sup>th</sup> District, City of Sandy Springs (Tax ID# 17-0035- LL-089-7); TS-192 Mt. Vernon Corridor Improvements Project

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### ***Recommendation:***

Staff recommends that the Mayor and City Council accept a Temporary Driveway Easement on that tract of land lying and located in Land Lot 35 of the 17<sup>th</sup> District, Fulton County, Georgia. The property is owned by Windrose Mount Vernon Properties, LLC, and is located at 755 Mt. Vernon Highway, Sandy Springs, Georgia, as shown in the attached exhibits.

### ***Background:***

The acquisition of a Temporary Driveway Easement on the subject property is necessary in order to construct the TS-192 Mt. Vernon Corridor Improvements Project.

### ***Discussion:***

The Property Owner agreed to donate the required Temporary Driveway Easement at no cost to the City.

### ***Financial Impact:***

This is a donation at no cost to the City.

### ***Alternatives:***

The acquisition reflects the minimum amount of right-of-way required in order to deliver the desired project. The City can decline to accept the Temporary Driveway Easement not execute the project as designed.

### ***Review:***

Karen Lugassy, Executive Assistant  
Marty Martin, Director of Public Works  
Dave Wells, Deputy City Manager  
Kathy Williams, Staff Attorney  
Toni Carlisle, Interim Finance Director  
Eden Freeman, City Manager

Created/Initiated - 5/26/2022  
Approved - 5/26/2022  
Approved - 5/27/2022  
Approved - 5/27/2022  
Approved - 6/2/2022  
Final Approval - 6/3/2022

***Attachments:***

1. Aerial Map
2. GIS Map
3. Executed Temporary Driveway Easement. Windrose MVP LLC
4. RESOLUTION



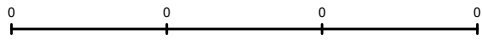


Date: 5/17/2022  
Map Size: 8.5x11 (LETTER)



**FULTON**  
**COUNTY**





Page 7 of 298

## TEMPORARY DRIVEWAY EASEMENT

**STATE OF GEORGIA  
FULTON COUNTY**

THIS CONVEYANCE made and executed the 14<sup>th</sup> day of April, 2022.

WHEREAS, the City of Sandy Springs in the County of Fulton, Georgia desires to construct the TS-192 Mt. Vernon Highway Multi Use Path Project.

NOW, THEREFORE, for value received, the Undersigned does hereby grant a Temporary Driveway Easement to the City of Sandy Springs, GA, (the "City") the right to execute certain construction over and upon our land abutting on and adjacent to the City right of way in such manner as the City may deem proper to support or accommodate the improvements of said project. The easement area is shown on the attached plat labeled Exhibit "A". Any slopes will remain in place and the City will cease to maintain the slopes upon completion and final acceptance of the project by the City of Sandy Springs Public Works Department.

The City, its contractors and agents, shall at all times during construction and reconstruction, provide ingress and egress to and from the property of the Undersigned in such a way that minimizes interference with the use of the property by the Undersigned, its tenants, employees, invitees, guests and other designated persons during the course of the construction work.

The Temporary Construction Easement granted herein shall commence upon the City's use of this easement, and it shall terminate in two (2) years from commencement or upon the completion and final acceptance of the TS-192 Project, whichever date shall first occur.

We hereby warrant that we have the right to sell and/or convey said land and bind, ourselves, our heirs, executors and administrators forever and defend by virtue of these presents.

[The remainder of this page is intentionally left blank.]



In Witnesseth whereof, we have hereunto set our hands and seal the day above written.

Signed, Sealed and Delivered this 14<sup>th</sup> day of April, 2022 in the presence of:

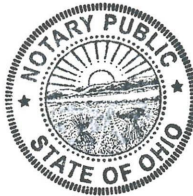
Witness Kristen L. Buswell

**WINDROSE MOUNT VERNON PROPERTIES, L.L.C.**

By: [Signature] (SEAL)  
Name: Mary Ellen Pisanelli  
Title: Authorized Signatory

STATE OF OHIO )  
COUNTY OF LUCAS )

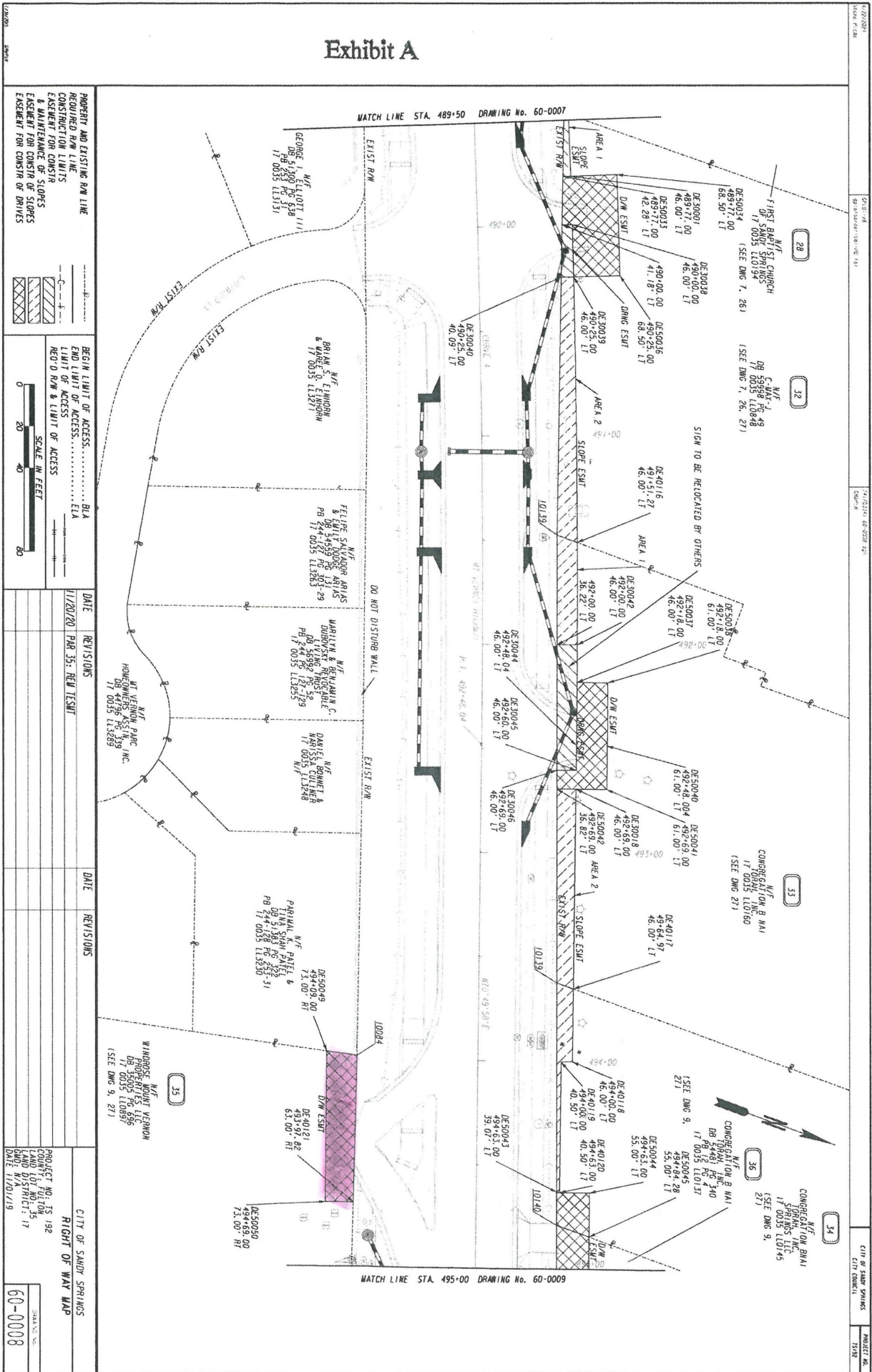
The foregoing instrument was acknowledged before me on this 14 day of April, 2022, by Mary Ellen Pisanelli, the Authorized Signatory of Windrose Mount Vernon Properties, L.L.C., a Virginia limited liability company on behalf of the limited liability company. No oath or affirmation was administered to the signer.



Theresa S Whetro  
Notary Public  
In and for the State of Ohio  
My Commission Expires  
June 16, 2025

[Signature]  
Notary Public

{NOTARY SEAL}



[illegible]



STATE OF GEORGIA  
COUNTY OF FULTON

**A RESOLUTION TO ACCEPT A TEMPORARY DRIVEWAY EASEMENT  
ON THAT TRACT OF LAND LOCATED AT 755 MT. VERNON HIGHWAY  
(TAX ID# 17-0035- LL-089-7), LYING IN LAND LOT 35 OF THE 17<sup>TH</sup> DISTRICT,  
CITY OF SANDY SPRINGS, FULTON COUNTY, GEORGIA**

**WHEREAS**, it is necessary, from time to time, to establish policies, procedures and guidelines consistent with the administration of a municipal government consistent with the US Constitution, Federal Statutes, alignment with Federal, Georgia's State Constitution, and the Charter for the City of Sandy Springs, and

**WHEREAS**, the City Manager directed the Department of Public Works to develop standard policies for recurring matters, to establish appropriate internal controls and legal compliance, and to provide for an efficient and effective means to serve constituents; and

**WHEREAS**, the Department of Public Works, in response to the guidance provided by the City Manager, has reviewed and approves the acceptance of a Temporary Driveway Easement by the City of Sandy Springs for property located at 755 Mt. Vernon Highway, owned by Windrose Mount Vernon Properties, LLC, in Land Lot 35 of the 17<sup>th</sup> District, Fulton County, City of Sandy Springs, Georgia

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SANDY SPRINGS, GEORGIA**

To facilitate the construction of the TS-192 Mt. Vernon Corridor Improvements Project, the City approves the acceptance of a Temporary Driveway Easement on property located in Land Lot 35 of the 17<sup>th</sup> District, Fulton County, City of Sandy Springs, Georgia.

**RESOLVED** this 7<sup>th</sup> day of June, 2022.

**APPROVED:**

\_\_\_\_\_  
Russell K. Paul, Mayor

Attest:

\_\_\_\_\_  
Raquel D. Gonzalez, City Clerk  
(Seal)



## SANDY SPRINGS

CITY CLERK'S OFFICE

TO: Eden Freeman, City Manager

FROM: Dave Wells, Deputy City Manager

DATE: May 12, 2022 Submission for the June 7, 2022 City Council Meeting

ITEM: Request for Mayor and City Council to Authorize a Contract Award to Rubio and Son Interiors, Inc. for City Green Stage Improvements and Authorizing the City Manager to Execute a Contract

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### ***Recommendation:***

Staff recommends contract award to Rubio and Son Interiors, Inc. ("Rubio") in the amount of \$215,519.48 for City Green Stage improvements.

### ***Background:***

In 2018, in support of the City Green Live Concerts, the City erected a temporary stage band shell ("Stage"). In 2020, to make the Stage a more permanent structure, the City engaged the services of Phoenix Engineering and Consulting, Inc. to create a bracing concept to enable the existing structure to withstand specified wind loads. In June 2021, the City solicited three (3) proposals and issued a contract to Sword Construction for \$78,881.00 to fabricate and erect structural steel bracing for the stage, and the work was completed.

### ***Discussion:***

In the Fall of 2021, the vinyl roof canopy of the Stage was destroyed by higher than anticipated winds and on January 18, 2022, Council approved a \$250,000.00 budget amendment ordinance allocating funds for additional Stage improvements to ensure stability and permanency in the structure.

Due to long lead times on materials and time constraints to repair the roof before the first concert in May 2022, the City solicited and provided the design parameter to Rubio pursuant to a competitively procured contract with Fulton County. Rubio's proposed cost was \$215,519.48, which includes removal of the existing scrim structure, roof framing and replacement, gutters and downspouts, painting and illuminated City Springs' logo signage, and new power circuits.

### ***Financial Impact:***

The proposed amount for the stage improvements is \$215,519.48. There are adequate funds available in the F2207 budget to award this contract.

### ***Alternatives:***

Council could decide not to approve contract award and provide further direction to staff.

***Review:***

Octavia Baynes, Administrative Asst.  
Richard Collins, Construction Manager  
Dave Wells, Deputy City Manager  
Kathy Williams, Staff Attorney  
Toni Carlisle, Interim Finance Director  
Eden Freeman, City Manager

Created/Initiated - 4/29/2022  
Approved - 5/4/2022  
Approved - 5/9/2022  
Approved - 5/9/2022  
Approved - 5/11/2022  
Final Approval - 6/3/2022

***Attachments:***

1. Rubio Stage Quote
2. City Green Stage Resolution (Rubio)(042722)
3. FulCo Contract 2



# **Rubio and Son Interiors, Inc.**

**10 Frost Cove**

**Hoschton Ga. 30548**

**"We make it happen."**

## **Proposal**

4-22-2022

Richard Collins  
City of Sandy Springs

Re: Galumbus Way Stage - Budget

We offer to supply all tools, material, labor and insurances necessary for the total renovation of stage area. Work to include:

\$ 5,600 - Design and Engineering (engage a professional design engineer)  
\$ 3,510 -Remove existing roof covering and scrim  
\$ 17,250 - Frame in roof area to slope to the rear  
\$ 44,868 -Frame in rough area for new metal decking, with bracing  
\$ 55,440 -Install Sanding Seam roof deck with break metal returns on front and both sides  
\$ 4,520 -Install gutter system with downspouts dumping to rear landscaped area  
\$ 750 – Install exterior rated plywood backing  
\$ 15,600 Black Fog paint the complete underneath  
\$ 2,507 -Install new 20-amp circuit with rigid conduit  
\$ 10,200 Lifts  
\$ 13,244 - Install new signage with City of Sandy Springs listed with logo  
\$ 1,295 - Metal Plates

|          |               |
|----------|---------------|
| Subtotal | \$174,784.00  |
| O & P    | \$ 40,735.48  |
| Total    | \$215,519.48. |

Respectfully Submitted

Mark Sparks  
Rubio and Son Interiors

STATE OF GEORGIA  
COUNTY OF FULTON

**A RESOLUTION TO APPROVE A CONTRACT WITH RUBIO AND SON INTERIORS, INC. FOR  
CITY GREEN STAGE IMPROVEMENTS, AND TO AUTHORIZE THE CITY MANAGER TO  
EXECUTE A CONTRACT**

**WHEREAS**, in 2018, the City of Sandy Springs (“City”) erected a temporary stage band shell (“Stage”) to support the production of City Green Live Concerts; and

**WHEREAS**, subsequently in 2020 and 2021, the City made the Stage a more permanent structure by engaging the services of contractors to create and install a bracing concept to enable the existing structure to withstand specified wind loads; and

**WHEREAS**, in the fall of 2021, the vinyl roof canopy of the Stage was destroyed by higher than anticipated winds; and

**WHEREAS**, in January of 2022, Council approved a \$250,000.00 budget amendment ordinance allocating funds for additional Stage improvements (“Project”) to ensure stability and permanency in the Stage structure; and

**WHEREAS**, in furtherance of the Project, the City desires to engage the services of Rubio and Son Interiors, Inc. (“Rubio”), pursuant to a competitively procured contract with Fulton County, to perform the Project; and

**WHEREAS**, Rubio’s proposed cost for the Project is \$215,519.48; and

**WHEREAS**, staff recommends contract award to Rubio to perform the Project in the amount of \$215,519.48;

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SANDY SPRINGS, GEORGIA, AS FOLLOWS:**

1. Rubio and Son Interiors, Inc. is hereby awarded a contract for the Project in the amount of \$215,519.48; and
2. The City Manager is hereby authorized to execute a contract with Rubio in the amount of \$215,519.48, as approved by the City Attorney and the Finance Director; and
3. The City Manager and City Attorney are hereby authorized to take such actions as shall be deemed necessary to effectuate the intent of this resolution.

**RESOLVED** this the \_\_\_\_\_ day of May, 2022.

**Approved:**

\_\_\_\_\_  
Russell K. Paul, Mayor

Attest:

\_\_\_\_\_  
Raquel D. Gonzalez, City Clerk  
(Seal)



**Contract Agreement #19ITB432768K-JAJ (F)**

**Fulton County Task Order Contract for Minor  
Construction Projects**

**For**

**Department of Real Estate and Asset Management**

## OWNER - CONTRACTOR AGREEMENT

### FULTON COUNTY TASK ORDER CONTRACT FOR MINOR CONSTRUCTION PROJECTS

Contractor: Rubio and Son Interiors, Inc.

Project No. #19ITB432768K-JAJ (F)

Address: 10 Frost Cove  
Hoschton, GA 30548

Telephone: 770-294-7424

Contact: Richard J. Rubio  
President

Email: [contractrubio@bellsouth.net](mailto:contractrubio@bellsouth.net)

THIS AGREEMENT is effective as of the **1st** day of **January, 2020**, by and between Fulton County, a political subdivision of the State of Georgia (hereinafter called the "County"), and the above named CONTRACTOR in accordance with all provisions of this Construction Agreement ("Contract"), which consists of the following: Owner-Contractor Agreement, Owner's invitation for bid, instructions to bidders, bid form, performance bond, payment bond, acknowledgments, general conditions, special conditions, scope of work and specifications, plans, drawings, exhibits, addenda, Purchasing forms, Office of Contract Compliance Forms, Risk Management insurance provisions forms and written change orders.

The specific Exhibits of this Contract are as follows:

- Exhibit A: General Conditions
- Exhibit B: Special Conditions
- Exhibit C: Addenda
- Exhibit D: Bid Form
- Exhibit E: Bonds (Payment & Performance)
- Exhibit F: Scope of Work and Technical Specifications
- Exhibit G: Exhibits
- Exhibit H: Purchasing Forms
- Exhibit I: Office of Contract Compliance Forms
- Exhibit J: Risk Management Insurance Provisions Forms

WITNESSETH: That the said Contractor has agreed, and by these present does agree with the said County, for and in consideration of a Contract Price of **One Million Dollars and Zero Cent, (\$1,000,000.00)** and other good and valuable consideration, and under the penalty expressed on Bonds hereto attached, to furnish all equipment, tools, materials, skill, and labor of every description necessary to carry out and complete in good, firm, and workmanlike manner, the Work specified, in strict conformity with the Drawings and the Specifications hereinafter set forth, which Drawings and Specifications together with the bid submittals made by the Contractor, General Conditions, Special Provisions, Detailed Specifications, Exhibits, and this Construction Agreement, shall all form essential parts of this Contract. The Work covered by this Contract includes all Work indicated on Plans and Specifications and listed in the Bid entitled:

**Project Number: #19ITB432768K-JAJ (F)**

### FULTON COUNTY TASK ORDER CONTRACT FOR MINOR CONSTRUCTION PROJECTS

The Contractor, providing services as an Independent Contractor, shall commence the Work with adequate force and equipment within 10 days from receipt of Notice to Proceed ("NTP") from the County, effective dates from January 1, 2020 through December 31, 2020, with three one-year renewal options from the Notice to Proceed or the date work begins, whichever comes first. The Contractor shall remain responsible for performing, in accordance with the terms of the Contract, all work assigned prior to the expiration of the said calendar days allowed for completion of the work even if the work is not completed until after the expiration of such days. The Contractor



shall agree that in the performance of this Contract he will comply with all lawful agreements, if any, which the contractor has made with any association, union or other entity, with respect to wages, salaries and working conditions, so as to cause inconvenience, picketing or work stoppage.

As full compensation for the faithful performance of this Contract, the County shall pay the Contractor in accordance with the General Conditions and the prices stipulated in the Bid, hereto attached.

It is further mutually agreed between the parties hereto that if, at any time after the execution of this Agreement and the Surety Bonds hereto attached for its faithful performance, the County shall deem the surety or sureties upon such bonds to be unsatisfactory, or, if, for any reason, such bonds cease to be adequate to cover the performance of the Work, the Contractor shall, at his expense, within five days after receipt of notice from the County so to do, furnish an additional bond or bonds in such form and amount, and with such surety or sureties as shall be satisfactory to the County. In such event no further payment to the Contractor shall be deemed to be due under this Agreement until such new or additional security for the faithful performance of the Work shall be furnished in manner and form satisfactory to the County.

The Contractor hereby assumes the entire responsibility and liability for any and all injury to or death of any and all persons, including the Contractor's agents, servants, and employees, and in addition thereto, for any and all damages to property caused by or resulting from or arising out of any act or omission in connection with this contract or the prosecution of work hereunder, whether caused by the Contractor or the Contractor's agents, Servants, or employees, or by any of the Contractor's subcontractors or suppliers, and the Contractor shall indemnify and hold harmless the County, the Construction Manager, County's Commissioners, officers, employees, successors, assigns and agents, or any of their subcontractors from and against any and all loss and/or expense which they or any of them may suffer or pay as a result of claims or suits due to, because of, or arising out of any and all such injuries, deaths and/or damage, irrespective of County or Construction Manager negligence (except that no party shall be indemnified for their own sole negligence). The Contractor, if requested, shall assume and defend at the Contractor's own expense, any suit, action or other legal proceedings arising there from, and the Contractor hereby agrees to satisfy, pay, and cause to be discharged of record any judgment which may be rendered against the County and the Construction Manager arising there from.

In the event of any such loss, expense, damage, or injury, or if any claim or demand for damages as heretofore set forth is made against the County or the Construction Manager, the County may withhold from any payment due or thereafter to become due to the Contractor under the terms of this Contract, an amount sufficient in its judgment to protect and indemnify it and the Construction Manager, County's Commissioners, officers, employees, successors, assigns and agents from any and all claims, expense, loss, damages, or injury; and the County, in its discretion, may require the Contractor to furnish a surety bond satisfactory to the County providing for such protection and indemnity, which bond shall be furnished by the Contractor within five (5) days after written demand has been made therefore. The expense of said Bond shall be borne by the Contractor. **[See General Conditions for similar provision]**

This Contract constitutes the full agreement between the parties, and the Contractor shall not sublet, assign, transfer, pledge, convey, sell or otherwise dispose of the whole or any part of this Contract or his right, title, or interest therein to any person, firm or corporation without the previous consent of the County in writing. Subject to applicable provisions of law, this Contract shall be in full force and effect as a Contract, from the date on which a fully executed and approved counterpart hereof is delivered to the Contractor and shall remain and continue in full force and effect until after the expiration of any guarantee period and the Contractor and his sureties are finally released by the County.

This agreement was approved by the Fulton County Board of Commissioner on **February 5, 2020, BOC# 20-0109.**

[SIGNATURES NEXT PAGE]

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

**FULTON COUNTY, GEORGIA**

DocuSigned by:

*Robert L. Pitts*

Robert L. Pitts, Chairman  
Fulton County Board of Commissioners

CONTRACTOR:

**RUBIO & SON INTERIORS, INC.**

DocuSigned by:

*Richard J. Rubio*

Richard J. Rubio  
President

ATTEST:

DocuSigned by:

*Tonya R. Grier*

Tonya R. Grier  
Interim Clerk to the Commission

(Affix County Seal)



APPROVED AS TO FORM:

DocuSigned by:

*Patrise Perkins-Hooker*

Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:

*Joseph Davis*

Joseph Davis, Director  
Department of Real Estate and Asset  
Management

ATTEST:

DocuSigned by:

*Victoria Meeks*

Secretary/  
Assistant Secretary

(Affix Corporate Seal)



ATTEST:

Notary Public

County: \_\_\_\_\_

Commission Expires: \_\_\_\_\_

(Affix Notary Seal)

|                                                  |                                                       |
|--------------------------------------------------|-------------------------------------------------------|
| ITEM#: _____ RCS: _____<br><b>RECESS MEETING</b> | ITEM#: 20-0109 RM: 2/5/2020<br><b>REGULAR MEETING</b> |
|--------------------------------------------------|-------------------------------------------------------|

END OF SECTION

## **EXHIBIT A**

### **GENERAL CONDITIONS**

#### **00700-1 FAMILIARITY WITH SITE**

Execution of this agreement by the Contractor is a representation that the Contractor has visited the site, has become familiar with the local conditions under which the work is to be performed, and has correlated personal observations with the requirements of this agreement.

#### **00700-2 CONTRACT DOCUMENTS**

This agreement consists of Owner's invitation for bid, instructions to bidders, bid form, performance bond, payment bond, acknowledgments, the contract, general conditions, special conditions, specifications, plans, drawings, exhibits, addenda, and written change orders.

- A. Notice of Award of Contract:
- B. Execution of Contract Documents

Upon notification of Award of Contract, the Owner shall furnish the Contractor the conformed copies of Contract Documents for execution by the Contractor and the Contractor's surety.

Within ten (10) days after receipt the Contractor shall return all the documents properly executed by the Contractor and the Contractor's surety. Attached to each document shall be an original power-of-attorney for the person executing the bonds for the surety and certificates of insurance for the required insurance coverage.

After receipt of the documents executed by the Contractor and his surety with the power-of-attorney and certificates of insurance, the Owner shall complete the execution of the documents. Distribution of the completed documents will be made upon completion.

Should the Contractor and/or Surety fail to execute the documents within the time specified; the Owner shall have the right to proceed on the Bid Bond accompanying the bid.

If the Owner fails to execute the documents within the time limit specified, the Contractor shall have the right to withdraw the Contractor's bid without penalty.

Drawings and Specifications:

The Drawings, Specifications, Contract Documents, and all supplemental documents, are considered essential parts of the Contract, and requirements occurring in one are as binding as though occurring in all. They are intended to define, describe and provide for all Work necessary to complete the Project in an acceptable manner, ready for use, occupancy, or operation by the Owner.

In case of conflict between the Drawings and Specifications, the Specifications shall govern. Figure dimensions on Drawings shall govern over scale dimensions, and detailed Drawings shall govern over general Drawings.

In cases where products or quantities are omitted from the Specifications, the description and quantities shown on the Drawings shall govern.

Any ambiguities or need for clarification of the Drawings or Specifications shall be immediately reported to the Construction Manager in writing. Any such ambiguity or need for clarification shall be handled by the Construction Manager in writing. No clarification of the Drawings and Specifications hereunder by the Construction Manager shall entitle the Contractor to any additional monies unless a Change Order has been processed as provided by "Changes in the Contract" hereof.

Any work done by the Contractor following a discovery of such differing site condition or ambiguity or need for clarification in the Contract Drawings and Specifications prior to a written report to the Construction Manager shall not entitle the Contractor to additional monies and shall be done at the Contractor's risk.

The Construction Manager will furnish the Contractor five (5) copies of the Contract Drawings and the Specifications, one copy of which the Contractor shall have available at all times on the Project site.



### **00700-3 DEFINITIONS**

The following terms as used in this agreement are defined as follows to the extent the definitions herein differ or conflict with those in the Instructions for Bidders, Section 00100, the definitions herein shall control.

Alternate bids – the amount stated in the bid or proposal to be added to or deducted from the amount of the base bid or base proposal if the corresponding change in project scope or alternate materials or methods of construction is accepted.

Base bid – the amount of money stated in the bid or proposal as the sum for which the bidder or proposer offers to perform the work.

Change Order - an alteration, addition, or deduction from the original scope of work as defined by the contract documents to address changes or unforeseen conditions necessary for project completion. A written order to the Contractor issued by the County pursuant to Fulton County Code Section 102-420 for changes in the work within the general scope of the contract documents, adjustment of the contract price, extension of the contract time, or reservation of determination of a time extension.

Construction Manager - shall mean the individual designated in writing, by the Department of Real Estate and Asset Management as the Construction Manager.

Contractor - shall mean the party of the second part to the Contract Agreement or the authorized and legal representative of such party.

Contract Documents- include the Contract Agreement, Contractor's Bid (including all documentation accompanying the Bid and any post-Bid documentation required by the County prior to the Notice of Award), Bonds, all Special Conditions, General Conditions, Supplementary Conditions, Specifications, Drawings and addenda, together with written amendments, change orders, field orders and the Construction Manager's written interpretations and clarifications issued in accordance with the General Conditions on or after the date of the Contract Agreement.

Shop drawing submittals reviewed in accordance with the General Conditions, geotechnical investigations and soils report and drawings of physical conditions in or relating to existing surface structures at or contiguous to the site are not Contract Documents.

Contract Price - The sum specified in the Agreement to be paid to the Contractor in consideration of the Work.

Contract Time - shall mean the number of consecutive calendar days as provided in the Contract Agreement for completion of the Work, to be computed from the date of Notice to Proceed.

Owner or County - shall mean Fulton County Government, party of the first part to the Contract Agreement, or its authorized and legal representatives.

Day - A calendar day of twenty-four hours lasting from midnight of one day to midnight the next day.

Director - Director of the Department of Real Estate and Asset Management of Fulton County, Georgia or the designee thereof.

Final Completion - shall mean the completion of all work as required in accordance with the terms and conditions of the contract documents.

Liquidated Damages - shall mean the amount, stated in the Contract Agreement, which the Contractor agrees to pay to the Owner for each consecutive calendar day beyond the Contract time required to complete the Project or for failing to comply with associated milestones. Liquidated Damages will end upon written notification from the Owner of Final Acceptance of the Project or upon written notification of from the Owner of completion of the milestone.

Notice to Proceed - A written communication issued by the County to the Contractor authorizing it to proceed with the work, establishing the date of commencement and completion of the work, and providing other direction to the Contractor.

Products - shall mean materials or equipment permanently incorporated into the work.

Project Manual - The Contract Documents.

Provide - shall mean to furnish and install.

Substantial Completion - The date certified by the Construction Manager when all or a part of the work, as established pursuant to General Condition 0700-81, is sufficiently completed in accordance with the requirements of the contract documents so that the identified portion of the work can be utilized for the purposes for which it is intended.

Work or Project - All of the services specified, indicated, shown or contemplated by the contract documents, and furnishing by the Contractor of all materials, equipment, labor, methods, processes, construction and manufacturing materials and equipment, tools, plans, supplies, power, water, transportation and other things necessary to complete such services in accordance with the contract documents to insure a functional and complete facility.

#### **00700-4 CODES**

All codes, specifications, and standards referenced in the contract documents shall be the latest editions, amendments and revisions of such referenced standards in effect as of the date of the request for proposals for this contract.

#### **00700-5 REVIEW OF CONTRACT DOCUMENTS**

Before making its proposal to the County, and continuously after the execution of the agreement, the Contractor shall carefully study and compare the contract documents and shall at once report to the Construction Manager any error, ambiguity, inconsistency or omission that may be discovered, including any requirement which may be contrary to any law, ordinance, rule, or regulation of any public authority bearing on the performance of the work. By submitting its proposal, the Contractor agrees that the contract documents, along with any supplementary written instructions issued by or through the Construction Manager that have become a part of the contract documents, appear accurate, consistent and complete insofar as can be reasonably determined. If the Contractor has timely reported in writing any error, inconsistency, or omission to the Construction Manager, has properly stopped the affected work until instructed to proceed, and has otherwise followed the instructions of the Construction Manager, the Contractor shall not be liable to the County for any damage resulting from any such error, inconsistency, or omission in the contract documents. The Contractor shall not perform any portion of the work without the contract documents, approved plans, specifications, products and data, or samples for such portion of the work. For purposes of this section "timely" is defined as the time period in which the contractor discovers, or should have discovered, the error, inconsistency, or omission, with the exercise of reasonable diligence.

#### **00700-6 STRICT COMPLIANCE**

No observation, inspection, test or approval of the County or Construction Manager shall relieve the Contractor from its obligation to perform the work in strict conformity with the contract documents except as provided in General Condition 00700-48.

#### **00700-7 APPLICABLE LAW**

All applicable State laws, County ordinances, codes, and rules and regulations of all authorities having jurisdiction over the construction of the project shall apply to this agreement. The Contractor shall comply with the requirements of any Fulton County program concerning non-discrimination in contracting. All work performed within the right of way of the Georgia Department of Transportation and any railroad crossing shall be in accordance with Georgia Department of Transportation regulations, policies and procedures and, where applicable, those of any affected railroad. The Contractor shall comply with all laws, ordinances, codes, rules and regulations bearing on the conduct of the work as specified and the Contractor agrees to indemnify and hold harmless the County, its officers, agents and employees, as well as the Construction Manager and the Program Manager against any claim or liability arising from or

based on the violation of any law, ordinance, regulation, order or decree affecting the conduct of the work, whether occasioned by the Contractor, his agents or employees.

#### **00700-8 PERMITS, LICENSES AND BONDS**

All permits and licenses necessary for the work shall be secured and paid for by the Contractor. If any permit, license or certificate expires or is revoked, terminated, or suspended as a result of any action on the part of the Contractor, the Contractor shall not be entitled to additional compensation or time. The Contractor shall obtain and keep in force at all times performance and payment bonds payable to Fulton County in penal amounts equal to 100% of the Contract price.

#### **00700-9 TAXES**

- A. The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes and levies as well as payment thereof and shall make the same available to the County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from the County such documents and information as may be necessary to obtain such tax exemptions. The County shall have no liability to the Contractor for payment of any tax from which it is exempt.
- B. The Contractor is obligated to comply with all local and State Sales and Use Tax laws. The Contractor shall provide the Owner with documentation to assist the Owner in obtaining sales and/or use tax refunds for eligible machinery and equipment used for the primary purpose of reducing or eliminating air or water pollution as provided for in Chapter 48-8-3 (36) and (37) of the Official Code of Georgia. All taxes shall be paid by the Contractor. All refunds will accrue to the Owner.

Acceptance of the project as complete and final payment will not be made by the Owner until the Contractor has fully complied with this requirement.

#### **00700-10 DELINQUENT CONTRACTORS**

The County shall not pay any claim, debt, demand or account whatsoever to any person firm or corporation who is in arrears to the County for taxes. The County shall be entitled to a counterclaim, back charge, and offset for any such debt in the amount of taxes in arrears, and no assignment or transfer of such debt after the taxes become due shall affect the right of the County to offset any taxes owed against said debt.

#### **00700-11 LIEN WAIVERS**

The Contractor shall furnish the County with evidence that all persons who have performed work or furnished materials pursuant to this agreement have been paid in full prior to submitting its demand for final payment pursuant to this agreement. A final affidavit, Exhibit A, must be completed, and submitted to comply with requirements of 00700-11. In the event that such evidence is not furnished, the County may retain sufficient sums necessary to meet all lawful claims of such laborers and materialmen. The County assumes no obligation nor in any way undertakes to pay such lawful claims from any funds due or that may become due to the Contractor.

#### **00700-12 MEASUREMENT**

All items of work to be paid for per unit of measurement shall be subject to inspection, measurement, and confirmation by the Construction Manager.

#### **00700-13 ASSIGNMENT**

The Contractor shall not assign any portion of this agreement or moneys due there from (include factoring of receivables) without the prior written consent of the County. The Contractor shall retain personal control and shall provide personal attention to the fulfillment of its obligations pursuant to this agreement. Any assignment without the express written consent of the County shall render this contract voidable at the sole option of the County.

#### **00700-14 FOREIGN CONTRACTORS**

In the event that the Contractor is a foreign corporation, partnership, or sole proprietorship, the Contractor hereby irrevocably appoints the Secretary of State of Georgia as its agent for service of all legal process for the purpose of this contract only.

#### **00700-15 INDEMNIFICATION**

The Contractor hereby assumes the entire responsibility and liability for any and all injury to or death of any and all persons, including the Contractor's agents, servants, and employees, and in addition thereto, for any and all damages to property caused by or resulting from or arising out of any act or omission in connection with this contract or the prosecution of work hereunder, whether caused by the Contractor or the Contractor's agents, Servants, or employees, or by any of the Contractor's subcontractors or suppliers, and the Contractor shall indemnify and hold harmless the County, the Construction Manager, County's Commissioners, officers, employees, successors, assigns and agents, or any of their subcontractors from and against any and all loss and/or expense which they or any of them may suffer or pay as a result of claims or suits due to, because of, or arising out of any and all such injuries, deaths and/or damage, irrespective of County or Construction Manager negligence (except that no party shall be indemnified for their own sole negligence). The Contractor, if requested, shall assume and defend at the Contractor's own expense, any suit, action or other legal proceedings arising there from, and the Contractor hereby agrees to satisfy, pay, and cause to be discharged of record any judgment which may be rendered against the County and the Construction Manager arising there from.

In the event of any such loss, expense, damage, or injury, or if any claim or demand for damages as heretofore set forth is made against the County or the Construction Manager, the County may withhold from any payment due or thereafter to become due to the Contractor under the terms of this Contract, an amount sufficient in its judgment to protect and indemnify it and the Construction Manager, County's Commissioners, officers, employees, successors, assigns and agents from any and all claims, expense, loss, damages, or injury; and the County, in its discretion, may require the Contractor to furnish a surety bond satisfactory to the County providing for such protection and indemnity, which bond shall be furnished by the Contractor within five (5) days after written demand has been made therefore. The expense of said Bond shall be borne by the Contractor.

#### **00700-16 SUPERVISION OF WORK AND COORDINATION WITH OTHERS**

The Contractor shall supervise and direct the work using the Contractor's best skill and attention. The Contractor shall be solely responsible for all construction methods and procedures and shall coordinate all portions of the work pursuant to the contract subject to the overall coordination of the Construction Manager. All work pursuant to this agreement shall be performed in a skillful and workmanlike manner.

The County reserves the right to perform work related to the Project with the County's own forces and to award separate contracts in connection with other portions of the project, other work on the site under these or similar conditions of the contract, or work which has been extracted from the Contractor's work by the County.

When separate contracts are awarded for different portions of the project or other work on the site, the term "separate contractor" in the Contract Documents in each case shall mean the contractor who executes each separate County Agreement.

The Contractor shall cooperate with the County and separate contractors in arranging the introduction and storage of materials and equipment and execution of their work, and shall cooperate in coordinating connection of its work with theirs as required by the Contract Documents.

If any part of the Contractor's Work depends for proper execution or results upon the work of the County or any separate contractor, the Contractor shall, prior to proceeding with that portion of the Work, promptly report to the Construction Manager any apparent discrepancies or defects in such other work that render it unsuitable for such proper execution and results **within fourteen (14) days** of discovery of such discrepancy or defect. Failure of the Contractor to so report in writing shall constitute an acceptance of the County's or separate contractor's work as fit and proper to receive the Work, except as to any defects which may subsequently become apparent in such work by others.

Any costs caused by defective or untimely work shall be borne by the party responsible therefore.

Should the Contractor wrongfully cause damage to the work or property of the County or to other work or property on the site, including the work of separate contractors, the Contractor shall promptly remedy such damage at the Contractor's expense.

Should the Contractor be caused damage by any other contractor on the Project, by reason of such other contractor's failure to perform properly his contract with the County, no action shall lie against the County or the Construction Manager inasmuch as the parties to this agreement are the only beneficiaries hereof and there are no third party beneficiaries and neither the County nor the Construction Manager shall have liabilities therefore, but the Contractor may assert his claim for damages solely against such other contractor. The Contractor shall not be excused from performance of the contract by reason of any dispute as to damages with any other contractor or third party.

Where the Work of this Contract shall be performed concurrently in the same areas as other construction work, the Contractor shall coordinate with the Construction Manager and the separate contractors in establishing mutually acceptable schedules and procedures that shall permit all jobs to proceed with minimum interference.

If a dispute arises between the Contractor and separate contractors as to their responsibility for cleaning up, the County may clean up and charge the cost thereof to the Contractor or contractors responsible therefore as the County shall determine to be just.

#### **00700-17 ADMINISTRATION OF CONTRACT**

The Program Manager and the Construction Manager shall provide administration services as hereinafter described.

For the administration of this Contract, the Construction Manager shall serve as the County's primary representative during design and construction and until final payment to the Contractor is due. The Construction Manager shall advise and consult with the County and the Program Manager. The primary point of contact for the Contractor shall be the Construction Manager. All correspondence from the Contractor to the County shall be forwarded through the Construction Manager. Likewise, all correspondence and instructions to the Contractor shall be forwarded through the Construction Manager.

The Construction Manager will determine in general that the construction is being performed in accordance with design and engineering requirements, and will endeavor to guard the County against defects and deficiencies in the Work.

The Construction Manager will not be responsible for or have control or charge of construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs in connection with the Work, nor will it be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents. The Construction Manager will not be responsible for or have control or charge over the acts or omissions of the Contractor, its



engineers, consultants, subcontractors, or any of their agents or employees, or any other persons performing the Work.

Based on the Construction Manager's observations regarding the Contractor's Applications for Payment, the Construction Manager shall determine the amounts owing to the Contractor, in accordance with the payment terms of the Contract, and shall issue Certificates for Payment in such amount to the County.

The Construction Manager shall render interpretations necessary for the proper execution or progress of the Work. Either party to the Contract may make written requests to the Construction Manager for such interpretations.

Claims, disputes and other matters in question between the Contractor and the County relating to the progress of the Work or the interpretation of the Contract Documents shall be referred to the Construction Manager for interpretation.

All interpretations of the Construction Manager shall be consistent with the intent of and reasonably inferable from the Contract Documents and shall be in writing or in graphic form.

Except as otherwise provided in this Contract, the Construction Manager shall issue a decision on any disagreement concerning a question of fact arising under this Contract. The Construction Manager shall reduce the decision to writing and mail or otherwise furnish a copy thereof to the Contractor. The decision of the Construction Manager shall be final and conclusive unless, within thirty (30) days from the date of receipt of such copy, the Contractor files a written appeal with the Director of Real Estate and Asset Management and mails or otherwise furnishes the Construction Manager a copy of such appeal. The decision of the Director of Real Estate and Asset Management or the Director's duly authorized representative for the determination of such appeals shall be final and conclusive. Such final decision shall not be pleaded in any suit involving a question of fact arising under this Contract, provided such is not fraudulent, capricious, arbitrary, so grossly erroneous as necessarily implying bad faith, or is not supported by substantial evidence. In connection with any appeal proceeding under this Article, the Contractor shall be afforded an opportunity to be heard and to offer evidence in support of Contractor's appeal. Pending any final decision of a dispute hereunder, the Contractor shall proceed diligently with the performance of the Contract as directed by the Construction Manager.

The Construction Manager shall have authority to reject Work which does not conform to the Contract Documents. Whenever, in the Construction Manager's opinion, it is considered necessary or advisable for the implementation of the intent of the Contract Documents, the County shall have authority to require special inspection or testing of the Work whether or not such Work be then fabricated, installed or completed. The Contractor shall pay for such special inspection or testing if the Work so inspected or tested is found not to comply with the requirements of the contract; the County shall pay for special inspection and testing if the Work is found to comply with the contract. Neither the Construction Manager's authority to act under this Subparagraph, nor any decision made by the Construction Manager in good faith either to exercise or not to exercise such authority, shall give rise to any duty or responsibility of the Construction Manager to the Contractor, any subcontractor, any of their agents or employees, or any other person performing any of the Work.

The Contractor shall provide such shop drawings, product data, and samples as may be required by the Construction Manager and/or as required by these Contract Documents.

The Construction Manager shall conduct inspections to determine Substantial Completion and Final Completion, and shall receive and forward to the County for review written warranties and related documents required by the Contract Documents and assembled by the Contractor. The Construction Manager shall approve and issue Certificates for Payment upon compliance with Substantial and Final Completion requirements indicated in General Conditions 00700-81, 00700-82, 00700-84 and 00700-85 of this Agreement.

Except as provided in General Condition 00700-48, the Contractor shall not be relieved from the Contractor's obligations to perform the work in accordance with the contract documents by the

activities or duties of the County or any of its officers, employees, or agents, including inspections, tests or approvals, required or performed pursuant to this agreement.

#### **00700-18 RESPONSIBILITY FOR ACTS OF EMPLOYEES**

The Contractor shall employ only competent and skilled personnel. The Contractor shall, upon demand from the Construction Manager, immediately remove any superintendent, foreman or workman whom the Construction Manager may consider incompetent or undesirable.

The Contractor shall be responsible to the County for the acts and omissions of the Contractor's employees, subcontractors, and agents as well as any other persons performing work pursuant to this agreement for the Contractor.

#### **00700-19 LABOR, MATERIALS, SUPPLIES, AND EQUIPMENT**

Unless otherwise provided in this agreement, the Contractor shall make all arrangements with necessary support agencies and utility companies provide and pay for all labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for the execution and completion of the work.

#### **00700-20 DISCIPLINE ON WORK SITE**

The Contractor shall enforce strict discipline and good order among its employees and subcontractors at all times during the performance of the work, to include compliance with the Fulton County Drug Free Work Place Policy. The Contractor shall not employ any subcontractor who is not skilled in the task assigned to it. The Construction Manager may, by written notice, require the Contractor to remove from the work any subcontractor or employee deemed by the Construction Manager to be incompetent.

#### **00700-21 HOURS OF OPERATION**

All work at the construction site shall be performed during regular business hours of the Fulton County government, except upon the Construction Manager's prior written consent to other work hours. It is further understood that the Contractor's construction schedule is based on a normal 40 hours, five day work week, less Fulton County-recognized holidays. Contractors work schedule shall not violate Fulton County Noise Ordinance by working hours inconsistent with the Fulton County Noise Ordinance. The County's current noise ordinance or other applicable ordinance shall govern. If the Contractor desires to work in excess of this limit, the Contractor shall submit a written request to the Construction Manager, a minimum of five days prior to the desired work date. The Contractor shall be responsible for any additional expenses incurred by the Owner as a result of the extended work hours, including resident inspection overtime. The cost associated with resident inspector overtime shall be deducted from the Contractor monthly payment request.

#### **00700-22 FAMILIARITY WITH WORK CONDITIONS**

The Contractor shall take all steps necessary to ascertain the nature and location of the work and the general and local conditions which may affect the work or the cost thereof. The Contractor's failure to fully acquaint itself with the conditions which may affect the work, including, but not limited to conditions relating to transportation, handling, storage of materials, availability of utilities, labor, water, roads, weather, topographic and subsurface conditions, other separate contracts to be entered into by the County relating to the project which may affect the work of the Contractor, applicable provisions of law, and the character and availability of equipment and facilities necessary prior to and during the performance of the work shall not relieve the Contractor of its responsibilities pursuant to this agreement and shall not constitute a basis for an equitable adjustment of the contract terms. The County reserves the right to perform with its own forces or to contract with other entities for other portions of the project work, in which case the Contractor's responsibility to assure its familiarity with work conditions hereunder shall include all coordination with such other contractors and the County necessary to insure that there is no interference between contractors as will delay or hinder any contractor in its prosecution of work on the project. The County assumes no responsibility for any understandings or representations

concerning conditions of the work made by any of its officers, agents, or employees prior to the execution of this agreement.

#### **00700-23 RIGHT OF ENTRY**

The County reserves the right to enter the site of the work by such agent, including the Construction Manager, as it may elect for the purpose of inspecting the work or installing such collateral work as the County may desire. The Contractor shall provide safe facilities for such access so that the County and its agents may perform their functions.

#### **00700-24 NOTICES**

Any notice, order, instruction, claim or other written communication required pursuant to this agreement shall be deemed to have been delivered or received as follows:

Upon personal delivery to the Contractor, its authorized representative, or the Construction Manager on behalf of the County. Personal delivery may be accomplished by in-person hand delivery or bona fide overnight express service.

Three days after depositing in the United States mail a certified letter addressed to the Contractor or the Construction Manager for the County. For purposes of mailed notices, the County's mailing address shall be 141 Pryor Street, 6th Floor, Atlanta, Georgia 30303, or as the County shall have otherwise notified the Contractor. The Contractor's mailing address shall be the address stated in its proposal or as it shall have most recently notified the Construction Manager in writing.

#### **00700-25 SAFETY**

##### **A. SAFETY, HEALTH AND LOSS PREVENTION**

The Contractor shall be responsible for implementing a comprehensive project-specific safety, health and loss prevention program and employee substance abuse program for this project. All Sub-Contractors must either implement their own program or follow the Contractor's safety, health and loss prevention program and employee substance abuse program.

The Contractor's safety, health and loss prevention program and employee substance abuse program must meet or exceed all governmental regulations (OSHA, EPA, DOT, State, local), and any other specific Fulton County requirements

##### **B. COUNTY'S SAFETY, HEALTH, AND LOSS PREVENTION PROCESS GUIDELINES AND REQUIREMENTS**

The County and its agents reserve the right, but assume no duty, to establish and enforce safety, health, and loss prevention guidelines and to make the appropriate changes in the guidelines, for the protection of persons and property and to review the efficiency of all protective measures taken by the Contractor. The Contractor shall comply with all safety, health, and loss prevention process guidelines and requirements and changes made by the County or its agent(s). The issuance of any such guidelines or changes by the County or its agent(s) shall not relieve the Contractor of its duties and responsibilities under this Agreement, and the County or its agent(s) shall not thereby assume, nor be deemed to have assumed, any such duties or responsibilities of the Contractor.

##### **C. COMPLIANCE OF WORK, EQUIPMENT, AND PROCEDURES WITH ALL APPLICABLE LAWS and REGULATIONS**

All Work, whether performed by the Contractor or its Sub-Contractors of any tier, or anyone directly or indirectly employed by any of them, and all equipment, appliances, machinery, materials, tools and like items incorporated or used in the Work, shall be in compliance with and conform to:

1. All applicable laws, ordinances, rules, regulations and orders of any public, quasi-public or other governmental authority relating to the safety of persons and their protection against injury, specifically including, but in no event limited to, the Federal Occupational Safety and Health Act of 1970, as amended, and all rules and regulations now or hereafter in effect pursuant to said Act.
2. All rules, regulations, and requirements of the County or its agent(s) and its insurance carriers relating there to. In the event of a conflict or differing requirements the more stringent shall govern.

D. PROTECTION OF THE WORK

1. The Contractor shall, throughout the performance of the Work, maintain adequate and continuous protection of all Work and temporary facilities against loss or damage from whatever cause, shall protect the property of the County and third parties from loss or damage from whatever cause arising out of the performance of the Work, and shall comply with the requirements of the County or its agent(s) and its insurance carriers, and with all applicable laws, codes, rules and regulations, (as same may be amended) with respect to the prevention of loss or damage to property as a result of fire or other hazards.
2. The County or its agent(s) may, but shall not be required to, make periodic inspections of the Project work area. In such event, however, the Contractor shall not be relieved of its aforesaid responsibilities and the County or its agent(s) shall not assume, nor shall it be deemed to have assumed, any responsibility otherwise imposed upon the assurance of Contractor by this Agreement.

E. SAFETY EQUIPMENT

1. The Contractor shall provide to each worker on the Project work area the proper safety equipment for the duties being performed by that worker and will not permit any worker on the Project work area who fails or refuses to use the same. The County or its agent shall have the right, but not the obligation, to order the removal of a worker from the Project work site for his/her failure to comply with safe practices or substance abuse policies.

F. EMERGENCIES

1. In any emergency affecting the safety of persons or property, or in the event of a claimed violation of any federal or state safety or health law or regulation, arising out of or in any way connected with the Work or its performance, the Contractor shall act immediately to prevent threatened damage, injury or loss and to remedy said violation. Failing such action the County or its agent(s) may immediately take whatever steps it deems necessary including, but not limited to, suspending the Work as provided in this Agreement.
2. The County or its agent(s) may offset any and all costs or expenses of whatever nature, including attorneys' fees, paid or incurred by the County or its agent(s) (whether such fees are for in-house counsel or counsel retained by the County or its agent), in taking the steps authorized by Section 00700-25(G) (1) above against any sums then or thereafter due to the Contractor. The Contractor shall defend, indemnify and hold the County, its officers, agents, and employees harmless against any and all costs or expenses caused by or arising from the exercise by the County of its authority to act in an emergency as set out herein. If the Contractor shall be entitled to any additional compensation or extension of time change order on account of emergency work not due to the fault or neglect of the Contractor or its Sub-Contractors, such additional compensation or extension of time shall be determined in accordance with General Condition 00700-52 and General Condition 00700-87 of this Agreement.

G. SUSPENSION OF THE WORK

1. Should, in the judgment of the County or its agent(s), the Contractor or any Sub-Contractor fail to provide a safe and healthy work place, the County or its agent shall have the right, but not the obligation, to suspend work in the unsafe areas until deficiencies are corrected. All costs of any nature (including, without limitation, overtime pay, liquidated damages or other costs arising out of delays) resulting from the suspension, by whomsoever incurred, shall be borne by the Contractor.
2. Should the Contractor or any Sub-Contractor fail to provide a safe and healthy work place after being formally notified in writing by the County or its agents of such non-compliance, the contract may be terminated following the termination provision of the contract.

H. CONTRACTOR'S INDEMNITY OF THE COUNTY FOR CONTRACTOR'S NON-COMPLIANCE WITH SAFETY PROGRAM

1. The Contractor recognizes that it has sole responsibility to assure its Safety Program is implemented and to assure its construction services are safely provided. The Contractor shall indemnify, defend and hold the County and its agents harmless, from and against any and all liability (whether public or private), penalties (contractual or otherwise), losses, damages, costs, attorneys' fees, expenses, causes of action, claims or judgments resulting, either in whole or in part, from any failure of the Contractor, its Sub-Contractors of any tier or anyone directly or indirectly employed by any of them or for whose acts any of them may be liable, to comply with the safety requirements of the contract. The Contractor shall not be relieved of its responsibilities under the safety requirements of the Contract should the County or its agent(s) act or fail to act pursuant to its rights hereunder.
2. The Contractor shall not raise as a defense to its obligation to indemnify under this Subparagraph I any failure of those indemnified hereunder to assure Contractor operates safely, it being understood and agreed that no such failure shall relieve the Contractor from its obligation to assure safe operations or from its obligation to so indemnify. The Contractor also hereby waives any rights it may have to seek contribution, either directly or indirectly, from those indemnified hereunder.
3. In any and all claims against those indemnified hereunder by any employee of the Contractor, any Sub-Contractor of any tier or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under this Subparagraph I shall not be limited in any way as to the amount or type of damages, compensation or benefits payable by or for the Contractor or any Sub-Contractor of any tier under any workers' compensation act, disability benefit or other employee benefit acts.

**00700-26 BLASTING AND EXCAVATION**

The Contractor acknowledges that it is fully aware of the contents and requirements of O.C.G.A. § 25-9-1 through 25-9-12 concerning blasting and excavation near underground gas pipes and facilities and shall fully comply therewith.

**00700-27 HIGH VOLTAGE LINES**

The Contractor acknowledges that it is fully aware of the contents and requirements O.C.G.A. § 46-3-30 through 46-3-39 concerning safeguards against contact with high voltage lines, and the Contractor shall fully comply with said provisions.

#### **00700-28 SCAFFOLDING AND STAGING**

The Contractor acknowledges that it is the person responsible for employing and directing others to perform labor within the meaning of O.C.G.A. § 34-1-1 and agrees to comply with said provisions.

#### **00700-29 CLEAN-UP**

The Contractor shall clean up all refuse, rubbish, scrap materials, and debris caused by its operations to the end that the site of the work shall present a neat, orderly and workmanlike appearance at all times.

#### **00700-30 PROTECTION OF WORK**

The Contractor shall be responsible for maintenance and protection of the work, which shall include any County-furnished supplies, material, equipment, until final completion of this agreement and acceptance of the work as defined herein. Any portion of the work suffering injury, damage or loss shall be considered defective and shall be corrected or replaced by the Contractor without additional cost to the County.

#### **00700-31 REJECTED WORK**

The Contractor shall promptly remove from the project all work rejected by the Construction Manager for failure to comply with the contract documents and the Contractor shall promptly replace and re-execute the work in accordance with the contract documents and without expense to the County. The Contractor shall also bear the expense of making good all work of other Contractors destroyed or damaged by such removal or replacement.

#### **00700-32 DEFECTIVE WORK**

If the Contractor defaults or neglects to carry out any portion of the work in accordance with the contract documents, and fails within three days after receipt of written notice from the Construction Manager to commence and continue correction of such default or neglect with diligence and promptness, the County may, after three days following receipt by the Contractor of an additional written notice and without prejudice to any other remedy the County may have, make good such deficiencies and complete all or any portion of any work through such means as the County may select, including the use of a separate Contractor. In such case, an appropriate change order shall be issued deducting from the payments then or thereafter due the Contractor the cost of correcting such deficiencies. In the event the payments then or thereafter due the Contractor are not sufficient to cover such amount, the Contractor shall pay the difference to the County on demand.

The County may, at its option, accept defective or nonconforming work instead of requiring its removal or correction. In such case, a change order shall be issued reducing the price due the contractor to the extent appropriate and equitable. Such contract price adjustment shall be effected whether or not final payment has been made.

#### **00700-33 WARRANTY OF NEW MATERIALS**

The Contractor warrants to the County that all materials and equipment furnished under this contract will be new unless otherwise specified, and the Contractor further warrants that all work will be of good quality, free from faults and defects, and in conformance with the contract documents. The warranty set forth in this paragraph shall survive final acceptance of the work.

#### **00700-34 CONTRACTOR'S WARRANTY OF THE WORK**

If within one year after the date of issuance of the certificate of final payment pursuant to General Condition 84, or within such longer period of time as may be prescribed by law or by the term of any applicable special warranty required by the contract documents, any of the work is found to be defective or not in accordance with the contract documents, the Contractor shall correct such work promptly after receipt of written notice from the Construction Manager to do so. This obligation shall survive both final payment for the work and termination of the contract.



**00700-35 ASSIGNMENT OF MANUFACTURERS' WARRANTIES**

Without limiting the responsibility or liability of the Contractor pursuant to this agreement, all warranties given by manufacturers on materials or equipment incorporated in the work are hereby assigned by the Contractor to the County. If requested, the Contractor shall execute formal assignments of said manufacturer's warranties to the County. All such warranties shall be directly enforceable by the County.

**00700-36 WARRANTIES IMPLIED BY LAW**

The warranties contained in this agreement, as well as those warranties implied by law, shall be deemed cumulative and shall not be deemed alternative or exclusive. No one or more of the warranties contained herein shall be deemed to alter or limit any other.

**00700-37 STOP WORK ORDERS**

In the event that the Contractor fails to correct defective work as required by the contract documents or fails to carry out the work in accordance with contract documents, the Construction Manager, in writing, may order the Contractor to stop work until the cause for such order has been eliminated. This right of the County to stop work shall not give rise to any duty on the part of the County or the Construction Manager to execute this right for the benefit of the Contractor or for any other person or entity.

**00700-38 TERMINATION FOR CAUSE**

If the Contractor is adjudged bankrupt, makes a general assignment for the benefit of creditors, suffers the appointment of a receiver on account of its insolvency, fails to supply sufficient properly skilled workers or materials, fails to make prompt payment to subcontractors or materialmen, disregards laws, ordinances, rules, regulations, or orders of any public authority having jurisdiction, fails to diligently prosecute the work, or is otherwise guilty of a material violation of this agreement and fails within seven days after receipt of written notice to commence and continue correction of such default, neglect, or violation with diligence and promptness, the County may, after seven days following receipt by the Contractor of an additional written notice and without prejudice to any other remedy the County may have, terminate the employment of the Contractor and take possession of the site as well as all materials, equipment, tools, construction equipment and machinery thereon. The County may finish the work by whatever methods the County deems expedient. In such case, the Contractor shall not be entitled to receive any further payment until the work is completed.

Upon completion of the work, the County shall determine in its sole discretion whether the Contractor is due any compensation for those services the Contractor performed prior to the termination to the satisfaction of the County ("Unpaid Satisfactory Work"), and shall compensate Contractor for the same. The County shall further determine in its sole discretion whether the County's completion of the work was made more costly as a result of failures, acts, or omissions of the Contractor, and if so, shall deduct such amounts ("Overages") from any amounts that may be due to the Contractor. In the event that the Overages exceed the Unpaid Satisfactory Work, the Contractor shall immediately pay the difference to the County on demand. These obligations for payment shall survive the termination of the contract. Termination of this agreement pursuant to this paragraph may result in disqualification of the Contractor from bidding on future County contracts.

**00700-39 TERMINATION FOR CONVENIENCE**

The County may, at any time upon written notice to the Contractor, terminate the whole or any portion of the work for the convenience of the County. The effective date of the termination shall be provided in the written notice. Said termination shall be without prejudice to any right or remedy of the County provided herein. In addition, in the event this agreement has been terminated by the County through the Termination for Cause provisions due to a claim of default by the Contractor, and it is later determined that the Contractor was not in default pursuant to the provisions of this agreement at the time of termination, then such termination shall be considered

a Termination for Convenience pursuant to this paragraph and administered according to the provisions related to Termination for Convenience set out in this Contract.

#### **00700-40 TERMINATION FOR CONVENIENCE - PAYMENT**

If the Contract is terminated for convenience by the Owner as provided in this article, Contractor will be paid compensation for those services actually performed as approved by the Owner or his representative. Partially completed tasks will be compensated for based on a signed statement of completion prepared by the Project Manager and submitted to the Contractor which shall itemize each task element and briefly state what work has been completed and what work remains to be done. Contractor shall also be paid for reasonable costs for the orderly filing and closing of the project.

#### **00700-41 TERMINATION FOR CONVENIENCE - PAYMENT LIMITATIONS**

Except for normal spoilage, and except to the extent that the County shall have otherwise expressly assumed the risk of loss, there shall be excluded from the amounts payable to the Contractor the fair value, as determined by the Construction Manager, of property which is destroyed, lost, stolen or damaged so as to become undeliverable to the County or to another buyer.

#### **00700-42 COST TO CURE**

If the County terminates for cause the whole or any part of the work pursuant to this agreement, then the County may procure upon such terms and in such manner as the Construction Manager may deem appropriate, supplies or services similar to those so terminated, for the purpose of completing the work for which the Contractor was contractually engaged, and the Contractor shall be liable to the County for any excess costs for such similar supplies or services. The Contractor shall continue the performance of this agreement to the extent not terminated hereunder.

#### **00700-43 ATTORNEY'S FEES**

Should the Contractor default pursuant to any of the provisions of this agreement, the Contractor and its surety shall pay to the County such reasonable attorney's fees as the County may expend as a result thereof and all costs, expenses, and filing fees incidental thereto.

#### **00700-44 CONTRACTOR'S RESPONSIBILITIES UPON TERMINATION**

After receipt of a notice of termination from the County, and except as otherwise directed by the Construction Manager, the Contractor shall:

1. Stop work under the contract on the date and to the extent specified in the notice of termination;
2. Place no further orders or subcontracts for materials, services or facilities, except as may be necessary for completion of such portion of the work under the agreement as is not terminated;
3. Unless otherwise directed by the Construction Manager, terminate all orders and subcontracts to the extent that they relate to the performance of work terminated by the notice of termination;
4. Assign to the County in the manner, at the times, and to the extent directed by the Construction Manager, all of the rights, title and interest of the Contractor under the orders and subcontracts so terminated, in which case the County shall have the right, at its discretion, to settle or pay any and all claims arising out of the termination of such orders or subcontracts;
5. Settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts with the approval or ratification of the Construction Manager, to the extent the Construction Manager may require, which approval or ratification shall be final for all purposes;

6. Transfer title and deliver to the entity or entities designated by the Construction Manager, in the manner, at the times, and to the extent, if any, directed by the Construction Manager, and to the extent specifically produced or specifically acquired by the Contractor for the performance of such portion of the work as has been terminated:
  - a. The fabricated or un-fabricated parts, work, and progress, partially completed supplies, and equipment, materials, parts, tools, dyes, jigs, and other fixtures, completed work, supplies, and other material produced as a part of or acquired in connection with the performance of the work terminated by the notice of termination; and
  - b. The completed or partially completed plans, drawings, information, and other property to the work.
7. Use its best efforts to sell in the manner, at the times, to the extent, and at the prices directed or authorized by the Construction Manager, any property described in Section 6 of this paragraph, provided, however, that the Contractor shall not be required to extend credit to any buyer and further provided that the proceeds of any such transfer or disposition shall be applied in reduction of any payments to be made by the County to the Contractor pursuant to this agreement.
8. Complete performance of such part of the work as shall not have been terminated by the notice of termination; and
9. Take such action as may be necessary, or as the Construction Manager may direct, for the protection and preservation of the property related to the agreement which is in the possession of the Contractor and in which the County has or may acquire an interest.

#### **00700-45 RECORDS**

The Contractor shall preserve and make available to the County all of its records, books, documents and other evidence bearing on the costs and expenses of the Contractor and any subcontractor pursuant to this agreement upon three days advance notice to the Contractor.

#### **00700-46 DEDUCTIONS**

In arriving at any amount due the Contractor pursuant to the terms of this agreement, there shall be deducted all liquidated damages, advance payments made to the Contractor applicable to the termination portion of the contract, the amount of any claim which the County may have against the Contractor, the amount determined by the Construction Manager to be necessary to protect the County against loss due to outstanding potential liens or claims, and the agreed price of any materials acquired or sold by the Contractor and not otherwise recovered by or credited to the County.

#### **00700-47 REIMBURSEMENT OF THE COUNTY**

In the event of termination for cause or convenience, the Contractor shall refund to the County any amount paid by the County to the Contractor in excess of the costs properly reimbursable to the Contractor.

#### **00700-48 SUSPENSION, INTERRUPTION, DELAY, DAMAGES**

The Contractor shall be entitled to only those damages and that relief from termination by the County as specifically set forth in this agreement. The Construction Manager may issue a written order requiring the Contractor to suspend, delay or interrupt all or any part of the work for such period of time as the County may determine to be appropriate for the convenience of the County. If the performance of the work is interrupted for an unreasonable period of time by an act of the County or any of its officers, agents, employees, contractors, or consultants in the administration of this agreement, an equitable adjustment shall be made for any increase in the Contractor's

costs of performance and any increase in the time required for performance of the work necessarily caused by the unreasonable suspension, delay, or interruption. Any equitable adjustment shall be reduced to writing and shall constitute a modification to this agreement. In no event, however, shall an equitable adjustment be made to the extent that performance of this agreement would have been suspended, delayed or interrupted by any other cause, including the fault or negligence of the Contractor. No claim for an equitable adjustment pursuant to this paragraph shall be permitted before the Contractor shall have notified the Construction Manager in writing of the act or failure to act involved, and no claim shall be allowed unless asserted in writing to the Construction Manager within ten days after the termination of such suspension, delay or interruption.

#### **00700-49 COMMENCEMENT AND DURATION OF WORK**

The County may issue a Notice to Proceed at any time within 120 days following execution of the contract by the County. The Contractor shall commence work pursuant to this agreement within ten days of mailing or delivery of written notice to proceed. The Contractor shall diligently conduct the work to completion within the time specified therefore in the Agreement. The capacity of the Contractor's construction and manufacturing equipment and plan, sequence and method of operation and forces employed, including management and supervisory personnel, shall be such as to insure completion of the work within the time specified in the Agreement. The Contractor and County hereby agree that the contract time for completion of the work is reasonable taking into consideration the average climatic conditions prevailing in the locality of the work and anticipated work schedules of other contractors whose activities are in conjunction with or may affect the work under this contract.

#### **00700-50 TIME OF THE ESSENCE**

All time limits stated in this agreement are of the essence of this contract.

#### **00700-51 IMPACT DAMAGES**

Except as specifically provided pursuant to a stop work order or change order, the Contractor shall not be entitled to payment or compensation of any kind from the County for direct or indirect or impact damages including, but not limited to, costs of acceleration arising because of delay, disruption, interference or hindrance from any cause whatsoever whether such delay, disruption, interference or hindrance is reasonable or unreasonable, foreseeable or unforeseeable, or avoidable, provided, however, that this provision shall not preclude the recovery of damages by the Contractor for hindrances or delays due solely to fraud or bad faith on the part of the County, its agents, or employees. The Contractor shall be entitled only to extensions in the time required for performance of the work as specifically provided in the contract.

#### **00700-52 DELAY**

The Contractor may be entitled to an extension of the contract time, but not an increase in the contract price or damages, for delays arising from unforeseeable causes beyond the control and without the fault or negligence of the Contractor or its subcontractors for labor strikes, acts of God, acts of the public enemy, acts of the state, federal or local government in its sovereign capacity, by acts of another separate contractor, or by an act or neglect of the County.

#### **00700-53 INCLEMENT WEATHER**

The Contractor shall not be entitled to an extension of the contract time due to normal inclement weather. Unless the Contractor can substantiate to the satisfaction of the Construction Manager that there was greater than normal inclement weather and that such greater than normal inclement weather actually delayed the work, the Contractor shall not be entitled to an extension of time therefore. The following shall be considered the normal inclement weather days for each month listed, and extensions of time shall be granted in increments of not less than one half day only for inclement weather in excess of the days set out.

|           |         |
|-----------|---------|
| January   | 10 days |
| February  | 10 days |
| March     | 7 days  |
| April     | 6 days  |
| May       | 4 days  |
| June      | 3 days  |
| July      | 4 days  |
| August    | 2 days  |
| September | 2 days  |
| October   | 3 days  |
| November  | 6 days  |
| December  | 9 days  |

#### **00700-54 DELAY - NOTICE AND CLAIM**

The Contractor shall not receive an extension of time unless a Notice of Delay is filed with the Construction Manager within ten days of the first instance of such delay, disruption, interference or hindrance and a written Statement of the Claim is filed with the Construction Manager within 20 days of the first such instance. In the event that the Contractor fails to comply with this provision, it waives any claim which it may have for an extension of time pursuant to this agreement.

#### **00700-55 STATEMENT OF CLAIM - CONTENTS**

The Statement of Claim referenced in Article 00700-54 shall include specific information concerning the nature of the delay, the date of commencement of the delay, the construction activities affected by the delay, the person or organization responsible for the delay, the anticipated extent of the delay, and any recommended action to avoid or minimize the delay.

#### **00700-56 WORK BEHIND SCHEDULE, REMEDY BY CONTRACTOR**

If the work actually in place falls behind the currently updated and approved schedule, and it becomes apparent from the current schedule that work will not be completed within the contract time, the Contractor agrees that it will, as necessary, or as directed by the Construction Manager, take action at no additional cost to the County to improve the progress of the work, including increasing manpower, increasing the number of working hours per shift or shifts per working day, increasing the amount of equipment at the site, and any other measure reasonably required to complete the work in a timely fashion.

#### **00700-57 DILIGENCE**

The Contractor's failure to substantially comply with the requirements of the preceding paragraph may be grounds for determination by the County that the Contractor is failing to prosecute the work with such diligence as will insure its completion within the time specified. In such event, the County shall have the right to furnish, from its own forces or by contract, such additional labor and materials as may be required to comply with the schedule after 48 hours written notice to the Contractor, and the Contractor shall be liable for such costs incurred by the County.

#### **00700-58 SET-OFFS**

Any monies due to the Contractor pursuant to the preceding paragraph of this agreement may be deducted by the County against monies due from the County to the Contractor.

#### **00700-59 REMEDIES CUMULATIVE**

The remedies of the County under Articles 00700-56, 00700-57, and 00700-58 are in addition to and without prejudice to all of the rights and remedies of the County at law, in equity, or contained in this agreement.

**00700-60 TITLE TO MATERIALS**

No materials or supplies shall be purchased by the Contractor or by any Subcontractor subject to any chattel mortgage or under a conditional sales contract or other agreement by which any interest is retained by the seller. The Contractor hereby warrants that it has good and marketable title to all materials and supplies used by it in the work, and the Contractor further warrants that all materials and supplies shall be free from all liens, claims, or encumbrances at the time of incorporation in the work.

**00700-61 INSPECTION OF MATERIALS**

All materials and equipment used in the construction of the project shall be subject to adequate inspection and testing in accordance with accepted standards and in accordance with the requirements of the contract documents. Additional tests performed after the rejection of materials or equipment shall be at the Contractor's expense.

**00700-62 CONSTRUCTION MANAGER'S PRESENCE DURING TESTING**

All tests performed by the Contractor shall be witnessed by the Construction Manager unless the requirement therefore is waived in writing. The Construction Manager may perform additional tests on materials previously tested by the Contractor, and the Contractor shall furnish samples for this purpose as requested.

**00700-63 MATERIALS INCORPORATED IN WORK**

The Contractor shall furnish all materials and equipment to be incorporated in the work. All such materials or equipment shall be new and of the highest quality available. Manufactured materials and equipment shall be obtained from sources which are currently manufacturing such materials, except as otherwise specifically approved by the Construction Manager.

**00700-64 STORAGE OF MATERIALS**

Materials and equipment to be incorporated in the work shall be stored in such a manner as to preserve their quality and fitness for the work and to facilitate inspection.

**00700-65 PAYROLL REPORTS**

The Contractor may be required to furnish payroll reports to the Construction Manager as required by the Owner Controlled Insurance Program.

**00700-66 CONTRACTORS' REPRESENTATIVE**

Before beginning work, the Contractor shall notify the Construction Manager in writing of one person within its organization who shall have complete authority to supervise the work, receive orders from the Construction Manager, and represent the Contractor in all matters arising pursuant to this agreement. The Contractor shall not remove its representative without first designating in writing a new representative. The Contractor's representative shall normally be present at or about the site of work while the work is in progress. When neither the Contractor nor its representative is present at the work site, the superintendent, foreman, or other of the Contractor's employee in charge of the work shall be an authorized representative of the Contractor.

**00700-67 SPECIALTY SUB-CONTRACTORS**

The Contractor may utilize the services of specialty subcontractors on those parts of the project which, under normal contracting practices, are performed by specialty subcontractors. The Contractor shall not award more than seventy-five percent of the work to subcontractors.

**00700-68 INSPECTION BY THE CONSTRUCTION MANAGER**

All work pursuant to this agreement shall be subject to inspection by the Construction Manager for conformity with contract drawings and specifications. The Contractor shall give the Construction Manager reasonable advance notice of operations requiring special inspection of a portion of the work.



#### **00700-69 WORK COVERED PRIOR TO CONSTRUCTION MANAGER'S INSPECTION**

In the event that work is covered or completed without the approval of the Construction Manager, and such approval is required by the specifications or required in advance by the Construction Manager, the Contractor shall bear all costs involved in inspection notwithstanding conformance of such portion of the work to the contract drawings and specifications.

#### **00700-70 SCHEDULING OF THE WORK**

The work of this contract shall be planned, scheduled, executed, and reported as required by the Contract Documents.

#### **00700-71 PROGRESS ESTIMATES**

The Contractor shall prepare a written report for the Construction Manager's approval, on County forms, of the total value of work performed and materials and equipment obtained to the date of submission. Such a report must accompany each request for a progress payment and is subject to review and approval by the Construction Manager. Approval of a progress estimate or tendering of a progress payment shall not be considered an approval or acceptance of any work performed, and all estimates and payments shall be subject to correction in subsequent estimates. Progress payments shall be made for all completed activities and for materials suitably stored on-site.

#### **00700-72 PROGRESS PAYMENTS**

Upon approval of each monthly estimate of work performed and materials furnished, the Construction Manager shall approve payment to the Contractor for the estimated value of such work, materials, and equipment, less the amount of all prior payments and any liquidated damages. The Contractor will be paid 100 percent, less retainage, of the cost of materials received and properly stored on-site but not incorporated into the work. Payments for materials or equipment stored on the site shall be conditioned upon submission by the Contractor of bills of sale to establish the County's title to such materials or equipment. The Contractor's request for payment shall provide sufficient detail as to the work completed or materials purchased for which payment is requested to permit meaningful review by the Construction Manager.

#### **00700-73 TIME OF PAYMENT**

The Contractor will be paid within 45 days following receipt of an approved Progress Estimate. The Contractor expressly agrees that the payment provisions within this Contract shall supersede the rates of interest, payment periods, and contract and subcontract terms provided for under the Georgia Prompt Pay Act, O.C.G.A. §13-11-1 et seq., and that the rates of interest, payment periods, and contract and subcontract terms provided for under the Prompt Pay Act shall have no application to this Contract. The County shall not be liable for any late payment interest or penalty.

**Submittal of Invoices:** Invoices shall be submitted as follows:

#### **Via Mail:**

Fulton County Government  
141 Pryor Street, SW  
Suite 7001  
Atlanta, Georgia 30303  
Attn: Finance Department – Accounts Payable

OR

#### **Via Email:**

Email: [Accounts.Payable@fultoncountyga.gov](mailto:Accounts.Payable@fultoncountyga.gov)

At minimum, original invoices must reference all of the following information:

- 1) Vendor Information

- a. Vendor Name
- b. Vendor Address
- c. Vendor Code
- d. Vendor Contact Information
- e. Remittance Address

2) Invoice Details

- a. Invoice Date
- b. Invoice Number (uniquely numbered, no duplicates)
- c. Purchase Order Reference Number
- d. Date(s) of Services Performed
- e. A written report of the total value of work performed and materials and equipment obtained to the date of submission

3) Fulton County Department Information (needed for invoice approval)

- a. Department Name
- b. Department Representative Name

**00700-74 RETAINAGE**

The County shall retain from each progress payment ten percent of the estimated value of the work performed until the progress payments, including retainage, total 50 percent of the contract price. If a contract includes two or more projects or assignments that have been separately priced and have separate budgets, and the performances of such projects or assignments are not related to or dependent upon the performance of any other, the 50 per cent limit shall be based upon the price for each individual project or assignment. Thereafter, no further retainage shall be withheld so long as the Contractor is making satisfactory progress to insure completion of the work within the time specified therefore. The County may reinstate the ten percent retainage in the event the Construction Manager determines that the Contractor is not making satisfactory progress to complete the work within the time specified in this agreement or in the event that the Construction Manager provides a specific cause for such withholding. The County may also withhold retainage upon substantial completion of the work as provided in O.C.G.A. §13-10-81(c). Interest may be paid upon the retainage in accordance with Georgia law.

**00700-75 PAYMENT OF SUBCONTRACTORS**

The Contractor shall promptly pay each subcontractor upon the receipt of payment from the County. Such payment shall be made from the amount paid to the Contractor pursuant to the subcontractor's work. The Contractor shall also maintain the records of the percentage retained from payments to the Contractor pursuant to such subcontractor's work. The Contractor shall procure agreements from each subcontractor requiring each subcontractor to pay their subcontractors, agents and employees in a similar manner. The County reserves the right to inquire of any subcontractor, supplier, materialmen, or subconsultant, the status of any indebtedness of the Contractor. The County further reserves the right to require the Contractor to designate on each instrument of payment exceeding \$400.00 to subcontractors, suppliers, materialmen, and subconsultants that such payment is on account of the work under this Contract.

**00700-76 COUNTY'S RESPONSIBILITIES TO SUBCONTRACTORS**

Neither the County nor the Construction Manager shall have any obligation to pay any subcontractor except as otherwise required by law.

**00700-77 PROGRESS PAYMENTS - ACCEPTANCE OF WORK**

Certification of progress payments, as well as the actual payment thereof, shall not constitute the County's acceptance of work performed pursuant to this agreement.

**00700-78 PAYMENTS IN TRUST**

All sums paid to the Contractor pursuant to this agreement are hereby declared to constitute trust funds in the hands of the contractor to be applied first to the payment of claims of subcontractors, laborers, and suppliers arising out of the work, to claims for utilities furnished and taxes imposed, and to the payment of premiums on surety and other bonds and on insurance for any other application.

**00700-79 JOINT PAYMENTS**

The County reserves the right to issue any progress payment or final payment by check jointly to the Contractor and any subcontractor or supplier.

**00700-80 RIGHT TO WITHHOLD PAYMENT**

The Construction Manager may decline to approve payment and may withhold payment in whole or in part to the extent reasonable and necessary to protect the County against loss due to defective work, probable or actual third party claims, the Contractor's failure to pay subcontractors or materialmen, reasonable evidence that the work will not be completed within the contract time or contract price or damage to the County or any other contractor on the project.

**00700-81 CERTIFICATE OF SUBSTANTIAL COMPLETION**

Upon the Contractor's submission of a request for a certificate of Substantial Completion, the Construction Manager shall inspect the work and determine whether the work is Substantially Complete. If the work is Substantially Complete, the Construction Manager shall issue a certificate of Substantial Completion of the work which shall establish the date of Substantial Completion, shall state the responsibilities of the County and the Contractor for security, maintenance, heat, utilities, damage to the work and insurance, and shall fix the time within which the Contractor shall complete the items submitted by the Contractor as requiring correction or further work. The certificate of substantial completion of the work shall be submitted to the County and the Contractor for their written acceptance of the responsibilities assigned to them pursuant to such certificate.

If in the sole opinion of the Construction Manager, the work is not substantially complete, the Construction Manager shall notify the Contractor of such, in writing, and outline requirements to be met to achieve Substantial Completion.

**00700-82 PAYMENT UPON SUBSTANTIAL COMPLETION**

Upon Substantial Completion of the work and upon application by the Contractor and approval by the Construction Manager, the County shall make payment reflecting 100% work completed, less value of work remaining as determined by Construction Manager and any authorized retainage.

**00700-83 COMMENCEMENT OF WARRANTIES**

Warranties required by this agreement shall commence on the date of final completion of the project as determined under Article 00700-84 unless otherwise provided in the certificate of Substantial Completion.

**00700-84 FINAL PAYMENT - WAIVER OF CLAIMS, DISPUTE OF FINAL PAYMENT**

The acceptance of the Substantial Completion payment shall constitute a waiver of all claims by the Contractor except those previously made in writing and identified by the Contractor as unsettled at the time of application for payment at Substantial Completion and except for the retainage sums due at final acceptance. Following the Construction Manager's issuance of the certificate of Substantial Completion and the Contractor's completion of the work pursuant to this agreement, the Contractor shall forward to the Construction Manager a written notice that the work is ready for final inspection and acceptance. If after inspection the Construction Manager certifies that the work is complete and issues written notification of such to the Contractor, the Contractor shall forward to the Construction Manager a final application for payment. The Construction Manager shall issue a certificate for payment, which shall approve final payment to the Contractor and shall establish the date of final completion.

In the event the Contractor timely disputes the amount of the final payment, the amount due the Contractor shall be deemed by the Contractor and the County to be an unliquidated sum and no interest shall accrue or be payable on the sum finally determined to be due to the Contractor for any period prior to final determination of such sum, whether such determination be by agreement of the Contractor and the County or by final judgment of the proper court in the event of litigation between the County and the Contractor. The Contractor specifically waives and renounces any and all rights it may have under O.C.G.A. §13-6-13 and agrees that in the event suit is brought by the Contractor against the County for any sum claimed by the Contractor under the Contract or for any extra or additional work, no interest shall be awarded on any sum found to be due from the County to the Contractor in the final judgment entered in such suit. All final judgments shall draw interest at the legal rate, as specified by law.

#### **00700-85 DOCUMENTATION OF COMPLETION OF WORK**

Neither the final payment nor the remaining retainage shall become due until the Contractor submits the following documents to the Construction Manager:

- a. An affidavit that all payrolls, bills for materials and equipment, and other indebtedness connected with the work have been paid or otherwise satisfied;
- b. The surety's consent to final payment; and
- c. Any other data reasonably required by the County or Construction Manager establishing payment or satisfaction of all such obligations, including releases, waivers of liens, and documents of satisfaction of debts.

In the event that a subcontractor refuses to furnish a release or waiver as required by the County or Construction Manager, the Contractor may furnish a bond satisfactory to the County to indemnify the County against such loss. In the event that any lien or indebtedness remains unsatisfied after all payments are made, the contractor shall refund to the County all moneys that the County may become compelled to pay in discharging such lien or other indebtedness, including all costs and reasonable attorney's fees.

#### **00700-86 GOVERNING LAW**

Each and every provision of this agreement shall be construed in accordance with and governed by Georgia law. The parties acknowledge that this contract is executed in Fulton County, Georgia and that the contract is to be performed in Fulton County, Georgia. Each party hereby consents to the Fulton Superior Court's sole jurisdiction over any dispute which arises as a result of the execution or performance of this agreement, and each party hereby waives any and all objections to venue in the Fulton Superior Court.

#### **00700-87 CHANGES IN THE WORK**

##### **A. CHANGE ORDERS**

1. A Change Order is a written order to the Contractor signed to show the approval and the authorization of the County, issued after execution of the Contract, authorizing a change in the Work and/or an adjustment in the Contract Sum or the Contract Time. Change Orders shall be written using forms designated by the County with Contractor providing supporting documentation as required by the Construction Manager. The Contract Sum and the Contract Time may be changed only by approved Change Order pursuant to Fulton County Code Section 102-420. The amount payable by the Change Order is payment in full for all direct and indirect costs incurred and related to the work under said Change Order, including but not limited to delays, imports, acceleration, disruption and extended overhead. A Change Order signed by the Contractor indicates the Contractor's agreement therewith, including the adjustment in either or both of the Contract Sum or the Contract Time.
2. The County, without invalidating the Contract, may order changes in the Work within the general scope of the Contract as defined herein. The time allowed for

- performance of the work and the contract price to be paid to the Contractor may be adjusted accordingly.
3. The cost or credit to the County resulting from a change in the Work shall be determined in one or more of the following ways:
    - a. By mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation;
    - b. By unit prices stated in the Contract Documents or subsequently agreed upon;
    - c. By cost to be determined in a manner agreed upon by the parties and a mutually acceptable fixed or percentage fee; or
    - d. By the method provided in Subparagraph A4 below.
  4. If none of the methods set forth in Subparagraphs 3a, 3b, or 3c above is agreed upon, the Contractor, provided a written order signed by the Construction Manager is received, shall promptly proceed with the Work involved. The cost of such Work shall then be determined by the Construction Manager on basis of the reasonable expenditures and savings of those performing the Work attributable to the change. The cost of the change shall include only the items listed in Subparagraph 5a below, and in the case of either a decrease or an increase in the Contract Sum, an allowance for overhead and profit in accordance with the schedules set forth in Subparagraphs 5b and 6 below shall be applied to the cost or credit.
    - a. In such case, and also under Subparagraph 3a above, the Contractor shall keep and present, in such form as the Construction Manager may prescribe, an itemized accounting of all actual costs expended, together with appropriate supporting data for inclusion in a Change Order.
    - b. All hourly rate charges shall be submitted to the Construction Manager for prior review and approval. All hourly rate charges shall be properly supported as required by the Construction Manager with certified payrolls, or their acceptable equivalent. When authorized to proceed for a given change and actual expenditures have been made prior to execution of a Change Order for the entire change, such actual expenditures may be summarized monthly, and if approved, incorporated into a Change Order. When both additions and credits covering related Work or substitutions are involved in any one change, the allowance for overhead and profit shall be figured on the basis of the net increase or decrease, if any, with respect to that change.
  5. In Subparagraphs 3 and 4 above, the items included in "Cost and "Overhead" shall be based on the following schedule:
    - a. Unless otherwise provided in the Contract Documents, "Cost" shall be limited to the following: cost of materials incorporated into the Work, including sales tax and cost of delivery; cost of direct labor (labor cost may include a pro rata share of foreman's account of the change) including social security, old age and unemployment insurance, and fringe benefits required by agreement or custom; workers' or workmen's compensation insurance; rental value of equipment and machinery; costs for preparing Shop Drawings.
    - b. Unless otherwise provided in the Contract Documents, "Overhead" shall include the following: bond and insurance premiums including increase and decreases from change in the Work, supervision, superintendence, construction parking, wages of timekeepers, watchmen and clerks, small

tools, consumable supplies, expendables, incidentals, general office expense, the cost of additional reproduction for the Contractor's subcontractors beyond that agreed upon in the Contract Documents, construction parking, any additional costs of craft supervision by the Contractor's or subcontractors' superintendents, and overhead charges which would be customary and expended regardless of the change in the Work due to other overlapping activities which are included as part of the original Contract, and all other expenses not included in "Cost" above.

- c. In the event that a change is issued by the County which would require the expenditure of substantial amounts of special supervision (beyond the foreman level) by the Contractor, the Contractor may, at the sole direction of the Construction Manager, be allowed to incorporate these charges into the agreement cost for the change.
6. In Subparagraphs 3 and 4 above, the allowance for overhead and profit combined, included in the total cost or credit to the County, shall be based on the following schedule:
  - a. For the Contractor, for any work performed by the Contractor's own forces, ten (10) percent of the cost.
  - b. For the Contractor, for any work performed by a Contractor's subcontractor, five (5) percent of the amount due the subcontractor.
  - c. For each subcontractor or sub-subcontractor involved, for any work performed by that subcontractor's or sub-subcontractor's own forces, ten (10) percent of the cost.
  - d. For each subcontractor, for work performed by a sub-subcontractor, five (5) percent of the amount due to the sub-subcontractor.
  - e. Cost to which overhead and profit is to be applied shall be determined in accordance with Subparagraph 5 above unless modified otherwise.
7. In order to facilitate checking of quotations for extras or credits, all proposals or bids, except those so minor that their propriety can be seen by inspection, shall be accompanied by a complete itemization of costs, including labor cost, materials and subcontracts. Labor and materials shall be itemized in the manner defined in Subparagraph 4 above. Where major cost items are subcontracts, they shall be itemized also. In no case shall a change be approved without such itemization.
8. No payment shall be made for any changes to the contract that are not included in a fully executed Change Order.

**B. CONCEALED, UNKNOWN AND DIFFERING CONDITIONS**

1. Should concealed conditions be encountered in the performance of the Work below the surface of the ground, or should concealed or unknown conditions in an existing structure be at variance with the conditions indicated by the Contract Documents, or should unknown physical conditions below the surface of the ground or concealed or unknown conditions in an existing structure of an unusual nature, differing materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in this Contract, be encountered, the Contract Sum and Contract Time shall be equitably adjusted by Change Order upon request by either party made within twenty (20) days after the first observance of the conditions. No such request for equitable adjustment shall be valid unless the Contractor complies with this (20) days' notice and Subparagraph C.1. below.

2. The Contractor shall promptly, and before such conditions are disturbed, notify the Construction Manager in writing of any claim of concealed, unknown or differing conditions pursuant to this paragraph. The Construction Manager shall authorize the Engineer to investigate the conditions, and if it is found that such conditions do materially so differ and cause an increase or decrease in the Contractor's cost of, or the time required for, performance of any part of the Work under this Contract, whether or not changed as a result of such conditions, an equitable adjustment shall be recommended to the Construction Manager.
3. No claim of the Contractor under this clause shall be allowed unless the Contractor has given the notice required in (a) above, prior to disturbing the condition.
4. No claim by the Contractor for an equitable adjustment shall be allowed if asserted after final payment under this Contract.
5. Any materially differing site condition as between what is shown on the Drawings and Specifications and actually found on site shall be immediately reported to the Construction Manager in writing prior to the commencement of Work at the site. Failure of the Contractor to notify the Construction Manager in writing of the differing site condition prior to performance of Work at the site shall constitute a waiver of any claim for additional monies. Any Change Order necessitated by the differing site condition shall be processed as provided under "Changes in the Contract".

#### C. REQUESTS FOR ADDITIONAL COST

1. If the Contractor wishes to request an increase in the Contract Sum, the Contractor shall give the Construction Manager written notice thereof within twenty (20) days after the occurrence of the event, or identification of the conditions, giving rise to such request. This notice shall be given by the Contractor before proceeding to execute the Work, except in an emergency endangering life or property in which case the Contractor shall proceed in accordance with Article 00700-25 and Subparagraph A.4 above. No such request shall be valid unless so made within the twenty (20) days specified above. If the County and the Contractor cannot agree on the amount of the adjustment in the Contract Sum, it shall be determined by the Construction Manager. Any change in the Contract Sum resulting from such claim shall be documented by Change Order.
2. If the Contractor claims that addition cost is involved because of, but not limited to (1) any written interpretation pursuant to General Condition 00700-17 of this Agreement, (2) any order by the County to stop the Work pursuant to Articles 00700-25 and 00700-37 of this Agreement where the Contractor was not at fault, or any such order by the Construction Manager as the County's agent, or (3) any written order for a minor change in the Work issued pursuant to Paragraph D below, the Contractor shall submit a request for an increase in the Contract Sum as provided in Subparagraph C.1 above. No such claim shall be valid unless the Contractor complies with Subparagraph C.1 above and approved by the County pursuant to Fulton County Code Section 102-420.

#### D. MINOR CHANGES IN THE WORK

The Construction Manager may order minor changes in the Work not involving an adjustment in the Contract Price, extension of the time allowed for performance of the work and not inconsistent with the intent of the Contract Documents. Such changes shall be effected by a written Change Directive issued by the Construction Manager, and shall be binding on the County and the Contractor. The Contractor shall carry out such written orders promptly.



## E. BONDS

If any change order results in an increase in the contract price, the contractor shall increase the penal sum of the performance and payment bonds to equal the increased price.

### **00700-88 DISAGREEMENT WITH ORDERS FOR CHANGE**

Contractor's written acceptance of a Change Order or other order for changes shall constitute his final and binding agreement to the provisions thereof and a waiver of all claims in connection therewith, whether direct or consequential in nature. Should Contractor disagree with any order for changes, he may submit a notice of potential claim to the Construction Manager, at such time as the order is set forth in the form of a Change Order. Disagreement with the provisions of an order for changes shall not relieve Contractor of his obligation under Article 00700-87 of this Agreement.

### **00700-89 NO WAIVER OF REMEDIES**

Exercise by the County of any remedy is not exclusive of any other remedy available to County and shall not constitute a waiver of any such other remedies. Failure of the County to exercise any remedy, including breach of contract remedies, shall not preclude the County from exercising such remedies in similar circumstances in the future.

### **00700-90 LAND AND RIGHTS-OF-WAY**

The owner will provide, as indicated in the Contract Documents and prior to Notice to Proceed, the lands upon which the work is to be done, right-of-way for access thereto, and such other lands which are designated for the use of the Contractor. The Contractor shall confine the Contractor's work and all associated activities to the easements and other areas designated for the Contractor's use. The Contractor shall comply with any limits on construction methods and practices which may be required by easement agreements. If, due to some unforeseen reason, the necessary easements are not obtained, the Contractor shall receive an equitable extension of contract time dependent upon the effect on the critical path of the project schedule or the County may terminate the Contract for its convenience.

### **00700-91 COORDINATION WITH STATE DEPARTMENT OF TRANSPORTATION**

No clearing or grading shall be completed by Contractor within the State Department of Transportation (DOT) area under construction. The Contractor must coordinate his construction scheduling with DOT.

If the Contractor begins work before DOT's completion date, he must obtain the approval of DOT before starting work in the area. The state DOT has the right to stop the Contractor's work the DOT area.

The Contractor shall receive no additional compensation or damages resulting from delay or work stoppage from DOT actions or scheduling.

Contractor shall obtain DOT drawings of the DOT, project area for verification of road geometry, storm drains, etc. from Georgia Department of Transportation or Fulton County. The Contractor is responsible for obtaining any pertinent DOT revisions.

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**EXHIBIT A**  
**FINAL AFFIDAVIT**

TO FULTON COUNTY, GEORGIA

I, \_\_\_\_\_, hereby certify that all suppliers of materials, equipment and service, subcontractors, mechanic, and laborers employed by \_\_\_\_\_ or any of his subcontractors in connection with the design and/or construction of \_\_\_\_\_ at Fulton County have been paid and satisfied in full as of \_\_\_\_\_, 20\_\_, and that there are no outstanding obligations or claims of any kind for the payment of which Fulton County on the above-named project might be liable, or subject to, in any lawful proceeding at law or in equity.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

Personally appeared before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
\_\_\_\_\_, who under Oath deposes and says that he is  
\_\_\_\_\_ of the firm of \_\_\_\_\_, that he has read the  
above statement and that to the best of his knowledge and belief same is an exact true  
statement.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
My Commission expires

END OF SECTION

**EXHIBIT B**

**SPECIAL CONDITIONS**

## **SPECIAL CONDITIONS**

### **SECTION 01010 – SUMMARY OF WORK**

#### **1.01 Description**

- A. The work includes a collection of detailed repair and construction tasks and specifications that have established unit prices. It is placed with a General contractor for the accomplishment of repair, alteration, modernization, maintenance, rehabilitation, construction, etc. of buildings, structures or other real property. All work shall be in conformance with the contract documents, drawings, and Fulton county Standards and Specifications. Given that this task orders driven, the work will be in various locations throughout Fulton County. Projects will be assigned by issuance of a Notice to Proceed (NTP) for that location.

#### **1.02 Project Location**

The projects will be located at various locations throughout Fulton County, GA.

#### **1.03 Quantities**

The Owner reserves the right to alter the quantities of work to be performed or to extend or shorten the improvements at any time when and as found necessary, and the Contractor shall perform the work as altered, increased or decreased. Payment for such increased or decreased quantity will be made in accordance with the Instructions to Bidders. No allowance will be made for any change in anticipated profits nor shall such changes be considered as waiving or invalidating any conditions or provisions of the Contract and Bond.

#### **1.04 Partial Owner Occupancy**

The existing facilities to which these improvements are being made will continue operation during the period of construction.

#### **1.05 Coordination of Work**

- A. The Contractor shall coordinate the work with third parties (such as power, natural gas, or telephone companies) in areas where such parties may have rights to underground property or facilities.
- B. The Contractor shall request from involved third parties maps or other descriptive information as to the nature and location of such underground facilities or property. The Contractor shall make all necessary investigations to determine the existence and location of underground utilities.
- C. The Contractor will be held responsible for any damage to and for maintenance and protection of existing utilities and structures.

- D. The Contractor shall coordinate the work with owners of private and public property where access is required for the performance of the work. Legal access will be acquired and provided by the Owner.

***END OF SECTION***



## **SECTION 01016**

### **OCCUPANCY**

#### **Part 1 General Requirements**

##### **1.01 Partial Occupancy By Owner**

Whenever, in the opinion of the Engineer, any section or portion of the Work or any structure is in suitable condition, it may be put into use upon the written order of the Engineer and such usage will not be held in any way as an acceptance of said Work or structure, or any part thereof, or as a waiver of any of the provisions of these Specifications and the Contract. Pending final completion and acceptance of the Work, all necessary repairs and replacements, due to defective materials or workmanship or operations of the Contractor, for any section of the Work so put into use shall be performed by the Contractor at Contractor's own expense.

***END OF SECTION***

## **SECTION 01060**

### **REGULATORY REQUIREMENTS**

#### **Part 1 General**

##### **1.01 Scope**

- A. Permits and Responsibilities: The Contractor shall, without additional expense to the Owner, be responsible for obtaining all necessary licenses and permits, including building permits, and for complying with any applicable federal, state, county and municipal laws, codes and regulations, in connection with the prosecution of the Work.
  - 1. In addition, City Work Permits, Right of Way Encroachment permits, plumbing permits and similar type permits, and all appropriate licenses are the responsibility of the Contractor.
  - 2. If land disturbance permits, DOT permits, or easements are required, they will be obtained by the County as part of the design process.
- B. The Contractor shall take proper safety and health precautions to protect the Work, the workers, the public and the property of others.
- C. The Contractor shall also be responsible for all materials delivered and work performed until completion and acceptance of the Work, except for any completed unit of construction thereof which may heretofore have been accepted.

***END OF SECTION***

## SECTION 01091

### CODES AND STANDARDS

#### Part 1 General

##### 1.01 Description

A. Whenever reference is made to conforming to the standards of any technical society, organization, body, code or standard, it shall be construed to mean the latest standard, code, specification or tentative specification adopted and published at the time of advertisement for Bids. This shall include the furnishing of materials, testing of materials, fabrication and installation practices. In those cases where the Contractor's quality standards establish more stringent quality requirements, the more stringent requirement shall prevail. Such standards are made a part hereof to the extent which is indicated or intended.

B. The inclusion of an organization under one (1) category does not preclude that organization's standards from applying to another category.

C. In addition, all work shall comply with the applicable requirements of local codes, utilities and other authorities having jurisdiction.

D. All material and equipment, for which a UL Standard, an AGA or NSF approval or an ASME requirement is established, shall be so approved and labeled or stamped. The label or stamp shall be conspicuous and not covered, painted, or otherwise obscured from visual inspection.

E. The standards which apply to this Project are not necessarily restricted to those organizations which are listed in Article 1.02.

##### 1.02 Standard Organizations

###### A. Piping and Valves

|             |                                          |
|-------------|------------------------------------------|
| ACPA        | American Concrete Pipe Association       |
| ANSI        | American National Standards Institute    |
| API         | American Petroleum Institute             |
| ASME        | American Society of Mechanical Engineers |
| AWWA        | American Water Works Association         |
| CISPI       | Cast Iron Soil Pipe Institute            |
| DIPRA       | Ductile Iron Pipe Research Association   |
| FCI         | Fluid Controls Institute                 |
| MSS         | Manufacturers Standardization Society    |
| NCPI        | National Clay Pipe Institute             |
| NSF         | National Sanitation Foundation           |
| PPI         | Plastic Pipe Institute                   |
| Uni-BellPVC | Pipe Association                         |

## B. Materials

|        |                                                                    |
|--------|--------------------------------------------------------------------|
| AASHTO | American Association of State Highway and Transportation Officials |
| ANSI   | American National Standards Institute                              |
| ASTM   | American Society for Testing and Materials                         |

## C. Painting and Surface Preparation

|      |                                             |
|------|---------------------------------------------|
| NACE | National Association of Corrosion Engineers |
| SSPC | Steel Structures Painting Council           |

## D. Electrical and Instrumentation

|       |                                                            |
|-------|------------------------------------------------------------|
| AEIC  | Association of Edison Illuminating Companies               |
| AIEE  | American Institute of Electrical Engineers                 |
| EIA   | Electronic Industries Association                          |
| ICEA  | Insulated Cable Engineers Association                      |
| IEC   | International Electrotechnical Commission                  |
| IEEE  | Institute of Electrical and Electronic Engineers           |
| IES   | Illuminating Engineering Society                           |
| IPC   | Institute of Printed Circuits                              |
| IPCEA | Insulated Power Cable Engineers Association                |
| ISA   | ISA – The Instrumentation, Systems, and Automation Society |
| NEC   | National Electric Code                                     |
| NEMA  | National Electrical Manufacturers Association              |
| NFPA  | National Fire Protection Association                       |
| REA   | Rural Electrification Administration                       |
| TIA   | Telecommunications Industries Association                  |
| UL    | Underwriter's Laboratories                                 |
| VRCI  | Variable Resistive Components Institute                    |

## E. Aluminum

|      |                                                  |
|------|--------------------------------------------------|
| AA   | Aluminum Association                             |
| AAMA | American Architectural Manufacturers Association |

## F. Steel and Concrete

|      |                                                |
|------|------------------------------------------------|
| ACI  | American Concrete Institute                    |
| AISC | American Institute of Steel Construction, Inc. |
| AISI | American Iron and Steel Institute              |
| CRSI | Concrete Reinforcing Steel Institute           |
| NRMA | National Ready Mix Association                 |
| PCA  | Portland Cement Association                    |
| PCI  | Pre-Stressed Concrete Institute                |

## G. Welding

|      |                                          |
|------|------------------------------------------|
| ASME | American Society of Mechanical Engineers |
| AWS  | American Welding Society                 |

## H. Government and Technical Organizations

|        |                                                |
|--------|------------------------------------------------|
| AIA    | American Institute of Architects               |
| APHA   | American Public Health Association             |
| APWA   | American Public Works Association              |
| ASA    | American Standards Association                 |
| ASAE   | American Society of Agricultural Engineers     |
| ASCE   | American Society of Civil Engineers            |
| ASQC   | American Society of Quality Control            |
| ASSE   | American Society of Sanitary Engineers         |
| CFR    | Code of Federal Regulations                    |
| CSI    | Construction Specifications Institute          |
| EDA    | Economic Development Administration            |
| EPA    | Environmental Protection Agency                |
| FCC    | Federal Communications Commission              |
| FmHA   | Farmers Home Administration                    |
| FS     | Federal Specifications                         |
| IAI    | International Association of Identification    |
| ISEA   | Industrial Safety Equipment Association        |
| ISO    | International Organization for Standardization |
| ITE    | Institute of Traffic Engineers                 |
| NBFU   | National Board of Fire Underwriters            |
| (NFPA) | National Fluid Power Association               |
| NBS    | National Bureau of Standards                   |
| NISO   | National Information Standards Organization    |
| OSHA   | Occupational Safety and Health Administration  |
| SI     | Salt Institute                                 |
| SPI    | The Society of the Plastics Industry, Inc.     |
| USDC   | United States Department of Commerce           |
| WEF    | Water Environment Federation                   |

## I. General Building Construction

|        |                                                                |
|--------|----------------------------------------------------------------|
| AHA    | American Hardboard Association                                 |
| AHAM   | Association of Home Appliance Manufacturers                    |
| AITC   | American Institute of Timber Construction                      |
| APA    | American Parquet Association, Inc.                             |
| APA    | American Plywood Association                                   |
| BHMA   | Builders Hardware Manufacturers Association                    |
| BIFMA  | Business and Institutional Furniture Manufacturers Association |
| DHI    | Door and Hardware Institute                                    |
| FM     | Factory Mutual Fire Insurance Company                          |
| HPMA   | Hardwood Plywood Manufacturers Association                     |
| HTI    | Hand Tools Institute                                           |
| IME    | Institute of Makers of Explosives                              |
| ISANTA | International Staple, Nail and Tool Association                |
| ISDSI  | Insulated Steel Door Systems Institute                         |
| IWS    | Insect Screening Weavers Association                           |
| MBMA   | Metal Building Manufacturers Association                       |
| NAAMM  | National Association of Architectural Metal Manufacturers      |

|       |                                                      |
|-------|------------------------------------------------------|
| NAGDM | National Association of Garage Door Manufacturers    |
| NCCLS | National Committee for Clinical Laboratory Standards |
| NFPA  | National Fire Protection Association                 |
| NFSA  | National Fertilizer Solutions Association            |
| NKCA  | National Kitchen Cabinet Association                 |
| NWMA  | National Woodwork Manufacturers Association          |
| NWWDA | National Wood Window and Door Association            |
| RMA   | Rubber Manufacturers Association                     |
| SBC   | SBCC Standard Building Code                          |
| SDI   | Steel Door Institute                                 |
| SIA   | Scaffold Industry Association                        |
| SMA   | Screen Manufacturers Association                     |
| SPRI  | Single Ply Roofing Institute                         |
| TCA   | Tile Council of America                              |
| UBC   | Uniform Building Code                                |

J. Roadways

|       |                                                                                                          |
|-------|----------------------------------------------------------------------------------------------------------|
| AREA  | American Railway Engineering Association                                                                 |
| DOT   | Department of Transportation                                                                             |
| SSRBC | Standard Specifications for Construction of Transportation Systems, Georgia Department of Transportation |

K. Plumbing

AGA American Gas Association  
 NSF National Sanitation Foundation  
 PDI Plumbing Drainage Institute  
 SPC SBCC Standard Plumbing Code

L. Refrigeration, Heating, and Air Conditioning

|        |                                                                            |
|--------|----------------------------------------------------------------------------|
| AMCA   | Air Movement and Control Association                                       |
| ARI    | American Refrigeration Institute                                           |
| ASHRAE | American Society of Heating, Refrigeration, and Air Conditioning Engineers |
| ASME   | American Society of Mechanical Engineers                                   |
| CGA    | Compressed Gas Association                                                 |
| CTI    | Cooling Tower Institute                                                    |
| HEI    | Heat Exchange Institute                                                    |
| IIAR   | International Institute of Ammonia Refrigeration                           |
| NB     | National Board of Boilers and Pressure Vessel Inspectors                   |
| PFMA   | Power Fan Manufacturers Association                                        |
| SAE    | Society of Automotive Engineers                                            |
| SMACNA | Sheet Metal and Air Conditioning Contractors National Association          |
| SMC    | SBCC Standard Mechanical Code                                              |
| TEMA   | Tubular Exchangers Manufacturers Association                               |

-

M. Equipment

AFBMA Anti Friction Bearing Manufacturers Association, Inc.  
AGMA American Gear Manufacturers Association  
ALI Automotive Lift Institute  
CEMA Conveyor Equipment Manufacturers Association  
CMAA Crane Manufacturers Association of America  
DEMA Diesel Engine Manufacturers Association  
MMA Monorail Manufacturers Association  
OPEI Outdoor Power Equipment Institute, Inc.  
PTI Power Tool Institute, Inc.  
RIA Robotic Industries Association  
SAMA Scientific Apparatus Makers Association

**1.03 Symbols**

Symbols and material legends shall be as scheduled on the Drawings.

***END OF SECTION***

## **SECTION 01200**

### **PROJECT MEETINGS**

#### **Part 1 General**

##### **1.01 Scope**

- A. Work under this Section includes all scheduling and administering of pre-construction and progress meetings as herein specified and necessary for the proper and complete performance of this Work.
- B. Scheduling and Administration by Engineer:
  - 1. Prepare agenda.
  - 2. Make physical arrangements for the meetings.
  - 3. Preside at meetings.
  - 4. Record minutes and include significant proceedings and decisions.
  - 5. Distribute copies of the minutes to participants.

##### **1.02 Preconstruction Conference**

- A. The Engineer shall schedule the preconstruction conference prior to the issuance of the Notice to Proceed.
- B. Representatives of the following parties are to be in attendance at the meeting:
  - 1. Owner.
  - 2. Engineer.
  - 3. Contractor and superintendent.
  - 4. Major subcontractors.
  - 5. Representatives of governmental or regulatory agencies when appropriate.
- C. The agenda for the preconstruction conference shall consist of the following as a minimum:
  - 1. Distribute and discuss a list of major subcontractors and a tentative construction schedule.
  - 2. Critical work sequencing.
  - 3. Designation of responsible personnel and emergency telephone numbers.
  - 4. Processing of field decisions and change orders.
  - 5. Adequacy of distribution of Contract Documents.



6. Schedule and submittal of shop drawings, product data and samples.
7. Pay request format, submittal cutoff date, pay date and retain age.
8. Procedures for maintaining record documents.
9. Use of premises, including office and storage areas and Owner's requirements.
10. Major equipment deliveries and priorities.
11. Safety and first aid procedures.
12. Security procedures.
13. Housekeeping procedures.
14. Work hours.

### **1.03 Project Coordination Meetings**

Project Coordination Meetings may be requested at any time at the discretion of the Owner, Engineer or Contractor. The party requesting a meeting shall provide the other two (2) parties with as much notice as possible, as well as a written agenda for such meeting.

***END OF SECTION***

## **SECTION 01210**

### **INSPECTION OF WORK**

#### **Part 1 General**

##### **1.01 Scope**

- A. The work covered by this Section includes the Engineer's and Contractor's responsibilities and obligations regarding inspection of the work performed.

##### **1.02 Engineer's Inspection**

- A. The Engineer shall have the right of access to and inspection of the work at all times. Materials, equipment and products shall be subject to the Engineer's review as specified herein.
- B. The Engineer is responsible for general surveillance of the work on behalf of the Owner. The Engineer is not responsible for construction means, methods, sequences, or procedures or for safety precautions and programs in connection with the work. The Engineer is not responsible for supervision of the work and shall not give instruction to the Contractor's personnel as to methods of execution of the work. The Engineer is not responsible for the Contractor's failure to carry out the work in accordance with the Contract Documents.

##### **1.03 Contractor's Duties**

- A. The Contractor is responsible for all materials, equipment, methods, and procedures in execution of the work.
- B. The Contractor shall correct to the satisfaction of the Engineer any work or material found to be defective or of deficient quality. Such corrections shall be made by the Contractor at no additional expense to the Owner.

##### **1.04 Right of Entry**

- A. Representatives of Fulton County, the Environmental Protection Division of the Georgia Department of Natural Resources, and the U.S. Department of Agriculture, Soil Conservation Services and others as may be identified by the Owner shall have access to the work wherever it is in preparation or progress. The Contractor shall provide proper facilities for such access and inspection.

#### **Part 2 Products (Not Used)**

#### **Part 3 Execution (Not Used)**

***END OF SECTION***

## **SECTION 01710**

### **SERVICES CLEANING**

#### **Part 1 General**

##### **1.01 Scope**

This Section covers the general cleaning which the Contractor shall be required to perform both during construction and before final acceptance of the Project unless otherwise shown on the Drawings or specified elsewhere in these Specifications.

##### **1.02 Quality Assurance**

- A. Daily, and more often if necessary, conduct inspections verifying that requirements of cleanliness are being met.
- B. In addition to the standards described in this Section, comply with all pertinent requirements of governmental agencies having jurisdiction.

##### **1.03 Hazardous Material and Waste**

- A. Contractor shall handle hazardous waste and materials in accordance with applicable local, state, and federal regulations. Waste shall also be disposed of in approved landfills as applicable.
- B. Contractor shall prevent accumulation of wastes which create hazardous conditions.
- C. Burning or burying rubbish and waste materials on the site shall not be allowed.
- D. Disposal of hazardous wastes or materials into sanitary or storm sewers shall not be allowed.

##### **1.04 Disposal of Surplus Materials**

Unless otherwise shown on the Drawings, specified or directed, the Contractor shall legally dispose offsite all surplus materials and equipment from demolition and shall provide suitable offsite disposal site, or utilize a site designated by the Owner.

#### **Part 2 Products**

##### **2.01 Cleaning Materials and Equipment**

Provide all required personnel, equipment and materials needed to maintain the specified standard of cleanliness.

### **1.01 Compatibility**

Use only the cleaning materials, methods and equipment which are compatible with the surface being cleaned, as recommended by the manufacturer of the material or as approved by the Engineer.

## **Part 3 Execution**

### **3.01 Progress Cleaning**

#### **A. General**

1. Do not allow the accumulation of scrap, debris, waste material and other items not required for construction of this Work.
2. At least each week, and more often if necessary, completely remove all scrap, debris and waste material from the job site.
3. Provide adequate storage for all items awaiting removal from the job site, observing all requirements for fire protection and protection of the environment.

#### **B. Site**

1. Daily, and more often if necessary, inspect the site and pick up all scrap, debris and waste material. Remove all such items to the place designated for their storage.
2. Restack materials stored on site weekly.
3. At all times maintain the site in a neat and orderly condition which meets the approval of the Engineer.

### **3.02 Final Cleaning**

- A. Definitions: Unless otherwise specifically specified, "clean" for the purpose of this Article shall be interpreted as the level of cleanliness generally provided by commercial building maintenance subcontractors using commercial quality building maintenance equipment and materials.
- B. General: Prior to completion of the Work, remove from the job site all tools, surplus materials, equipment, scrap, debris and waste. Conduct final progress cleaning as described in 3.01 above.
- C. Site: Unless otherwise specifically directed by the Engineer, hose down all paved areas on the site and all public sidewalks directly adjacent to the site; rake clean other surfaces of the grounds. Completely remove all resultant debris.
- D. Post Construction Cleanup: All evidence of temporary construction facilities, haul roads, work areas, structures, foundations of temporary structures, stockpiles of excess or waste materials, or any other evidence of construction, as directed by the Engineer.

- E. Restoration of Landscape Damage: Any landscape feature damaged by the Contractor shall be restored as nearly as possible to its original condition at the Contractor's expense. The Engineer will decide what method of restoration shall be used.
- F. Timing: Schedule final cleaning as approved by the Engineer to enable the Owner to accept the Project.

### **3.03 Cleaning During Owner's Occupancy**

Should the Owner occupy the Work or any portion thereof prior to its completion by the Contractor and acceptance by the Owner, responsibilities for interim and final cleaning of the occupied spaces shall be as determined by the Engineer in accordance with the Supplementary Conditions of the Contract Documents.

***END OF SECTION***

## **SECTION 01740**

### **WARRANTIES AND BONDS**

#### **Part 1 General**

##### **1.01 Project Maintenance and Warranty**

- A. Maintain and keep in good repair the Work covered by these Drawings and Specifications until acceptance by the Owner.
- B. Contractor shall warrant for a period of one (1) year from the date of Owner's written acceptance of certain segments of the Work and/or Owner's written final acceptance of the Project, as defined in the Contract Documents, that the completed Work is free from all defects due to faulty products or workmanship and the Contractor shall promptly make such corrections as may be necessary by reason of such defects. The Owner will give notice of observed defects with reasonable promptness. In the event that the Contractor should fail to make such repairs, adjustments or other work that may be made necessary by such defects, the Owner may do so and charge the Contractor the cost thereby incurred. The Performance Bond shall remain in full force and effect throughout the warranty period.
- C. Contractor shall not be obligated to make replacements which become necessary because of ordinary wear and tear, or as a result of improper operation or maintenance, or as a result of improper work or damage by another Contractor or the Owner, or to perform any work which is normally performed by a maintenance crew during operation.
- D. In the event of multiple failures of major consequences prior to the expiration of the one (1) year warranty described above, the affected unit shall be disassembled, inspected and modified or replaced as necessary to prevent further occurrences. All related components which may have been damaged or rendered non-serviceable as a consequence of the failure shall be replaced. A new twelve (12) month warranty against defective or deficient design, workmanship, and materials shall commence on the day that the item is reassembled and placed back into operation. As used herein, multiple failure shall be interpreted to mean two (2) or more successive failures of the same kind in the same item or failures of the same kind in two (2) or more items. Major failures may include, but are not limited to, cracked or broken housings, piping, or vessels, excessive deflections, bent or broken shafts, broken or chipped gear teeth, premature bearing failure, excessive wear or excessive leakage around seals. Failures which are directly and clearly traceable to operator abuse, such as operations in conflict with published operating procedures or improper maintenance, such as substitution of unauthorized replacement parts, use of incorrect lubricants or chemicals, flagrant over or under lubrication and using maintenance procedures not conforming with published maintenance instructions, shall be exempted

from the scope of the one (1) year warranty. Should multiple failures occur in a given item, all products of the same size and type shall be disassembled, inspected, modified or replaced as necessary and re-warranted for one (1) year.

- E. Contractor shall, at Contractor's own expense, furnish all labor, materials, tools and equipment required and shall make such repairs and removals and shall perform such work or reconstruction as may be made necessary by any structural or functional defect or failure resulting from neglect, faulty workmanship or faulty materials, in any part of the Work performed by the Contractor. Such repair shall also include refilling of trenches, excavations or embankments which show settlement or erosion after backfilling or placement.
- F. Except as noted on the Drawings or as specified, all structures such as embankments and fences shall be returned to their original condition prior to the completion of the Contract. Any and all damage to any facility not designated for removal, resulting from the Contractor's operations, shall be promptly repaired by the Contractor at no cost to the Owner.
- G. Contractor shall be responsible for all road and entrance reconstruction and repairs and maintenance of same for a period of one (1) year from the date of final acceptance. In the event the repairs and maintenance are not made immediately and it becomes necessary for the owner of the road to make such repairs, the Contractor shall reimburse the owner of the road for the cost of such repairs.
- H. In the event the Contractor fails to proceed to remedy the defects upon notification within fifteen (15) days of the date of such notice, the Owner reserves the right to cause the required materials to be procured and the work to be done, as described in the Drawings and Specifications, and to hold the Contractor and the sureties on Contractor's bond liable for the cost and expense thereof.
- I. Notice to Contractor for repairs and reconstruction will be made in the form of a registered letter addressed to the Contractor at Contractor's home office.
- J. Neither the foregoing paragraphs nor any provision in the Contract Documents, nor any special guarantee time limit implies any limitation of the Contractor's liability within the law of the place of construction.

***END OF SECTION***

**EXHIBIT C**  
**ADDENDA**



19ITB432768K-JAJ

July 11, 2019

Page 2

This Addendum forms a part of the contract documents and **modifies** the original ITB documents as noted below:

**Attached you will find Section 4 Scope of Work and Section 5 Insurance and Risk Management Provisions.**

**ACKNOWLEDGEMENT OF ADDENDUM NO. 1, 19ITB432768K-JAJ, Task Order Contract for Minor Construction.**

The undersigned Proposer acknowledges receipt of this Addendum by returning one (1) copy of this form with the Bid/Proposal submittal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, S.W., Suite 1168, Atlanta, Georgia 30303 by the ITB due date July 29, 2019 @ 11:00 A.M.

This is to acknowledge receipt of Addendum No. 1, 11 day of July, 2019.

Rubio and Son Interiors, Inc.

Legal Name of Bidder/Proposer

Mina

Signature of Authorized Representative

Secretary

Title

**ACKNOWLEDGEMENT OF ADDENDUM NO. 2, 19ITB432768K-JAJ, Task Order  
Contract for Minor Construction.**

The undersigned Proposer acknowledges receipt of this Addendum by returning one (1) copy of this form with the Bid/Proposal submittal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, S.W., Suite 1168, Atlanta, Georgia 30303 by the ITB due date August 7, 2019 @ 11:00 A.M.

This is to acknowledge receipt of Addendum No. 2, 25 day of July, 2019.

Rubio and Son Interiors, Inc.  
Legal Name of Bidder/Proposer

Murcio  
Signature of Authorized Representative

Secretary  
Title

**ACKNOWLEDGEMENT OF ADDENDUM NO. 3, 19ITB432768K-JAJ, Task Order Contract for Minor Construction.**

The undersigned Proposer acknowledges receipt of this Addendum by returning one (1) copy of this form with the Bid/Proposal submittal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, S.W., Suite 1168, Atlanta, Georgia 30303 by the ITB due date August 7, 2019 @ 11:00 A.M.

This is to acknowledge receipt of Addendum No. 3, 2nd day of August, 2019.

Rubio and Son Interiors, Inc.  
Legal Name of Bidder/Proposer

Meek  
Signature of Authorized Representative

Secretary  
Title

19ITB432768K-JAJ

August 6, 2019

Page 2

**ACKNOWLEDGEMENT OF ADDENDUM NO. 4, 19ITB432768K-JAJ, Task Order Contract for Minor Construction.**

The undersigned Proposer acknowledges receipt of this Addendum by returning one (1) copy of this form with the Bid/Proposal submittal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, S.W., Suite 1168, Atlanta, Georgia 30303 by the ITB due date August 12, 2019 @ 11:00 A.M.

This is to acknowledge receipt of Addendum No. 4, 6 day of August, 2019.

Rubio and Son Interiors Inc.  
Legal Name of Bidder/Proposer

[Signature]  
Signature of Authorized Representative

Secretary  
Title

Insert Bid#  
Task Order Contract for Minor Construction Projects

Section 2  
Bid Form

Note: If the Bidder is a corporation, the Bid shall be signed by an officer of the corporation; if a partnership, it shall be signed by a partner. If signed by others, authority for signature shall be attached.

The full name and addresses of persons or parties interested in the foregoing Bid, as principals, are as follows:

| Name           | Address                                      |
|----------------|----------------------------------------------|
| Richard Rubio  | 30 Hardeman Rd. Sandy Springs, GA 30342      |
| Nicholas Rubio | 136 Thundering Waters Dr. Cornelia, GA 30549 |
| Victoria Rubio | 3207 Garden Valley Ct. Duluth, GA 30019      |
|                |                                              |
|                |                                              |
|                |                                              |
|                |                                              |

END OF SECTION

**EXHIBIT D**  
**BID FORM**



Insert Bid#  
Task Order Contract for Minor Construction Projects

Section 2  
Bid Form

### BID FORM

Submitted To: Fulton County Government

Submitted By: Rubio and Son Interiors, Inc.

For: # 19ITB –TASK ORDER CONTRACT FOR MINOR CONSTRUCTION PROJECTS

Submitted on August 7, 2019

The undersigned, as Bidder, hereby declares that the only person or persons interested in the Bid as principal or principals is or are named herein and that no other person than herein mentioned has any interest in this Bid or in the Contract to be entered into; that this Bid is made without connection with any other person, company or parties making a Bid; and that it is in all respects fair and in good faith without collusion or fraud.

The Bidder further declares that he has examined the site of the work and informed himself fully in regard to all conditions pertaining to the place where the work is to be done; that he has examined the Drawings and Specifications for the work and contractual documents relative thereto, and has read all instructions to Bidders and General Conditions furnished prior to the openings of bids; that he has satisfied himself relative to the work to be performed.

The Bidder proposes and agrees, if this Bid is accepted, to contract with the Board of Commissioners of Fulton County, Atlanta, Georgia, in the form of contract specified, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation and labor necessary, and to complete the construction of the work in full and complete accordance with the shown, noted, and reasonably intended requirements of the Specifications and Contract Documents to the full and entire satisfaction of the Board of Commissioners of Fulton County, Atlanta, Georgia, with a definite understanding that no money will be allowed for extra work except as set forth in the attached General Conditions and Contract Documents for the following prices.

THE COST MULTIPLIER IS ONE OF THE FACTOR UPON WHICH THE BIDDER WILL BE FORMALLY EVALUATED ALONG WITH THE BIDDER'S ABILITY TO MEET BONDING CAPACITY REQUIREMENTS AND/OR VARIFIABLE OPEN LINES OF CREDIT FROM SUPPLIERS. ALL OF THESE FACTORS WILL BE USED TO DETERMINE THE LOWEST RESPONSIBLE BIDDER.

The base bid may not be withdrawn or modified for a period of sixty (60) days following the receipt of bids.

**OVERALL ADJUSTMENT FACTOR TO BE APPLIED AGAINST THE R.S. MEANS BUILDING CONSTRUCTION COST DATA UNIT PRICING. THIS FACTOR IS APPLIED AGAINST THE TOTAL COST, WHICH INCLUDES OVERHEAD AND PROFIT.**

98.0802

(R.S. MEANS)

Insert Bid#  
Task Order Contract for Minor Construction Projects

Section 2  
Bid Form

Ninety Eight. zero eight zero two  
(R.S. MEANS in Words)

The Bidder agrees hereby to commence work under this Contract, with adequate personnel, lines of credit, and equipment, on a date to be specified in a written "Notice to Proceed" from the County.

The Bidder declares that he understands that the quantities shown for the unit prices items are subject to either increase or decrease, and that should the quantities of any of the items of work be increased, the Bidder proposes to do the additional work at the unit prices stated herein; and should the quantities be decreased, the Bidder also understands that payment will be made on the basis of actual quantities at the unit price bid and will make no claim for anticipated profits for any decrease in quantities; and that actual quantities will be determined upon completion of work, at which time adjustments will be made to the contract amount by direct increase or decrease.



Insert Bid#  
Task Order Contract for Minor Construction Projects

Section 2  
Bid Form

**BASE BID AMOUNT**

The above Bidder is:

- ☐ An Individual  
☐ A Company  
☒ A Corporation  
☐ A Partnership  
☐ A Joint Venture consisting of

For the performance of the work as stated in this Invitation to Bid, we bid the following adjustment factor. (Utilize four decimal places; example: 0.000).

**Overall Adjustment Factor to be applied against the R S Means Building**

Construction Cost Data unit pricing: 9808

Company: Rubio and Son Interiors Inc.

Signature: [Signature]

Name: Victoria Rubio

Title: Secretary

Date: August 2, 2019

**Insert Bid#**  
**Task Order Contract for Minor Construction Projects****Section 2**  
**Bid Form**

The undersigned acknowledges receipt of the following addenda (list by the number and date appearing on each addendum) and thereby affirms that its Bid considers and incorporates any modifications to the originally issued Bidding Documents included therein.

|            |          |       |                       |
|------------|----------|-------|-----------------------|
| ADDENDUM # | <u>1</u> | DATED | <u>July 11, 2019</u>  |
| ADDENDUM # | <u>2</u> | DATED | <u>July 24, 2019</u>  |
| ADDENDUM # | <u>3</u> | DATED | <u>August 2, 2019</u> |
| ADDENDUM # | <u>4</u> | DATED | <u>August 6, 2019</u> |

**BIDDER:**Rubio and Son Interiors Inc.

Signed by:

Mery / Victoria Rubio

[Type or Print Name]

Title:

Secretary

Business Address:

3207 Garden Valley Court  
Dacula GA 30019

Business Phone:

770-294-7424 / 678-920-3339

## **EXHIBIT E**

### **BONDS (PAYMENT AND PERFORMANCE)**

**Pursuant to Addendum No. 1, Payment and Performance Bonds in the amount of 100 percent will be required per task order.**



July 1, 2019

To: Fulton County Government

Re: Rubio and Son Interiors, Inc. – Project 19ITB432768K-JAJ Task Order Contract for Minor Construction Projects

To whom it may concern,

Please let this letter serve as a bonding reference for our valued client Rubio and Son Interiors, Inc.

Our experience with Rubio and Son Interiors, Inc., Inc has been excellent. We find this firm to be very well qualified, capably managed, well staffed and organized, reputable, cooperative, and extremely credit worthy. We are more than willing to consider providing bonds for \$3,000,000 single and \$6,000,000 aggregate.

Our approval of such a request would be conditioned upon applicable underwriting considerations at the time of the bond request including a review of the contract documents and confirmation of financing. This letter is not an assumption of liability. We have issued this letter only as a bonding reference requested by our client.

I trust this to be a satisfactory reference, but if additional information is needed, please feel free to contact our office. For your further reference, Westfield Insurance is a multi-line property and casualty insurance company founded in 1848, and is currently rated "A" by A.M. Best and combined with other companies in our group, has a Treasury Department single project qualification of more than \$200 million. This is also confirmation that Westfield is licensed to do business in the State of Georgia by the Georgia Insurance Commissioner.

Sincerely Yours,

A handwritten signature in cursive script, appearing to read "Chad Martin".

Chad Martin

1900 N. Winston Road | Suite 100 | Knoxville, TN 37919  
PO Box 10328 | Knoxville, TN 37939-0328  
p: 800.328.0293 | 865.691.4847  
f: 865.694.4847  
tisins.com

## **EXHIBIT F**

### **SCOPE OF WORK AND TECHNICAL SPECIFICATIONS**

## SCOPE OF WORK AND TECHNICAL SPECIFICATIONS

The Department of Real Estate and Asset Management's (DREAM) Task Order Contract for Minor Construction Projects, formerly referred to as "Fast Track" (hereinafter called TOC), is a firm-fixed-price indefinite-quantity contract. The work includes a collection of detailed repair and construction tasks and specifications that have established unit prices. It is placed with a General Contractor for the accomplishment of repair, alteration, modernization, maintenance, rehabilitation, construction, etc. of buildings, structures, or other real property. Ordering is accomplished by means of issuance of a Work Order against the contract.

The successful Bidder shall:

- A. Provide all management, design, labor, materials, equipment and architectural and engineering support needed to perform the work authorized by work orders issued.
- B. Subscribe to and utilize the latest electronic edition of the R. S. Means Building Construction Cost Data (Standard Edition, hereinafter referred to as "Means Software") for all job assignments. (Note this version uses union wage rates, but does include the location factor and quarterly updates.) The software is available via online subscription or CD. The cost of the subscription, or CD, for one (1) seat shall be reimbursed by Fulton County for each year of the term of the contract. Fees for additional users will not be reimbursed by the County.
- C. Submit a cost adjustment factor to be universally applied to the costs included in the Means Software as their Base Bid amount. The awarded Contractor(s) shall base all pricing on work being performed during normal business hours.
- D. For each job assignment, be allowed Special Conditions that are unique to the job conditions that shall not subject to the adjustment factor. Examples of Special Conditions include, but are not limited to:
  - 1. Overtime,
  - 2. Additional security,
  - 3. Specialized equipment to be purchased, or rented, that is necessary for the work, and
  - 4. Coordination with outside contracts or owner provided work.
- E. Upon receiving a job assignment, prepare a cost sheet utilizing the Means Software. The total of the line item costs shall be multiplied by Bidder's cost adjustment factor. The costs for any Special Conditions and Non-Pre-Priced (NPP) items are itemized and then added to the adjusted cost to generate the total cost for the job assignment.
- F. Deliver the Cost Sheet in the original electronic format to the Fulton County Project Manager for verification of costs.

- G. As TOC requirements are identified, Contractor shall jointly develop a Scope of Work with the County's staff. The General Contractor shall be issued a Request for Proposal Work Order, and based upon the Scope of Work, shall be required to develop a proposal for the work utilizing the Means Software detailed above. The General Contractor shall submit their proposal to the County for review and approval. If the Contractor's proposed units are found reasonable, a work order may be issued at the agreed upon units, which when multiplied by the unit price and contract adjustment factor shall establish the firm fixed price for the work order.
- H. Submit a Safety Plan with response to this Bid that shall be followed to insure site safety on all jobs. Safety Plan shall reference OSHA requirements.
- I. The procedures for ordering work are covered in the General Conditions.  
The TOC may include what is known as "Non-Pre-Priced items". Non-Pre-Priced (NPP) items may require the establishment of specifications and drawings. Non-Pre-Priced items are bid as cost (lowest of three (3) submitted vendors who have agreed to Special Conditions) plus five percent (5%) overhead and five percent (5%) profit). The procedures for ordering work are covered in the General Conditions.
- J. The Contractor will use the County's project management system (Primavera P6) during each Phase of the work. The use of this system may include communication through project standard documents, review of the schedule, and cost information. The collaboration will involve, at a minimum, the training required for the use of the system, Requests for Information and Proposals (RFI/RFP), meeting minutes, Change Order and Action Item communication between the Contractor and County. The Contractor may upload e-versions of supporting documents, progress photos and drawings as well. The Proposer shall prepare each submittal in a comprehensive format including Coversheet, Index, Lists of Abbreviations and Code Narratives, as appropriate, for the document. The Contractor will identify each Project within the Program according to the name the County has determined at the time of the submittal. Training required to use the project management system will be provided locally by the County. The Contractor's time for training will not be reimbursed. The Contractor will be required to utilize the County's Primavera P6 Project Management system for the Project and will be required to purchase/license, update and maintain a copy of the software, at Contractor's expense.

The Scope of Work and Technical Specifications includes Division 1 – General Requirements; 01010 through 01740.

## **EXHIBIT G**

### **EXHIBITS**



## EXHIBIT 1

STATEMENT OF QUALIFICATIONS  
TECHNICAL COMPETENCE, EXPERIENCE,  
& BUSINESS OPERATIONS

(To be submitted with Bid. Additional sheets may be attached)

1. Number of years of continuous business operation performing construction service?

23 years

- a. Is your company a:

☒ CORPORATION      ☐ PARTNERSHIP      ☐ SOLE PROPRIETOR

2. Has Bidder ever participated in a Job Order Contract (JOC) procurement program?
- 
- (circle response)

**NO** (Proceed to question 3)**YES.** Provide the following:

- a. Name of program Fulton County and State of Georgia
- b. Dates of participation FC- 2017 to present / State- 2015 to present
- c. Program managed by FC managed by FC / State managed by Gordian

3. Within the last 3 years, has Bidder executed 2 or more Work Orders or Contracts within values as follows: (Please state average contract value for "YES" responses)

|                                 |    |                              |
|---------------------------------|----|------------------------------|
| A. Up to \$50,000.00            | NO | <b>YES</b> \$ <u>30,000</u>  |
| B. \$50,001.00 to \$100,000.00  | NO | <b>YES</b> \$ <u>60,000</u>  |
| C. \$100,001.00 to \$200,000.00 | NO | <b>YES</b> \$ <u>150,000</u> |
| D. Over \$200,000.00            | NO | <b>YES</b> \$ <u>700,000</u> |

4. How many full-time employees do you currently have?
- 7

5. How many Supervisors/Project Managers?
- 3

- a. How many supervisors have had:
- Less than 3 years supervisory experience
- 3-5 years supervisory experience
- More than 5 years supervisory experience

0

0

3

19ITB432768K-JAJ  
Task Order Contract for Minor Construction Projects

Section 10  
Exhibits

6. Provide three (3) construction projects references. Identify any project that is a JOC procurement and provide the POC information below.

Project Name: South Fulton Behavioral Health  
 Contact Name and Title: Freddie Robinson / Project Manager  
 Company Name: Fulton County Government  
 Address: 141 Pryor Street Atlanta GA 30303  
 Phone Number: 404-472-5654 Fax Number: 404-893-6527  
 E-mail Address: freddie.robinson@fultoncountygga.gov

Project Name: Fulton County Pre-Trial  
 Contact Name and Title: Lloyd Nesbitt / Project Manager  
 Company Name: Fulton County Government  
 Address: 141 Pryor Street Atlanta GA 30303  
 Phone Number: 404-358-2174 Fax Number: 404-893-6527  
 E-mail Address: lloyd.nesbitt@fultoncountygga.gov

Project Name: 180 Peachtree  
 Contact Name and Title: Scott McDinnitt / Project Manager  
 Company Name: City of Atlanta  
 Address: 55 Trinity Avenue Atlanta GA 30303  
 Phone Number: 404-955-4257 Fax Number: 404-658-7673  
 E-mail Address: shmcinnitt@atlantagga.gov

7. Provide OSHA EMR rating : .90



**OPERATION PLAN**

1. Does your company have a documentable Quality Control, Assurance and Improvement Program? If so, please describe.

We do not have a documentable program. Our reputation is proof of quality and assurance to following our customers specifications in a precise and timely manner.

2. Describe your implementation/start-up plan(s) for this ITB.

As always we follow our customers specifications. We listen and make any changes that may arise with our customers desires. We have never not completed a job after a deadline and many jobs have been completed without a punch list. RSI is that good at "making it happen."

3. Describe how your company provides relief personnel for employees who do not show up for work.

In the 23 years of business we have never had employees not show for any scheduled work or job. This same fact is and has been with our subbase. In the event this did happen, Richard Rubio, would immediately have a replacement sub on the project to ensure no lost time.

4. Describe how you would handle the Contract Management process.

Customer lead to project manager. PM would then meet with customers and sub-contractors in a timely manner. From the meeting(s) a scope is written and a proposal developed for approval from the customer.

5. Describe your commitment to maintaining County facilities per the specifications and following the instructions provided.

Rubio and Son Interiors Inc. will provide a contact name and number of a representative available 24/7 for customer emergencies. We will hold monthly meetings and daily tailgate meetings to ensure safety, quality and customer satisfaction. We self perform on average 60% of our work and have developed quality subcontractors all licensed in their field.



Rubio and Son Interiors, Inc.

3207 Garden Valley Court

Dacula, GA 30019

**Safety Plan:**

**19ITB432768K-JAJ – Task Order Contract for Minor Construction Projects:**

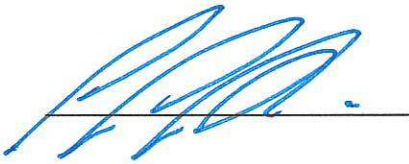
It is the policy of this company to strive for the highest environmental, health and safety standards on our projects. Safety and protection of the environment does not occur by chance. It is the result of careful attention to all company operations by those who are directly and indirectly involved. Employees at all levels must work diligently to execute the company's policy of providing and maintain a safe work place.

Our plan has been developed to assure the compliance with Federal, State, OSHA and local regulations. It is the obligation of all employees to be knowledgeable of the standards established by these agencies and to implement the rules/regulations contained therein on projects.

Regard for the safety of the general public, our own employees and the employees of our subcontractors, is a supreme responsibility of all levels of our organization. We intend to prevent any human sufferings. Prevention of injury/illness is a goal well worthy of achieving.

Our safety plan supports the following:

- A. Management commitment to safety
- B. Weekly tool box safety meetings including Job Safety Analysis
- C. Effective job safety training for all categories of employees
- D. Job hazard analysis provided to all employees
- E. Accident Reporting
- F. Medical support including first aid
- G. Personal protective equipment



Richard Rubio

CEO/President

## **EXHIBIT H**

### **PURCHASING FORMS**

STATE OF GEORGIA

COUNTY OF FULTON

**FORM A: GEORGIA SECURITY AND IMMIGRATION CONTRACTOR AFFIDAVIT  
AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services<sup>1</sup> under a contract with **[insert name of prime contractor]** Rubio and Son Interiors Inc. on behalf of **Fulton County Government** has registered with and is participating in a federal work authorization program\*,<sup>2</sup> in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services to this contract with **Fulton County Government**, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the **Fulton County Government** at the time the subcontractor(s) is retained to perform such service.

417724  
EEV/Basic Pilot Program\* User Identification Number

Murcio  
BY: Authorized Officer of Agent  
(Insert Contractor Name)

Secretary  
Title of Authorized Officer or Agent of Contractor

Nitonia Rubio  
Printed Name of Authorized Officer or Agent

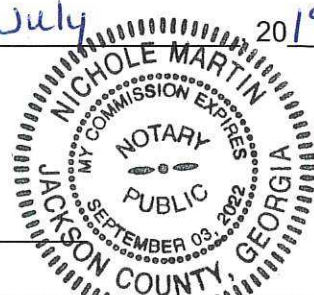
Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this 22 day of July 2019

Notary Public: Nichole Martin

County: Gwinnett

Commission Expires: 9/3/2020



<sup>1</sup>O.C.G.A. § 13-10-90(4), as amended by Senate Bill 160, provides that "physical performance of services" means any performance of labor or services for a public employer (e.g., Fulton County) using a bidding process (e.g., ITB, RFQ, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual.

<sup>2</sup>\*[Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].



19ITB432768K-JAJ  
Task Order Contract for Minor Construction Projects

Section 6  
Purchasing Forms & Instructions

STATE OF GEORGIA

COUNTY OF FULTON

FORM B: GEORGIA SECURITY AND IMMIGRATION SUBCONTRACTOR  
AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services<sup>3</sup> under a contract with [insert name of prime contractor] Rubio and Son Interiors, Inc. behalf of Fulton County Government has registered with and is participating in a federal work authorization program\*,<sup>4</sup> in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

236393

EEV/Basic Pilot Program\* User Identification Number

TLS Electrical Co., Inc. - Brett Stewart  
BY: Authorized Officer of Agent  
(Insert Subcontractor Name)

Office Manager  
Title of Authorized Officer or Agent of Subcontractor

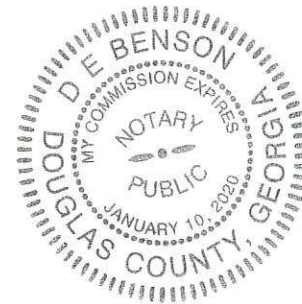
Brett Stewart  
Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this 1<sup>st</sup> day of July, 2019.

Notary Public: [Signature]

County: Douglas

Commission Expires: 1-10-20



<sup>3</sup>O.C.G.A. § 13-10-90(4), as amended by Senate Bill 160, provides that "physical performance of services" means any performance of labor or services for a public employer (e.g., Fulton County) using a bidding process (e.g., ITB, RFQ, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual.

<sup>4</sup>[Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].



**FORM C1: CONTRACTOR'S GEORGIA UTILITY LICENSE CERTIFICATION**

Contractor's Name: \_\_\_\_\_

Utility Contractor's Name: \_\_\_\_\_

Expiration Date of License: \_\_\_\_\_

I certify that the above information is true and correct and that the classification noted is applicable to the Bid for this Project.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**(ATTACH COPY OF LICENSE)**

19ITB432768K-JAJ  
Task Order Contract for Minor Construction Projects

Section 6  
Purchasing Forms & Instructions

**FORM C2: CONTRACTOR'S GEORGIA GENERAL CONTRACTOR'S LICENSE  
CERTIFICATION**

Contractor's Name: Rubio and Son Interiors, Inc.

General Contractor's License Number: GCCO 000009

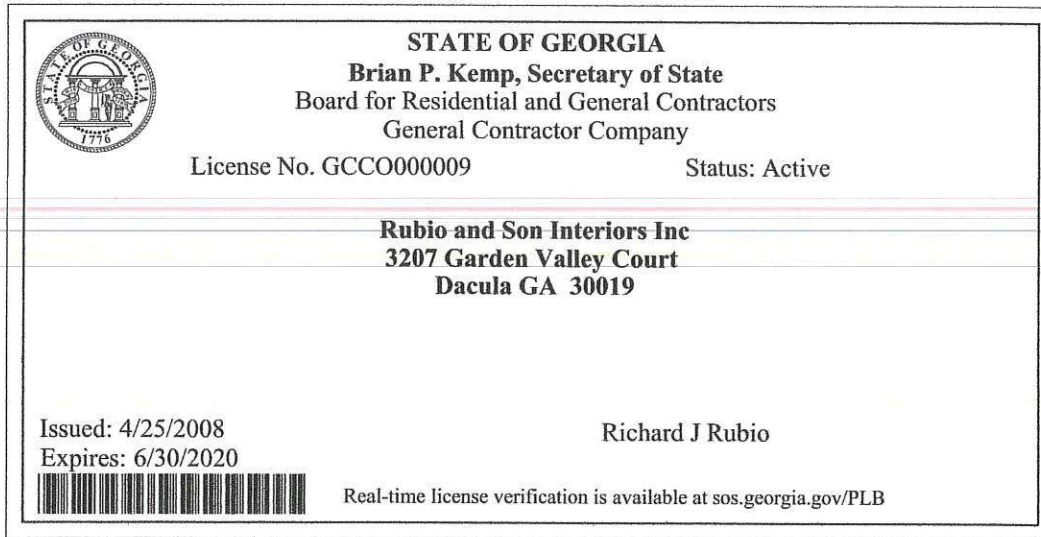
Expiration Date of License: 6/30/2020

I certify that the above information is true and correct and that the classification noted is applicable to the Bid for this Project.

Signed: Murrio

Date: July 19, 2019

**(ATTACH COPY OF LICENSE)**



Above is your license issued by the Georgia State Board of Residential and General Contractors. A pocket-sized license card is below. Please make note of the expiration date on your license. It is your responsibility to renew your license before it expires. License renewals may be completed prior to the expiration date via the Board's website or by obtaining a paper renewal from the Board office.

Reminder: It is your responsibility to keep your insurance current. Please provide the Board with a copy of your Certificate of Insurance each time your insurance is renewed. The Board does receive copies of cancellation notices which will affect the status of your license.

It is the licensee's responsibility to notify the board office immediately of any change of name or address. You may update your address online at the board's website at [www.sos.ga.gov/plb/contractors/](http://www.sos.ga.gov/plb/contractors/).

You may contact the Board at:

GEORGIA STATE BOARD FOR RESIDENTIAL & GENERAL CONTRACTORS  
237 COLISEUM DRIVE, MACON, GEORGIA 31217-3858  
478-207-2440 (phone) website: [www.sos.ga.gov/plb/contractors/](http://www.sos.ga.gov/plb/contractors/)



**FORM C3: GEORGIA PROFESSIONAL LICENSE CERTIFICATION**

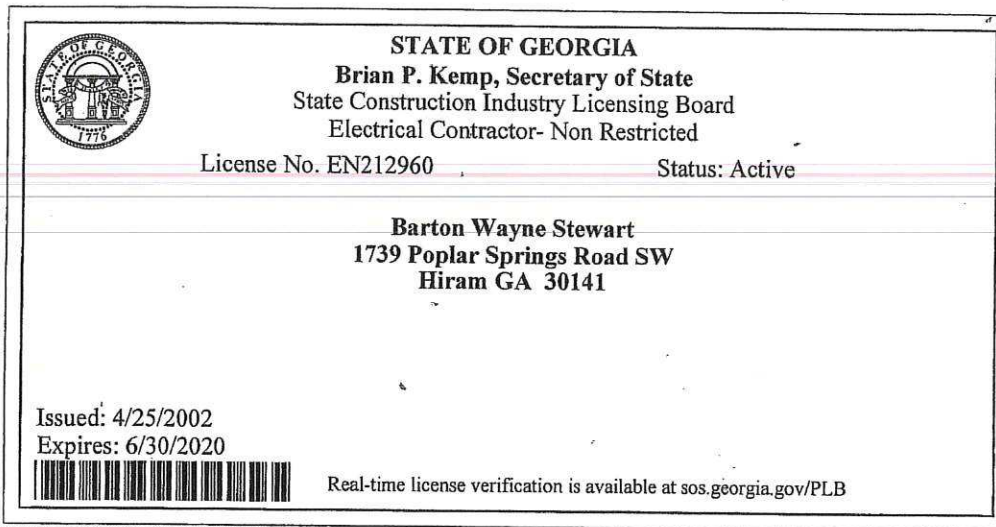
**NOTE: Please complete this form for the work your firm will perform on this project.**

Contractor's Name: TLS Electrical Co., Inc.Performing work as: Prime Contractor ☐ Sub-Contractor ☒Professional License Type: General I - Special Trade Construction-<sup>Electrical</sup>Professional License Number: EN212960Expiration Date of License: 6/30/2020

I certify that the above information is true and correct and that the classification noted is applicable to the Bid for this Project.

Signed: MurzioDate: July 19, 2019**(ATTACH COPY OF LICENSE)**





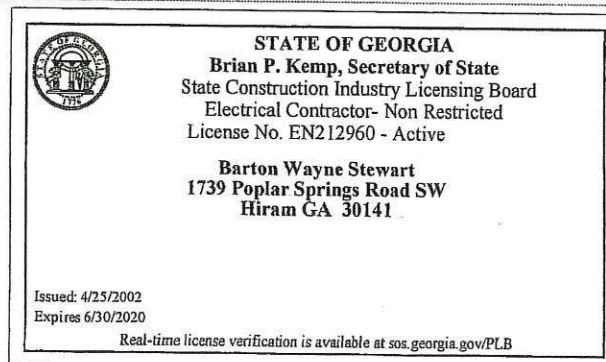
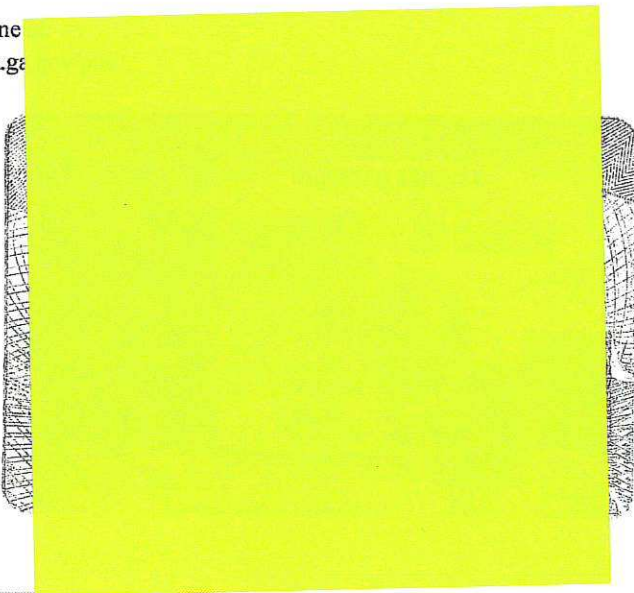
The Certificate above may be used for wall display.

The Card below may be used as the pocket identification card.

Notify the Board office of name/address changes at:

Georgia Secretary of State  
Professional Licensing Boards  
237 Coliseum Drive  
Macon, GA 31217-3858

Or visit us online  
<http://www.sos.ga.gov>



# CITY OF SMYRNA

## Occupation Tax Certificate

Expires on 12/31/2019

TLS ELECTRICAL COMPANY INC  
TLS ELECTRICAL INC  
1750 CORN RD  
SMYRNA, GA 30080

ACCOUNT #: 2570  
LOCATION: 1750 CORN RD  
SE

In consideration of which City of Smyrna has granted a Certificate for carrying on  
the business of: GENERAL 1 - SPECIAL TRADE CONSTRUCTION



### RECEIPT FOR OCCUPATION TAX CERTIFICATE

ACCOUNT #: 2570

Type of Business: GENERAL 1 - SPECIAL TRADE CONSTRUCTION

TLS ELECTRICAL COMPANY INC  
TLS ELECTRICAL INC  
1750 CORN RD  
SMYRNA, GA 30080

Amount Paid: \$4045.00

PERIOD ENDING DECEMBER 31, 2019

# PAID

**FORM D: DISCLOSURE FORM AND QUESTIONNAIRE**

1. Please provide the names and business addresses of each of the Offeror's firm's officers and directors.

For the purposes of this form, the term "Offeror" means an entity that responds to a solicitation for a County contract by either submitting a proposal in response to a Request for Proposal or a Request for Qualification or a Bid in response to an Invitation to Bid. Describe accurately, fully and completely, their respective relationships with said Offeror, including their ownership interests and their anticipated role in the management and operations of said Offeror.

See attached

2. Please describe the general development of said Offeror's business during the past five (5) years, or such shorter period of time that said Offeror has been in business.

See attached

3. Please state whether any employee, agent or representative of said Offeror who is or will be directly involved in the subject project has or has ever: (i) directly or indirectly had a business relationship with Fulton County; (ii) directly or indirectly received revenues from Fulton County; or (iii) directly or indirectly receives revenues from the result of conducting business on Fulton County property or pursuant to any contract with Fulton County. Please describe in detail any such relationship.

See attached



Section 6- Form D: Disclosure Form and Questionnaire:

1.

Richard J. Rubio: President/Owner of Rubio and Son Interiors, Inc. (RSI) Richard Rubio owns 100% of the Corporation. Richard does all bids, arranges for all materials to be purchased/ordered for each specific job as per customer specifications. Richard also lines up all subcontractors for each job.

Nicholas J. Rubio: Vice President/Working Supervisor. Nick makes sure all work is done/performed by all subs to the specifications of our customers. In a timely, orderly and safe manner.

Victoria Rubio: Secretary. Victoria is responsible for estimates to our customers as well as billing. She also handles AR and AP, in a timely manner. Victoria also does most of the special orders for jobs that require specific items not readily available from our suppliers.

2.

In the past 5 years, Rubio and Son Interiors, Inc, has experienced continued growth. RSI has been in business for 23 years and has many of the same repeat customers in the duration of being in business. We have many state contracts that we are proud to be apart of in and around Atlanta.

3.

RSI has and currently has and does currently have a business relationship with Fulton County. We also have received revenues from the County. We hold a carpet contract and a Standby Construction contract.

**LITIGATION DISCLOSURE:**

Failure to fully and truthfully disclose the information required, may result in the disqualification of your bid or proposal from consideration or termination of the Contract, once awarded.

1. Please state whether any of the following events have occurred in the last five (5) years with respect to said Offeror. If any answer is yes, explain fully the following:

- (a) whether a petition under the federal bankruptcy laws or state insolvency laws was filed by or against said Offeror, or a receiver fiscal agent or similar officer was appointed by a court for the business or property of said Offeror;

Circle One: YES

NO

- (b) whether Offeror was subject of any order, judgment, or decree not subsequently reversed, suspended or vacated by any court of competent jurisdiction, permanently enjoining said Offeror from engaging in any type of business practice, or otherwise eliminating any type of business practice; and

Circle One: YES

NO

- (c) whether said Offeror's business was the subject of any civil or criminal proceeding in which there was a final adjudication adverse to said Offeror, which directly arose from activities conducted by the business unit or corporate division of said Offeror which submitted a bid or proposal for the subject project. If so please explain.

Circle One: YES

NO

2. Have you or any member of your firm or team to be assigned to this engagement ever been indicted or convicted of a criminal offense within the last five (5) years?

Circle One: YES

NO

3. Have you or any member of your firm or team been terminated (for cause or otherwise) from any work being performed for Fulton County or any other Federal, State or Local Government?

Circle One: YES

NO

4. Have you or any member of your firm or team been involved in any claim or litigation adverse to Fulton County or any other federal, state or local government, or private entity during the last three (3) years?

Circle One: YES

NO

5. Has any offeror, member of offeror's team, or officer of any of them (with respect to any matter involving the business practices or activities of his or her employer), been notified within the five (5) years preceding the date of this offer that any of them are the target of a criminal investigation, grand jury investigation, or civil enforcement proceeding?

Circle One:

YES

NO

If you have answered "YES" to any of the above questions, please indicate the name(s) of the person(s), the nature, and the status and/or outcome of the information, indictment, conviction, termination, claim or litigation, the name of the court and the file or reference number of the case, as applicable. Any such information should be provided on a separate page, attached to this form and submitted with your proposal.

**NOTE:** If any response to any question set forth in this questionnaire has been disclosed in any other document, a response may be made by attaching a copy of such disclosure. (For example, said Offeror's most recent filings with the Securities and Exchange Commission ("SEC") may be provided if they are responsive to certain items within the questionnaire.) However, for purposes of clarity, Offeror should correlate its responses with the exhibits by identifying the exhibit and its relevant text.

Disclosures must specifically address, completely respond and comply with all information requested and fully answer all questions requested by Fulton County. Such disclosure must be submitted at the time of the bid or proposal submission and included as a part of the bid/proposal submitted for this project. Disclosure is required for Offerors, joint venture partners and first-tier subcontractors.

Failure to provide required disclosure, submit officially signed and notarized documents or respond to any and all information requested/required by Fulton County can result in the bid/proposal declared as non-responsive. This document must be completed and included as a part of the bid/proposal package along with other required documents.

[SIGNATURES ON NEXT PAGE]



Under penalty of perjury, I declare that I have examined this questionnaire and all attachments hereto, if applicable, to the best of my knowledge and belief, and all statements contained hereto are true, correct, and complete.

On this 22 day of July, 2019

Bubio and Son Interiors, Inc. 7/22/2019  
(Legal Name of Proponent) (Date)

Munio 7/22/2019  
(Signature of Authorized Representative) (Date)

Secretary  
(Title)

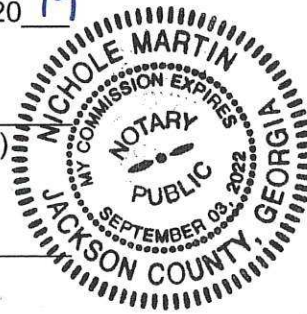
Sworn to and subscribed before me,

This 22 day of July, 2019

Nichole A Martin  
(Notary Public)

(Seal)

Commission Expires 9/3/2020  
(Date)



**EXHIBIT I**  
**OFFICE OF CONTRACT COMPLIANCE FORMS**

**EXHIBIT A – PROMISE OF NON-DISCRIMINATION**

"Know all persons by these presents, that I/We (Victoria Rubio),  
Name

Secretary  
Title

Rubio and Son Interiors, Inc.  
Firm Name

Hereinafter "Company", in consideration of the privilege to bid on or obtain contracts funded, in whole or in part, by Fulton County, hereby consent, covenant and agree as follows:

- 1) No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, national origin or gender in connection with any bid submitted to Fulton County for the performance of any resulting there from,
- 2) That it is and shall be the policy of this Company to provide equal opportunity to all businesses seeking to contract or otherwise interested in contracting with this Company without regard to the race, color, gender or national origin of the ownership of this business,
- 3) That the promises of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption,
- 4) That the promise of non-discrimination as made and set forth herein shall be made a part of, and incorporated by reference into, any contract or portion thereof which this Company may hereafter obtain,
- 5) That the failure of this Company to satisfactorily discharge any of the promises of non-discrimination as made and set forth herein shall constitute a material breach of contract entitling the Board to declare the contract in default and to exercise any and all applicable rights and remedies, including but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and/or forfeiture of compensation due and owing on a contract; and
- 6) That the bidder shall provide such information as may be required by the Director of Purchasing & Contract Compliance pursuant to Section 102.436 of the Fulton County Non-Discrimination in Purchasing and Contracting Policy.

NAME: Victoria Rubio TITLE: Secretary

SIGNATURE: M. Rubio

ADDRESS: 3207 Garden Valley Court  
Dacula Georgia 30019

PHONE NUMBER: 678-656-2309 EMAIL: contract+rubio@bellsouth.net



**EXHIBIT C - SCHEDULE OF INTENDED SUBCONTRACTOR UTILIZATION**

If the bidder/proposer intends to subcontract any portion of this scope of work/service(s), this form **must be completed and submitted with the bid/proposal**. All prime bidders/proposers **must** submit Letter(s) of Intent (Exhibit D) for all subcontractors who will be utilized under the scope of work/services prior to contract execution.

Prime Bidder/Proposer Company Name Rubio and Son Interiors Inc.

ITB/RFP Name & Number: 291TB432768K-JAT/To Contract for Minor Construction projects

1. My firm, as Prime Bidder/Proposer on this scope of work/service(s) is **NOT** ☒, is ☐ a minority ☐ African American (AABE); ☐ Asian American (ABE); ☐ Hispanic American (HBE); ☐ Native American (NABE); ☐ White Female American (WFBE); \*\*If yes, please attach copy of recent certification. (Check the appropriate box/es)

Indicate below the portion of work, including, percentage of bid/proposal amount that your firm will carry out directly:

\$ \_\_\_\_\_ or 60 %

2. This information below must be completed and submitted with the bid/proposal if a **joint venture (JV)** approach is to be undertaken. Please provide JV breakdown information below and attach a copy of the executed Joint Venture Agreement.

JV Partner(s) information:

| <u>Business Name</u> |  | <u>Business Name</u> |  | <u>Business Name</u> |  |
|----------------------|--|----------------------|--|----------------------|--|
| (a.)                 |  | (b.)                 |  | (c.)                 |  |
| % of JV              |  | % of JV              |  | % of JV              |  |
| Ethnicity            |  | Ethnicity            |  | Ethnicity            |  |
| Gender               |  | Gender               |  | Gender               |  |
| Phone#               |  | Phone#               |  | Phone#               |  |

3. Sub-Contractors (including suppliers) to be utilized in the performance of this scope of work/service(s), if awarded, are:

SUBCONTRACTOR NAME: Red Oak Construction  
 ADDRESS: 6665 Trestle Road  
Locust Grove, GA 30248  
 EMAIL ADDRESS: msparkes@bellsouth.net PHONE: 404-430-4482  
 CONTACT PERSON: Mark Sparkes  
 ETHNIC GROUP\*: \_\_\_\_\_ COUNTY CERTIFIED\*\* \_\_\_\_\_  
 WORK TO BE PERFORMED: \_\_\_\_\_  
 DOLLAR VALUE OF WORK: \$ \_\_\_\_\_ PERCENTAGE VALUE: \_\_\_\_\_ %



SUBCONTRACTOR NAME: Ace Pro Finish Painting  
 ADDRESS: 1307 Bridge Water Circle  
Hosenton GA 30548  
 EMAIL ADDRESS: adobrin7@yahoo.com PHONE: 770-294-7952  
 CONTACT PERSON: on Dobrin  
 ETHNIC GROUP\*: \_\_\_\_\_ COUNTY CERTIFIED\*\* \_\_\_\_\_  
 WORK TO BE PERFORMED: \_\_\_\_\_  
 DOLLAR VALUE OF WORK: \$ \_\_\_\_\_ PERCENTAGE VALUE: \_\_\_\_\_ %

SUBCONTRACTOR NAME: TLS Electrical  
 ADDRESS: 1750 Corn Road  
Smymna GA 30080  
 EMAIL ADDRESS: jdavidbenison@tselectric.com PHONE: 770-319-6080  
 CONTACT PERSON: David Benson  
 ETHNIC GROUP\*: \_\_\_\_\_ COUNTY CERTIFIED\*\* \_\_\_\_\_  
 WORK TO BE PERFORMED: \_\_\_\_\_  
 DOLLAR VALUE OF WORK: \$ \_\_\_\_\_ PERCENTAGE VALUE: \_\_\_\_\_ %

SUBCONTRACTOR NAME: Sherman Hall Construction  
 ADDRESS: 1300 Conington Bridge Rd SE  
Fairburn GA 30139  
 EMAIL ADDRESS: Sherman.hall@att.net PHONE: 770-548-6686  
 CONTACT PERSON: \_\_\_\_\_  
 ETHNIC GROUP\*: \_\_\_\_\_ COUNTY CERTIFIED\*\* \_\_\_\_\_  
 WORK TO BE PERFORMED: \_\_\_\_\_  
 DOLLAR VALUE OF WORK: \$ \_\_\_\_\_ PERCENTAGE VALUE: \_\_\_\_\_ %

SUBCONTRACTOR NAME: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 EMAIL ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 CONTACT PERSON: \_\_\_\_\_  
 ETHNIC GROUP\*: \_\_\_\_\_ COUNTY CERTIFIED\*\* \_\_\_\_\_  
 WORK TO BE PERFORMED: \_\_\_\_\_  
 DOLLAR VALUE OF WORK: \$ \_\_\_\_\_ PERCENTAGE VALUE: \_\_\_\_\_ %

\*Ethnic Groups: African American (AABE); Asian American (ABE); Hispanic American (HBE); Native American (NABE); White Female American (WFBE); \*\*If yes, please attach copy of recent certification.

Total Dollar Value of Subcontractor Agreements: (\$)

**Total Percentage of Subcontractor Value: (%)**

40%

**CERTIFICATION:** The undersigned certifies that he/she has read, understands and agrees to be bound by the Bid/Proposer provisions, including the accompanying Exhibits and other terms and conditions regarding sub-contractor utilization. The undersigned further certifies that he/she is legally authorized by the Bidder/Proposer to make the statement and representation in this Exhibit and that said statements and representations are true and correct to the best of his/her knowledge and belief. The undersigned understands and agrees that if any of the statements and representations are made by the Bidder/Proposer knowing them to be false, or if there is a failure of the intentions, objectives and commitments set forth herein without prior approval of the County, then in any such event the Contractor's acts or failure to act, as the case may be, shall constitute a material breach of the contract, entitling the County to terminate the Contract for default. The right to so terminate shall be in addition to, and in lieu of, any other rights and remedies the County may have for other defaults under the contract.

**Signature:**

Muzie

**Title:**

Secretary

**Business or Corporate Name:**

Rubio and Son Interiors Inc.

**Address:**

3207 Garden Valley Ct.

Dacula GA 30019

**Telephone:**

(678) 926-3339

**Fax Number: ( )**

N/A

**Email Address:**

Contractrubio@bellsouth.net

Rubio and Son Interiors, Inc.

3207 Garden Valley Court

Dacula, GA 30019

(678) 926-3339

**EBO PLAN:**

**19ITB432768K-JAJ**

**Task Order Contract for Minor Construction Projects**

Rubio and Son Interiors, Inc. will provide employees and other staff with appropriate resources and assistance to find M/FBE's, including the County's M/FBE database and other available resources to identify qualified M/FBE's for participation in this solicitation.

We will facilitate communication within the community and vendors regarding this plan and related issues associated, including, by way of example, through the use of emails and/or presentations.

## Fulton County Bid:

From: richard rubio (contractrubio@bellsouth.net)

To: laddconstructionllc@gmail.com

Date: Tuesday, July 23, 2019, 11:51 AM EDT

Good morning,

My name is Victoria Rubio, secretary of Rubio and Son Interiors, Inc, a General Contractor in Atlanta.

We are submitting a bid package for Fulton County - 19ITB432768K-JAJ. It is our goal to utilize small, minority, female owners and/or historically underutilized firms on this project.

Would you be interested in participating as a subcontractor if we were awarded this project?

I appreciate your time and look forward to hearing back from you.

Sincerely,

Victoria Rubio  
Rubio and Son Interiors, Inc.  
(678) 656-2309



## Fulton County Bid:

From: richard rubio (contractrubio@bellsouth.net)

To: mhawkconstruction@yahoo.com

Date: Tuesday, July 23, 2019, 11:50 AM EDT

Good morning,

My name is Victoria Rubio, secretary of Rubio and Son Interiors, Inc, a General Contractor in Atlanta.

We are submitting a bid package for Fulton County - 19ITB432768K-JAJ. It is our goal to utilize small, minority, female owners and/or historically underutilized firms on this project.

Would you be interested in participating as a subcontractor if we were awarded this project?

I appreciate your time and look forward to hearing back from you.

Sincerely,

Victoria Rubio  
Rubio and Son Interiors, Inc.  
(678) 656-2309

## Fulton County Bid:

From: richard rubio (contractrubio@bellsouth.net)

To: ebcsupport@earthboundconstructionllc.com

Date: Tuesday, July 23, 2019, 11:48 AM EDT

Good morning,

My name is Victoria Rubio, secretary of Rubio and Son Interiors, Inc, a General Contractor in Atlanta.

We are submitting a bid package for Fulton County - 19ITB432768K-JAJ. It is our goal to utilize small, minority, female owners and/or historically underutilized firms on this project.

Would you be interested in participating as a subcontractor if we were awarded this project?

I appreciate your time and look forward to hearing back from you.

Sincerely,

Victoria Rubio  
Rubio and Son Interiors, Inc.  
(678) 656-2309



## Fulton County Bid:

From: richard rubio (contractrubio@bellsouth.net)

To: anelson@dbabsinc.com

Date: Tuesday, July 23, 2019, 11:47 AM EDT

Good morning,

My name is Victoria Rubio, secretary of Rubio and Son Interiors, Inc, a General Contractor in Atlanta.

We are submitting a bid package for Fulton County - 19ITB432768K-JAJ. It is our goal to utilize small, minority, female owners and/or historically underutilized firms on this project.

Would you be interested in participating as a subcontractor if we were awarded this project?

I appreciate your time and look forward to hearing back from you.

Sincerely,

Victoria Rubio  
Rubio and Son Interiors, Inc.  
(678) 656-2309

## Fulton County Bid:

From: richard rubio (contractrubio@bellsouth.net)

To: KAY@CHARTERCS.COM

Date: Tuesday, July 23, 2019, 11:46 AM EDT

Good morning,

My name is Victoria Rubio, secretary of Rubio and Son Interiors, Inc, a General Contractor in Atlanta.

We are submitting a bid package for Fulton County - 19ITB432768K-JAJ. It is our goal to utilize small, minority, female owners and/or historically underutilized firms on this project.

Would you be interested in participating as a subcontractor if we were awarded this project?

I appreciate your time and look forward to hearing back from you.

Sincerely,

Victoria Rubio  
Rubio and Son Interiors, Inc.  
(678) 656-2309

## Fulton County Bid:

From: richard rubio (contractrubio@bellsouth.net)

To: admin@theconstructioncontractors.com

Date: Tuesday, July 23, 2019, 11:44 AM EDT

Good morning,

My name is Victoria Rubio, secretary of Rubio and Son Interiors, Inc, a General Contractor in Atlanta.

We are submitting a bid package for Fulton County - 19ITB432768K-JAJ. It is our goal to utilize small, minority, female owners and/or historically underutilized firms on this project.

Would you be interested in participating as a subcontractor if we were awarded this project?

I appreciate your time and look forward to hearing back from you.

Sincerely,

Victoria Rubio  
Rubio and Son Interiors, Inc.  
(678) 656-2309

## Fulton County - Task Order Contract for Minor Construction Projects:

From: richard rubio (contractrubio@bellsouth.net)

To: bpowell@alln1security.com

Date: Tuesday, July 23, 2019, 11:43 AM EDT

Good morning,

My name is Victoria Rubio, secretary of Rubio and Son Interiors, Inc, a General Contractor in Atlanta.

We are submitting a bid package for Fulton County - 19ITB432768K-JAJ. It is our goal to utilize small, minority, female owners and/or historically underutilized firms on this project.

Would you be interested in participating as a subcontractor if we were awarded this project?

I appreciate your time and look forward to hearing back from you.

Sincerely,

Victoria Rubio  
Rubio and Son Interiors, Inc.  
(678) 656-2309

## Fulton County Bid:

From: richard rubio (contractrubio@bellsouth.net)

To: oandlconstruction@bellsouth.net

Date: Tuesday, July 23, 2019, 11:53 AM EDT

Good morning,

My name is Victoria Rubio, secretary of Rubio and Son Interiors, Inc, a General Contractor in Atlanta.

We are submitting a bid package for Fulton County - 19ITB432768K-JAJ. It is our goal to utilize small, minority, female owners and/or historically underutilized firms on this project.

Would you be interested in participating as a subcontractor if we were awarded this project?

I appreciate your time and look forward to hearing back from you.

Sincerely,

Victoria Rubio  
Rubio and Son Interiors, Inc.  
(678) 656-2309

## Fulton County Bid:

From: richard rubio (contractrubio@bellsouth.net)

To: psingh@soco-contracting.com

Date: Tuesday, July 23, 2019, 11:54 AM EDT

Good morning,

My name is Victoria Rubio, secretary of Rubio and Son Interiors, Inc, a General Contractor in Atlanta.

We are submitting a bid package for Fulton County - 19ITB432768K-JAJ. It is our goal to utilize small, minority, female owners and/or historically underutilized firms on this project.

Would you be interested in participating as a subcontractor if we were awarded this project?

I appreciate your time and look forward to hearing back from you.

Sincerely,

Victoria Rubio  
Rubio and Son Interiors, Inc.  
(678) 656-2309



## Fulton County Bid:

From: richard rubio (contractrubio@bellsouth.net)

To: info@harwengroup.com

Date: Tuesday, July 23, 2019, 11:56 AM EDT

Good morning,

My name is Victoria Rubio, secretary of Rubio and Son Interiors, Inc, a General Contractor in Atlanta.

We are submitting a bid package for Fulton County - 19ITB432768K-JAJ. It is our goal to utilize small, minority, female owners and/or historically underutilized firms on this project.

Would you be interested in participating as a subcontractor if we were awarded this project?

I appreciate your time and look forward to hearing back from you.

Sincerely,

Victoria Rubio  
Rubio and Son Interiors, Inc.  
(678) 656-2309

## **EXHIBIT J**

### **INSURANCE AND RISK MANAGEMENT PROVISIONS**

Task Order- Minor Construction Projects 06-25-19 JJ

### PROTECTION OF PROPERTY

Contractor/Vendor will adequately protect its own work from damage, will protect Fulton County Government's property from damage or loss and will take all necessary precautions during the progress of the work to protect all persons and the property of others from damage or loss.

Contractor/Vendor shall take all necessary precautions for the safety of employees of the work and shall comply with all applicable provisions of the Federal, State and local safety laws and building codes to prevent accidents or injury to persons on, about, or adjacent to the premises where work is being performed.

Contractor/Vendor shall erect and properly maintain at all times as required by the conditions and progress of the work, all necessary safeguards for the protection of its employees, Fulton County Government employees and the public and shall post all applicable signage and other warning devices to protect against potential hazards for the work being performed (Where applicable).

THE RESPONDENT ACKNOWLEDGES HAVING READ, UNDERSTANDING, AND AGREES TO COMPLY WITH THE ABOVE STATEMENTS, AND IS AUTHORIZED TO SIGN CONTRACTS ON BEHALF OF THE RESPONDING COMPANY.

COMPANY: Rubio and Son Interiors SIGNATURE: Murzio

NAME: Victoria Rubio TITLE: Secretary

DATE: July 22, 2019



RUBI&amp;SO-01

DVANN

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/26/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| <b>PRODUCER License # 72125</b><br><b>Ash/Welborn Insurance</b><br>103 Midway Drive, Suite A<br>Cornelia, GA 30531 | <b>CONTACT NAME:</b><br><b>PHONE (A/C, No, Ext): (706) 510-0221</b><br><b>FAX (A/C, No): (706) 778-3322</b><br><b>E-MAIL ADDRESS:</b><br><br><table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 80%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> <tr> <td><b>INSURER A : Home-Owners Insurance co</b></td> <td></td> </tr> <tr> <td><b>INSURER B : Owners Insurance Company</b></td> <td><b>32700</b></td> </tr> <tr> <td><b>INSURER C : Auto-Owners</b></td> <td><b>18988</b></td> </tr> <tr> <td><b>INSURER D : Amerisafe Companies</b></td> <td><b>31895</b></td> </tr> <tr> <td><b>INSURER E :</b></td> <td></td> </tr> <tr> <td><b>INSURER F :</b></td> <td></td> </tr> </table> | INSURER(S) AFFORDING COVERAGE | NAIC # | <b>INSURER A : Home-Owners Insurance co</b> |  | <b>INSURER B : Owners Insurance Company</b> | <b>32700</b> | <b>INSURER C : Auto-Owners</b> | <b>18988</b> | <b>INSURER D : Amerisafe Companies</b> | <b>31895</b> | <b>INSURER E :</b> |  | <b>INSURER F :</b> |  |
|--------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------|---------------------------------------------|--|---------------------------------------------|--------------|--------------------------------|--------------|----------------------------------------|--------------|--------------------|--|--------------------|--|
| INSURER(S) AFFORDING COVERAGE                                                                                      | NAIC #                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                               |        |                                             |  |                                             |              |                                |              |                                        |              |                    |  |                    |  |
| <b>INSURER A : Home-Owners Insurance co</b>                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                               |        |                                             |  |                                             |              |                                |              |                                        |              |                    |  |                    |  |
| <b>INSURER B : Owners Insurance Company</b>                                                                        | <b>32700</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                               |        |                                             |  |                                             |              |                                |              |                                        |              |                    |  |                    |  |
| <b>INSURER C : Auto-Owners</b>                                                                                     | <b>18988</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                               |        |                                             |  |                                             |              |                                |              |                                        |              |                    |  |                    |  |
| <b>INSURER D : Amerisafe Companies</b>                                                                             | <b>31895</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                               |        |                                             |  |                                             |              |                                |              |                                        |              |                    |  |                    |  |
| <b>INSURER E :</b>                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                               |        |                                             |  |                                             |              |                                |              |                                        |              |                    |  |                    |  |
| <b>INSURER F :</b>                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                               |        |                                             |  |                                             |              |                                |              |                                        |              |                    |  |                    |  |
| <b>INSURED</b><br><br><b>Rubio &amp; Son Interiors, Inc.</b><br>3207 Garden Valley Court<br>Dacula, GA 30019       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                               |        |                                             |  |                                             |              |                                |              |                                        |              |                    |  |                    |  |

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                              | ADDL INSD | SUBR WVD   | POLICY NUMBER           | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                                                              |
|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------|-------------------------|-------------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>A</b> | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC<br>OTHER: | <b>X</b>  | <b>X</b>   | <b>80021110</b>         | <b>5/22/2019</b>        | <b>5/22/2020</b>        | EACH OCCURRENCE \$ <b>1,000,000</b><br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>300,000</b><br>MED EXP (Any one person) \$ <b>10,000</b><br>PERSONAL & ADV INJURY \$ <b>1,000,000</b><br>GENERAL AGGREGATE \$ <b>2,000,000</b><br>PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b> |
| <b>B</b> | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY<br><input checked="" type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS ONLY<br><input type="checkbox"/> NON-OWNED AUTOS ONLY                                                                         | <b>X</b>  | <b>X</b>   | <b>4802111003</b>       | <b>5/22/2019</b>        | <b>5/22/2020</b>        | COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b><br>BODILY INJURY (Per person) \$ <b>1,000,000</b><br>BODILY INJURY (Per accident) \$ <b>1,000,000</b><br>PROPERTY DAMAGE (Per accident) \$                                                                                  |
| <b>C</b> | <input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br>DED <input checked="" type="checkbox"/> RETENTION \$ <b>10,000</b>                                                          | <b>X</b>  | <b>X</b>   | <b>4802111002</b>       | <b>5/22/2019</b>        | <b>5/22/2020</b>        | EACH OCCURRENCE \$ <b>2,000,000</b><br>AGGREGATE \$ <b>2,000,000</b>                                                                                                                                                                                                                |
| <b>D</b> | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input checked="" type="checkbox"/> Y <input type="checkbox"/> N<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                 | <b>X</b>  | <b>N/A</b> | <b>AVWCGA2600722017</b> | <b>5/22/2019</b>        | <b>5/22/2020</b>        | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER<br>E.L. EACH ACCIDENT \$ <b>1,000,000</b><br>E.L. DISEASE - EA EMPLOYEE \$ <b>1,000,000</b><br>E.L. DISEASE - POLICY LIMIT \$ <b>1,000,000</b>                                                       |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Fulton County Government and its subsidiaries affiliated companies, directors, officers' employees and agents are named as additional insureds in regards to General Liability, Auto Liability and Excess/Umbrella Liability as required by written contract for both ongoing and completed operations. Coverage is primary and noncontributory. Umbrella follows form. A waiver of subrogation applies to these policies.

Project: 19ITB432768K-JAJ Task Order for Minor Construction Projects for Department of Real Estate and Asset Management of Fulton County.

**CERTIFICATE HOLDER****CANCELLATION**

Fulton County Government  
 Attn: Purchasing Department  
 130 Peachtree Street, S.W.  
 Suite 1168  
 Atlanta, GA 30303-3459

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*[Signature]*





# Fulton County Board of Commissioners

## Agenda Item Summary

**BOC Meeting Date**  
2/5/2020

### Requesting Agency

Real Estate and Asset Management

### Commission Districts Affected

All Districts

### Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of lowest responsible bidders - Department of Real Estate and Asset Management, Bid#19ITB432768K-JAJ, Task Order Contract for Minor Construction Projects in the total amount of \$6,000,000 with (A) Brown & Root Industries Services, LLC (Atlanta, GA) in the amount of \$1,000,000; (B) Astra Construction Services, LLC (Woodstock, GA) in the amount of \$1,000,000; (C) CRM Construction Services, LLC (Austell, GA) in the amount of \$1,000,000; (D) Hawk Construction Company, LLC (Ellenwood, GA) in the amount of \$1,000,000; (E) Prime Contractors, Inc. (Powder Springs, GA) in the amount of \$1,000,000; and (F) Rubio and Sons (Dacula, GA), in the amount of \$1,000,000, to provide standby repair, alteration, modernization, maintenance, rehabilitation, construction, etc., of buildings, structures, or other real property projects based on an "as needed" basis. Effective dates: January 1, 2020 through December 31, 2020, with three one-year renewal options.

### Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-373, all competitive sealed bids of more than \$49,999.99 shall be forwarded to the Board of Commissioners for approval.

### Is this Item related to a Strategic Priority Area? *(If yes, note strategic priority area below)*

Yes All People trust government is efficient, effective, and fiscally sound

### Is this a purchasing item?

Yes

### Summary & Background

*(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

**Scope of Work:** The standby "Task Order Contract for Minor Construction Projects" allows the County to complete small construction projects in a timely basis for small construction projects. The scope of work includes a collection of detailed repair and construction tasks and specifications that have established unit prices. It is placed with a General Contractor for the accomplishment of repair, alteration, modernization, maintenance, rehabilitation, construction, etc. of buildings, structures, or other real property. Ordering is accomplished by means of issuance of a Work Order against the contract. The general contractors are to furnish all management, design, labor, materials, tools, equipment, architectural and engineering support, and appurtenances necessary needed to perform the work authorized by work orders issued will be included in this contract.

FY2020 Construction Projects Forecast:

|   | Project Description           | Estimated Cost | Status                 |
|---|-------------------------------|----------------|------------------------|
| 1 | South Service Center Phase II | \$850,000.00   | Construction in Phases |

| Agency Director Approval          |                | County Manager's Approval |
|-----------------------------------|----------------|---------------------------|
| Typed Name and Title              | Phone          |                           |
| Signature                         | Date           |                           |
| Felicia Strong-Whitaker, Director | (404) 612-5800 |                           |
|                                   |                |                           |

Revised 03/12/09 (Previous versions are obsolete)

## Continued

|    |                                                                              |                       |                        |
|----|------------------------------------------------------------------------------|-----------------------|------------------------|
|    | Renovation and Work Force Development                                        |                       |                        |
| 2  | Clerk of Superior and Magistrate Courts Record Room and Interior Renovations | \$1,500,000.00        | Construction in Phases |
| 3  | QLS Senior Neighborhood Center Interior Renovation                           | \$300,000.00          |                        |
| 4  | Palmetto Neighborhood Senior Center Interior Renovation                      | \$250,000.00          |                        |
| 5  | South Training Center                                                        | \$150,000.00          |                        |
| 6  | External Affairs (FGTV) Conference Room Renovation                           | \$150,000.00          |                        |
| 7  | District Attorney SAKI Unit                                                  | \$200,000.00          |                        |
| 8  | District Attorney Crime Prevention Center                                    | \$500,000.00          |                        |
| 9  | Senior Surge – Phase II                                                      | \$1,500,000.00        |                        |
| 10 | Animal Shelter Overflow Center                                               | \$450,000.00          |                        |
| 11 | College Park Regional Health Center – Interior Renovation                    | \$150,000.00          |                        |
| 12 | West End Performing Art Center                                               | \$100,000.00          |                        |
| 13 | Government Center Restack                                                    | \$1,000,000.00        |                        |
| 14 | FULCO Monument Signs Replacement                                             | \$250,000.00          |                        |
|    | <b>Total</b>                                                                 | <b>\$7,350,000.00</b> |                        |

**Community Impact:** The impact on the community is to provide repairs to facilities that have deteriorated due to deferred maintenance.

**Department Recommendation:** The Department of Real Estate and Asset Management recommends approval of the lowest responsible bidders to provide standby repair, alteration, modernization, maintenance, rehabilitation, construction, etc. of buildings, structures, or other real property projects based upon on an “as needed” basis for Fulton County for fiscal year 2020. The projects are contingent upon the availability of capital funding.

The recommendation was based on the bidder’s price for overall adjustment factor to be applied against the R.S. Means building construction cost data unit pricing to determine the lowest responsive and responsible bidders. This factor is applied against the total cost, which includes overhead and profit.

The recommendation also was based on the bidder’s submittal of required professional certifications/licenses such as; Georgia general contractors license, statement of qualification and technical competence, experience & business operation, and the ability to provide affirmation letter from a bonding agent or a Surety Company verifying the ability to obtain a bond contingent upon their successful approval of contract agreement with the County.

The Department received and evaluated 21 responses to the solicitation. Brown & Root submitted the overall lowest responsible and responsive bid @ 0.7900, Astra the 2<sup>nd</sup> lowest @ .92, CRM 3<sup>rd</sup> lowest @ 0.9500, Hawk Construction 4<sup>th</sup> lowest @ .9525, Prime Contractors 5<sup>th</sup> lowest @ 0.9768 and Rubio & Sons submitted the 6<sup>th</sup> lowest @ 98.0802. firm cost average of 0.92.



## Continued

After determining these factors, we recommend awarding contracts to Brown & Root, Astra Construction Services, LLC, CRM Construction Services, LLC, Hawk Construction Company, LLC, Prime Contractors, Inc. and Rubio and Sons Interior, Inc. for submitting the lowest responsible and responsive bids to provide standby task order contract for minor construction projects for Fulton County for FY2020. Four of the six recommended bidders; CRM Construction Services, Hawk Construction Company, Prime Contractors and Rubio and Sons have performed very good and highly competent as general contractors for Fulton County as stated in their performance reports.

Having multiple general contractors will provide the County with maximum flexibility and sufficient manpower resources in order to respond to the scope and complexity of the service needs.

These are time and materials contracts that require covering the cost for management, design, labor building materials, labor, architectural and engineering support.

**History Expenditures:**

- FY2019: The County spent as of 11/25/2019, \$2,889,721.60
- FY2018: The County spent \$2,533,637.96
- FY2017: The County spent \$934,235.83 (5 months- captured from 8/22/17 through 12/31/17)

**Project Implications:** The intent of this standby task order contract for minor construction projects service is to provide for these general construction companies the services for upcoming construction related projects as a part of our pending bond funding for related projects for the County on an “as needed” basis. This contract will allow the Department to complete small construction projects in a timely basis.

**Community Issues/Concerns:** The Department is not aware of any community issues/concerns at this time.

**Department Issues/Concerns:** If these contracts are not approved, the County does not have the capacity or expertise to perform this service in-house.

**History of BOC Agenda Item:** No, this is a new procurement.

|                                              |                                                        |
|----------------------------------------------|--------------------------------------------------------|
| <b>Contract &amp; Compliance Information</b> | <i>(Provide Contractor and Subcontractor details.)</i> |
|----------------------------------------------|--------------------------------------------------------|

**Total Contract Value:** \$6,000,000.00

**(A)**

|                        |                                                  |
|------------------------|--------------------------------------------------|
| <b>Contract Value:</b> | <b>\$1,000,000.00</b>                            |
| <b>Prime Vendor:</b>   | <b>Brown &amp; Root Industries Services, LLC</b> |
| <b>Prime Status:</b>   | <b>Non-Minority</b>                              |
| <b>Location:</b>       | <b>Atlanta, GA</b>                               |
| <b>County:</b>         | <b>Fulton County</b>                             |
| <b>Prime Value:</b>    | <b>\$1,000,000.00 or 100.00%</b>                 |

**Subcontractor:** RB Communications

## Continued

**Subcontractor Status:** African American Male Business Enterprise-Non-Certified  
**Location:** Decatur, GA  
**County:** Dekalb County  
**Contract Value:** TBD

**Subcontractor:** Armada Construction  
**Subcontractor Status:** African American Male Business Enterprise-Non-Certified  
**Location:** Lithonia, GA  
**County:** Dekalb County  
**Contract Value:** TBD

**Subcontractor:** Camacho Associates  
**Subcontractor Status:** Hispanic Male Business Enterprise-Non-Certified  
**Location:** Decatur, GA  
**County:** Dekalb County  
**Contract Value:** TBD

**Subcontractor:** Heard Construction Services  
**Subcontractor Status:** White Female Business Enterprise-Non-Certified  
**Location:** Lawrenceville, GA  
**County:** Gwinnett County  
**Contract Value:** TBD

**Subcontractor:** Summers Roofing  
**Subcontractor Status:** White Female Business Enterprise-Non-Certified  
**Location:** Alpharetta, GA  
**County:** Fulton County  
**Contract Value:** TBD

**Total Contract Value:** \$1,000,000.00 or 100.00%  
**Total M/FBE Value:** TBD

**(B)**  
**Contract Value:** \$1,000,000.00  
**Prime Vendor:** Astra Construction Services, LLC  
**Prime Status:** Non-Minority  
**Location:** Woodstock, GA  
**County:** Cherokee County  
**Prime Value:** \$1,000,000.00 or 100.00%

**Subcontractor:** D & D Electric Company, Inc.  
**Subcontractor Status:** White Female Business Enterprise-Non-Certified  
**Location:** Fayette, GA  
**County:** Fayette County  
**Contract Value:** TBD

**Subcontractor:** Gambrell-Brewster Logistix, Inc.  
**Subcontractor Status:** African American Male Business Enterprise-Certified  
**Location:** Tucker, GA

## Continued

**County:** Dekalb County  
**Contract Value:** TBD

**Subcontractor:** Synergy Development Partners  
**Subcontractor Status:** White Female Business Enterprise-Certified  
**Location:** Atlanta, GA  
**County:** Fulton County  
**Contract Value:** TBD

**Subcontractor:** Contessa Construction Services, LLC  
**Subcontractor Status:** White Female Business Enterprise-Certified  
**Location:** Atlanta, GA  
**County:** Fulton County  
**Contract Value:** TBD

**Subcontractor:** Doc Holiday Electrical, LLC  
**Subcontractor Status:** African American Male Business Enterprise-Non-Certified  
**Location:** Atlanta, GA  
**County:** Fulton County  
**Contract Value:** TBD

**Subcontractor:** D&R Construction & Contracting  
**Subcontractor Status:** African American Male Business Enterprise-Non-Certified  
**Location:** Stone Mountain, GA  
**County:** Dekalb County  
**Contract Value:** TBD

**Subcontractor:** Nunergy Atlanta Electrical, LLC  
**Subcontractor Status:** African American Female Business Enterprise-Certified  
**Location:** Atlanta, GA  
**County:** Fulton County  
**Contract Value:** TBD

**Subcontractor:** G.S.E Facility Services, LLC  
**Subcontractor Status:** African American Male Business Enterprise-Certified  
**Location:** Atlanta, GA  
**County:** Fulton County  
**Contract Value:** TBD

**Subcontractor:** The Plumbing Shop  
**Subcontractor Status:** African American Male Business Enterprise-Certified  
**Location:** Austell, GA  
**County:** Cobb County  
**Contract Value:** TBD

**Subcontractor:** Randolph & Company, Inc.  
**Subcontractor Status:** African American Male Business Enterprise-Certified  
**Location:** Atlanta, GA

## Continued

**County:** Fulton County  
**Contract Value:** TBD

**Subcontractor:** Legwork Plumbing Solutions, Inc.  
**Subcontractor Status:** African American Female Business Enterprise-Certified  
**Location:** Atlanta, GA  
**County:** Fulton County  
**Contract Value:** TBD

**Subcontractor:** Knights Contractors  
**Subcontractor Status:** African American Male Business Enterprise-Non-Certified  
**Location:** College Park, GA  
**County:** Fulton County  
**Contract Value:** TBD

**Subcontractor:** Prosperity Point Property Management  
**Subcontractor Status:** African American Female Business Enterprise-Non-Certified  
**Location:** Atlanta, GA  
**County:** Fulton County  
**Contract Value:** TBD

**Total Contract Value:** \$1,000,000.00 or 100.00%  
**Total M/FBE Value:** TBD

**(C)**  
**Contract Value:** \$1,000,000.00  
**Prime Vendor:** Hawk Construction Company, LLC  
**Prime Status:** African American Male Business Enterprise-Certified  
**Location:** Ellenwood, GA  
**County:** Clayton County  
**Prime Value:** \$1,000,000.00 or 100.00%

**Total Contract Value:** \$1,000,000.00 or 100.00%  
**Total M/FBE Value:** \$ -0-

**(D.)**  
**Contract Value:** \$1,000,000.00  
**Prime Vendor:** Prime Contractors, Inc.  
**Prime Status:** Non-Minority  
**Location:** Powder Springs, GA  
**County:** Cobb County  
**Prime Value:** \$1,000,000.00 or 100.00%

**Total Contract Value:** \$1,000,000.00 or 100.00%  
**Total M/FBE Value:** \$ -0-

**(E.)**  
**Contract Value:** \$1,000,000.00

## Continued

**Prime Vendor:** Rubio and Sons  
**Prime Status:** Non-Minority  
**Location:** Dacula, GA  
**County:** Gwinnett County  
**Prime Value:** \$1,000,000.00 or 100.00%

**Subcontractor:** Red Oak Construction  
**Subcontractor Status:** Non-Minority  
**Location:** Locust Grove, GA  
**County:** Henry County  
**Contract Value:** TBD

**Subcontractor:** Ace Pro Finish Painting  
**Subcontractor Status:** Non-Minority  
**Location:** Hoschton, GA  
**County:** Jackson County  
**Contract Value:** TBD

**Subcontractor:** TLS Electrical  
**Subcontractor Status:** Non-Minority  
**Location:** Smyrna, GA  
**County:** Cobb County  
**Contract Value:** TBD

**Subcontractor:** Sherman Hall Construction  
**Subcontractor Status:** Non-Minority  
**Location:** Fairmount, GA  
**County:** Gordon County  
**Contract Value:** TBD

**Total Contract Value:** \$1,000,000.00 or 100.00%  
**Total M/FBE Value:** \$ -0-

**Grand Contract Value:** \$6,000,000.00 or 100.00%  
**Grand M/FBE Value:** \$1,000,000.00 or 16.66% - Subs TBD

# 20-0109

## Continued

| Solicitation Information                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | NON-MFBE                                                                                                                   | MBE | FBE | TOTAL |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|-----|-----|-------|
| No. Bid Notices Sent:                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 175                                                                                                                        | 50  |     | 225   |
| No. Bids Received:                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 13                                                                                                                         | 8   |     | 21    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                            |     |     |       |
| Total Contract Value                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$6,000,000.00 or 100.00%                                                                                                  |     |     |       |
| Total M/FBE Values                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | \$1,000,000.00 or 16.66% - Subs TBD                                                                                        |     |     |       |
| Total Prime Value                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$6,000,000.00 or 100.00%                                                                                                  |     |     |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                            |     |     |       |
| <b>Fiscal Impact / Funding Source</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                         | (Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.) |     |     |       |
| 500-520-5200-F001: Capital, Real Estate and Asset Management, Elevator Modern- \$460,000<br>500-520-5200-F051: Capital, Real Estate and Asset Management, DA Govt. CTR- \$240,000<br>500-520-5200-M003: Capital, Real Estate and Asset Management, Fire/Life Safety- \$300,000<br>533-520-5200-K004: FCURA-2019, Real Estate and Asset Management, Exterior Courthouse- \$2,000,000<br>533-520-5200-K008: FCURA-2019, Real Estate and Asset Management, MEP Improve Justice Ctr.- \$3,000,000 |                                                                                                                            |     |     |       |
| <b>Exhibits Attached</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)            |     |     |       |
| <b>Exhibit 1:</b> Bid Tabulation Sheet<br><b>Exhibit 2:</b> Contractor's Performance Reports<br><b>Exhibit 3:</b> Department Recommendation Memo                                                                                                                                                                                                                                                                                                                                              |                                                                                                                            |     |     |       |
| <b>Source of Additional Information</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                       | (Type Name, Title, Agency and Phone)                                                                                       |     |     |       |
| Joseph N. Davis, Director, Department of Real Estate and Asset Management, (404) 612-3773                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                            |     |     |       |



Continued

**Procurement****Contract Attached:**  
No**Previous Contracts:**  
Yes**Solicitation Number:**  
#19ITB432768K-JAJ**Submitting Agency:**  
Department of Real  
Estate and Asset  
Management**Staff Contact:**  
Harry Jordan**Contact Phone:**  
(404) 612-5933**Description:** Approval of the lowest bidders to provide standby task order contract for minor construction projects for Fulton County for FY2020.**FINANCIAL SUMMARY****Total Contract Value:**

|                           |                       |
|---------------------------|-----------------------|
| Original Approved Amount: | 0.00                  |
| Previous Adjustments:     | 0.00                  |
| This Request:             | \$6,000,000.00        |
| <b>TOTAL:</b>             | <b>\$6,000,000.00</b> |

**MBE/FBE Participation:**

|           |                                          |
|-----------|------------------------------------------|
| Amount: . | %: .                                     |
| Amount: . | %: .                                     |
| Amount: . | <b>1,000,000.00 or 16.66% - Subs TBD</b> |
| : .       |                                          |
| Amount: . | %: .                                     |

**Grant Information Summary:**

|                     |                          |                   |
|---------------------|--------------------------|-------------------|
| Amount Requested: . | <input type="checkbox"/> | Cash              |
| Match Required: .   | <input type="checkbox"/> | In-Kind           |
| Start Date: .       | <input type="checkbox"/> | Approval to Award |
| End Date: .         | <input type="checkbox"/> | Apply & Accept    |
| Match Account \$: . |                          |                   |

**Funding Line 1:**  
500-520-5200-  
F001:  
\$460,000.00**Funding Line 2:**  
500-520-5200-  
F051:  
\$240,000.00.**Funding Line 3:**  
500-520-5200-  
M003:  
\$300,000.00**Funding Line 4:**  
533-520-5200-  
K004:  
\$2,000,000.00**Funding Line 5:**  
533-520-5200-  
K008:  
\$3,000,000.00**KEY CONTRACT TERMS****Start Date:**  
1/1/2020**End Date:**  
12/31/2020**Cost Adjustment:**  
.**Renewal/Extension Terms:**  
Three-one-year renewal options.**ROUTING & APPROVALS**

(Do not edit below this line)

|   |                                      |                          |                 |
|---|--------------------------------------|--------------------------|-----------------|
| . | Originating Department:              | .                        | Date: .         |
| . | County Attorney:                     | .                        | Date: .         |
| X | Purchasing/Contract Compliance:      | Strong-Whitaker, Felicia | Date: 1/29/2020 |
| . | Finance/Budget Analyst/Grants Admin: | .                        | Date: .         |
| . | Grants Management:                   | .                        | Date: .         |
| . | County Manager:                      | .                        | Date: .         |

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| BID TABULATION SHEET                                |                                                                |                              |                                                                  |                                   |                                                                |                     |                                                                |                                 |                                                                |  |
|-----------------------------------------------------|----------------------------------------------------------------|------------------------------|------------------------------------------------------------------|-----------------------------------|----------------------------------------------------------------|---------------------|----------------------------------------------------------------|---------------------------------|----------------------------------------------------------------|--|
| BID NUMBER: #19ITB432768K-JAJ                       |                                                                | OPENING DATE: 8/12/2019      |                                                                  | PAGE NUMBER: 1 of 3               |                                                                |                     |                                                                |                                 |                                                                |  |
| BID DESCRIPTION:                                    |                                                                |                              |                                                                  |                                   |                                                                |                     |                                                                |                                 |                                                                |  |
| TASK ORDER CONTRACT FOR MINOR CONSTRUCTION PROJECTS |                                                                |                              |                                                                  |                                   |                                                                |                     |                                                                |                                 |                                                                |  |
| REQUESTING DEPARTMENT:                              |                                                                |                              |                                                                  |                                   |                                                                |                     |                                                                |                                 |                                                                |  |
| Department of Real Estate and Asset Management      |                                                                |                              |                                                                  |                                   |                                                                |                     |                                                                |                                 |                                                                |  |
|                                                     | VENDOR CODE                                                    |                              | VENDOR CODE                                                      |                                   | VENDOR CODE                                                    |                     | VENDOR CODE                                                    |                                 | VENDOR CODE                                                    |  |
|                                                     | VENDOR NAME                                                    |                              | VENDOR NAME                                                      |                                   | VENDOR NAME                                                    |                     | VENDOR NAME                                                    |                                 | VENDOR NAME                                                    |  |
|                                                     | Brown & Root Industrial Services, LLC                          |                              | Osprey Management, LLC                                           |                                   | Rubio and Son Interiors, Inc.                                  |                     | CRM Construction Services, LLC                                 |                                 | Craft-Tech Builders and Developers                             |  |
|                                                     | ADDRESS                                                        |                              | ADDRESS                                                          |                                   | ADDRESS                                                        |                     | ADDRESS                                                        |                                 | ADDRESS                                                        |  |
|                                                     | 1631 LaFrance St, NE<br>Facilities Annex<br>Atlanta, GA 30307  |                              | 1640 Powers Ferry Road, Bid 26,<br>Ste 200<br>Marietta, GA 30067 |                                   | 3207 Garden Valley Court,<br>Dacula, GA 30019                  |                     | 3961 Floyd Rd, Suite 300336<br>Austell, GA 30336               |                                 | 2189 Cascade Road SW<br>Atlanta, GA 30311                      |  |
|                                                     | TELEPHONE                                                      |                              | TELEPHONE                                                        |                                   | TELEPHONE                                                      |                     | TELEPHONE                                                      |                                 | TELEPHONE                                                      |  |
|                                                     | (703) 628-5491                                                 |                              | (470) 216-2811                                                   |                                   | (770) 294-7424                                                 |                     | (678) 540-8606                                                 |                                 | (404) 246-4558                                                 |  |
|                                                     | CONTACT:                                                       |                              | CONTACT:                                                         |                                   | CONTACT:                                                       |                     | CONTACT:                                                       |                                 | CONTACT:                                                       |  |
|                                                     | Rick Farrag                                                    |                              | Kelvin King                                                      |                                   | Mark Sparks                                                    |                     | Anquison Collins                                               |                                 | Michael Gist                                                   |  |
|                                                     | Overall Adjustment Factor Applied<br>Against RS Means Building |                              | Overall Adjustment Factor Applied<br>Against RS Means Building   |                                   | Overall Adjustment Factor Applied<br>Against RS Means Building |                     | Overall Adjustment Factor Applied<br>Against RS Means Building |                                 | Overall Adjustment Factor Applied<br>Against RS Means Building |  |
| Zero Point Seven Nine Zero Zero                     |                                                                | Zero Point Nine Nine Percent |                                                                  | Ninety Eight. Zero Eight Zero Two |                                                                | Ninety-Five Percent |                                                                | One Point Zero Four Zero Zero   |                                                                |  |
|                                                     |                                                                |                              |                                                                  |                                   |                                                                |                     |                                                                | Zero Point Nine Seven Six Eight |                                                                |  |
|                                                     |                                                                |                              |                                                                  |                                   |                                                                |                     |                                                                | Zero Point Ninety Five Two Five |                                                                |  |
|                                                     |                                                                |                              |                                                                  |                                   |                                                                |                     |                                                                | One Point Zero Zero Zero        |                                                                |  |
|                                                     |                                                                |                              |                                                                  |                                   |                                                                |                     |                                                                | One Plus 0.186 Thousandths      |                                                                |  |
|                                                     |                                                                |                              |                                                                  |                                   |                                                                |                     |                                                                |                                 |                                                                |  |
| GRAND                                               |                                                                | 0.7900                       |                                                                  | 0.99                              |                                                                | 98.0802             |                                                                | 0.9500                          |                                                                |  |
| BIDS MAILED:                                        |                                                                |                              |                                                                  |                                   |                                                                |                     |                                                                | 1.0400                          |                                                                |  |
| BIDS RECEIVED:                                      |                                                                | 21                           |                                                                  | NO-BIDS:                          |                                                                |                     |                                                                | 0.9768                          |                                                                |  |
|                                                     |                                                                |                              |                                                                  | CONTACT:                          |                                                                | James Jones         |                                                                | 0.9525                          |                                                                |  |
|                                                     |                                                                |                              |                                                                  |                                   |                                                                | DATE COMPLETED:     |                                                                | 1.000                           |                                                                |  |
|                                                     |                                                                |                              |                                                                  |                                   |                                                                |                     |                                                                | 1.186                           |                                                                |  |

NON-RESPONSIVE VENDORS AND OTHER INFORMATION

| BID TABULATION SHEET          |                                                                |                         |                                                                |                             |                                                                |                                               |                                                                |                         |                                                                |     |                                                                |  |
|-------------------------------|----------------------------------------------------------------|-------------------------|----------------------------------------------------------------|-----------------------------|----------------------------------------------------------------|-----------------------------------------------|----------------------------------------------------------------|-------------------------|----------------------------------------------------------------|-----|----------------------------------------------------------------|--|
| BID NUMBER: #19ITB432768K-JAJ |                                                                |                         | OPENING DATE: 8/12/2019                                        |                             | PAGE NUMBER: 2 of 3                                            |                                               |                                                                |                         |                                                                |     |                                                                |  |
| BID DESCRIPTION:              |                                                                |                         | TASK ORDER CONTRACT FOR MINOR CONSTRUCTION PROJECTS            |                             |                                                                |                                               |                                                                |                         |                                                                |     |                                                                |  |
| REQUESTING DEPARTMENT:        |                                                                |                         | Department of Real Estate and Asset Management                 |                             |                                                                |                                               |                                                                |                         |                                                                |     |                                                                |  |
|                               | VENDOR CODE                                                    |                         | VENDOR CODE                                                    |                             | VENDOR CODE                                                    |                                               | VENDOR CODE                                                    |                         | VENDOR CODE                                                    |     | VENDOR CODE                                                    |  |
|                               | VENDOR NAME                                                    |                         | VENDOR NAME                                                    |                             | VENDOR NAME                                                    |                                               | VENDOR NAME                                                    |                         | VENDOR NAME                                                    |     | VENDOR NAME                                                    |  |
|                               | Lefko Development, Inc.                                        |                         | Brad Construction Company II                                   |                             | Ujamaa Construction SE, LLC                                    |                                               | RFB Contractors, LLC                                           |                         | Jewel of the South, Inc.                                       |     | Maxair, Inc.                                                   |  |
|                               | ADDRESS                                                        |                         | ADDRESS                                                        |                             | ADDRESS                                                        |                                               | ADDRESS                                                        |                         | ADDRESS                                                        |     | ADDRESS                                                        |  |
|                               | 105 Mansell Circle<br>Roswell, GA 30075                        |                         | 500 W. Lanier Ave, Ste 801<br>Fayetteville, GA 30214           |                             | 6711 Personal Place<br>Morrow, GA 30260                        |                                               | 260 Peachtree Street NW,<br>Suite 1903<br>Atlanta, GA 30303    |                         | 1540 Highway 138 SE, Ste 4B<br>Conyers, GA 30013               |     | 814 Livingston Court<br>Marietta, GA 30067                     |  |
|                               | TELEPHONE                                                      |                         | TELEPHONE                                                      |                             | TELEPHONE                                                      |                                               | TELEPHONE                                                      |                         | TELEPHONE                                                      |     | TELEPHONE                                                      |  |
|                               | (404) 846-6372                                                 |                         | (770) 469-7271                                                 |                             | (470) 346-2491                                                 |                                               | (678) 515-3434                                                 |                         | (770) 679-5481                                                 |     | (770) 956-1200                                                 |  |
|                               | CONTACT:                                                       |                         | CONTACT:                                                       |                             | CONTACT:                                                       |                                               | CONTACT:                                                       |                         | CONTACT:                                                       |     | CONTACT:                                                       |  |
|                               | Tomas Lefkovits                                                |                         | Jamuel Hanif                                                   |                             | Todd Pressley                                                  |                                               | Rod Martin                                                     |                         | Valissa Shannon                                                |     | Justin Gray                                                    |  |
|                               | Overall Adjustment Factor Applied<br>Against RS Means Building |                         | Overall Adjustment Factor Applied<br>Against RS Means Building |                             | Overall Adjustment Factor Applied<br>Against RS Means Building |                                               | Overall Adjustment Factor Applied<br>Against RS Means Building |                         | Overall Adjustment Factor Applied<br>Against RS Means Building |     | Overall Adjustment Factor Applied<br>Against RS Means Building |  |
| One Point Four Two Zero       |                                                                | One Point One Zero Zero |                                                                | One Point Two Five Four Six |                                                                | One and Thirty Eight Hundreths<br>Percentalle |                                                                | One Point One Five Zero |                                                                | TBD |                                                                |  |
| 1.420                         |                                                                | 1.100                   |                                                                | 1.2546                      |                                                                | 1.380%                                        |                                                                | 1.150                   |                                                                | TBD |                                                                |  |
| 0.983                         |                                                                | 1.050                   |                                                                | 0.92                        |                                                                |                                               |                                                                |                         |                                                                |     |                                                                |  |
| GRAND BIDS MAILED:            |                                                                |                         |                                                                |                             |                                                                |                                               |                                                                |                         |                                                                |     |                                                                |  |
| BIDS REC'D: 21                |                                                                |                         | NO BIDS:                                                       |                             | CONTACT: James Jones                                           |                                               | DATE COMPLETED:                                                |                         |                                                                |     |                                                                |  |

| BID TABULATION SHEET          |                                                                |                                                                |                                                                |                                                                |                                                                |                                                                |                                                                |                                                                |                                              |
|-------------------------------|----------------------------------------------------------------|----------------------------------------------------------------|----------------------------------------------------------------|----------------------------------------------------------------|----------------------------------------------------------------|----------------------------------------------------------------|----------------------------------------------------------------|----------------------------------------------------------------|----------------------------------------------|
| BID NUMBER: #19ITB432768K-JAJ |                                                                | OPENING DATE: 8/12/2019                                        |                                                                | PAGE NUMBER: 3 of 3                                            |                                                                |                                                                |                                                                |                                                                |                                              |
| BID DESCRIPTION:              |                                                                | TASK ORDER CONTRACT FOR MINOR CONSTRUCTION PROJECTS            |                                                                |                                                                |                                                                |                                                                |                                                                |                                                                |                                              |
| REQUESTING DEPARTMENT:        |                                                                | Department of Real Estate and Asset Management                 |                                                                |                                                                |                                                                |                                                                |                                                                |                                                                |                                              |
|                               | VENDOR CODE                                                    | VENDOR CODE                                                    | VENDOR CODE                                                    | VENDOR CODE                                                    | VENDOR CODE                                                    | VENDOR CODE                                                    | VENDOR CODE                                                    | VENDOR CODE                                                    | NON-RESPONSIVE VENDORS AND OTHER INFORMATION |
|                               | VENDOR NAME                                                    | VENDOR NAME                                                    | VENDOR NAME                                                    | VENDOR NAME                                                    | VENDOR NAME                                                    | VENDOR NAME                                                    | VENDOR NAME                                                    | VENDOR NAME                                                    |                                              |
|                               | Corporate Vision, Inc.                                         | Atlanta Tile & Masonry                                         | Unique Endeavors                                               |                                                                |                                                                |                                                                |                                                                |                                                                |                                              |
|                               | ADDRESS                                                        | ADDRESS                                                        | ADDRESS                                                        | ADDRESS                                                        | ADDRESS                                                        | ADDRESS                                                        | ADDRESS                                                        | ADDRESS                                                        |                                              |
|                               | 8318 Durelee Ln, Ste 205<br>Douglasville, GA 30134             |                                                                |                                                                |                                                                |                                                                |                                                                |                                                                |                                                                |                                              |
|                               | TELEPHONE                                                      | TELEPHONE                                                      | TELEPHONE                                                      | TELEPHONE                                                      | TELEPHONE                                                      | TELEPHONE                                                      | TELEPHONE                                                      | TELEPHONE                                                      |                                              |
|                               | (770) 675-6794                                                 |                                                                |                                                                |                                                                |                                                                |                                                                |                                                                |                                                                |                                              |
|                               | CONTACT:                                                       | CONTACT:                                                       | CONTACT:                                                       | CONTACT:                                                       | CONTACT:                                                       | CONTACT:                                                       | CONTACT:                                                       | CONTACT:                                                       |                                              |
|                               | Horace W. Roberts, Jr.                                         |                                                                |                                                                |                                                                |                                                                |                                                                |                                                                |                                                                |                                              |
|                               | Overall Adjustment Factor Applied<br>Against RS Means Building | Overall Adjustment Factor Applied<br>Against RS Means Building | Overall Adjustment Factor Applied<br>Against RS Means Building | Overall Adjustment Factor Applied<br>Against RS Means Building | Overall Adjustment Factor Applied<br>Against RS Means Building | Overall Adjustment Factor Applied<br>Against RS Means Building | Overall Adjustment Factor Applied<br>Against RS Means Building | Overall Adjustment Factor Applied<br>Against RS Means Building |                                              |
| TBD                           | NON-RESPONSIBLE                                                | NON-RESPONSIBLE                                                |                                                                |                                                                |                                                                |                                                                |                                                                |                                                                |                                              |
| GRAND                         | NON-RESPONSIBLE                                                | NON-RESPONSIBLE                                                | NON-RESPONSIBLE                                                |                                                                |                                                                |                                                                |                                                                |                                                                |                                              |

# 20-0109

|                |    |           |  |          |             |                 |  |
|----------------|----|-----------|--|----------|-------------|-----------------|--|
| BIDS MAILED:   |    |           |  |          |             |                 |  |
| BIDS RECEIVED: | 21 | NO. BIDS: |  | CONTACT: | James Jones | DATE COMPLETED: |  |
|                |    |           |  |          |             |                 |  |



## DEPARTMENT OF PURCHASING &amp; CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT  
PROFESSIONAL SERVICES

|                     |                                                   |                       |                     |
|---------------------|---------------------------------------------------|-----------------------|---------------------|
| Report Period Start | Report Period End                                 | Contract Period Start | Contract Period End |
| 1/2/2019            | 6/30/2019                                         | 1/1/2019              | 6/30/2019           |
| PO Number           |                                                   |                       | PO Date             |
| 012519              |                                                   |                       | 1/25/2019           |
| Department          | Real Estate and Asset Management                  |                       |                     |
| Bid Number          | 17ITB107780C-GS                                   |                       |                     |
| Service Commodity   | Standby Emergency Repair and Restoration Services |                       |                     |
| Contractor          | CRM Services, LLC                                 |                       |                     |

= Unsatisfactory

*Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient, unacceptable delay, incompetence, high degree of customer dissatisfaction.*

= Poor

*Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.*

= Satisfactory

*Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.*

= Good

*Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.*

= Excellent

*Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.*

## . Quality of Goods/Services (-Specification Compliance - Technical Excellence - Reports/Administration - Personnel Qualification)

Comments:

- ☐ 0  
☐ 1  
☐ 2  
☐ 3  
☒ 4

CRM has adhered to the established work plan and met 95% of contractually specified technical requirements during the service period. All inquiries and responses for information has been timely and explained in detail providing opportunity for Fulton County to make adjustments and agree upon changes as needed without compromising work plan.

## . Timeliness of Performance (-Were Milestones Met Per Contract - Response Time (per agreement, if applicable) - Responsiveness to Direction/Change - On Time Completion Per Contract)

Comments:

- ☐ 0  
☐ 1  
☐ 2  
☒ 3  
☐ 4

During this review period, CRM has met contractually specified milestones and proved to have a high degree of reliability. Most work requests are completed ahead of scheduled than specified in the contract or original proposal. Occasionally work has been delayed due to material delivery, however CRM has worked tirelessly to and collaborated with its suppliers to steer project back on scheduled to complete project on time.

## . Business Relations (-Responsiveness to Inquiries - Prompt Problem Notifications)

Comments:

- ☐ 0  
☐ 1



# 20-0109

...he point that many of our external customers are requesting them by name to perform or complete  
Because of CRM expertise DREAM has been able to call upon them to assist with projects when the primary vendor could not carry thru their promise. A  
the Animal Service Project where CRM had to be called upon because subcontractor could not perform task needed.

Customer Satisfaction (-Met User Quality Expectations - Met Specification - Within Budget - Proper Invoicing - No Substitutions)

Comments:

During this review period, CRM has successfully delivered the full scope of contractually obligated services. For the most part, end users have been impressed with the quantity and quality of work performed. CRM continues to strive to professional standards in all they do for Fulton County and does it with a smile.

Contractors Key Personnel (-Credentials/Experience Appropriate - Effective Supervision/Management - Available as Needed)

Comments:

CRM Senior Management and workers continuously demonstrate a high degree of professionalism during this review period. Project status is communicated timely and thoroughly and they are very reliable and responsive to our needs.

Overall Performance Rating:

3.6

Would you select/recommend this vendor again?  
Check box for Yes. Leave Blank for No)

☒ Yes ☐ No

Rating completed by:

alfred.jones

Department Head Name

Department Head Signature

Date

JOSEPH N. DAVIS

*Alfred Jones*

8/29/2019



## DEPARTMENT OF PURCHASING &amp; CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT  
PROFESSIONAL SERVICES

|                     |                                  |                       |                     |
|---------------------|----------------------------------|-----------------------|---------------------|
| Report Period Start | Report Period End                | Contract Period Start | Contract Period End |
| 4/1/2018            | 6/30/2018                        | 1/1/2018              | 12/31/2018          |
| PO Number           |                                  |                       | PO Date             |
| 18MA111884C-GS      |                                  |                       | 1/1/2018            |
| Department          | Real Estate and Asset Management |                       |                     |
| Bid Number          | 17ITB107849C-GS                  |                       |                     |
| Service Commodity   | PROFESSIONAL SERVICES            |                       |                     |
| Contractor          | Rubio and Sons Interiors         |                       |                     |

|                  |                                                                                                                                                                                                                                                                                        |
|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| = Unsatisfactory | Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient, unacceptable delay, incompetence, high degree of customer dissatisfaction.                                                                                                       |
| = Poor           | Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.                                                                 |
| = Satisfactory   | Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction. |
| = Good           | Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.                                            |
| = Excellent      | Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.                                                                  |

## . Quality of Goods/Services (-Specification Compliance - Technical Excellence - Reports/Administration - Personnel Qualification)

Comments:

☐ 0

☐ 1

☐ 2

☐ 3

☒ 4

RUBIO and Sons complied with the expectation of technical excellence, knowledgeable in their profession and communication with DREAM and customers and District Attorney's Office Projects, Responsive and Highly efficient, key personnel are very professional.

## . Timeliness of Performance (-Were Milestones Met Per Contract - Response Time (per agreement, if applicable) - Responsiveness to Direction/Change - On Time Completion Per Contract)

Comments:

☐ 0

☐ 1

☐ 2

☒ 3

☐ 4

RUBIO and Sons has proven to be reliable and timely for appointments and meeting milestones with our projects.

## . Business Relations (-Responsiveness to Inquiries - Prompt Problem Notifications)

Comments:

☐ 0

☐ 1



# 20-0109

- ☐ 3  
☐ 4

. Customer Satisfaction (-Met User Quality Expectations - Met Specification - Within Budget - Proper Invoicing - No Substitutions)

- ☐ 0  
☐ 1  
☐ 2  
☐ 3  
☒ 4

Comments:

RUBIO and Sons has exceeded customer expectation on all projects.

. Contractors Key Personnel (-Credentials/Experience Appropriate - Effective Supervision/Management - Available as Needed)

- ☐ 0  
☐ 1  
☐ 2  
☐ 3  
☒ 4

Comments:

Key personnel are professional courteous and preform with minimal supervision.

Overall Performance Rating:

3.6

Would you select/recommend this vendor again?  
Check box for Yes. Leave Blank for No)

☒ Yes ☐ No

Rating completed by:

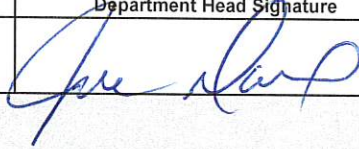
keith.johnson

Department Head Name

Department Head Signature

Date

JOSEPH N. DAVIS



7/31/2018

## DEPARTMENT OF PURCHASING &amp; CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT  
CONSTRUCTION SERVICES

|                     |                                                                                |                       |                     |
|---------------------|--------------------------------------------------------------------------------|-----------------------|---------------------|
| Report Period Start | Report Period End                                                              | Contract Period Start | Contract Period End |
| 4/5/2018            | 9/28/2018                                                                      | 2/5/2018              | 6/15/2018           |
| PO Number           |                                                                                |                       | PO Date             |
| 520SWCS20160216-013 |                                                                                |                       | 1/31/2018           |
| Department          | Real Estate and Asset Management                                               |                       |                     |
| Bid Number          | EZIQ Statewide Contract #GA02-1-072115-PCI                                     |                       |                     |
| Service Commodity   | Renovation 1st and 2nd Floors Fulton County Customer Service Center (Former... |                       |                     |
| Contractor          | PRIME Contractors, Inc 3406 Florence Circle, Powder Springs, GA 30127          |                       |                     |

|                    |                                                                                                                                                                                                                                                                                               |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 0 = Unsatisfactory | <i>Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient; unacceptable delay, incompetence; high degree of customer dissatisfaction.</i>                                                                                                       |
| 1 = Poor           | <i>Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.</i>                                                                 |
| 2 = Satisfactory   | <i>Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.</i> |
| 3 = Good           | <i>Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.</i>                                            |
| 4 = Excellent      | <i>Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.</i>                                                                  |

## 1. Project Development (-Specification Compliance – Technical Excellence – Reports/Administration – Personnel Qualification)

Comments:

- ☐ 0  
☐ 1  
☐ 2  
☒ 3  
☐ 4

The contractor was responsive to the contract requirements and provided well detailed scope of work

## 2. Design (-Were Milestones Met Per Contract – Reliability – Responsiveness to Direction/Change – On Time Completion – Liquidated Damages)

Comments:

- ☐ 0  
☐ 1  
☐ 2  
☒ 3  
☐ 4

The contractor used their own Architect and Engineers consulting team- POND to execute the project. At times their management of the consultants created friction to the smooth execution of the project. Overall we were able to complete the project successfully, on time and on budget.

## 3. Award - Proposal Development (-Met Timeless/Due Dates - Reasonable/Cooperative - Flexible/Motivated - Prompt Problem Notification)

Comments:



# 20-0109

- ☐ 0  
☐ 1  
☐ 2  
☒ 3  
☐ 4

PRIME met the scheduled timelines and were cooperative during the proposal development negotiations.

4. Construction (-Mobilization Timely – Were Milestones Met – Met/Exceeded Specifications – Within Budget Performance – Proper Invoicing – Quality of Work – Responsive to Owner)

- ☐ 0  
☐ 1  
☒ 2  
☐ 3  
☐ 4

## Comments:

We had initial problems during mobilization, as the contractor did not figure in the relocation of existing furniture in the work area in its proposal. However, we had to work through it using our in- house vendor. The rest of the construction work thereafter proceeded smoothly.

5. Closeout Action and Contractors Key Personnel (-Effective Management - Credentials/Experience - Ability to Accomplish Mission - Conduct)

- ☐ 0  
☐ 1  
☐ 2  
☒ 3  
☐ 4

## Comments:

PRIME staff were effective in the close out of the project. They submitted all required inspection report by the City of Roswell and the as- built drawings.

Overall Performance Rating:

2.8

Would you select/recommend this vendor again?  
(Check box for Yes. Leave Blank for No)

☒ Yes   ☐ No

Rating completed by:

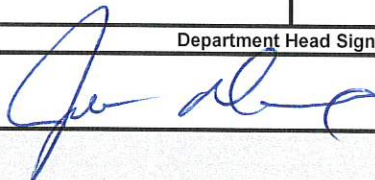
hiliary.ndulue

Department Head Name

Department Head Signature

Date

JOSEPH M. DAVIS



10/19/2018

## DEPARTMENT OF PURCHASING &amp; CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT  
CONSTRUCTION SERVICES

|                     |                                         |                       |                     |
|---------------------|-----------------------------------------|-----------------------|---------------------|
| Report Period Start | Report Period End                       | Contract Period Start | Contract Period End |
| 9/14/2018           | 9/30/2018                               | 9/21/2018             | 9/28/2018           |
| PO Number           |                                         |                       | PO Date             |
| 52018SC115730C-KM   |                                         |                       | 9/21/2018           |
| Department          | <b>Real Estate and Asset Management</b> |                       |                     |
| Bid Number          | <b>18SC115730C-KM</b>                   |                       |                     |
| Service Commodity   | <b>Construction Services</b>            |                       |                     |
| Contractor          | <b>Hawk Construction Company, LLC</b>   |                       |                     |

|                    |                                                                                                                                                                                                                                                                                               |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 0 = Unsatisfactory | <i>Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient; unacceptable delay; incompetence; high degree of customer dissatisfaction.</i>                                                                                                       |
| 1 = Poor           | <i>Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.</i>                                                                 |
| 2 = Satisfactory   | <i>Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.</i> |
| 3 = Good           | <i>Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.</i>                                            |
| 4 = Excellent      | <i>Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.</i>                                                                  |

## 1. Project Development (-Specification Compliance – Technical Excellence – Reports/Administration – Personnel Qualification)

Comments:

☐ 0

☐ 1

☐ 2

☒ 3

☐ 4

Hawk Construction performed very well in this rating category. On a short notice, Hawk representatives arrived to review the technical requirements of the project. All contractor staff were more than qualified to completed the requisite work.

## 2. Design (-Were Milestones Met Per Contract – Reliability – Responsiveness to Direction/Change – On Time Completion – Liquidated Damages)

Comments:

☐ 0

☐ 1

☐ 2

☐ 3

☒ 4

This project proved to be logistically challenging given the directive to cut out wall sections, reinforce steel studs with wooden 2X4's and leave open for inspection before mounting monitors. Hawk Construction was responsible for determining the best means of reinforcing the existing wall to suit heavy monitors being hung. Hawk's proposed reinforcement proved to be more than sufficient.

## 3. Award - Proposal Development (-Met Timeless/Due Dates - Reasonable/Cooperative - Flexible/Motivated - Prompt Problem Notification)

Comments:



# 20-0109

☐ 0  
☐ 1  
☐ 2  
☒ 3  
☐ 4

Hawk Construction was very reasonable and flexible, not only in their work scheduling but also in their pricing. All due dates were met.

4. Construction (-Mobilization Timely – Were Milestones Met – Met/Exceeded Specifications – Within Budget Performance – Proper Invoicing – Quality of Work – Responsive to Owner)

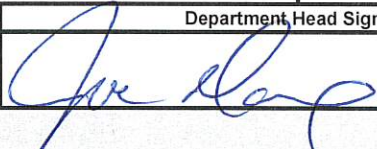
☐ 0  
☐ 1  
☐ 2  
☐ 3  
☒ 4

Comments:  
Hawk Construction performed all project tasks well within budget constraints and exceeded specifications for structural support. Their invoice was timely and in the requested format. Overall quality of work was outstanding and met all expectations.

5. Closeout Action and Contractors Key Personnel (-Effective Management - Credentials/Experience - Ability to Accomplish Mission - Conduct)

☐ 0  
☐ 1  
☐ 2  
☐ 3  
☒ 4

Comments:  
Project was effectively managed from beginning to closeout by Hawk Construction. Hawk exhibited a high degree of construction experience in the completion of the subject project. Proved themselves to be more than capable of handling any construction job - large or small.

|                                                                                                                                                           |                                                                                     |                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-----------------------------------|
| Overall Performance Rating: 3.6                                                                                                                           |                                                                                     |                                   |
| Would you select/recommend this vendor again?<br>(Check box for Yes. Leave Blank for No)<br><input checked="" type="radio"/> Yes <input type="radio"/> No |                                                                                     | Rating completed by: joseph.davis |
| Department Head Name                                                                                                                                      | Department Head Signature                                                           | Date                              |
| JOSEPH N. DAVIS                                                                                                                                           |  | 10/2/2018                         |

**INTEROFFICE MEMORANDUM**

**TO:** Felicia Strong-Whitaker, Director, Purchasing and Contract Compliance

**FROM:** Joseph Davis, Director, DREAM 

**DATE:** November 26, 2019

**SUBJECT:** Contractor's Performance Report – Brown & Root Industries Services, LLC

---

The Contractor listed below to our knowledge has never provided any professional goods or services to Fulton County's Department of Real Estate and Asset Management:

**PROJECT:** Task Order Contract for Minor Construction Projects

**PROJECT NO.:** 19ITB432768K-JAJ

**CONTRACTOR:** Brown & Root Industries Services, LLC  
1631 LaFrance St. NE  
Facilities Annex  
Atlanta, GA 30307

**POC:** Mr. Rick Farrag

**PHONE:** (703) 628-5491

**EMAIL:**

If you have any questions, please contact Harry Jordan at (404) 612-5933

JD/SB/haj

C: Sam Bakare, Construction Manager, DREAM



**INTEROFFICE MEMORANDUM**

**TO:** Felicia Strong-Whitaker, Director, Purchasing and Contract Compliance

**FROM:** Joseph Davis, Director, DREAM 

**DATE:** November 26, 2019

**SUBJECT:** Contractor's Performance Report – Astra Construction Services, LLC

---

The Contractor listed below to our knowledge has never provided any professional goods or services to Fulton County's Department of Real Estate and Asset Management:

**PROJECT:** Task Order Contract for Minor Construction Projects

**PROJECT NO.:** 19ITB432768K-JAJ

**CONTRACTOR:** Astra Construction Services, LLC  
300 Churchill Court  
Woodstock, GA 30188

**POC:** Mr. Andrew R. Lindsay

**PHONE:** (770) 992-9300

**EMAIL:**

If you have any questions, please contact Harry Jordan at (404) 612-5933

JD/SB/haj

C: Sam Bakare, Construction Manager, DREAM



## INTEROFFICE MEMORANDUM

Joseph N. Davis, Director  
Department of Real Estate and Asset Management  
Phone: (404) 612-3772  
Fax: (404) 612-1002

**TO:** Felicia Strong-Whitaker, Director, Purchasing & Contract Compliance

**FROM:** Joseph N. Davis, Director 

**DATE:** January 15, 2020

**SUBJECT:** Award Recommendation – ITB #19ITB432768K-JAJ, Task Order Contract for Minor Construction Projects- FY2020

---

**RECOMMENDATION:** We are recommending approval of the lowest responsible bidders for Task Order Contract for Minor Construction Projects, in the total amount of \$6,000,000 with (A) Brown & Root Industries Services, LLC (Atlanta, GA) in the amount of \$1,000,000; (B) Astra Construction Services, LLC (Woodstock, GA) in the amount of \$1,000,000; (C) CRM Construction Services, LLC (Austell, GA) in the amount of \$1,000,000; (D) Hawk Construction Company, LLC (Ellenwood, GA) in the amount of \$1,000,000; (E) Prime Contractors, Inc. (Powder Springs, GA) in the amount of \$1,000,000; and (F) Rubio and Sons (Dacula, GA), in the amount of \$1,000,000, to provide standby repair, alteration, modernization, maintenance, rehabilitation, construction, etc... of buildings, structures, or other real property projects based upon "as needed" basis. Effective dates: January 1, 2020 through December 31, 2020, with two renewal options.

**DISCUSSION:** Twenty one (21) bid responses were received and evaluated. The recommendation was based on the bidder's price for overall adjustment factor to be applied against the R.S. Means building construction cost data unit pricing to determine the lowest responsive and responsible bidders. This factor is applied against the total cost, which includes overhead and profit.

The recommendation also was based on the bidder's submittal of required professional certifications/licenses such as; Georgia general contractors license, statement of qualification and technical competence, experience & business operation, and the ability to provide affirmation letter from a bonding agent or a Surety Company verifying the ability to obtain a bond contingent upon their successful approval of contract agreement

with the County.

Brown & Root submitted the overall lowest responsible and responsive bid, Astra the 2<sup>nd</sup> lowest @, CRM 3<sup>rd</sup> lowest, Hawk Construction 4<sup>th</sup> lowest, Prime Contractors 5<sup>th</sup> lowest and Rubio & Sons submitted the 6th lowest to provide task order contract for minor construction projects for Fulton County. The top six bidders have all submitted competitive R.S. Means cost factor with a range from 0.7900 to .9808, which is within typical fixed-firm cost average of 0.92.

|   | <b>Recommended Bidder</b> | <b>Award Authority</b> | <b>R.S. Means Results</b>       |
|---|---------------------------|------------------------|---------------------------------|
| 1 | Brown & Root              | \$1,000,000.00         | Overall Lowest @ 0.7900         |
| 2 | Astra Construction        | \$1,000,000.00         | 2 <sup>nd</sup> Lowest @ .92    |
| 3 | CRM Construction          | \$1,000,000.00         | 3 <sup>rd</sup> Lowest @ 0.9500 |
| 4 | Hawk Construction         | \$1,000,000.00         | 4 <sup>th</sup> Lowest @ .9525  |
| 5 | Prime Contractors         | \$1,000,000.00         | 5 <sup>th</sup> Lowest @ 0.9768 |
| 6 | Rubio & Sons              | \$1,000,000.00         | 6 <sup>th</sup> Lowest @ .9808  |

After determining these factors, we recommend awarding contracts to Brown & Root, Astra Construction Services, LLC, CRM Construction Services, LLC, Hawk Construction Company, LLC, Prime Contractors, Inc. and Rubio and Sons Interior, Inc. for submitting the lowest responsible and responsive bids to provide standby task order contract for minor construction projects for Fulton County for FY2020. Four of the six recommended bidders; CRM Construction Services, Hawk Construction Company, Prime Contractors and Rubio and Sons have performed very good and highly competent as general contractors for Fulton County as stated in their performance reports.

Having multiple general contractors will provide the County with maximum flexibility and sufficient manpower resources in order to respond to the scope and complexity of the service needs.

These are time and materials contracts that require covering the cost for management, design, labor building materials, labor, architectural and engineering support.

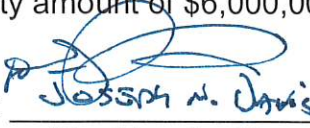
#### History Expenditures:

- FY2019: The County spent as of 11/25/2019, \$2,889,721.60
- FY2018: The County spent \$2,533,637.96
- FY2017: The County spent \$934,235.83 (5 months- captured from 8/22/17 through 12/31/17)

Subject to availability of funds adopted for FY2020 by BOC for accounts lines #500-520-5200-5200-F001=\$460,000, 500-520-5200-F051=\$240,000, 500-520-5200-M003,



\$300,000, 533-520-5200-K004= \$2,000,000 and 533-520-5200-K008= \$3,000,000 for a total spending authority amount of \$6,000,000.00.

Authorized Signature: 

(By Director/Deputy Director)

Date: 1/15/2020

If you require additional information, contact Harry Jordan at (404) 612-5933.

**Attachments:**

1. Bid Evaluation Form
2. Bid Tabulation Sheet- 19ITB312987K-JAJ

C: Tim Dimond, Deputy Director, DREAM  
Sam Bakare, Construction Manager, DREAM  
Harry Jordan, Contract Management Administrator, Purchasing/DREAM  
James Jones, APA, K Team, Purchasing & Contract Compliance  
Florene Thornton, Financial Administrator, DREAM



## SANDY SPRINGS

GEORGIA

June 1, 2022

Dear Mayor and City Council,

The proposed Fiscal Year (FY) 2023 Budget is submitted to the Sandy Springs City Council in compliance with State Law (O.C.G.A. § 36-81-2 et seq.). This budget was developed based on the priorities adopted by City Council in February 2022, including Customer Service and Citizen Engagement, Public Safety, Transportation Accessibility and Community Appearance, Recreational and Cultural Enrichment, Sustainable Growth and Environmental Stewardship, Economic Development and the North End, and Water Reliability.

The FY2023 Budget provides for the same millage rate of 4.731 mills as last year and maintains adequate reserves in the fund balance to ensure sound fiscal integrity of the City of Sandy Springs (City). The FY2023 Budget includes resources that will allow the City to provide a high level of public safety and general government services to the citizens of Sandy Springs. This proposed budget also provides capital funding to continue addressing a backlog of infrastructure needs.

The budget process included an assessment to determine the quality of services delivered and projected operational needs. The City Manager and Interim Finance Director met with departments to assess projected goals and to discuss resources needed to meet these goals. Guidance and direction were also obtained through City Council Budget Workshops. During these Budget Workshops, Council received briefings about economic conditions and short-term economic outlook, budget planning assumptions, public safety needs, operating department requests for resources, and capital programs.

Public hearings are scheduled to gain citizen input and enable all members of the City Council to better understand the needs of the entire community prior to budget adoption. The final budget is scheduled to be adopted by the City Council on June 21, 2022.

The proposed budgets for all operating, capital, and special revenue funds total \$995,347,649. The City's General Fund provides for general government operations of the City and maintains adequate working capital necessary for the City's financial health and stability. This fund accounts for most of Sandy Springs' operations and has a budget of \$130,619,972. The remaining funds include Confiscated Assets, Emergency 911, Tree Fund, Impact Fee Fund, Community Development Block Grant Fund, Hotel/Motel Tax Fund, Rental Motor Vehicle Excise Tax Fund, TSPLOST (2016) Fund, TSPLOST (2021) Fund, Capital Projects Fund, Public Facilities Authority Fund, Performing Arts Center Fund, Stormwater Management Fund, and Development Authority Fund. The Capital Project Fund, Public Facilities Authority Fund, and the Stormwater Fund (all capital construction funds) adopt project budgets where the adopted appropriations do not lapse at the end of a fiscal year; they remain in effect until project completion or re-appropriation by City Council.

The FY2023 General Fund Budget provides for \$57,372,490 for personnel and related benefits; \$34,538,155 for operations and equipment; \$24,113,780 for capital improvement programs; and





## SANDY SPRINGS

GEORGIA

\$14,595,546 towards debt service. All eligible City employees may receive a 5% salary increase and are eligible for an additional bonus based on job performance if they meet certain standards.

The City's goal is to adopt an operating budget where current revenues equal anticipated expenditures. All departments supported by the resources of the City must function within the limits of the financial resources identified or available specifically to them. Budgets cannot exceed available resources, defined as revenues generated in the current period added to balances carried forward from prior years.

The budget is a dynamic rather than static plan, which allows for adjustments and amendments as circumstances change. The City Council must approve all increases in total fund appropriations. Amounts in this budget may be reallocated within funds by approval of the City Manager as long as the total budgeted amounts do not exceed these appropriations by fund. Department Heads submit budget amendment requests transferring appropriations from one line item to another within the specific department appropriation with approval by the Finance Director and the City Manager.

Under the City's adopted financial policies, the City's fund balance is maintained at or above \$20.5 million, or 25% of operating expenditures. The purpose of fund balance is to provide adequate cash flow, to cover the cost of expenditures caused by unforeseen emergencies, to cover shortfalls caused by revenue declines, and to eliminate any short-term borrowing for cash flow purposes.

The FY2023 Budget was developed with the following objectives:

- Continue to enhance Public Safety capabilities
- Ensure financial stability
- Address capital needs that exist citywide by investing in transportation, parks, and facilities
- Continue to leverage the flexibility of the public private partnership model by scaling resources to meet projected demand for services

The focus of the FY2023 Budget is to provide excellent services to our citizens and business customers and to continue to allocate significant resources dedicated to improving the City's quality of life.

### **Confiscated Assets Fund**

This fund is used to account for amounts seized by the police department from narcotics arrests in conjunction with other state and federal agencies. These funds are used by the police department to augment their general fund budget and can only be spent on law enforcement programs or activities. Generally, seizures can vary greatly from one year to the next and are not easily budgeted. However, using conservative figures for incoming funding plus the amounts that have remained unspent from previous years, the FY2023 budget has been set at \$184,500.



## **SANDY SPRINGS**

GEORGIA

### **E-911 Fund**

This fund accounts for the revenues received from the 911 surcharge on telephone bills. The City participates in a joint venture with the City of Johns Creek for E-911 operations. All taxes collected in this fund are dedicated to a separate operating authority – Chattahoochee River 911 Authority. The amount estimated for the FY2023 budget is \$3,000,000.

### **Tree Fund**

This fund accounts for revenues received from development that reduces tree canopy below mandated minimums. All revenues collected in this fund are used to enhance tree canopy on Right of Way and in public parks. The amount estimated to be spent for the FY2023 budget has been set for \$559,099.

### **Impact Fee Fund**

Impact fees are amounts assessed on construction development projects to offset the anticipated cost of additional infrastructure needed as a result of the new development. These funds, although collected in this fund, are dedicated to capital projects, which are accounted for in the Capital Projects Fund. The amount expected to be collected in the FY2023 budget is \$1,275,000.

### **Community Development Block Grant (CDBG) Fund**

The CDBG Fund is used to account for funds received through an entitlement award as a result of federal congressional appropriations. The City's adopted plan directs that the awards be used for construction of infrastructure (primarily sidewalks) in the City. The City recently participated in the Section 108 Loan program in order to advance larger projects. The Total FY2023 budget is \$1,756,541.

### **Hotel/Motel Fund**

The room taxes imposed upon hotels and motels located within the City are accounted for in this fund. A portion of these funds can be retained by the City and a portion is expended for a narrow range of projects and activities established by State Law (O.C.G.A. § 48-13-51). These funds are currently distributed as follows: the City General Fund - 28.56%, the Sandy Springs Hospitality Board - 32.14%, and the City General Fund for benefit of the City Springs Performing Arts Center - 39.30%. The anticipated taxes budgeted for FY2023 is \$3,500,000.

### **Rental Motor Vehicle Excise Tax Fund**

The excise taxes levied upon each rental charge collected by any rental motor vehicle concern located within the City are accounted for in this fund (O.C.G.A. § 48-13-93). The anticipated taxes budgeted for FY2023 is \$75,000.





## **SANDY SPRINGS**

GEORGIA

### **TSPLOST (2016) Projects Fund**

This fund accounts for all capital projects under the Transportation Special Purpose Local Option Sales Tax approved by referendum in November 2016. Funds are derived from the collections to be received through March 31, 2022. The appropriations in this fund do not lapse at year-end, but rather, unspent amounts are carried forward to future periods until the individual projects are completed. The total added funding for this fund in the FY2023 budget is \$102,851,298.

### **TSPLOST (2021) Projects Fund**

This fund accounts for all capital projects under the Transportation Special Purpose Local Option Sales Tax approved by referendum in November 2021. Funds are derived from the collections to be received through March 31, 2027. The appropriations in this fund do not lapse at year-end, but rather, unspent amounts are carried forward to future periods until the individual projects are completed. The total added funding for this fund in the FY2023 budget is \$114,680,913.

### **Capital Projects Fund**

This fund accounts for all facilities, parks, and infrastructure construction in the City. Funds are derived from contributions from the General Fund as well as other grants and funding sources. The appropriations in this fund do not lapse at year-end, but rather, unspent amounts are carried forward to future periods until the individual projects are completed. The FY2023 budget for this fund is \$84,564,505.

### **Public Facilities Authority Fund**

This fund accounts for major capital construction projects and their resulting debt service, including City Springs, a new Public Safety Complex (Police Headquarters and Municipal Court Complex), Fire Station #2, Fire Station #5, additions to Fire Station #3, Fleet Maintenance Center, and contingency. Funds are derived from contributions from the General Fund, bond proceeds, the sale of City assets, and other funding sources. The appropriations in this fund do not lapse at year-end, but rather, unspent amounts are carried forward to future periods. The current construction budget is \$542,560,874. The operations appropriations for the City Springs and other projects, which includes debt service related to the bond issuance for the projects, will continue once construction is complete. The total funding for debt service in the FY2023 budget is \$12,620,739.

### **Performing Arts Center Fund**

This fund is used to account for activities, staffing, and operations within the City Springs Performing Arts Center. These funds are currently used to operate the performing arts center and are estimated for the FY2023 budget at \$7,297,147.



## SANDY SPRINGS

GEORGIA

### **Stormwater Maintenance Fund**

This fund accounts for construction projects related to stormwater infrastructure improvements. Currently, the General Fund is the sole source of revenues for this fund. The FY2023 budget for this fund is \$2,240,100.

### **Development Authority Fund**

This fund accounts for revenues and expenditures related to ongoing development projects within the City. The FY2023 budget for this fund is \$185,200.

The City of Sandy Springs FY2023 Budget is the culmination of the City's Priority Driven Programming process that reflects Council's established priorities and significant citizen engagement and feedback throughout the previous fiscal year. This budget provides the needed resources to services and projects that meet the needs of citizens now and in the future.

Finally, our sincere appreciation should be expressed to the staff and department heads for the amount of work and effort expended in this process under tremendous time pressures.

Respectfully Submitted,

Eden E. Freeman  
City Manager

Toni Carlisle  
Interim Finance Director

**STATE OF GEORGIA  
COUNTY OF FULTON**

**ORDINANCE TO PROVIDE FOR THE ADOPTION OF A BUDGET, ITS EXECUTION  
AND EFFECT FOR THE FISCAL YEAR BEGINNING JULY 1, 2022, AND ENDING  
JUNE 30, 2023**

**BE IT ORDAINED** by the Mayor and City Council of the City of Sandy Springs, Georgia:

**Section I.** There is hereby adopted for the fiscal year July 1, 2022, through June 30, 2023, a budget for the City of Sandy Springs, Georgia in the gross total amount of \$995,347,649 based on the budget estimates as prepared by the City Manager.

**Section II. General Fund.** There is hereby established a General Fund for the City of Sandy Springs with an appropriation of \$136,163,042, for the general obligations and legal obligations in fiscal year (FY) 2023.

General Fund revenues for the fiscal year are estimated as follows:

|                                                     |                       |
|-----------------------------------------------------|-----------------------|
| Taxes                                               | \$ 101,730,000        |
| Licenses and Permits                                | 3,262,000             |
| Charges for Services                                | 390,000               |
| Other Revenues                                      | 4,462,158             |
| <b>Total Estimated General Fund Revenues</b>        | <b>\$ 109,844,158</b> |
| Use of Prior Year Fund Balance                      | 20,929,552            |
| <b>Total Estimated General Fund Funding Sources</b> | <b>\$ 130,619,972</b> |

Should the total estimated revenues received exceed the amount estimated, the City Council shall allocate such excess to the General Fund subject to further action.

There is appropriated for the general operation and payment of certain legal obligations of the City of Sandy Springs for the FY 2023 a total of \$136,163,042, or as much as may be deemed necessary, not to exceed this amount and such sums shall be disbursed from the following:

|                        |            |
|------------------------|------------|
| City Council           | \$ 239,758 |
| City Manager           | 1,051,249  |
| City Clerk             | 569,047    |
| Finance                | 2,737,997  |
| Legal                  | 1,238,645  |
| Information Technology | 3,362,329  |
| Human Resources        | 801,438    |
| Facilities             | 6,213,888  |
| Communications         | 1,999,320  |
| General Administration | 3,046,894  |



|                       |            |
|-----------------------|------------|
| Court                 | 1,549,977  |
| Police                | 27,026,039 |
| Fire                  | 16,551,969 |
| Emergency Management  | 1,311,647  |
| Public Works          | 13,475,951 |
| Fleet                 | 359,135    |
| Recreation and Parks  | 3,970,339  |
| Community Development | 5,781,394  |
| Economic Development  | 623,630    |
| Other Financing Uses  | 38,709,325 |

**Total Estimated General Fund Expenditures** **\$ 130,619,972**

**Section III. Confiscated Assets Funds.** There is hereby established a Confiscated Assets Fund for the City of Sandy Springs with an appropriation of \$184,500.

Revenues for the Confiscated Assets Fund shall be from the following sources:

|                                               |                   |
|-----------------------------------------------|-------------------|
| Federal/State Seized Funds                    | \$ 135,000        |
| <b>Total Confiscated Assets Fund Revenues</b> | <b>\$ 135,000</b> |

The following disbursements are authorized for the FY 2023:

|                                                   |                   |
|---------------------------------------------------|-------------------|
| Police Operations                                 | \$ 184,500        |
| <b>Total Confiscated Assets Fund Expenditures</b> | <b>\$ 184,500</b> |

**Section IV. Emergency 911 Fund.** There is hereby established an Emergency 911 Fund for the City of Sandy Springs with an appropriation of \$3,000,000.

Revenues for the Emergency 911 Fund shall be from the following sources:

|                                          |                     |
|------------------------------------------|---------------------|
| Charges for Services                     | \$ 3,000,000        |
| <b>Total Emergency 911 Fund Revenues</b> | <b>\$ 3,000,000</b> |

The following disbursements are authorized for the FY 2023:

|                                               |                     |
|-----------------------------------------------|---------------------|
| Transfer to Chattahoochee River 911 Authority | \$ 3,000,000        |
| <b>Total Emergency 911 Fund Expenditures</b>  | <b>\$ 3,000,000</b> |

**Section V. Tree Fund.** There is hereby established the Tree Fund for the City of Sandy Springs with an appropriation of \$559,099.

Revenues for the Tree Fund shall be from the following sources:

|                                 |           |                |
|---------------------------------|-----------|----------------|
| Development Impact Fees         | \$        | 600,000        |
| <b>Total Tree Fund Revenues</b> | <b>\$</b> | <b>600,000</b> |

The following disbursements are authorized for the FY 2023:

|                                     |           |                |
|-------------------------------------|-----------|----------------|
| Transfer to Other Funds             | \$        | 355,000        |
| Tree Fund Personnel                 |           | 104,099        |
| Tree Fund Operations                |           | 100,000        |
| <b>Total Tree Fund Expenditures</b> | <b>\$</b> | <b>559,099</b> |

**Section VI. Impact Fee Fund.** There is hereby established an Impact Fee Fund for the City of Sandy Springs with an appropriation of \$1,275,000.

Revenues for the Impact Fee Fund shall be from the following sources:

|                                       |           |                  |
|---------------------------------------|-----------|------------------|
| Charges for Services                  | \$        | 1,275,000        |
| <b>Total Impact Fee Fund Revenues</b> | <b>\$</b> | <b>1,275,000</b> |

The following disbursements are authorized for the FY 2023:

|                                           |           |                  |
|-------------------------------------------|-----------|------------------|
| Transfers to Other Funds                  | \$        | 1,275,000        |
| <b>Total Impact Fee Fund Expenditures</b> | <b>\$</b> | <b>1,275,000</b> |

**Section VII. Community Development Block Grant Fund.** There is hereby established a Community Development Block Grant Fund for the City of Sandy Springs with an appropriation of \$1,756,541.

Revenues for the Community Development Block Grant Fund shall be from the following sources:

|                                                         |           |              |
|---------------------------------------------------------|-----------|--------------|
| Interest                                                | \$        | 2,500        |
| <b>Total Community Development Block Grant Revenues</b> | <b>\$</b> | <b>2,500</b> |

The following disbursements are authorized for the FY 2023:

|                |    |           |
|----------------|----|-----------|
| Infrastructure | \$ | 1,395,700 |
|----------------|----|-----------|

|                                |         |
|--------------------------------|---------|
| Principal and Interest Payment | 360,841 |
|--------------------------------|---------|

|                                                             |                     |
|-------------------------------------------------------------|---------------------|
| <b>Total Community Development Block Grant Expenditures</b> | <b>\$ 1,756,541</b> |
|-------------------------------------------------------------|---------------------|

**Section VIII. Hotel/Motel Tax Fund.** There is hereby established a Hotel/Motel Tax Fund for the City of Sandy Springs with an appropriation of \$3,500,000.

Revenues for the Hotel/Motel Tax Fund shall be from the following sources:

|       |              |
|-------|--------------|
| Taxes | \$ 3,500,000 |
|-------|--------------|

|                                            |                     |
|--------------------------------------------|---------------------|
| <b>Total Hotel/Motel Tax Fund Revenues</b> | <b>\$ 3,500,000</b> |
|--------------------------------------------|---------------------|

The following disbursements are authorized for the FY 2023:

|                          |            |
|--------------------------|------------|
| Transfer to General Fund | \$ 999,600 |
|--------------------------|------------|

|                             |           |
|-----------------------------|-----------|
| Transfer to Performing Arts | 1,375,500 |
|-----------------------------|-----------|

|                                             |           |
|---------------------------------------------|-----------|
| Transfer to Sandy Springs Hospitality Board | 1,124,900 |
|---------------------------------------------|-----------|

|                                                |                     |
|------------------------------------------------|---------------------|
| <b>Total Hotel/Motel Tax Fund Expenditures</b> | <b>\$ 3,500,000</b> |
|------------------------------------------------|---------------------|

**Section IX. Rental Motor Vehicle Excise Tax Fund.** There is hereby established a Rental Motor Vehicle Excise Tax Fund for the City of Sandy Springs with an appropriation of \$75,000.

Revenues for the Rental Motor Vehicle Excise Tax Fund shall be from the following sources:

|       |           |
|-------|-----------|
| Taxes | \$ 75,000 |
|-------|-----------|

|                                                            |                  |
|------------------------------------------------------------|------------------|
| <b>Total Rental Motor Vehicle Excise Tax Fund Revenues</b> | <b>\$ 75,000</b> |
|------------------------------------------------------------|------------------|

The following disbursements are authorized for the FY 2023:

|                              |           |
|------------------------------|-----------|
| Transfer to the General Fund | \$ 75,000 |
|------------------------------|-----------|

|                                                                |                  |
|----------------------------------------------------------------|------------------|
| <b>Total Rental Motor Vehicle Excise Tax Fund Expenditures</b> | <b>\$ 75,000</b> |
|----------------------------------------------------------------|------------------|

**Section X. TSPLOST (2016) Fund.** There is hereby established a Capital Projects Fund for the City of Sandy Springs in relation to the Transportation Special Purpose Local Option Sales Tax (TSPLOST-2016) with an appropriation of \$102,851,298.

Revenues for the TSPLOST Fund shall be from the following sources:

|       |               |
|-------|---------------|
| Taxes | \$ 95,343,840 |
|-------|---------------|

|                                  |           |
|----------------------------------|-----------|
| Other (Grant Funding & Interest) | 6,147,459 |
|----------------------------------|-----------|

|                                              |                       |
|----------------------------------------------|-----------------------|
| <b>Total Estimated TSPLOST Fund Revenues</b> | <b>\$ 101,491,298</b> |
|----------------------------------------------|-----------------------|

The following disbursements are authorized for the FY 2023:

|                                        |                       |
|----------------------------------------|-----------------------|
| TSPLOST Approved Capital Projects      | \$ 102,851,298        |
| <b>Total TSPLOST Fund Expenditures</b> | <b>\$ 102,851,298</b> |

**Section XI. TSPLOST (2021) Fund.** There is hereby established a Capital Projects Fund for the City of Sandy Springs in relation to the Transportation Special Purpose Local Option Sales Tax (TSPLOST-2021) with an appropriation of \$114,680,913.

Revenues for the TSPLOST Fund shall be from the following sources:

|                                              |                       |
|----------------------------------------------|-----------------------|
| Taxes                                        | \$ 114,680,913        |
| <b>Total Estimated TSPLOST Fund Revenues</b> | <b>\$ 114,680,913</b> |

The following disbursements are authorized for the FY 2023:

|                                        |                       |
|----------------------------------------|-----------------------|
| TSPLOST Approved Capital Projects      | \$ 114,680,913        |
| <b>Total TSPLOST Fund Expenditures</b> | <b>\$ 114,680,913</b> |

**Section XII. Capital Projects Fund.** There is hereby established a Capital Projects Fund for the City of Sandy Springs with an appropriation of \$84,564,505.

Revenues for the Capital Projects Fund shall be from the following sources:

|                                                |                      |
|------------------------------------------------|----------------------|
| Federal, State, & Other Funding                | \$ 20,132,619        |
| Transfer in from General Fund                  | 22,208,780           |
| <b>Total Estimated Capital Fund Revenues</b>   | <b>\$ 42,341,399</b> |
| Use of Prior Year Fund Balance                 | 42,223,106           |
| <b>Total Estimated Capital Funding Sources</b> | <b>\$ 84,564,505</b> |

The following disbursements are authorized for the FY 2023:

|                                                                  |           |
|------------------------------------------------------------------|-----------|
| City Springs Master Plan                                         | \$ 25,000 |
| Citywide Design Guideline Development                            | 150,000   |
| Crossroads Small Area Plan                                       | 185,000   |
| Zoning Code Review                                               | 100,000   |
| City Springs - Box Office                                        | 56,105    |
| City Springs - City Green Artificial Turf Installation           | 350,000   |
| City Center - City Green - Electrical Power for Ice Skating Rink | 50,000    |
| Facilities Maintenance                                           | 134,700   |

**ORDINANCE NO.**

|                                                             |           |
|-------------------------------------------------------------|-----------|
| Facilities Maintenance - City Springs                       | 120,400   |
| Police Headquarters / Courthouse                            | 1,516,728 |
| Temp Fire Station 1                                         | 500,000   |
| Veterans Park                                               | 2,950,000 |
| Alerting System (WestNet) (Stn 51, 53, 54)                  | 202,000   |
| Fire Hose Equipment Replacement                             | 50,000    |
| LUCAS Devices (8)                                           | 75,000    |
| Monitor Defibrillators - price increase + 5 year PM Maint.  | 150,000   |
| Technical Rescue Tools Equipment                            | 55,000    |
| Knox Box Replacement                                        | 35,000    |
| Turnout Gear/PE                                             | 180,000   |
| Community Development Vehicles (5)                          | 120,000   |
| Electric Vehicle Initiative                                 | 140,260   |
| Fire Administrative Vehicles (3)                            | 280,000   |
| Fire Apparatus Replacement (2 engines)                      | 2,019,680 |
| Police Quick Response Force (QRF) Vehicle                   | 60,000    |
| Police Replacement Fleet Vehicles                           | 1,500,000 |
| Public Works F-150                                          | 50,000    |
| Infrastructure Hardware replacement (NetApp)                | 350,000   |
| Workstation replacement and upgrades                        | 235,000   |
| Ballistic Helmet Replacement                                | 21,000    |
| K9 Replacement                                              | 15,500    |
| Kustom Signals Speed Trailers                               | 10,000    |
| Portable Radios Replacement                                 | 130,000   |
| Sumuri Talino KA-301 Forensic Workstation                   | 20,000    |
| ATMS-5                                                      | 300,000   |
| Bridge and Dam Maintenance Program                          | 200,000   |
| Boylston Road Streetscape/Hammond Intersection Improvements | 1,200,000 |
| City Beautification Program                                 | 310,000   |
| Guardrail Replacement Program                               | 550,000   |
| High Point Road Pedestrian Crossing                         | 80,000    |
| Intersection & Operational Improvements                     | 575,000   |
| Interstate Wayfinding End Column Logo Implementation        | 150,000   |
| Johnson Ferry Road Pedestrian Lighting Project              | 1,600,000 |
| Pavement Management Program                                 | 5,500,000 |
| PCID - Peachtree Dunwoody at Crestline                      | 200,000   |
| PCID - Glenridge Conn at JFR Intersection Improv            | 100,000   |
| PCID - Hammond Drive at GA 400 Turn Lane                    | 200,000   |
| PCID - Peachtree Dunwoody/Lake Hearn Improvements           | 4,125,000 |
| Public Safety Building Fiber Project                        | 500,000   |
| Roswell Road at Lake Placid Intersection Improvements       | 225,000   |
| Roswell Road Pedestrian Bridge over Chattahoochee           | 100,000   |
| SR-400 Multi-use Trail                                      | 3,000,000 |
| Stormwater Repair & Maintenance                             | 155,000   |
| Stormwater Capital Improvements                             | 1,750,000 |
| TMC Fiber Program                                           | 300,000   |



**ORDINANCE NO.**

|                                               |           |
|-----------------------------------------------|-----------|
| Traffic Calming                               | 50,000    |
| Traffic Management Program                    | 685,000   |
| Abernathy South Greenway Enhancements - P0002 | 2,000,000 |
| Crooked Creek Park Trail Improvements         | 75,000    |
| Hammond Park Improvements                     | 500,000   |
| Nancy Creek Improvements                      | 225,000   |
| Trail Masterplan Property Acquisition         | 250,000   |
| Tree Fund - Capital Projects                  | 100,000   |
| Tree Fund - Education                         | 20,000    |
| Tree Fund - Invasives                         | 40,000    |
| Tree Fund - Maintenance                       | 60,000    |
| Tree Fund - Pilot Projects                    | 35,000    |
| Tree Fund - Trees ATL                         | 100,000   |

**Total Capital Project Fund Expenditures** **\$ 37,096,373**

**Section XIII. Public Facilities Authority Fund.** There is hereby established a Public Facilities Authority Fund for the City of Sandy Springs with an appropriation of \$542,560,874.

Revenues for the Public Facilities Authority Fund shall be from the following sources:

|                                       |                |
|---------------------------------------|----------------|
| Transfers in From General Fund        | \$ 108,962,501 |
| Transfer in From Capital Project Fund | 21,298,031     |
| Sale of Assets                        | 9,283,250      |
| Revenue Bond Proceeds                 | 394,639,542    |
| Interest Income                       | 750,272        |
| Other Revenues                        | 7,627,278      |

**Total Public Facilities Authority Fund Revenues** **\$ 542,560,874**

The following disbursements are authorized for the FY 2023:

|                          |               |
|--------------------------|---------------|
| Professional Services    | \$ 19,296,211 |
| Infrastructure           | 195,517,829   |
| Infrastructure - Other   | 648,025       |
| Infrastructure - Special | 10,696,253    |
| Debt Service             | 242,879,271   |
| Other Projects           | 62,333,285    |
| Transfer to General Fund | 11,190,000    |

**Total Public Facilities Authority Fund Expenditures** **\$ 542,560,874**

**Section XIV. Performing Arts Center Fund.** There is hereby established a Performing Arts Center Fund for the City of Sandy Springs with an appropriation of \$7,297,147.

Revenues for the Performing Arts Center Funds shall be from the following sources:

|                                                   |                     |
|---------------------------------------------------|---------------------|
| PAC Revenues                                      | \$ 2,724,467        |
| Transfers from Hotel/Motel Fund                   | 1,375,000           |
| Transfer from General Fund                        | 1,739,477           |
| <b>Total Performing Arts Center Fund Revenues</b> | <b>\$ 5,838,944</b> |

The following disbursements are authorized for the FY 2023:

|                                                       |                     |
|-------------------------------------------------------|---------------------|
| PAC Operations                                        | \$ 7,297,147        |
| <b>Total Performing Arts Center Fund Expenditures</b> | <b>\$ 7,297,147</b> |

**Section XV. Stormwater Management Fund.** There is hereby established a Stormwater Management Fund for the City of Sandy Springs with an appropriation of \$2,240,100.

Revenues for the Stormwater Management Fund shall be from the following sources:

|                                                 |                     |
|-------------------------------------------------|---------------------|
| Transfer in from General Fund                   | \$ 1,905,000        |
| <b>Total Stormwater Management Fund Revenue</b> | <b>\$ 1,905,000</b> |

The following disbursements are authorized for the FY 2023:

|                                                      |                     |
|------------------------------------------------------|---------------------|
| Infrastructure/Improvements                          | \$ 2,240,100        |
| <b>Total Stormwater Management Fund Expenditures</b> | <b>\$ 2,240,100</b> |

**Section XVI. Development Authority.** There is hereby established a Development Authority Fund for the City of Sandy Springs with an appropriation of \$182,700.

Revenues for the Development Authority Fund shall be from the following sources:

|                                                  |                   |
|--------------------------------------------------|-------------------|
| Contract Payments                                | \$ 182,700        |
| <b>Total Development Authority Fund Revenues</b> | <b>\$ 182,700</b> |

The following disbursements are authorized for the FY 2023:

|                                                      |                   |
|------------------------------------------------------|-------------------|
| Operations                                           | \$ 2,500          |
| Transfers to General Fund                            | 182,700           |
| <b>Total Development Authority Fund Expenditures</b> | <b>\$ 185,200</b> |

**APPROVED AND ADOPTED** by the Mayor and City Council of the City of Sandy Springs, Georgia, in regular session this 24th day of June, 2022.

APPROVED:

\_\_\_\_\_  
Russell K. Paul, Mayor

ATTEST:

\_\_\_\_\_  
Raquel Gonzalez, City Clerk



**SANDY SPRINGS**  
GEORGIA

**FISCAL YEAR 2023  
PROPOSED BUDGET**

# 100 - General Fund Summary

FY 2023 Proposed Budget



|                                | FY 2020<br>Actual     | FY 2021<br>Actual     | FY 2022<br>Original   | FY 2022<br>Revised     | FY 2022<br>Projected  | FY 2023<br>Proposed    | Change from 2022<br>Revised Budget | %<br>Change |
|--------------------------------|-----------------------|-----------------------|-----------------------|------------------------|-----------------------|------------------------|------------------------------------|-------------|
| <b>Revenues</b>                |                       |                       |                       |                        |                       |                        |                                    |             |
| Taxes                          | 96,504,942            | 102,948,758           | 92,200,000            | 96,549,084             | 104,422,056           | 101,730,000            | 5,180,916                          | 5%          |
| Licenses and Permits           | 2,753,084             | 2,724,358             | 2,520,000             | 2,520,000              | 3,895,742             | 3,262,000              | 742,000                            | 29%         |
| Charges for Services           | 340,934               | 375,071               | 475,000               | 475,000                | 349,781               | 390,000                | (85,000)                           | -18%        |
| Federal Grants                 | -                     | 4,666,429             | 6,934,152             | 6,934,152              | -                     | -                      | (6,934,152)                        | -100%       |
| Other Revenues                 | 8,537,739             | 16,369,016            | 3,976,120             | 4,076,120              | 4,408,855             | 4,308,420              | 232,300                            | 6%          |
| <b>Subtotal - Revenues</b>     | <b>\$ 108,136,699</b> | <b>\$ 127,083,631</b> | <b>\$ 106,105,272</b> | <b>\$ 110,554,356</b>  | <b>\$ 113,076,435</b> | <b>\$ 109,690,420</b>  | <b>\$ (863,936)</b>                | <b>-1%</b>  |
| <b>Expenditures</b>            |                       |                       |                       |                        |                       |                        |                                    |             |
| City Council                   | 211,782               | 240,945               | 231,227               | 231,227                | 215,873               | 239,758                | 8,531                              | 4%          |
| City Manager                   | 981,556               | 982,919               | 1,002,648             | 1,281,566              | 1,081,235             | 1,051,249              | (230,317)                          | -18%        |
| City Clerk                     | 350,253               | 348,266               | 811,186               | 824,085                | 565,276               | 569,047                | (255,038)                          | -31%        |
| Finance                        | 1,971,496             | 1,894,198             | 2,215,145             | 2,421,703              | 2,039,178             | 2,737,997              | 316,294                            | 13%         |
| Legal                          | 1,148,762             | 1,859,951             | 1,205,955             | 1,319,482              | 1,126,825             | 1,238,645              | (80,837)                           | -6%         |
| Information Technology         | 2,415,368             | 1,988,241             | 2,757,351             | 3,022,758              | 2,732,076             | 3,362,329              | 339,571                            | 11%         |
| Human Resources                | 631,403               | 563,087               | 622,513               | 636,729                | 603,661               | 801,438                | 164,709                            | 26%         |
| Facilities                     | 4,153,587             | 3,934,945             | 5,352,517             | 5,616,297              | 4,974,656             | 6,213,888              | 597,591                            | 11%         |
| Communications                 | 1,824,146             | 1,602,260             | 1,657,232             | 1,692,696              | 1,663,360             | 1,999,320              | 306,624                            | 18%         |
| General Administration         | 2,300,817             | 3,671,564             | 3,135,043             | 3,135,042              | 2,564,651             | 3,046,894              | (88,148)                           | -3%         |
| Court                          | 1,342,742             | 1,207,231             | 1,247,724             | 1,280,077              | 889,499               | 1,549,977              | 269,900                            | 21%         |
| Police                         | 21,696,170            | 22,175,352            | 22,956,861            | 25,300,315             | 22,932,065            | 27,026,039             | 1,725,724                          | 7%          |
| Fire                           | 14,802,303            | 17,782,800            | 14,718,867            | 15,180,289             | 14,528,941            | 16,551,969             | 1,371,680                          | 9%          |
| Emergency Management           | 1,166,118             | 1,439,385             | 1,213,389             | 1,218,665              | 1,178,886             | 1,311,647              | 92,981                             | 8%          |
| Public Works                   | 10,417,151            | 10,829,619            | 11,769,690            | 12,083,040             | 10,595,955            | 13,475,951             | 1,392,912                          | 12%         |
| Fleet                          | 242,707               | 249,446               | 321,482               | 328,975                | 298,505               | 359,135                | 30,160                             | 9%          |
| Recreation and Parks           | 3,137,604             | 2,989,782             | 3,825,164             | 3,885,073              | 3,111,262             | 3,970,339              | 85,266                             | 2%          |
| Community Development          | 3,369,847             | 3,441,402             | 4,115,805             | 4,572,689              | 4,278,731             | 5,781,394              | 1,208,705                          | 26%         |
| Economic Development           | 374,842               | 278,838               | 352,107               | 363,336                | 131,813               | 623,630                | 260,294                            | 72%         |
| Other Financing Uses           | 34,072,479            | 32,800,385            | 27,809,697            | 49,721,678             | 31,308,817            | 38,709,325             | (11,012,353)                       | -22%        |
| <b>Subtotal - Expenditures</b> | <b>\$ 106,611,133</b> | <b>\$ 110,280,615</b> | <b>\$ 107,321,602</b> | <b>\$ 134,115,722</b>  | <b>\$ 106,821,263</b> | <b>\$ 130,619,972</b>  | <b>\$ (3,495,751)</b>              | <b>-3%</b>  |
| <b>Balance</b>                 | <b>\$ 1,525,566</b>   | <b>\$ 16,803,016</b>  | <b>\$ (1,216,330)</b> | <b>\$ (23,561,366)</b> | <b>\$ 6,255,171</b>   | <b>\$ (20,929,552)</b> | <b>\$ 2,631,815</b>                | <b>-11%</b> |

|                     | FY 2020    | FY 2021    | FY 2022    | FY 2023    |
|---------------------|------------|------------|------------|------------|
| <b>Employees</b>    |            |            |            |            |
| Full-Time Employees | 474        | 473        | 483        | 503        |
| Part-Time Employees | 93         | 74         | 74         | 85         |
| <b>TOTAL</b>        | <b>567</b> | <b>547</b> | <b>557</b> | <b>588</b> |



## 100 - General Fund Revenues

FY 2023 Proposed Budget



|                                              | FY 2020<br>Actual    | FY2021<br>Actual      | FY 2022<br>Original  | FY 2022<br>Revised   | FY 2022<br>Projected  | FY 2023<br>Proposed   | Change from 2022<br>Revised Budget | %<br>Change |
|----------------------------------------------|----------------------|-----------------------|----------------------|----------------------|-----------------------|-----------------------|------------------------------------|-------------|
| <b>Taxes</b>                                 |                      |                       |                      |                      |                       |                       |                                    |             |
| 311100 Property Taxes                        | 39,263,083           | 40,806,242            | 38,000,000           | 42,015,671           | 42,431,379            | 42,500,000            | 484,329                            | 1%          |
| 311310 Motor Vehicle                         | 134,448              | 114,040               | 50,000               | 50,000               | 82,113                | 80,000                | 30,000                             | 60%         |
| 311315 Motor Vehicle (TAVT)                  | 2,502,330            | 3,903,708             | 2,500,000            | 2,500,000            | 3,719,136             | 3,750,000             | 1,250,000                          | 50%         |
| 311340 Intangible Tax                        | 822,697              | 1,512,230             | 750,000              | 750,000              | 1,127,445             | 900,000               | 150,000                            | 20%         |
| 311600 Real Estate Transfer Tax              | 336,472              | 590,558               | 300,000              | 300,000              | 702,916               | 650,000               | 350,000                            | 117%        |
| 311710 Electric Franchise Fee                | 6,335,351            | 5,887,944             | 5,800,000            | 5,800,000            | 5,931,636             | 5,800,000             | -                                  | 0%          |
| 311730 Gas Franchise Fee                     | 803,637              | 840,487               | 700,000              | 700,000              | 664,216               | 700,000               | -                                  | 0%          |
| 311750 Cable TV Franchise Fee                | 1,740,656            | 1,569,882             | 1,300,000            | 1,300,000            | 1,498,622             | 1,300,000             | -                                  | 0%          |
| 311760 Telephone Franchise Fee               | 500,961              | 219,096               | 200,000              | 200,000              | 151,146               | 150,000               | (50,000)                           | -25%        |
| 311790 Solid Waste Franchise Fee             | 494,441              | 507,212               | 400,000              | 400,000              | 464,762               | 400,000               | -                                  | 0%          |
| 313100 Local Option Sales Tax                | 26,075,662           | 27,686,326            | 25,000,000           | 25,000,000           | 28,500,000            | 26,500,000            | 1,500,000                          | 6%          |
| 314200 Alcoholic Beverage Excise Tax         | 1,073,717            | 1,265,842             | 1,100,000            | 1,100,000            | 1,031,125             | 1,000,000             | (100,000)                          | -9%         |
| 314300 Excise Mixed Drink Tax                | 370,459              | 481,985               | 300,000              | 300,000              | 582,215               | 500,000               | 200,000                            | 67%         |
| 316100 Business and Occupational Tax         | 9,420,432            | 9,714,300             | 8,250,000            | 8,583,413            | 9,742,344             | 9,750,000             | 1,166,587                          | 14%         |
| 316110 Business Audit Revenue                | 115,821              | 313,602               | 50,000               | 50,000               | 10,816                | 50,000                | -                                  | 0%          |
| 316200 Insurance Premium Tax                 | 6,514,775            | 7,535,304             | 7,500,000            | 7,500,000            | 7,782,186             | 7,700,000             | 200,000                            | 3%          |
| <b>Subtotal - Taxes</b>                      | <b>\$ 96,504,942</b> | <b>\$ 102,948,758</b> | <b>\$ 92,200,000</b> | <b>\$ 96,549,084</b> | <b>\$ 104,422,056</b> | <b>\$ 101,730,000</b> | <b>\$ 5,180,916</b>                | <b>5%</b>   |
| <b>Licenses and Permits</b>                  |                      |                       |                      |                      |                       |                       |                                    |             |
| 321100 Alcoholic Beverage Licenses           | 670,500              | 686,547               | 700,000              | 700,000              | 700,000               | 700,000               | -                                  | 0%          |
| 321910 Firearm Permits                       | 47,913               | 52,660                | 50,000               | 50,000               | 40,436                | 50,000                | -                                  | 0%          |
| 321910 Server Pouring Permits                | 41,980               | 41,500                | 40,000               | 40,000               | 31,820                | 40,000                | -                                  | 0%          |
| 322210 Planning/Zoning Fees                  | 85,301               | 102,825               | 80,000               | 80,000               | 102,052               | 100,000               | 20,000                             | 25%         |
| 322215 Development Review Fee                | 82,656               | 131,741               | 100,000              | 100,000              | 348,175               | 250,000               | 150,000                            | 150%        |
| 323120 Building Permits                      | 1,675,673            | 1,509,948             | 1,450,000            | 1,450,000            | 2,500,000             | 2,000,000             | 550,000                            | 38%         |
| 323130 Plumbing Permits                      | 11,591               | 2,595                 | 5,000                | 5,000                | 10,154                | 7,000                 | 2,000                              | 40%         |
| 323140 Electrical Permits                    | 10,471               | 40,344                | 10,000               | 10,000               | 24,925                | 20,000                | 10,000                             | 100%        |
| 323160 HVAC Permits                          | 47,292               | 61,586                | 40,000               | 40,000               | 54,478                | 50,000                | 10,000                             | 25%         |
| 323920 Building Reinspection Fees            | 4,525                | 5,850                 | 5,000                | 5,000                | 10,500                | 5,000                 | -                                  | 0%          |
| 341320 Development Impact Fees               | 26,952               | 43,362                | -                    | -                    | 33,271                | -                     | -                                  | 0%          |
| 346900 Special Event Permits                 | 2,400                | 5,350                 | -                    | -                    | 4,900                 | -                     | -                                  | 0%          |
| 389100 Permit Technology Fee                 | 45,830               | 40,050                | 40,000               | 40,000               | 35,031                | 40,000                | -                                  | 0%          |
| <b>Subtotal - Licenses and Permits</b>       | <b>\$ 2,753,084</b>  | <b>\$ 2,724,358</b>   | <b>\$ 2,520,000</b>  | <b>\$ 2,520,000</b>  | <b>\$ 3,895,742</b>   | <b>\$ 3,262,000</b>   | <b>\$ 742,000</b>                  | <b>29%</b>  |
| <b>Charges for Services</b>                  |                      |                       |                      |                      |                       |                       |                                    |             |
| 347500 Recreation Fees - Gymnastics          | 26,171               | 39,491                | 200,000              | 200,000              | 15,667                | 75,000                | (125,000)                          | -63%        |
| 347501 Recreation Fees - Athletics & Leisure | 30,765               | 33,041                | 100,000              | 100,000              | 40,868                | 50,000                | (50,000)                           | -50%        |
| 347900 Tennis Center                         | 95,000               | 120,000               | 100,000              | 100,000              | 100,000               | 100,000               | -                                  | 0%          |
| 347910 Facility Rentals                      | 99,735               | 86,394                | 75,000               | 75,000               | 97,138                | 100,000               | 25,000                             | 33%         |
| 349900 Other Charges for Services            | 89,263               | 96,145                | -                    | -                    | 96,108                | 65,000                | 65,000                             | 0%          |
| <b>Subtotal - Charges for Services</b>       | <b>\$ 340,934</b>    | <b>\$ 375,071</b>     | <b>\$ 475,000</b>    | <b>\$ 475,000</b>    | <b>\$ 349,781</b>     | <b>\$ 390,000</b>     | <b>\$ (85,000)</b>                 | <b>-18%</b> |

## 100 - General Fund Revenues

FY 2023 Proposed Budget



|                                           | FY 2020<br>Actual     | FY2021<br>Actual      | FY 2022<br>Original   | FY 2022<br>Revised    | FY 2022<br>Projected  | FY 2023<br>Proposed   | Change from 2022<br>Revised Budget | %<br>Change |
|-------------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------------|-------------|
| <b>Other Revenues</b>                     |                       |                       |                       |                       |                       |                       |                                    |             |
| 331100 Federal Grants                     | -                     | 4,566,429             | 6,934,152             | 6,934,152             | -                     | -                     | (6,934,152)                        | -100%       |
| 334110 GDOT LMIG                          |                       | 100,000               |                       | 100,000               | -                     | -                     | (100,000)                          | -100%       |
| 343300 GDOT                               | 141,120               | 141,120               | 141,120               | 141,120               | 141,120               | 141,120               | -                                  | 0%          |
| 351170 Municipal Court Fines              | 2,203,624             | 2,537,398             | 2,200,000             | 2,200,000             | 2,425,735             | 2,300,000             | 100,000                            | 5%          |
| 361000 Interest Revenue                   | 1,406,101             | 120,186               | 100,000               | 100,000               | 92,641                | 120,000               | 20,000                             | 20%         |
| 341910 Election Qualifying Fees           | -                     | -                     | 5,000                 | 5,000                 | 10,500                | -                     | (5,000)                            | -100%       |
| 342900 Public Safety Fees                 | 118,812               | 60,800                | 100,000               | 100,000               | 19,736                | 20,000                | (80,000)                           | -80%        |
| 349900 Other Charges for Services         | -                     | -                     | -                     | -                     | -                     | -                     | -                                  | 0%          |
| 381000 Royalties/Rental Revenue           | 345,236               | 286,336               | 200,000               | 200,000               | 291,673               | 275,000               | 75,000                             | 38%         |
| 389000 Miscellaneous Revenues             | 296,259               | 171,012               | 50,000                | 50,000                | 86,315                | 100,000               | 50,000                             | 100%        |
| 389200 Insurance Reimbursement            | 53,185                | 109,912               | 50,000                | 50,000                | 97,668                | 70,000                | 20,000                             | 40%         |
| 391275 Transfers in from Hotel/Motel      | 2,628,577             | 751,157               | 450,000               | 450,000               | 688,668               | 999,600               | 549,600                            | 122%        |
| 391280 Transfers in from Motor Vehicle    | 92,834                | 87,402                | 70,000                | 70,000                | 44,760                | 75,000                | 5,000                              | 7%          |
| 391360 Transfers in PFA                   | -                     | 11,190,000            | -                     | -                     | -                     | -                     | -                                  | 0%          |
| 391840 Transfers in Development Authority | 947,314               | 894,426               | 600,000               | 600,000               | 183,000               | 182,700               | (417,300)                          | -70%        |
| 392100 Sale of Assets                     | 304,677               | 19,267                | 10,000                | 10,000                | 327,039               | 25,000                | 15,000                             | 150%        |
| 393500 Proceeds from Capital Lease        | -                     | -                     | -                     | -                     | -                     | -                     | -                                  | 0%          |
| 399999 Use of Fund Balance                | -                     | -                     | -                     | 23,736,030            | -                     | -                     | (23,736,030)                       | -100%       |
| <b>Subtotal - Other Revenues</b>          | <b>\$ 8,537,739</b>   | <b>\$ 21,035,445</b>  | <b>\$ 10,910,272</b>  | <b>\$ 34,746,302</b>  | <b>\$ 4,408,855</b>   | <b>\$ 4,308,420</b>   | <b>\$ (30,437,882)</b>             | <b>-88%</b> |
| <b>TOTAL REVENUES</b>                     | <b>\$ 108,136,699</b> | <b>\$ 127,083,631</b> | <b>\$ 106,105,272</b> | <b>\$ 134,290,386</b> | <b>\$ 113,076,435</b> | <b>\$ 109,690,420</b> | <b>\$ (24,599,966)</b>             | <b>-18%</b> |

**1001310 - City Council**  
**FY 2023 Proposed Budget**



|                                   | <b>FY 2020<br/>Actual</b> | <b>FY 2021<br/>Actual</b> | <b>FY 2022<br/>Original</b> | <b>FY 2022<br/>Revised</b> | <b>FY 2022<br/>Projected</b> | <b>FY 2023<br/>Proposed</b> | <b>Change from 2022<br/>Revised Budget</b> | <b>%<br/>Change</b> |
|-----------------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|------------------------------|-----------------------------|--------------------------------------------|---------------------|
| <b>Personnel</b>                  |                           |                           |                             |                            |                              |                             |                                            |                     |
| 511100 Regular Salaries           | 148,000                   | 148,000                   | 148,000                     | 148,000                    | 148,000                      | 148,000                     | -                                          | 0%                  |
| 512200 Social Security            | 9,176                     | 9,176                     | 9,176                       | 9,176                      | 9,176                        | 9,176                       | -                                          | 0%                  |
| 512300 Medicare                   | 2,146                     | 2,146                     | 2,146                       | 2,146                      | 2,146                        | 2,146                       | -                                          | 0%                  |
| 512600 Unemployment Tax           | 217                       | 609                       | 665                         | 665                        | 664                          | 740                         | 75                                         | 11%                 |
| 512700 Workers Compensation       | 182                       | 272                       | 240                         | 240                        | 355                          | 296                         | 56                                         | 23%                 |
| <b>Subtotal - Personnel</b>       | <b>159,721</b>            | <b>160,203</b>            | <b>160,227</b>              | <b>160,227</b>             | <b>160,342</b>               | <b>160,358</b>              | <b>131</b>                                 | <b>0%</b>           |
| <b>Operations</b>                 |                           |                           |                             |                            |                              |                             |                                            |                     |
| 521200 Professional Services      | -                         | 32,391                    | -                           | -                          | -                            | -                           | -                                          | -                   |
| 523200 Communications             | 4,128                     | 4,142                     | 4,400                       | 4,400                      | 4,400                        | 4,400                       | -                                          | 0%                  |
| 523500 Travel                     | 50                        | -                         | 10,000                      | 10,000                     | 2,000                        | 10,000                      | -                                          | 0%                  |
| 523600 Dues & Fees                | 39,587                    | 40,868                    | 38,000                      | 38,000                     | 35,338                       | 43,000                      | 5,000                                      | 13%                 |
| 523700 Education/Training         | -                         | 650                       | 2,000                       | 2,000                      | 5,035                        | 5,000                       | 3,000                                      | 150%                |
| 531100 General Operating Supplies | 1,025                     | 1,272                     | 3,000                       | 3,000                      | 2,850                        | 3,000                       | -                                          | 0%                  |
| 531300 Hospitality                | 7,271                     | 1,419                     | 13,600                      | 13,600                     | 5,907                        | 14,000                      | 400                                        | 3%                  |
| <b>Subtotal - Operations</b>      | <b>52,061</b>             | <b>80,742</b>             | <b>71,000</b>               | <b>71,000</b>              | <b>55,531</b>                | <b>79,400</b>               | <b>8,400</b>                               | <b>12%</b>          |
| <b>TOTAL DEPARTMENT</b>           | <b>211,782</b>            | <b>240,945</b>            | <b>231,227</b>              | <b>231,227</b>             | <b>215,873</b>               | <b>239,758</b>              | <b>8,531</b>                               | <b>4%</b>           |

**Employees**

|              | <b>FY 2020</b> | <b>FY 2021</b> | <b>FY 2022</b> | <b>FY 2023</b> |
|--------------|----------------|----------------|----------------|----------------|
| Mayor        | 1              | 1              | 1              | 1              |
| Council      | 6              | 6              | 6              | 6              |
| <b>TOTAL</b> | <b>7</b>       | <b>7</b>       | <b>7</b>       | <b>7</b>       |

## 1001320 - City Manager

### FY 2023 Proposed Budget

|                              |                            | FY 2020<br>Actual | FY 2021<br>Actual | FY 2022<br>Original | FY 2022<br>Revised | FY 2022<br>Projected | FY 2023<br>Proposed | Change from 2022<br>Revised Budget | %<br>Change |
|------------------------------|----------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------|------------------------------------|-------------|
| <b>Personnel</b>             |                            |                   |                   |                     |                    |                      |                     |                                    |             |
| 511100                       | Regular Salaries           | 722,275           | 704,077           | 701,170             | 913,856            | 769,669              | 713,329             | (200,527)                          | -22%        |
| 511110                       | Bonuses                    | 10,500            | 16,500            | -                   | -                  | 12,000               | 19,525              | 19,525                             | 0%          |
| 512101                       | Health Insurance           | 42,524            | 61,082            | 88,644              | 88,644             | 55,218               | 63,986              | (24,658)                           | -28%        |
| 512102                       | Disability Insurance       | 1,887             | 1,260             | 2,710               | 2,710              | 1,933                | 2,854               | 144                                | 5%          |
| 512103                       | Dental Insurance           | 1,727             | 2,874             | 4,194               | 4,194              | 3,882                | 5,577               | 1,383                              | 33%         |
| 512104                       | Life Insurance             | 3,821             | 4,158             | 5,359               | 5,359              | 3,830                | 6,883               | 1,524                              | 28%         |
| 512200                       | Social Security            | 33,410            | 36,037            | 43,473              | 57,342             | 37,770               | 44,226              | (13,116)                           | -23%        |
| 512300                       | Medicare                   | 10,466            | 10,231            | 10,167              | 13,410             | 11,060               | 10,343              | (3,067)                            | -23%        |
| 512401                       | Retirement                 | 55,842            | 86,611            | 84,140              | 110,982            | 115,049              | 102,779             | (8,203)                            | -7%         |
| 512402                       | Retirement-Matching        | 35,889            | 28,621            | 35,058              | 46,242             | 27,219               | 34,295              | (11,947)                           | -26%        |
| 512600                       | Unemployment Tax           | 176               | 1,103             | 475                 | 570                | 692                  | 1,000               | 430                                | 75%         |
| 512700                       | Workers Compensation       | 824               | 1,207             | 1,057               | 1,057              | 1,075                | 1,427               | 370                                | 35%         |
| <b>Subtotal - Personnel</b>  |                            | <b>919,341</b>    | <b>953,761</b>    | <b>976,448</b>      | <b>1,244,366</b>   | <b>1,039,397</b>     | <b>1,006,224</b>    | <b>(238,142)</b>                   | <b>-19%</b> |
| <b>Operations</b>            |                            |                   |                   |                     |                    |                      |                     |                                    |             |
| 521200                       | Professional Services      | 9,492             | -                 | -                   | -                  | -                    | -                   | -                                  | -           |
| 523200                       | Communications             | 3,296             | 5,154             | 4,200               | 4,200              | 4,169                | 5,040               | 840                                | 20%         |
| 523400                       | Printing & Binding         | 52                | -                 | -                   | -                  | -                    | 500                 | 500                                | 0%          |
| 523500                       | Travel                     | 16,693            | 223               | 2,250               | 2,250              | 2,250                | 6,200               | 3,950                              | 176%        |
| 523600                       | Dues & Fees                | 10,851            | 6,093             | 8,475               | 8,475              | 11,643               | 13,790              | 5,315                              | 63%         |
| 523700                       | Education/Training         | 3,853             | 5,656             | 3,775               | 14,775             | 14,775               | 10,495              | (4,280)                            | -29%        |
| 531100                       | General Operating Supplies | 4,793             | 1,926             | 3,500               | 3,500              | 3,500                | 5,000               | 1,500                              | 43%         |
| 531300                       | Hospitality                | 13,185            | 10,106            | 4,000               | 4,000              | 5,502                | 4,000               | -                                  | 0%          |
| <b>Subtotal - Operations</b> |                            | <b>62,215</b>     | <b>29,158</b>     | <b>26,200</b>       | <b>37,200</b>      | <b>41,839</b>        | <b>45,025</b>       | <b>7,825</b>                       | <b>21%</b>  |
| <b>TOTAL DEPARTMENT</b>      |                            | <b>981,556</b>    | <b>982,919</b>    | <b>1,002,648</b>    | <b>1,281,566</b>   | <b>1,081,235</b>     | <b>1,051,249</b>    | <b>(230,317)</b>                   | <b>-18%</b> |

#### Employees

Full-Time Employees

**TOTAL**

| FY 2020 | FY 2021 | FY 2022 | FY 2023 |
|---------|---------|---------|---------|
| 4       | 4       | 4       | 4       |
| 4       | 4       | 4       | 4       |

**1001330 - City Clerk**  
**FY 2023 Proposed Budget**



|                                         | <b>FY 2020<br/>Actual</b> | <b>FY 2021<br/>Actual</b> | <b>FY 2022<br/>Original</b> | <b>FY 2022<br/>Revised</b> | <b>FY 2022<br/>Projected</b> | <b>FY 2023<br/>Proposed</b> | <b>Change from 2022<br/>Revised Budget</b> | <b>%<br/>Change</b> |
|-----------------------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|------------------------------|-----------------------------|--------------------------------------------|---------------------|
| <b>Personnel</b>                        |                           |                           |                             |                            |                              |                             |                                            |                     |
| 511100 Regular Salaries                 | 218,171                   | 202,917                   | 211,080                     | 221,427                    | 170,926                      | 312,825                     | 91,398                                     | 41%                 |
| 511110 Bonuses                          | 6,000                     | 9,000                     | -                           | -                          | 6,000                        | 10,275                      | 10,275                                     | 0%                  |
| 512101 Health Insurance                 | 25,636                    | 26,057                    | 20,308                      | 20,308                     | 49,551                       | 54,513                      | 34,205                                     | 168%                |
| 512102 Disability Insurance             | 763                       | 1,056                     | 507                         | 507                        | 544                          | 2,284                       | 1,777                                      | 350%                |
| 512103 Dental Insurance                 | 1,046                     | 1,295                     | 846                         | 846                        | 2,177                        | 3,901                       | 3,055                                      | 361%                |
| 512104 Life Insurance                   | 1,575                     | 1,517                     | 991                         | 991                        | 1,196                        | 2,213                       | 1,222                                      | 123%                |
| 512200 Social Security                  | 13,485                    | 12,489                    | 13,087                      | 13,729                     | 11,015                       | 19,395                      | 5,666                                      | 41%                 |
| 512300 Medicare                         | 3,154                     | 2,921                     | 3,061                       | 3,211                      | 2,576                        | 4,536                       | 1,325                                      | 41%                 |
| 512401 Retirement                       | 20,760                    | 20,188                    | 25,330                      | 26,572                     | 19,976                       | 37,539                      | 10,967                                     | 41%                 |
| 512402 Retirement-Matching              | 8,478                     | 9,357                     | 10,554                      | 11,071                     | 7,675                        | 15,641                      | 4,570                                      | 41%                 |
| 512600 Unemployment Tax                 | 143                       | 443                       | 285                         | 285                        | 701                          | 1,000                       | 715                                        | 251%                |
| 512700 Workers Compensation             | 302                       | 651                       | 538                         | 538                        | 465                          | 626                         | 88                                         | 16%                 |
| <b>Subtotal - Personnel</b>             | <b>299,513</b>            | <b>287,891</b>            | <b>286,586</b>              | <b>299,485</b>             | <b>272,803</b>               | <b>464,747</b>              | <b>165,262</b>                             | <b>55%</b>          |
| <b>Operations</b>                       |                           |                           |                             |                            |                              |                             |                                            |                     |
| 521300 Technical Services               | 41,736                    | 40,373                    | 67,600                      | 67,600                     | 43,604                       | 57,900                      | (9,700)                                    | -14%                |
| 522230 Repairs & Maintenance - Vehicles | 356                       | -                         | 2,500                       | 2,500                      | -                            | -                           | (2,500)                                    | -100%               |
| 523200 Communications                   | 625                       | 1,574                     | 1,500                       | 1,500                      | 1,216                        | 2,200                       | 700                                        | 47%                 |
| 523300 Advertising                      | -                         | 151                       | 2,000                       | 2,000                      | 300                          | 2,000                       | -                                          | 0%                  |
| 523400 Printing & Binding               | 1,708                     | 516                       | 10,000                      | 10,000                     | 3,292                        | 10,000                      | -                                          | 0%                  |
| 523500 Travel                           | 1,389                     | -                         | 3,000                       | 3,000                      | -                            | 3,500                       | 500                                        | 17%                 |
| 523600 Dues & Fees                      | 1,805                     | 5,777                     | 3,500                       | 3,500                      | 4,793                        | 2,250                       | (1,250)                                    | -36%                |
| 523700 Education/Training               | 1,363                     | 755                       | 2,000                       | 2,000                      | 2,000                        | 3,450                       | 1,450                                      | 73%                 |
| 523900 Contractual Services             | 1,176                     | 10,015                    | 430,000                     | 430,000                    | 235,244                      | 20,000                      | (410,000)                                  | -95%                |
| 531100 General Operating Supplies       | 478                       | 592                       | 1,500                       | 1,500                      | 1,500                        | 1,500                       | -                                          | 0%                  |
| 531270 Gasoline                         | 104                       | -                         | 500                         | 500                        | 25                           | 1,000                       | 500                                        | 100%                |
| 531300 Hospitality                      | -                         | 106                       | 500                         | 500                        | 500                          | 500                         | -                                          | 0%                  |
| 531600 Small Tools & Equipment          | -                         | 517                       | -                           | -                          | -                            | -                           | -                                          | 0%                  |
| <b>Subtotal - Operations</b>            | <b>50,740</b>             | <b>60,375</b>             | <b>524,600</b>              | <b>524,600</b>             | <b>292,473</b>               | <b>104,300</b>              | <b>(420,300)</b>                           | <b>-80%</b>         |
| <b>TOTAL DEPARTMENT</b>                 | <b>350,253</b>            | <b>348,266</b>            | <b>811,186</b>              | <b>824,085</b>             | <b>565,276</b>               | <b>569,047</b>              | <b>(255,038)</b>                           | <b>-31%</b>         |

**Employees**

Full-Time Employees  
**TOTAL**

| <b>FY 2020</b> | <b>FY 2021</b> | <b>FY 2022</b> | <b>FY 2023</b> |
|----------------|----------------|----------------|----------------|
| 4              | 3              | 3              | 4              |
| 4              | 3              | 3              | 4              |



**1001500 - Finance**  
**FY 2023 Proposed Budget**



|                                      | <b>FY 2020<br/>Actual</b> | <b>FY 2021<br/>Actual</b> | <b>FY 2022<br/>Original</b> | <b>FY 2022<br/>Revised</b> | <b>FY 2022<br/>Projected</b> | <b>FY 2023<br/>Proposed</b> | <b>Change from 2022<br/>Revised Budget</b> | <b>%<br/>Change</b> |
|--------------------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|------------------------------|-----------------------------|--------------------------------------------|---------------------|
| <b>Personnel</b>                     |                           |                           |                             |                            |                              |                             |                                            |                     |
| 511100 Regular Salaries              | 1,246,926                 | 1,189,299                 | 1,401,887                   | 1,567,607                  | 1,269,111                    | 1,680,054                   | 112,447                                    | 7%                  |
| 511110 Bonuses                       | 6,000                     | 38,000                    | -                           | -                          | 17,550                       | 37,850                      | 37,850                                     | 0%                  |
| 512101 Health Insurance              | 141,056                   | 133,367                   | 154,344                     | 154,344                    | 136,425                      | 201,913                     | 47,569                                     | 31%                 |
| 512102 Disability Insurance          | 4,367                     | 4,249                     | 4,982                       | 4,982                      | 4,666                        | 11,988                      | 7,006                                      | 141%                |
| 512103 Dental Insurance              | 6,922                     | 6,400                     | 7,497                       | 7,497                      | 6,940                        | 10,152                      | 2,655                                      | 35%                 |
| 512104 Life Insurance                | 9,808                     | 9,080                     | 10,346                      | 10,346                     | 9,862                        | 13,280                      | 2,934                                      | 28%                 |
| 512200 Social Security               | 72,426                    | 75,762                    | 86,917                      | 97,178                     | 74,587                       | 104,163                     | 6,985                                      | 7%                  |
| 512300 Medicare                      | 17,413                    | 17,793                    | 20,327                      | 22,723                     | 17,829                       | 24,361                      | 1,638                                      | 7%                  |
| 512401 Retirement                    | 112,391                   | 117,472                   | 168,226                     | 187,972                    | 117,891                      | 201,606                     | 13,634                                     | 7%                  |
| 512402 Retirement-Matching           | 41,910                    | 49,336                    | 70,094                      | 78,530                     | 49,709                       | 84,003                      | 5,473                                      | 7%                  |
| 512600 Unemployment Tax              | 715                       | 2,410                     | 1,900                       | 1,900                      | 4,471                        | 2,000                       | 100                                        | 5%                  |
| 512700 Workers Compensation          | 2,545                     | 5,864.00                  | 4,624                       | 4,624                      | 3,391                        | 4,200                       | (424)                                      | -9%                 |
| <b>Subtotal - Personnel</b>          | <b>1,662,479</b>          | <b>1,649,032</b>          | <b>1,931,145</b>            | <b>2,137,703</b>           | <b>1,712,434</b>             | <b>2,375,571</b>            | <b>237,868</b>                             | <b>11%</b>          |
| <b>Operations</b>                    |                           |                           |                             |                            |                              |                             |                                            |                     |
| 521200 Professional Services         | 15,905                    | 8,193                     | 10,000                      | 10,000                     | 10,000                       | 25,000                      | 15,000                                     | 150%                |
| 521210 Professional Services - Audit | 93,050                    | 84,975                    | 50,000                      | 53,500                     | 53,500                       | 70,000                      | 16,500                                     | 31%                 |
| 521300 Technical Services            | 131,948                   | 103,902                   | 160,000                     | 160,000                    | 202,253                      | 185,000                     | 25,000                                     | 16%                 |
| 523200 Communications                | 2,005                     | 3,817                     | 2,000                       | 2,000                      | 2,555                        | 6,000                       | 4,000                                      | 200%                |
| 523300 Advertising                   | 1,410                     | 2,430                     | 10,000                      | 10,000                     | 6,900                        | 10,000                      | -                                          | 0%                  |
| 523400 Printing & Binding            | 2,240                     | 1,615                     | 2,000                       | 2,000                      | 5,859                        | 3,000                       | 1,000                                      | 50%                 |
| 523500 Travel                        | 621                       | -                         | 7,000                       | 7,000                      | -                            | 7,000                       | -                                          | 0%                  |
| 523600 Dues & Fees                   | 4,566                     | 4,655                     | 5,000                       | 5,000                      | 8,051                        | 9,134                       | 4,134                                      | 83%                 |
| 523700 Education/Training            | 3,220                     | 4,798                     | 10,000                      | 10,000                     | 10,000                       | 15,000                      | 5,000                                      | 50%                 |
| 523900 Contractual Services          | 32,075                    | 18,971                    | 11,000                      | 11,000                     | 14,290                       | 15,000                      | 4,000                                      | 36%                 |
| 523950 Merchant Services Charges     | 545                       | 426                       | 1,000                       | 1,000                      | 2,236                        | 292                         | (708)                                      | -71%                |
| 531100 General Operating Supplies    | 5,976                     | 4,014                     | 5,000                       | 5,000                      | 5,000                        | 7,500                       | 2,500                                      | 50%                 |
| 531300 Hospitality                   | 1,062                     | 315                       | 500                         | 500                        | 500                          | 1,500                       | 1,000                                      | 200%                |
| 531750 Uniforms                      | 663                       | 114                       | 500                         | 500                        | 600                          | 1,000                       | 500                                        | 100%                |
| 542400 Computer Equipment            | 13,731                    | 6,941                     | 10,000                      | 6,500                      | 5,000                        | 7,000                       | 500                                        | 8%                  |
| <b>Subtotal - Operations</b>         | <b>309,017</b>            | <b>245,166</b>            | <b>284,000</b>              | <b>284,000</b>             | <b>326,744</b>               | <b>362,426</b>              | <b>78,426</b>                              | <b>28%</b>          |
| <b>TOTAL DEPARTMENT</b>              | <b>1,971,496</b>          | <b>1,894,198</b>          | <b>2,215,145</b>            | <b>2,421,703</b>           | <b>2,039,178</b>             | <b>2,737,997</b>            | <b>316,294</b>                             | <b>13%</b>          |

**Employees**

Full-Time Employees

**TOTAL**

| <b>FY 2020</b> | <b>FY 2021</b> | <b>FY 2022</b> | <b>FY 2023</b> |
|----------------|----------------|----------------|----------------|
| 20             | 21             | 20             | 21             |
| 20             | 21             | 20             | 21             |

**1001530 - Legal**  
**FY 2023 Proposed Budget**



|                                           | <b>FY 2020<br/>Actual</b> | <b>FY 2021<br/>Actuals</b> | <b>FY 2022<br/>Original</b> | <b>FY 2022<br/>Revised</b> | <b>FY 2022<br/>Projected</b> | <b>FY 2023<br/>Proposed</b> | <b>Change from 2022<br/>Revised Budget</b> | <b>%<br/>Change</b> |
|-------------------------------------------|---------------------------|----------------------------|-----------------------------|----------------------------|------------------------------|-----------------------------|--------------------------------------------|---------------------|
| <b>Personnel</b>                          |                           |                            |                             |                            |                              |                             |                                            |                     |
| 511100 Regular Salaries                   | -                         | -                          | 224,400                     | 315,400                    | 131,711                      | 203,750                     | (111,650)                                  | -35%                |
| 511110 Bonuses                            | -                         | -                          | -                           | -                          | -                            | 3,050                       | 3,050                                      | 0%                  |
| 512101 Health Insurance                   | -                         | -                          | 22,000                      | 22,000                     | 8,676                        | 40,791                      | 18,791                                     | 85%                 |
| 512102 Disability Insurance               | -                         | -                          | 1,000                       | 1,000                      | 391                          | 1,142                       | 142                                        | 14%                 |
| 512103 Dental Insurance                   | -                         | -                          | 1,200                       | 1,200                      | 666                          | 2,371                       | 1,171                                      | 98%                 |
| 512104 Life Insurance                     | -                         | -                          | 1,400                       | 1,400                      | 873                          | 1,710                       | 310                                        | 22%                 |
| 512200 Social Security                    | -                         | -                          | 13,913                      | 19,555                     | 7,896                        | 12,633                      | (6,922)                                    | -35%                |
| 512300 Medicare                           | -                         | -                          | 3,254                       | 4,574                      | 1,728                        | 2,954                       | (1,620)                                    | -35%                |
| 512401 Retirement                         | -                         | -                          | 26,928                      | 37,848                     | 12,422                       | 24,450                      | (13,398)                                   | -35%                |
| 512402 Retirement-Matching                | -                         | -                          | 11,220                      | 15,770                     | 5,392                        | 10,188                      | (5,582)                                    | -35%                |
| 512600 Unemployment Tax                   | -                         | -                          | 190                         | 285                        | 161                          | 200                         | (85)                                       | -30%                |
| 512700 Workers Compensation               | -                         | -                          | 450                         | 450                        | 390                          | 408                         | (42)                                       | -9%                 |
| <b>Subtotal - Personnel</b>               | <b>-</b>                  | <b>-</b>                   | <b>305,955</b>              | <b>419,482</b>             | <b>170,306</b>               | <b>303,645</b>              | <b>(115,837)</b>                           | <b>-28%</b>         |
| <b>Operations</b>                         |                           |                            |                             |                            |                              |                             |                                            |                     |
| 521250 Professional Services - Legal      | 533,332                   | 648,908                    | 450,000                     | 450,000                    | 506,429                      | 485,000                     | 35,000                                     | 8%                  |
| 521255 Professional Services - Litigation | 615,430                   | 1,211,043                  | 450,000                     | 450,000                    | 450,090                      | 450,000                     | -                                          | 0%                  |
| <b>Subtotal - Operations</b>              | <b>1,148,762</b>          | <b>1,859,951</b>           | <b>900,000</b>              | <b>900,000</b>             | <b>956,519</b>               | <b>935,000</b>              | <b>35,000</b>                              | <b>4%</b>           |
| <b>TOTAL DEPARTMENT</b>                   | <b>1,148,762</b>          | <b>1,859,951</b>           | <b>1,205,955</b>            | <b>1,319,482</b>           | <b>1,126,825</b>             | <b>1,238,645</b>            | <b>(80,837)</b>                            | <b>-6%</b>          |

**Employees**

Full-Time Employees

**TOTAL**

| <b>FY 2020</b> | <b>FY 2021</b> | <b>FY 2022</b> | <b>FY 2023</b> |
|----------------|----------------|----------------|----------------|
| -              | -              | 2              | 2              |
| -              | -              | 2              | 2              |

# 1001535 - Information Technology

## FY 2023 Proposed Budget



|                                      | FY 2020<br>Actual | FY 2021<br>Actual | FY 2022<br>Original | FY 2022<br>Revised | FY 2022<br>Projected | FY 2023<br>Proposed | Change from 2022<br>Revised Budget | %<br>Change |
|--------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------|------------------------------------|-------------|
| <b>Personnel</b>                     |                   |                   |                     |                    |                      |                     |                                    |             |
| 511100 Regular Salaries              | 1,027,372         | 1,096,567         | 1,234,286           | 1,294,790          | 1,152,387            | 1,506,827           | 212,037                            | 16%         |
| 511110 Bonuses                       | 4,500             | 27,000            | -                   | -                  | 20,600               | 32,550              | 32,550                             | 0%          |
| 512101 Health Insurance              | 136,095           | 156,105           | 175,802             | 175,802            | 169,602              | 202,233             | 26,431                             | 15%         |
| 512102 Disability Insurance          | 3,516             | 3,808             | 4,898               | 4,898              | 3,904                | 9,705               | 4,807                              | 98%         |
| 512103 Dental Insurance              | 6,577             | 8,059             | 9,256               | 9,256              | 8,639                | 10,528              | 1,272                              | 14%         |
| 512104 Life Insurance                | 7,897             | 8,557             | 10,160              | 10,160             | 8,355                | 11,236              | 1,076                              | 11%         |
| 512200 Social Security               | 60,433            | 65,862            | 76,526              | 101,287            | 68,762               | 93,423              | (7,864)                            | -8%         |
| 512300 Medicare                      | 14,134            | 15,627            | 17,897              | 23,688             | 16,081               | 21,849              | (1,839)                            | -8%         |
| 512401 Retirement                    | 92,408            | 117,866           | 148,114             | 196,039            | 132,559              | 180,819             | (15,220)                           | -8%         |
| 512402 Retirement-Matching           | 37,716            | 53,742            | 61,714              | 81,681             | 57,295               | 75,341              | (6,340)                            | -8%         |
| 512600 Unemployment Tax              | 469               | 2,000             | 1,615               | 1,615              | 3,216                | 1,350               | (265)                              | -16%        |
| 512700 Workers Compensation          | 2,076             | 4,897             | 3,883               | 3,883              | 2,908                | 3,767               | (116)                              | -3%         |
| <b>Subtotal - Personnel</b>          | <b>1,393,193</b>  | <b>1,560,090</b>  | <b>1,744,151</b>    | <b>1,903,099</b>   | <b>1,644,306</b>     | <b>2,149,629</b>    | <b>246,530</b>                     | <b>13%</b>  |
| <b>Operations</b>                    |                   |                   |                     |                    |                      |                     |                                    |             |
| 521300 Technical Services            | 499,928           | 188,394           | 569,000             | 630,107            | 630,107              | 777,500             | 147,393                            | 23%         |
| 521310 Technical Services - Security | 131,609           | 64,021            | 165,600             | 165,600            | 165,599              | 243,000             | 77,400                             | 47%         |
| 522320 Equipment Lease               | 90,531            | 97,388            | 100,000             | 100,000            | 84,233               | 92,000              | (8,000)                            | -8%         |
| 523200 Communications                | 8,484             | 13,083            | 11,600              | 11,600             | 9,851                | 11,200              | (400)                              | -3%         |
| 523500 Travel                        | 648               | -                 | 5,000               | 5,000              | 3,072                | 7,000               | 2,000                              | 40%         |
| 523600 Dues & Fees                   | 4,475             | 3,739             | 6,000               | 6,000              | 6,000                | 6,000               | -                                  | 0%          |
| 523700 Education/Training            | 13,362            | 872               | 14,000              | 14,000             | 9,835                | 14,000              | -                                  | 0%          |
| 523900 Contractual Services          | 9,721             | 2,395             | 15,000              | 15,000             | 8,550                | 15,000              | -                                  | 0%          |
| 531100 General Operating Supplies    | 7,782             | 5,594             | 7,000               | 7,000              | 5,171                | 5,500               | (1,500)                            | -21%        |
| 531600 Small Tools & Equipment       | 22,370            | 7,794             | 20,000              | 22,022             | 22,022               | 30,000              | 7,978                              | 36%         |
| 531750 Uniforms                      | -                 | -                 | -                   | -                  | -                    | 1,500               | 1,500                              | 0%          |
| 542400 Computer Equipment            | 233,265           | 44,871            | 100,000             | 143,330            | 143,330              | 10,000              | (133,330)                          | -93%        |
| <b>Subtotal - Operations</b>         | <b>1,022,175</b>  | <b>428,151</b>    | <b>1,013,200</b>    | <b>1,119,659</b>   | <b>1,087,770</b>     | <b>1,212,700</b>    | <b>93,041</b>                      | <b>8%</b>   |
| <b>TOTAL DEPARTMENT</b>              | <b>2,415,368</b>  | <b>1,988,241</b>  | <b>2,757,351</b>    | <b>3,022,758</b>   | <b>2,732,076</b>     | <b>3,362,329</b>    | <b>339,571</b>                     | <b>11%</b>  |

### Employees

Full-Time Employees  
TOTAL

| FY 2020 | FY 2021 | FY 2022 | FY 2023 |
|---------|---------|---------|---------|
| 16      | 16      | 16      | 17      |
| 16      | 16      | 16      | 17      |

# 1001540 - Human Resources

## FY 2023 Proposed Budget



|                                   | FY 2020<br>Actual | FY 2021<br>Actual | FY 2022<br>Original | FY 2022<br>Revised | FY 2022<br>Projected | FY 2023<br>Proposed | Change from 2022<br>Revised Budget | %<br>Change |
|-----------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------|------------------------------------|-------------|
| <b>Personnel</b>                  |                   |                   |                     |                    |                      |                     |                                    |             |
| 511100 Regular Salaries           | 279,889           | 269,870           | 295,245             | 309,718            | 309,718              | 373,080             | 63,362                             | 20%         |
| 511110 Bonuses                    | 6,000             | 10,000            | 3,825               | -                  | 3,825                | 11,800              | 11,800                             | 0%          |
| 512101 Health Insurance           | 35,805            | 47,427            | 43,057              | 43,057             | 63,356               | 75,844              | 32,787                             | 76%         |
| 512102 Disability Insurance       | 904               | 684               | 1,177               | 1,177              | 849                  | 2,284               | 1,107                              | 94%         |
| 512103 Dental Insurance           | 1,162             | 1,480             | 1,488               | 1,488              | 3,852                | 3,994               | 2,505                              | 168%        |
| 512104 Life Insurance             | 2,031             | 2,067             | 2,644               | 2,644              | 1,696                | 2,632               | (13)                               | 0%          |
| 512200 Social Security            | 16,892            | 16,463            | 17,715              | 18,612             | 15,515               | 23,131              | 4,519                              | 24%         |
| 512300 Medicare                   | 3,950             | 3,850             | 4,281               | 4,491              | 4,630                | 5,410               | 919                                | 20%         |
| 512401 Retirement                 | 25,283            | 26,205            | 35,429              | 37,166             | 23,476               | 44,770              | 7,604                              | 20%         |
| 512402 Retirement-Matching        | 8,994             | 8,847             | 14,762              | 15,486             | 11,175               | 18,654              | 3,168                              | 20%         |
| 512600 Unemployment Tax           | 213               | 514               | 380                 | 380                | 701                  | 750                 | 370                                | 97%         |
| 512700 Workers Compensation       | 322               | 593.00            | 509                 | 510                | 604                  | 746                 | 236                                | 46%         |
| <b>Subtotal - Personnel</b>       | <b>381,445</b>    | <b>388,000</b>    | <b>420,513</b>      | <b>434,729</b>     | <b>439,398</b>       | <b>563,093</b>      | <b>128,364</b>                     | <b>30%</b>  |
| <b>Operations</b>                 |                   |                   |                     |                    |                      |                     |                                    |             |
| 521200 Professional Services      | 239,845           | 162,632           | 177,000             | 177,000            | 147,294              | 209,250             | 32,250                             | 18%         |
| 523200 Communications             | 1,685             | 2,195             | 1,500               | 1,500              | 2,500                | 1,500               | -                                  | 0%          |
| 523300 Advertising                | -                 | -                 | 5,000               | 5,000              | 400                  | -                   | (5,000)                            | -100%       |
| 523500 Travel                     | 5,255             | 4,692             | 5,000               | 5,000              | 1,000                | 5,000               | -                                  | 0%          |
| 523600 Dues & Fees                | 703               | 556               | 2,500               | 2,500              | 2,146                | 2,600               | 100                                | 4%          |
| 523700 Education/Training         | 1,258             | 3,597             | 7,000               | 7,000              | 7,521                | 6,995               | (5)                                | 0%          |
| 531100 General Operating Supplies | 1,212             | 1,415             | 2,000               | 2,000              | 1,878                | 3,000               | 1,000                              | 50%         |
| 531300 Hospitality                | -                 | -                 | 2,000               | 2,000              | 1,524                | 10,000              | 8,000                              | 400%        |
| <b>Subtotal - Operations</b>      | <b>249,958</b>    | <b>175,087</b>    | <b>202,000</b>      | <b>202,000</b>     | <b>164,263</b>       | <b>238,345</b>      | <b>36,345</b>                      | <b>18%</b>  |
| <b>TOTAL DEPARTMENT</b>           | <b>631,403</b>    | <b>563,087</b>    | <b>622,513</b>      | <b>636,729</b>     | <b>603,661</b>       | <b>801,438</b>      | <b>164,709</b>                     | <b>26%</b>  |

### Employees

Full-Time Employees

TOTAL

| FY 2020 | FY 2021 | FY 2022 | FY 2023 |
|---------|---------|---------|---------|
| 5       | 4       | 4       | 4       |
| 5       | 4       | 4       | 4       |

# 1001565 - Facilities

## FY 2023 Proposed Budget



|                                          | FY 2020<br>Actual | FY 2021<br>Actual | FY 2022<br>Original | FY 2022<br>Revised | FY 2022<br>Projected | FY 2023<br>Proposed | Change from 2022<br>Revised Budget | %<br>Change |
|------------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------|------------------------------------|-------------|
| <b>Personnel</b>                         |                   |                   |                     |                    |                      |                     |                                    |             |
| 511100 Regular Salaries                  | 704,920           | 702,210           | 1,043,811           | 1,094,978          | 902,181              | 1,261,643           | 166,665                            | 15%         |
| 511110 Bonuses                           | 6,000             | 29,500            | -                   | -                  | 18,675               | 36,525              | 36,525                             | 0%          |
| 512101 Health Insurance                  | 73,973            | 109,759           | 162,340             | 162,340            | 153,677              | 197,968             | 35,628                             | 22%         |
| 512102 Disability Insurance              | 2,386             | 2,588             | 5,449               | 5,449              | 3,197                | 9,705               | 4,256                              | 78%         |
| 512103 Dental Insurance                  | 4,345             | 6,041             | 9,410               | 9,410              | 6,921                | 10,265              | 855                                | 9%          |
| 512104 Life Insurance                    | 5,364             | 5,243             | 9,706               | 9,706              | 6,678                | 10,220              | 514                                | 5%          |
| 512200 Social Security                   | 43,033            | 43,936            | 64,716              | 67,888             | 55,221               | 78,222              | 10,334                             | 15%         |
| 512300 Medicare                          | 10,062            | 10,051            | 15,135              | 15,877             | 12,914               | 18,294              | 2,417                              | 15%         |
| 512401 Retirement                        | 63,041            | 71,709            | 125,257             | 131,397            | 100,014              | 151,397             | 20,000                             | 15%         |
| 512402 Retirement-Matching               | 24,148            | 29,646            | 52,191              | 54,749             | 43,884               | 63,082              | 8,333                              | 15%         |
| 512600 Unemployment Tax                  | 492               | 1,410             | 1,710               | 1,710              | 3,180                | 2,000               | 290                                | 17%         |
| 512700 Workers Compensation              | 6,182             | 12,529            | 9,298               | 9,299              | 5,173                | 12,616              | 3,317                              | 36%         |
| <b>Subtotal - Personnel</b>              | <b>943,946</b>    | <b>1,024,622</b>  | <b>1,499,024</b>    | <b>1,562,803</b>   | <b>1,311,715</b>     | <b>1,851,938</b>    | <b>289,135</b>                     | <b>19%</b>  |
| <b>Operations</b>                        |                   |                   |                     |                    |                      |                     |                                    |             |
| 521200 Professional Services             | 356,582           | 282,063           | 323,500             | 323,500            | 369,069              | 39,796              | (283,704)                          | -88%        |
| 521300 Technical Services                | 33,124            | 54,819            | 69,747              | 69,747             | 65,990               | 104,587             | 34,840                             | 50%         |
| 522100 Cleaning                          | 217,995           | 275,604           | 243,800             | 243,800            | 285,727              | 372,880             | 129,080                            | 53%         |
| 522110 Garbage Disposal                  | 39,701            | 45,240            | 83,000              | 83,000             | 51,443               | 83,000              | -                                  | 0%          |
| 522210 Repairs & Maintenance - Equipment | 329,689           | 243,543           | 331,425             | 331,425            | 321,679              | 400,550             | 69,125                             | 21%         |
| 522220 Repairs & Maintenance - Building  | 819,216           | 682,780           | 960,634             | 960,634            | 719,455              | 960,634             | -                                  | 0%          |
| 522310 Building Operating Lease          | 309,823           | 304,647           | 325,000             | 325,000            | 325,000              | 325,000             | -                                  | 0%          |
| 522320 Equipment Lease                   | 40,890            | 26,714            | 34,000              | 34,000             | 34,000               | 34,000              | -                                  | 0%          |
| 523200 Communications                    | 7,316             | 8,820             | 5,998               | 5,998              | 12,080               | 9,990               | 3,992                              | 67%         |
| 523250 Postage                           | 20,795            | 28,016            | 49,000              | 49,000             | 24,174               | 39,000              | (10,000)                           | -20%        |
| 523700 Education/Training                | 3,158             | 595               | 12,500              | 12,500             | 12,033               | 15,500              | 3,000                              | 24%         |
| 523900 Contractual Services              | -                 | -                 | -                   | -                  | -                    | 334,887             | 334,887                            | 0%          |
| 531100 General Operating Supplies        | 79,099            | 55,183            | 150,000             | 150,000            | 104,874              | 150,000             | -                                  | 0%          |
| 531210 Water                             | 196,472           | 246,176           | 321,200             | 321,200            | 321,200              | 321,200             | -                                  | 0%          |
| 531220 Natural Gas                       | 70,966            | 72,650            | 100,400             | 100,400            | 100,400              | 86,126              | (14,274)                           | -14%        |
| 531230 Electricity                       | 505,685           | 577,414           | 781,200             | 781,200            | 781,200              | 690,300             | (90,900)                           | -12%        |
| 531270 Gasoline                          | 1,464             | 988               | -                   | -                  | 2,931                | 50,000              | -                                  | 0%          |
| 531600 Small Tools & Equipment           | 2,075             | 1,012             | 15,000              | 15,000             | 15,000               | 10,000              | (5,000)                            | -33%        |
| 531750 Uniforms                          | 3,883             | 4,059             | 12,000              | 12,000             | 3,017                | 12,000              | -                                  | 0%          |
| 541200 Site Improvement                  | 171,708           | -                 | -                   | 200,000            | 113,670              | 200,000             | -                                  | 0%          |
| 542400 Computer Equipment                | -                 | -                 | 10,090              | 10,090             | -                    | 22,500              | 12,410                             | 123%        |
| 57900 Contingencies                      | -                 | -                 | 25,000              | 25,000             | -                    | 100,000             | 75,000                             | 300%        |
| <b>Subtotal - Operations</b>             | <b>3,209,641</b>  | <b>2,910,323</b>  | <b>3,853,494</b>    | <b>4,053,494</b>   | <b>3,662,941</b>     | <b>4,361,950</b>    | <b>258,456</b>                     | <b>8%</b>   |
| <b>TOTAL DEPARTMENT</b>                  | <b>4,153,587</b>  | <b>3,934,945</b>  | <b>5,352,517</b>    | <b>5,616,297</b>   | <b>4,974,656</b>     | <b>6,213,888</b>    | <b>547,591</b>                     | <b>11%</b>  |



**Employees**

Full-Time Employees

**TOTAL**

| <b>FY 2020</b> | <b>FY 2021</b> | <b>FY 2022</b> | <b>FY 2023</b> |
|----------------|----------------|----------------|----------------|
| 13             | 14             | 16             | 17             |
| 13             | 14             | 16             | 17             |

# 1001570 - Communications

## FY 2023 Proposed Budget



|                                                 | FY 2020<br>Actual | FY 2021<br>Actual | FY 2022<br>Original | FY 2022<br>Revised | FY 2022<br>Projected | FY 2023<br>Proposed | Change from 2022<br>Revised Budget | %<br>Change |
|-------------------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------|------------------------------------|-------------|
| <b>Personnel</b>                                |                   |                   |                     |                    |                      |                     |                                    |             |
| 511100 Regular Salaries                         | 613,995           | 580,570           | 580,386             | 608,836            | 607,584              | 683,034             | 74,198                             | 12%         |
| 511110 Bonuses                                  | -                 | -                 | -                   | -                  | 8,275                | 16,075              | 16,075                             | 0%          |
| 512101 Health Insurance                         | 51,030            | 58,351            | 55,446              | 55,446             | 76,288               | 77,199              | 21,753                             | 39%         |
| 512102 Disability Insurance                     | 2,143             | 2,166             | 2,248               | 2,248              | 2,191                | 3,996               | 1,748                              | 78%         |
| 512103 Dental Insurance                         | 3,250             | 3,890             | 4,008               | 4,008              | 5,057                | 5,060               | 1,052                              | 26%         |
| 512104 Life Insurance                           | 4,812             | 4,865             | 5,048               | 5,048              | 4,677                | 5,163               | 115                                | 2%          |
| 512200 Social Security                          | 37,094            | 34,725            | 35,984              | 37,748             | 36,727               | 42,348              | 4,600                              | 12%         |
| 512300 Medicare                                 | 8,675             | 8,121             | 8,416               | 8,829              | 8,589                | 9,904               | 1,075                              | 12%         |
| 512401 Retirement                               | 56,285            | 58,031            | 69,646              | 73,060             | 73,060               | 81,964              | 8,904                              | 12%         |
| 512402 Retirement-Matching                      | 20,323            | 22,425            | 29,019              | 30,442             | 27,206               | 34,152              | 3,710                              | 12%         |
| 512600 Unemployment Tax                         | 309               | 970               | 665                 | 665                | 903                  | 1,000               | 335                                | 50%         |
| 512700 Workers Compensation                     | 1,162             | 2,536             | 1,986               | 1,986              | 1,414                | 2,049               | 63                                 | 3%          |
| <b>Subtotal - Personnel</b>                     | <b>799,078</b>    | <b>776,650</b>    | <b>792,852</b>      | <b>828,316</b>     | <b>851,970</b>       | <b>961,945</b>      | <b>133,629</b>                     | <b>16%</b>  |
| <b>Operations</b>                               |                   |                   |                     |                    |                      |                     |                                    |             |
| 521200 Professional Services - Public Relations | -                 | -                 | -                   | -                  | -                    | 117,500             | 117,500                            | 0%          |
| 521201 Professional Services - Call Center      | 549,499           | 565,983           | 566,000             | 566,000            | 582,963              | 604,000             | 38,000                             | 7%          |
| 522230 Repairs & Maintenance - Vehicles         | 125               | 610               | 500                 | 500                | 500                  | -                   | (500)                              | -100%       |
| 523200 Communications                           | 3,751             | 4,788             | 3,700               | 3,700              | 4,851                | 5,566               | 1,866                              | 50%         |
| 523300 Advertising                              | 22,304            | 8,675             | 25,000              | 25,000             | 4,671                | 25,000              | -                                  | 0%          |
| 523400 Printing & Binding                       | 4,927             | 5,703             | 10,000              | 10,000             | 894                  | 7,500               | (2,500)                            | -25%        |
| 523500 Travel                                   | 14                | 552               | 2,250               | 2,250              | 2,250                | 2,250               | -                                  | 0%          |
| 523600 Dues & Fees                              | 1,490             | 588               | 2,250               | 2,250              | 2,991                | 2,250               | -                                  | 0%          |
| 523700 Education/Training                       | 2,136             | -                 | 5,250               | 5,250              | 3,000                | 5,250               | -                                  | 0%          |
| 523900 Contractual Services                     | 37,080            | 10,094            | 19,130              | 19,130             | 30,060               | 40,560              | 21,430                             | 112%        |
| 523905 Website Enhancements                     | 157,219           | 211,110           | 198,000             | 198,000            | 158,531              | 189,249             | (8,751)                            | -4%         |
| 531100 General Operating Supplies               | 2,840             | 16,982            | 10,000              | 10,000             | 3,921                | 10,000              | -                                  | 0%          |
| 531270 Gasoline                                 | -                 | -                 | 500                 | 500                | -                    | 500                 | -                                  | 0%          |
| 531300 Hospitality                              | 1,214             | 525               | 5,000               | 5,000              | 2,795                | 5,000               | -                                  | 0%          |
| 531350 Special Events                           | 242,469           | -                 | -                   | -                  | -                    | -                   | -                                  | 0%          |
| 542400 Computer Equipment                       | -                 | -                 | 16,800              | 16,800             | 13,962               | 22,750              | 5,950                              | 35%         |
| <b>Subtotal - Operations</b>                    | <b>1,025,068</b>  | <b>825,610</b>    | <b>864,380</b>      | <b>864,380</b>     | <b>811,390</b>       | <b>1,037,375</b>    | <b>172,995</b>                     | <b>20%</b>  |
| <b>TOTAL DEPARTMENT</b>                         | <b>1,824,146</b>  | <b>1,602,260</b>  | <b>1,657,232</b>    | <b>1,692,696</b>   | <b>1,663,360</b>     | <b>1,999,320</b>    | <b>306,624</b>                     | <b>18%</b>  |

### Employees

Full-Time Employees

**TOTAL**

| FY 2020 | FY 2021 | FY 2022 | FY 2023 |
|---------|---------|---------|---------|
| 8       | 7       | 7       | 7       |
| 8       | 7       | 7       | 7       |

**1001595 - General Administration**  
**FY 2023 Proposed Budget**



|                                           | <b>FY 2020<br/>Actual</b> | <b>FY 2021<br/>Actual</b> | <b>FY 2022<br/>Original</b> | <b>FY 2022<br/>Revised</b> | <b>FY 2022<br/>Projected</b> | <b>FY 2023<br/>Proposed</b> | <b>Change from 2022<br/>Revised Budget</b> | <b>%<br/>Change</b> |
|-------------------------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|------------------------------|-----------------------------|--------------------------------------------|---------------------|
| <b>Personnel</b>                          |                           |                           |                             |                            |                              |                             |                                            |                     |
| 511200 Part-time/Temp Employees           | 1,874                     | -                         | 45,000                      | 45,000                     | 7,288                        | 50,000                      | 5,000                                      | 11%                 |
| 512200 Social Security                    | 116                       | -                         | 2,790                       | 2,790                      | 593                          | 3,100                       | 310                                        | 11%                 |
| 512300 Medicare                           | 28                        | -                         | 653                         | 652                        | 692                          | 725                         | 73                                         | 11%                 |
| 512500 Tuition Reimbursement              | -                         | -                         | 100,000                     | 100,000                    | 56,967                       | 50,000                      | (50,000)                                   | -50%                |
| 512600 Unemployment Tax                   | -                         | -                         | 100                         | 100                        | -                            | 250                         | 150                                        | 150%                |
| 512700 Workers Compensation               | -                         | -                         | -                           | -                          | -                            | 50                          | 50                                         | 0%                  |
| <b>Subtotal - Personnel</b>               | <b>2,018</b>              | <b>-</b>                  | <b>148,543</b>              | <b>148,542</b>             | <b>65,540</b>                | <b>104,125</b>              | <b>(44,417)</b>                            | <b>-30%</b>         |
| <b>Operations</b>                         |                           |                           |                             |                            |                              |                             |                                            |                     |
| 521200 Professional Services              | 506,357                   | 121,315                   | 230,000                     | 230,000                    | 116,858                      | 285,000                     | 55,000                                     | 24%                 |
| 521240 Professional Services - Nonprofits | 404,362                   | 2,072,152                 | 787,500                     | 787,500                    | 787,500                      | 537,500                     | (250,000)                                  | -32%                |
| 521300 Technical Services                 | 37,485                    | 5,240                     | -                           | -                          | 57,643                       | -                           | -                                          | 0%                  |
| 523100 Property & Liability Insurance     | 1,280,006                 | 1,382,493                 | 1,354,000                   | 1,354,000                  | 1,454,555                    | 1,440,069                   | 86,069                                     | 6%                  |
| 523200 Communications                     | 70,589                    | 70,873                    | 100,000                     | 100,000                    | 62,227                       | 145,200                     | 45,200                                     | 45%                 |
| 531100 General Operating Supplies         | -                         | 17,718                    | 75,000                      | 75,000                     | 20,328                       | 75,000                      | -                                          | 0%                  |
| 531270 Gasoline                           | -                         | 1,773                     | -                           | -                          | -                            | 10,000                      | 10,000                                     | 0%                  |
| 579000 Contingencies                      | -                         | -                         | 300,000                     | 300,000                    | -                            | 300,000                     | -                                          | 0%                  |
| 579010 Contingency - City Manager         | -                         | -                         | 140,000                     | 140,000                    | -                            | 150,000                     | 10,000                                     | 7%                  |
| <b>Subtotal - Operations</b>              | <b>2,298,799</b>          | <b>3,671,564</b>          | <b>2,986,500</b>            | <b>2,986,500</b>           | <b>2,499,111</b>             | <b>2,942,769</b>            | <b>(43,731)</b>                            | <b>-1%</b>          |
| <b>TOTAL DEPARTMENT</b>                   | <b>2,300,817</b>          | <b>3,671,564</b>          | <b>3,135,043</b>            | <b>3,135,042</b>           | <b>2,564,651</b>             | <b>3,046,894</b>            | <b>(88,148)</b>                            | <b>-3%</b>          |

**1002650 - Court**  
**FY 2023 Proposed Budget**



|                                      | <b>FY 2020<br/>Actual</b> | <b>FY 2021<br/>Actual</b> | <b>FY 2022<br/>Original</b> | <b>FY 2022<br/>Revised</b> | <b>FY 2022<br/>Projected</b> | <b>FY 2023<br/>Proposed</b> | <b>Change from 2022<br/>Revised Budget</b> | <b>%<br/>Change</b> |
|--------------------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|------------------------------|-----------------------------|--------------------------------------------|---------------------|
| <b>Personnel</b>                     |                           |                           |                             |                            |                              |                             |                                            |                     |
| 511100 Regular Salaries              | 459,793                   | 480,190                   | 529,491                     | 555,446                    | 450,984                      | 638,375                     | 82,929                                     | 15%                 |
| 511110 Bonuses                       | 4,500                     | 21,500                    | -                           | -                          | 11,400                       | 17,900                      | 17,900                                     | 0%                  |
| 512101 Health Insurance              | 65,144                    | 65,883                    | 92,590                      | 92,590                     | 73,931                       | 112,351                     | 19,761                                     | 21%                 |
| 512102 Disability Insurance          | 1,555                     | 1,645                     | 2,720                       | 2,720                      | 1,580                        | 5,709                       | 2,989                                      | 110%                |
| 512103 Dental Insurance              | 3,220                     | 3,650                     | 5,048                       | 5,048                      | 3,265                        | 5,683                       | 635                                        | 13%                 |
| 512104 Life Insurance                | 3,496                     | 3,703                     | 5,273                       | 5,273                      | 3,372                        | 4,392                       | (881)                                      | -17%                |
| 512200 Social Security               | 27,807                    | 30,025                    | 32,828                      | 34,437                     | 27,488                       | 39,579                      | 5,142                                      | 15%                 |
| 512300 Medicare                      | 6,503                     | 7,022                     | 7,678                       | 8,054                      | 6,429                        | 9,256                       | 1,202                                      | 15%                 |
| 512401 Retirement                    | 40,051                    | 48,728                    | 63,539                      | 66,654                     | 41,196                       | 76,605                      | 9,951                                      | 15%                 |
| 512402 Retirement-Matching           | 12,644                    | 15,540                    | 26,475                      | 27,773                     | 11,874                       | 31,919                      | 4,146                                      | 15%                 |
| 512600 Unemployment Tax              | 452                       | 1,104                     | 950                         | 950                        | 2,186                        | 2,000                       | 1,050                                      | 111%                |
| 512700 Workers Compensation          | 3,524                     | 6,840                     | 5,293                       | 5,292                      | 2,981                        | 4,469                       | (823)                                      | -16%                |
| <b>Subtotal - Personnel</b>          | <b>628,689</b>            | <b>685,830</b>            | <b>771,884</b>              | <b>804,237</b>             | <b>636,685</b>               | <b>948,237</b>              | <b>144,000</b>                             | <b>18%</b>          |
| <b>Operations</b>                    |                           |                           |                             |                            |                              |                             |                                            |                     |
| 521260 Professional Services - Court | 469,473                   | 442,794                   | 326,600                     | 326,600                    | 188,725                      | 515,000                     | 188,400                                    | 58%                 |
| 521300 Technical Services            | 79,423                    | 69,047                    | 120,000                     | 120,000                    | 52,188                       | 58,000                      | (62,000)                                   | -52%                |
| 523200 Communications                | 1,523                     | 3,572                     | 6,240                       | 6,240                      | 2,951                        | 6,240                       | -                                          | 0%                  |
| 523300 Advertising                   | -                         | 720                       | 1,000                       | 1,800                      | 1,800                        | 1,800                       | -                                          | 0%                  |
| 523400 Printing & Binding            | 897                       | 1,016                     | 1,000                       | 1,000                      | 1,661                        | 2,000                       | 1,000                                      | 100%                |
| 523500 Travel                        | 5,702                     | -                         | -                           | -                          | -                            | 7,000                       | 7,000                                      | 0%                  |
| 523600 Dues & Fees                   | 449                       | -                         | 1,000                       | 1,000                      | 1,000                        | 1,000                       | -                                          | 0%                  |
| 523700 Education/Training            | 4,100                     | 1,375                     | 10,000                      | 10,000                     | 1,149                        | 3,000                       | (7,000)                                    | -70%                |
| 523950 Merchant Services Charges     | 927                       | 815                       | 1,500                       | 1,500                      | -                            | -                           | (1,500)                                    | -100%               |
| 531100 General Operating Supplies    | 6,696                     | 1,875                     | 4,000                       | 3,200                      | 2,809                        | 3,200                       | -                                          | 0%                  |
| 531300 Hospitality                   | 314                       | 187                       | 1,500                       | 1,500                      | 531                          | 1,500                       | -                                          | 0%                  |
| 531600 Small Tools & Equipment       | 7,665                     | -                         | 3,000                       | 3,000                      | -                            | 3,000                       | -                                          | 0%                  |
| 541200 Site Improvements             | 37,175                    | -                         | -                           | -                          | -                            | -                           | -                                          | 0%                  |
| <b>Subtotal - Operations</b>         | <b>714,053</b>            | <b>521,401</b>            | <b>475,840</b>              | <b>475,840</b>             | <b>252,814</b>               | <b>601,740</b>              | <b>125,900</b>                             | <b>26%</b>          |
| <b>TOTAL DEPARTMENT</b>              | <b>1,342,742</b>          | <b>1,207,231</b>          | <b>1,247,724</b>            | <b>1,280,077</b>           | <b>889,499</b>               | <b>1,549,977</b>            | <b>269,900</b>                             | <b>21%</b>          |

**Employees**

Full-Time Employees  
**TOTAL**

| <b>FY 2020</b> | <b>FY 2021</b> | <b>FY 2022</b> | <b>FY 2023</b> |
|----------------|----------------|----------------|----------------|
| 11             | 10             | 10             | 10             |
| 11             | 10             | 10             | 10             |

**1003210 - Police**  
**FY 2023 Proposed Budget**



|                                          | <b>FY 2020<br/>Actual</b> | <b>FY 2021<br/>Actual</b> | <b>FY 2022<br/>Original</b> | <b>FY 2022<br/>Revised</b> | <b>FY 2022<br/>Projected</b> | <b>FY 2023<br/>Proposed</b> | <b>Change from 2022<br/>Revised Budget</b> | <b>%<br/>Change</b> |
|------------------------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|------------------------------|-----------------------------|--------------------------------------------|---------------------|
| <b>Personnel</b>                         |                           |                           |                             |                            |                              |                             |                                            |                     |
| 511100 Regular Salaries                  | 10,422,970                | 10,863,588                | 11,361,086                  | 13,042,745                 | 11,387,921                   | 13,619,399                  | 576,654                                    | 4%                  |
| 511110 Bonuses                           | 470,267                   | 612,814                   | -                           | -                          | 520,900                      | 530,000                     | 530,000                                    | 0%                  |
| 511200 Part-Time/Temp Employees          | 369,535                   | 286,900                   | 380,000                     | 380,000                    | 321,772                      | 500,000                     | 120,000                                    | 32%                 |
| 511300 Overtime                          | 776,078                   | 808,679                   | 800,000                     | 800,000                    | 800,017                      | 800,000                     | -                                          | 0%                  |
| 512101 Health Insurance                  | 1,462,742                 | 1,533,204                 | 1,601,542                   | 1,601,542                  | 1,582,980                    | 1,747,762                   | 146,220                                    | 9%                  |
| 512102 Disability Insurance              | 36,620                    | 37,552                    | 39,766                      | 39,766                     | 38,466                       | 96,479                      | 56,713                                     | 143%                |
| 512103 Dental Insurance                  | 72,854                    | 81,970                    | 85,272                      | 85,272                     | 88,230                       | 100,804                     | 15,532                                     | 18%                 |
| 51204 Life Insurance                     | 77,782                    | 82,447                    | 86,537                      | 86,537                     | 81,062                       | 103,922                     | 17,385                                     | 20%                 |
| 512200 Social Security                   | 712,199                   | 745,441                   | 704,387                     | 820,678                    | 798,913                      | 844,403                     | 23,725                                     | 3%                  |
| 512300 Medicare                          | 167,198                   | 175,150                   | 164,736                     | 191,934                    | 187,467                      | 197,481                     | 5,547                                      | 3%                  |
| 512401 Retirement                        | 1,211,474                 | 1,162,625                 | 1,363,330                   | 1,588,409                  | 1,254,595                    | 1,634,328                   | 45,919                                     | 3%                  |
| 512402 Retirement-Matching               | 481,436                   | 508,120                   | 568,054                     | 661,837                    | 515,593                      | 680,970                     | 19,133                                     | 3%                  |
| 512500 Tuition Reimbursement             | 25,198                    | 31,955                    | 25,000                      | 25,000                     | 4,920                        | -                           | (25,000)                                   | -100%               |
| 512600 Unemployment Tax                  | 8,250                     | 14,305                    | 17,575                      | 17,575                     | 21,818                       | 18,000                      | 425                                        | 2%                  |
| 512700 Workers Compensation              | 263,692                   | 410,853                   | 345,476                     | 345,476                    | 359,622                      | 354,104                     | 8,628                                      | 2%                  |
| <b>Subtotal - Personnel</b>              | <b>16,558,295</b>         | <b>17,355,603</b>         | <b>17,542,761</b>           | <b>19,686,771</b>          | <b>17,964,273</b>            | <b>21,227,652</b>           | <b>1,540,881</b>                           | <b>8%</b>           |
| <b>Operations</b>                        |                           |                           |                             |                            |                              |                             |                                            |                     |
| 521200 Professional Services             | 154,180                   | 113,741                   | 175,000                     | 175,000                    | 175,000                      | 147,160                     | (27,840)                                   | -16%                |
| 521270 Jail Services                     | 275,748                   | 212,766                   | 300,000                     | 300,000                    | 273,165                      | 425,000                     | 125,000                                    | 42%                 |
| 521275 Inmate Medical Services           | 140,930                   | 109,403                   | 150,000                     | 150,000                    | 14,585                       | 150,000                     | -                                          | 0%                  |
| 521300 Technical Services                | 701,794                   | 1,214,403                 | 1,278,000                   | 1,278,000                  | 757,953                      | 1,633,605                   | 355,605                                    | 28%                 |
| 522100 Cleaning Services                 | 79,523                    | 84,161                    | 84,100                      | 84,100                     | 84,096                       | 84,100                      | -                                          | 0%                  |
| 522110 Garbage Disposal                  | 1,937                     | 2,604                     | 2,000                       | 2,000                      | 2,561                        | 2,100                       | 100                                        | 5%                  |
| 522210 Repairs & Maintenance - Equipment | 33,899                    | 17,984                    | 40,000                      | 40,000                     | 20,058                       | 40,000                      | -                                          | 0%                  |
| 522220 Repairs & Maintenance - Buildings | 25,378                    | 14,752                    | 17,500                      | 17,500                     | 12,710                       | 17,500                      | -                                          | 0%                  |
| 522230 Repairs & Maintenance - Vehicles  | 424,810                   | 472,109                   | 375,000                     | 375,000                    | 375,000                      | 450,000                     | 75,000                                     | 20%                 |
| 522310 Building Operating Lease          | 710,370                   | 674,253                   | 679,000                     | 679,000                    | 679,000                      | 679,000                     | -                                          | 0%                  |
| 522320 Equipment Operating Lease         | 842                       | 970                       | 2,000                       | 2,000                      | 2,000                        | 2,000                       | -                                          | 0%                  |
| 523200 Communications                    | 197,287                   | 206,362                   | 185,000                     | 185,000                    | 184,440                      | 242,992                     | 57,992                                     | 31%                 |
| 523250 Potage                            | 2,572                     | 2,670                     | 3,000                       | 3,000                      | 3,000                        | 3,000                       | -                                          | 0%                  |
| 523300 Advertising                       | 9,241                     | 13,930                    | 14,000                      | 14,000                     | 14,000                       | 20,000                      | 6,000                                      | 43%                 |
| 523400 Printing & Binding                | 9,756                     | 7,372                     | 7,000                       | 7,000                      | 6,874                        | 7,500                       | 500                                        | 7%                  |
| 523500 Travel                            | 61,118                    | 38,722                    | 60,000                      | 60,000                     | 41,474                       | 60,000                      | -                                          | 0%                  |
| 523600 Dues & Fees                       | 16,094                    | 17,953                    | 14,000                      | 14,000                     | 15,445                       | 20,800                      | 6,800                                      | 49%                 |
| 523700 Education/Training                | 64,912                    | 48,197                    | 120,000                     | 120,000                    | 96,816                       | 175,500                     | 55,500                                     | 46%                 |
| 523900 Contractual Services              | 83,775                    | 62,855                    | 90,000                      | 90,000                     | 62,180                       | 7,500                       | (82,500)                                   | -92%                |
| 523950 Merchant Services Charges         | 226                       | 465                       | 1,000                       | 1,000                      | 2,619                        | 2,500                       | 1,500                                      | 150%                |
| 531100 General Operating Supplies        | 70,830                    | 61,302                    | 55,000                      | 57,884                     | 65,389                       | 60,000                      | 2,116                                      | 4%                  |
| 531150 Undercover Operations             | 5,000                     | -                         | 5,000                       | 5,000                      | -                            | 5,000                       | -                                          | 0%                  |
| 531210 Water                             | 1,618                     | 2,343                     | 2,000                       | 2,000                      | 1,225                        | 2,000                       | -                                          | 0%                  |
| 531220 Natural Gas                       | 14,024                    | 17,158                    | 17,000                      | 17,000                     | 17,000                       | 17,000                      | -                                          | 0%                  |
| 531230 Electricity                       | 62,366                    | 52,999                    | 55,000                      | 55,000                     | 55,000                       | 55,000                      | -                                          | 0%                  |

**1003210 - Police**  
**FY 2023 Proposed Budget**



|                              | <b>FY 2020<br/>Actual</b> | <b>FY 2021<br/>Actual</b> | <b>FY 2022<br/>Original</b> | <b>FY 2022<br/>Revised</b> | <b>FY 2022<br/>Projected</b> | <b>FY 2023<br/>Proposed</b> | <b>Change from 2022<br/>Revised Budget</b> | <b>%<br/>Change</b> |
|------------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|------------------------------|-----------------------------|--------------------------------------------|---------------------|
| 531270 Gasoline              | 458,404                   | 427,118                   | 525,000                     | 525,000                    | 525,000                      | 785,000                     | 260,000                                    | 50%                 |
| 531300 Hospitality           | 29,243                    | 19,425                    | 22,500                      | 25,060                     | 25,060                       | 30,000                      | 4,940                                      | 20%                 |
| 531600 Police Equipment      | 351,221                   | 267,539                   | 175,000                     | 175,000                    | 175,000                      | 375,000                     | 200,000                                    | 114%                |
| 531750 Uniforms              | 119,835                   | 130,778                   | 166,000                     | 166,000                    | 166,100                      | 249,130                     | 83,130                                     | 50%                 |
| 541200 Site Improvements     | 8,712                     | 18,297                    | -                           | -                          | -                            | -                           | -                                          | 0%                  |
| 542100 Machinery & Equipment | 19,042                    | -                         | -                           | -                          | -                            | -                           | -                                          | 0%                  |
| 542200 Vehicles              | 1,000,332                 | 507,118                   | 745,000                     | 939,000                    | 1,115,041                    | -                           | (939,000)                                  | -100%               |
| 542400 Computer Equipment    | 2,856                     | -                         | -                           | -                          | -                            | -                           | -                                          | 0%                  |
| 579000 Contingencies         | -                         | -                         | 50,000                      | 50,000                     | -                            | 50,000                      | -                                          | 0%                  |
| <b>Subtotal - Operations</b> | <b>5,137,875</b>          | <b>4,819,749</b>          | <b>5,414,100</b>            | <b>5,613,544</b>           | <b>4,967,791</b>             | <b>5,798,387</b>            | <b>184,843</b>                             | <b>3%</b>           |
| <b>TOTAL DEPARTMENT</b>      | <b>21,696,170</b>         | <b>22,175,352</b>         | <b>22,956,861</b>           | <b>25,300,315</b>          | <b>22,932,065</b>            | <b>27,026,039</b>           | <b>1,725,724</b>                           | <b>7%</b>           |

**Employees**

Full-Time Employees

Part-Time Employees

**TOTAL**

| <b>FY 2020</b> | <b>FY 2021</b> | <b>FY 2022</b> | <b>FY 2023</b> |
|----------------|----------------|----------------|----------------|
| 166            | 168            | 168            | 169            |
| 16             | 17             | 17             | 17             |
| <b>182</b>     | <b>185</b>     | <b>185</b>     | <b>186</b>     |



**1003510 - Fire**  
**FY 2023 Proposed Budget**



|                                          | <b>FY 2020<br/>Actual</b> | <b>FY 2021<br/>Actual</b> | <b>FY 2022<br/>Original</b> | <b>FY 2022<br/>Revised</b> | <b>FY 2022<br/>Projected</b> | <b>FY 2023<br/>Proposed</b> | <b>Change from 2022<br/>Revised Budget</b> | <b>%<br/>Change</b> |
|------------------------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|------------------------------|-----------------------------|--------------------------------------------|---------------------|
| <b>Personnel</b>                         |                           |                           |                             |                            |                              |                             |                                            |                     |
| 511100 Regular Salaries                  | 7,132,925                 | 7,671,241                 | 7,608,535                   | 7,978,708                  | 7,603,933                    | 8,677,789                   | 699,081                                    | 9%                  |
| 511110 Bonuses                           | 221,596                   | 300,775                   | -                           | -                          | 193,575                      | 207,700                     | 207,700                                    | 0%                  |
| 511200 Part-Time/Temp Employees          | 113,071                   | 152,163                   | 194,500                     | 194,500                    | 137,486                      | 150,000                     | (44,500)                                   | -23%                |
| 511300 Overtime                          | 534,134                   | 399,540                   | 450,000                     | 450,000                    | 411,356                      | 415,000                     | (35,000)                                   | -8%                 |
| 512101 Health Insurance                  | 1,213,567                 | 1,298,199                 | 1,379,297                   | 1,379,297                  | 1,381,423                    | 1,592,560                   | 213,263                                    | 15%                 |
| 512102 Disability Insurance              | 107,089                   | 105,702                   | 154,974                     | 154,974                    | 103,783                      | 66,793                      | (88,181)                                   | -57%                |
| 512103 Dental Insurance                  | 54,795                    | 62,841                    | 67,462                      | 67,462                     | 67,855                       | 79,709                      | 12,246                                     | 18%                 |
| 51204 Life Insurance                     | 51,476                    | 54,452                    | 59,273                      | 59,273                     | 54,413                       | 66,977                      | 7,705                                      | 13%                 |
| 512200 Social Security                   | 466,688                   | 496,325                   | 471,729                     | 494,680                    | 488,135                      | 538,023                     | 43,343                                     | 9%                  |
| 512300 Medicare                          | 109,598                   | 116,755                   | 110,324                     | 115,692                    | 114,796                      | 125,828                     | 10,136                                     | 9%                  |
| 512401 Retirement                        | 832,342                   | 805,180                   | 913,024                     | 957,445                    | 802,476                      | 1,041,335                   | 83,890                                     | 9%                  |
| 512402 Retirement-Matching               | 330,594                   | 355,029                   | 380,427                     | 398,936                    | 329,890                      | 433,889                     | 34,953                                     | 9%                  |
| 512600 Unemployment Tax                  | 4,288                     | 11,945                    | 11,685                      | 11,685                     | 14,853                       | 15,000                      | 3,315                                      | 28%                 |
| 512700 Workers Compensation              | 115,096                   | 151,783                   | 126,184                     | 126,184                    | 136,669                      | 173,556                     | 47,372                                     | 38%                 |
| <b>Subtotal - Personnel</b>              | <b>11,287,259</b>         | <b>11,981,930</b>         | <b>11,927,414</b>           | <b>12,388,836</b>          | <b>11,840,643</b>            | <b>13,584,158</b>           | <b>1,195,322</b>                           | <b>10%</b>          |
| <b>Operations</b>                        |                           |                           |                             |                            |                              |                             |                                            |                     |
| 521200 Professional Services             | 87,911                    | 13,200                    | 10,000                      | 10,000                     | 14,389                       | 14,300                      | 4,300                                      | 43%                 |
| 521300 Technical Services                | -                         | 86,487                    | 123,582                     | 134,582                    | 134,582                      | 137,645                     | 3,063                                      | 2%                  |
| 522210 Repairs & Maintenance - Equipment | 49,868                    | 54,393                    | 66,500                      | 66,500                     | 66,500                       | 66,500                      | -                                          | 0%                  |
| 522220 Repairs & Maintenance - Buildings | 143,299                   | 71,591                    | 80,700                      | 80,700                     | 80,700                       | 60,300                      | (20,400)                                   | -25%                |
| 522230 Repairs & Maintenance - Vehicles  | 238,554                   | 341,980                   | 279,000                     | 231,585                    | 231,585                      | 257,000                     | 25,415                                     | 11%                 |
| 523200 Communications                    | 48,492                    | 46,808                    | 48,000                      | 48,000                     | 46,278                       | 53,000                      | 5,000                                      | 10%                 |
| 523400 Printing & Binding                | 2,225                     | 478                       | 3,800                       | 3,800                      | 3,800                        | 3,800                       | -                                          | 0%                  |
| 523500 Travel                            | 25,765                    | 5,322                     | 38,000                      | 38,000                     | 38,000                       | 48,000                      | 10,000                                     | 26%                 |
| 523600 Dues & Fees                       | 11,344                    | 4,581                     | 15,000                      | 15,000                     | 11,530                       | 12,000                      | (3,000)                                    | -20%                |
| 523700 Education/Training                | 89,488                    | 23,042                    | 74,220                      | 74,220                     | 74,220                       | 76,000                      | 1,780                                      | 2%                  |
| 523900 Contractual Services              | 106,594                   | 126,914                   | 118,400                     | 118,400                    | 118,400                      | 154,000                     | 35,600                                     | 30%                 |
| 531100 General Operating Supplies        | 105,992                   | 59,730                    | 81,300                      | 81,300                     | 80,315                       | 82,500                      | 1,200                                      | 1%                  |
| 531160 EMS Medical Supplies              | 115,385                   | 104,486                   | 117,500                     | 117,500                    | 117,500                      | 130,000                     | 12,500                                     | 11%                 |
| 531210 Water                             | 27,218                    | 16,358                    | 25,000                      | 25,000                     | 14,895                       | 25,000                      | -                                          | 0%                  |
| 531220 Natural Gas                       | 20,386                    | 15,475                    | 25,000                      | 25,000                     | 21,176                       | 35,000                      | 10,000                                     | 40%                 |
| 531230 Electricity                       | 49,314                    | 34,649                    | 52,000                      | 52,000                     | 38,072                       | 52,000                      | -                                          | 0%                  |
| 531270 Gasoline                          | 97,232                    | 118,735                   | 150,000                     | 150,000                    | 176,491                      | 315,000                     | 165,000                                    | 110%                |
| 531300 Hospitality                       | 15,266                    | 7,775                     | 19,280                      | 19,280                     | 19,280                       | 14,560                      | (4,720)                                    | -24%                |
| 531600 Small Tools & Equipment           | 164,168                   | 798,333                   | 80,050                      | 69,050                     | 69,050                       | 70,000                      | 950                                        | 1%                  |
| 531750 Uniforms                          | 310,814                   | 141,068                   | 101,300                     | 101,300                    | 101,300                      | 138,000                     | 36,700                                     | 36%                 |
| 541200 Site Improvements                 | 143,688                   | 73,120                    | -                           | 47,415                     | 47,415                       | -                           | (47,415)                                   | -100%               |
| 542100 Machinery & Equipment             | 258,491                   | -                         | 30,000                      | 30,000                     | 30,000                       | -                           | (30,000)                                   | -100%               |
| 542200 Vehicles                          | 95,741                    | 2,958,011                 | -                           | -                          | -                            | -                           | -                                          | 0%                  |
| 542300 Furniture & Fixtures              | 43,185                    | -                         | 7,500                       | 7,500                      | 7,500                        | -                           | (7,500)                                    | -100%               |
| 542400 Computer Equipment                | 166,039                   | -                         | 2,500                       | 2,500                      | 2,500                        | 3,000                       | 500                                        | 20%                 |
| 579000 Contingencies                     | -                         | -                         | 100,000                     | 100,000                    | -                            | 50,000                      | (50,000)                                   | -50%                |

**1003510 - Fire**  
**FY 2023 Proposed Budget**



|                                | <b>FY 2020<br/>Actual</b> | <b>FY 2021<br/>Actual</b> | <b>FY 2022<br/>Original</b> | <b>FY 2022<br/>Revised</b> | <b>FY 2022<br/>Projected</b> | <b>FY 2023<br/>Proposed</b> | <b>Change from 2022<br/>Revised Budget</b> | <b>%<br/>Change</b> |
|--------------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|------------------------------|-----------------------------|--------------------------------------------|---------------------|
| 581200 Capital Lease Principal | 964,914                   | 595,133                   | 1,021,097                   | 1,021,097                  | 1,021,096                    | 1,078,929                   | 57,832                                     | 6%                  |
| 582200 Capital Lease Interest  | 133,673                   | 103,203                   | 121,724                     | 121,724                    | 121,724                      | 91,277                      | (30,447)                                   | -25%                |
| <b>Subtotal - Operations</b>   | <b>3,515,044</b>          | <b>5,800,870</b>          | <b>2,791,453</b>            | <b>2,791,453</b>           | <b>2,688,298</b>             | <b>2,967,811</b>            | <b>176,358</b>                             | <b>6%</b>           |
| <b>TOTAL DEPARTMENT</b>        | <b>14,802,303</b>         | <b>17,782,800</b>         | <b>14,718,867</b>           | <b>15,180,289</b>          | <b>14,528,941</b>            | <b>16,551,969</b>           | <b>1,371,680</b>                           | <b>9%</b>           |

**Employees**

Full-Time Employees  
Part-Time Employees  
**TOTAL**

| <b>FY 2020</b> | <b>FY 2021</b> | <b>FY 2022</b> | <b>FY 2023</b> |
|----------------|----------------|----------------|----------------|
| 116            | 116            | 117            | 117            |
| 5              | 5              | 5              | 5              |
| 121            | 121            | 122            | 122            |

# 1003810 - Emergency Management

FY 2023 Proposed Budget



|                                          | FY 2020<br>Actual | FY 2021<br>Actual | FY 2022<br>Original | FY 2022<br>Revised | FY 2022<br>Projected | FY 2023<br>Proposed | Change from 2022<br>Revised Budget | %<br>Change |
|------------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------|------------------------------------|-------------|
| <b>Personnel</b>                         |                   |                   |                     |                    |                      |                     |                                    |             |
| 511100 Regular Salaries                  | 29,547            | 83,135            | 86,353              | 90,586             | 90,586               | 108,735             | 18,149                             | 20%         |
| 511110 Bonuses                           | -                 | 3,500             | -                   | -                  | 4,000                | 1,525               | 1,525                              | 0%          |
| 512101 Health Insurance                  | 260               | 6,085             | 6,328               | 6,328              | 6,243                | 6,897               | 568                                | 9%          |
| 512102 Disability Insurance              | 68                | 206               | 216                 | 216                | 215                  | 571                 | 355                                | 164%        |
| 512103 Dental Insurance                  | -                 | 298               | 313                 | 313                | 308                  | 343                 | 29                                 | 9%          |
| 51204 Life Insurance                     | 154               | 461               | 484                 | 484                | 462                  | 847                 | 363                                | 75%         |
| 512200 Social Security                   | 1,989             | 5,298             | 5,354               | 5,616              | 5,723                | 6,742               | 1,126                              | 20%         |
| 512300 Medicare                          | 410               | 1,239             | 1,252               | 1,313              | 1,354                | 1,577               | 264                                | 20%         |
| 512401 Retirement                        | 154               | 9,209             | 10,362              | 10,870             | 10,359               | 13,048              | 2,178                              | 20%         |
| 512402 Retirement-Matching               | 321               | 4,221             | 4,318               | 4,530              | 4,472                | 5,437               | 907                                | 20%         |
| 512600 Unemployment Tax                  | -                 | 122               | 95                  | 95                 | 95                   | 109                 | 14                                 | 14%         |
| 512700 Workers Compensation              | -                 | 154               | 113                 | 114                | 137                  | 217                 | 103                                | 91%         |
| <b>Subtotal - Personnel</b>              | <b>32,903</b>     | <b>113,928</b>    | <b>115,189</b>      | <b>120,465</b>     | <b>123,955</b>       | <b>146,047</b>      | <b>25,581</b>                      | <b>21%</b>  |
| <b>Operations</b>                        |                   |                   |                     |                    |                      |                     |                                    |             |
| 521200 Professional Services             | 329,423           | 322,624           | 260,000             | 260,000            | 260,000              | 260,000             | -                                  | 0%          |
| 521300 Technical Services                | 13,315            | 4,722             | 8,200               | 8,200              | 2,017                | 8,200               | -                                  | 0%          |
| 522210 Repairs & Maintenance - Equipment | 2,909             | 2,652             | 5,000               | 5,000              | 8,150                | 5,000               | -                                  | 0%          |
| 523200 Communications                    | 1,654             | 2,103             | 2,000               | 2,000              | 2,152                | 2,400               | 400                                | 20%         |
| 523500 Travel                            | -                 | -                 | 5,500               | 5,500              | -                    | 5,500               | -                                  | 0%          |
| 523700 Education/Traing                  | -                 | -                 | 1,000               | 1,000              | -                    | 1,000               | -                                  | 0%          |
| 523900 Contractual Services              | 17,743            | 36,586            | -                   | -                  | -                    | -                   | -                                  | 0%          |
| 531100 General Operating Supplies        | 155,734           | 90,834            | 30,000              | 30,000             | 13,184               | 30,000              | -                                  | 0%          |
| 531102 Emergency Event Response          | 23,055            | 263,910           | 100,000             | 100,000            | 125,685              | 100,000             | -                                  | 0%          |
| 531600 Small Tools & Equipment           | -                 | -                 | 18,500              | 18,500             | 3,108                | 18,500              | -                                  | 0%          |
| 542100 Machinery & Equipment             | 91,814            | -                 | 43,000              | 43,000             | 15,635               | 10,000              | (33,000)                           | -77%        |
| 572000 Payment to Other Agencies         | 497,568           | 602,027           | 625,000             | 625,000            | 625,000              | 675,000             | 50,000                             | 8%          |
| 579000 Contingencies                     | -                 | -                 | -                   | -                  | -                    | 50,000              | 50,000                             | 0%          |
| <b>Subtotal - Operations</b>             | <b>1,133,215</b>  | <b>1,325,457</b>  | <b>1,098,200</b>    | <b>1,098,200</b>   | <b>1,054,931</b>     | <b>1,165,600</b>    | <b>67,400</b>                      | <b>6%</b>   |
| <b>TOTAL DEPARTMENT</b>                  | <b>1,166,118</b>  | <b>1,439,385</b>  | <b>1,213,389</b>    | <b>1,218,665</b>   | <b>1,178,886</b>     | <b>1,311,647</b>    | <b>92,981</b>                      | <b>8%</b>   |

## Employees

Full-Time Employees  
TOTAL

| FY 2020 | FY 2021 | FY 2022 | FY 2023 |
|---------|---------|---------|---------|
| 1       | 1       | 1       | 1       |
| 1       | 1       | 1       | 1       |

**1004100 - Public Works**  
**FY 2023 Proposed Budget**



|                                         | <b>FY 2020<br/>Actual</b> | <b>FY 2021<br/>Actual</b> | <b>FY 2022<br/>Original</b> | <b>FY 2022<br/>Revised</b> | <b>FY 2022<br/>Projected</b> | <b>FY 2023<br/>Proposed</b> | <b>Change from 2022<br/>Revised Budget</b> | <b>%<br/>Change</b> |
|-----------------------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|------------------------------|-----------------------------|--------------------------------------------|---------------------|
| <b>Personnel</b>                        |                           |                           |                             |                            |                              |                             |                                            |                     |
| 511100 Regular Salaries                 | 2,203,076                 | 2,560,011                 | 2,744,747                   | 2,849,293                  | 2,455,617                    | 2,966,437                   | 117,144                                    | 4%                  |
| 511110 Bonuses                          | 6,000                     | 82,000                    | -                           | -                          | 46,525                       | 55,425                      | 55,425                                     | 0%                  |
| 511300 Overtime                         | -                         | -                         | 60,000                      | 60,000                     | -                            | -                           | (60,000)                                   | -100%               |
| 512101 Health Insurance                 | 300,253                   | 358,767                   | 376,180                     | 376,180                    | 348,938                      | 392,236                     | 16,057                                     | 4%                  |
| 512102 Disability Insurance             | 9,291                     | 10,479                    | 11,208                      | 11,208                     | 10,691                       | 19,410                      | 8,201                                      | 73%                 |
| 512103 Dental Insurance                 | 14,339                    | 19,048                    | 20,395                      | 20,395                     | 18,805                       | 22,123                      | 1,728                                      | 8%                  |
| 51204 Life Insurance                    | 20,439                    | 22,613                    | 24,169                      | 24,169                     | 22,037                       | 22,526                      | (1,643)                                    | -7%                 |
| 512200 Social Security                  | 153,400                   | 156,171                   | 170,174                     | 178,516                    | 146,317                      | 183,919                     | 5,403                                      | 3%                  |
| 512300 Medicare                         | 35,952                    | 36,760                    | 39,799                      | 41,750                     | 34,369                       | 43,013                      | 1,263                                      | 3%                  |
| 512401 Retirement                       | 197,551                   | 275,889                   | 329,370                     | 345,516                    | 274,216                      | 355,972                     | 10,456                                     | 3%                  |
| 512402 Retirement-Matching              | 88,061                    | 120,548                   | 137,237                     | 143,964                    | 111,847                      | 148,322                     | 4,358                                      | 3%                  |
| 512600 Unemployment Tax                 | 1,602                     | 4,073                     | 3,230                       | 3,230                      | 6,873                        | 3,200                       | (30)                                       | -1%                 |
| 512700 Workers Compensation             | 26,881                    | 55,468                    | 39,102                      | 39,102                     | 21,137                       | 35,597                      | (3,505)                                    | -9%                 |
| <b>Subtotal - Personnel</b>             | <b>3,056,845</b>          | <b>3,701,827</b>          | <b>3,955,610</b>            | <b>4,093,323</b>           | <b>3,497,372</b>             | <b>4,248,181</b>            | <b>154,858</b>                             | <b>4%</b>           |
| <b>Operations</b>                       |                           |                           |                             |                            |                              |                             |                                            |                     |
| 521200 Professional Services            | 96,127                    | 20,000                    | 25,000                      | 25,000                     | 2,489                        | 70,000                      | 45,000                                     | 180%                |
| 521300 Technical Services               | 126,998                   | 190,276                   | 191,176                     | 191,176                    | 182,628                      | 283,426                     | 92,250                                     | 48%                 |
| 522230 Repairs & Maintenance - Vehicles | 10,740                    | 13,331                    | 15,000                      | 15,000                     | 9,133                        | 18,000                      | 3,000                                      | 20%                 |
| 522240 Streetlight Maintenance          | 12,149                    | 15,696                    | 15,000                      | 15,000                     | 15,287                       | 75,000                      | 60,000                                     | 400%                |
| 522250 Bridge & Dam Maintenance         | -                         | 8,821                     | -                           | -                          | -                            | -                           | -                                          | 0%                  |
| 522260 Guardrail Maintenance            | -                         | -                         | 25,000                      | 25,000                     | -                            | 25,000                      | -                                          | 0%                  |
| 522270 Sidewalk Maintenance             | 99,160                    | -                         | 25,000                      | 25,000                     | 25,000                       | 75,000                      | 50,000                                     | 200%                |
| 522280 Fiber Maintenance                | 65,507                    | 35,416                    | 40,000                      | 72,000                     | 54,113                       | 75,000                      | 3,000                                      | 4%                  |
| 523200 Communications                   | 31,006                    | 34,726                    | 40,404                      | 40,404                     | 26,838                       | 44,444                      | 4,040                                      | 10%                 |
| 523500 Travel                           | 4,249                     | 50                        | 12,500                      | 12,500                     | 5,050                        | 17,500                      | 5,000                                      | 40%                 |
| 523600 Dues & Fees                      | 5,704                     | 4,086                     | 7,000                       | 7,000                      | 6,395                        | 7,000                       | -                                          | 0%                  |
| 523700 Education/Training               | 19,756                    | 6,176                     | 20,000                      | 20,000                     | 13,736                       | 25,000                      | 5,000                                      | 25%                 |
| 523900 Contractual Services             | 4,886,192                 | 4,668,960                 | 4,934,000                   | 5,079,637                  | 4,773,990                    | 5,700,000                   | 620,363                                    | 12%                 |
| 531100 General Operating Supplies       | 16,703                    | 17,264                    | 75,000                      | 75,000                     | 44,366                       | 64,000                      | (11,000)                                   | -15%                |
| 531235 Street Lights                    | 1,399,876                 | 1,426,411                 | 1,525,000                   | 1,525,000                  | 1,474,889                    | 1,575,000                   | 50,000                                     | 3%                  |
| 531270 Gasoline                         | 15,117                    | 19,800                    | 25,000                      | 25,000                     | 14,942                       | 45,000                      | 20,000                                     | 80%                 |
| 531600 Small Tools & Equipment          | 28,968                    | 30,920                    | 41,000                      | 41,000                     | 5,079                        | 41,000                      | -                                          | 0%                  |
| 531700 Other Supplies                   | 339,804                   | 387,816                   | 450,000                     | 450,000                    | 298,817                      | 579,000                     | 129,000                                    | 29%                 |
| 531750 Uniforms                         | 14,463                    | 3,038                     | 7,000                       | 7,000                      | 4,566                        | 8,400                       | 1,400                                      | 20%                 |
| 542100 Machinery & Equipment            | 38,500                    | -                         | -                           | -                          | -                            | 125,000                     | 125,000                                    | 0%                  |
| 542200 Vehicles                         | -                         | -                         | 66,000                      | 66,000                     | 51,814                       | -                           | (66,000)                                   | -100%               |
| 572000 Payments to Other Agencies       | 149,286                   | 245,006                   | 175,000                     | 175,000                    | 89,450                       | 175,000                     | -                                          | 0%                  |
| 579000 Contingencies                    | -                         | -                         | 100,000                     | 98,000                     | -                            | 200,000                     | 102,000                                    | 104%                |
| <b>Subtotal - Operations</b>            | <b>7,360,306</b>          | <b>7,127,792</b>          | <b>7,814,080</b>            | <b>7,989,717</b>           | <b>7,098,583</b>             | <b>9,227,770</b>            | <b>1,238,053</b>                           | <b>15%</b>          |
| <b>TOTAL DEPARTMENT</b>                 | <b>10,417,151</b>         | <b>10,829,619</b>         | <b>11,769,690</b>           | <b>12,083,040</b>          | <b>10,595,955</b>            | <b>13,475,951</b>           | <b>1,392,912</b>                           | <b>12%</b>          |

**Employees**

Full-Time Employees

Tsplost

**TOTAL**

| <b>FY 2020</b> | <b>FY 2021</b> | <b>FY 2022</b> | <b>FY 2023</b> |
|----------------|----------------|----------------|----------------|
| 34             | 34             | 34             | 34             |
|                |                | 8              | 10             |
| 34             | 34             | 34             | 44             |

# 1004900 - Fleet Services

## FY 2023 Proposed Budget



|                                   | FY 2020<br>Actual | FY 2021<br>Actual | FY 2022<br>Original | FY 2022<br>Revised | FY 2022<br>Projected | FY 2023<br>Proposed | Change from 2022<br>Revised Budget | %<br>Change |
|-----------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------|------------------------------------|-------------|
| <b>Personnel</b>                  |                   |                   |                     |                    |                      |                     |                                    |             |
| 511100 Regular Salaries           | 100,354           | 109,065           | 122,654             | 128,666            | 118,100              | 138,795             | 10,129                             | 8%          |
| 511110 Bonuses                    | 2,000             | 5,500             | -                   | -                  | 3,825                | 4,275               | 4,275                              | 0%          |
| 512101 Health Insurance           | 5,903             | 7,848             | 6,328               | 6,328              | 12,211               | 11,643              | 5,315                              | 84%         |
| 512102 Disability Insurance       | 257               | 316               | 279                 | 279                | 439                  | 1,142               | 863                                | 310%        |
| 512103 Dental Insurance           | 273               | 361               | 313                 | 313                | 505                  | 563                 | 250                                | 80%         |
| 51204 Life Insurance              | 578               | 712               | 625                 | 625                | 942                  | 1,032               | 407                                | 65%         |
| 512200 Social Security            | 6,053             | 6,756             | 7,605               | 7,978              | 6,923                | 8,605               | 627                                | 8%          |
| 512300 Medicare                   | 1,416             | 1,580             | 1,778               | 1,865              | 1,619                | 2,013               | 148                                | 8%          |
| 512401 Retirement                 | 9,017             | 10,328            | 14,718              | 15,439             | 13,632               | 16,655              | 1,216                              | 8%          |
| 512402 Retirement-Matching        | 3,700             | 4,269             | 6,133               | 6,434              | 5,902                | 6,940               | 506                                | 8%          |
| 512600 Unemployment Tax           | 70                | 197               | 190                 | 190                | 440                  | 694                 | 504                                | 265%        |
| 512700 Workers Compensation       | 121               | 181.00            | 158                 | 158                | 159                  | 278                 | 120                                | 76%         |
| <b>Subtotal - Personnel</b>       | <b>129,742</b>    | <b>147,113</b>    | <b>160,782</b>      | <b>168,275</b>     | <b>164,697</b>       | <b>192,635</b>      | <b>24,360</b>                      | <b>14%</b>  |
| <b>Operations</b>                 |                   |                   |                     |                    |                      |                     |                                    |             |
| 521200 Professional Services      | 94,395            | 82,776            | 130,000             | 130,000            | 130,503              | 130,000             | -                                  | 0%          |
| 521300 Technical Services         | 17,726            | 18,937            | 20,000              | 20,000             | 1,126                | 20,000              | -                                  | 0%          |
| 523200 Communications             | 844               | 600               | 1,000               | 1,000              | 869                  | 1,000               | -                                  | 0%          |
| 523700 Education/Training         | -                 | -                 | 1,500               | 1,500              | -                    | 1,500               | -                                  | 0%          |
| 531100 General Operating Supplies | -                 | -                 | 3,500               | 3,500              | 1,310                | 3,500               | -                                  | 0%          |
| 531270 Gasoline                   | -                 | -                 | 3,700               | 3,700              | -                    | 10,000              | 6,300                              | 170%        |
| 531750 Uniforms                   | -                 | 20                | 1,000               | 1,000              | -                    | 500                 | (500)                              | -50%        |
| <b>Subtotal - Operations</b>      | <b>112,965</b>    | <b>102,333</b>    | <b>160,700</b>      | <b>160,700</b>     | <b>133,808</b>       | <b>166,500</b>      | <b>5,800</b>                       | <b>4%</b>   |
| <b>TOTAL DEPARTMENT</b>           | <b>242,707</b>    | <b>249,446</b>    | <b>321,482</b>      | <b>328,975</b>     | <b>298,505</b>       | <b>359,135</b>      | <b>30,160</b>                      | <b>9%</b>   |

### Employees

Full-Time Employees  
Part-Time Employees

### TOTAL

| FY 2020 | FY 2021 | FY 2022 | FY 2023 |
|---------|---------|---------|---------|
| 1       | 1       | 2       | 2       |
| 1       | 1       | 0       | 0       |
| 2       | 2       | 2       | 2       |



# 1006110 - Recreation & Parks

## FY 2023 Proposed Budget



|                                            | FY 2020<br>Actual | FY 2021<br>Actual | FY 2022<br>Original | FY 2022<br>Revised | FY 2022<br>Projected | FY 2023<br>Proposed | Change from 2022<br>Revised Budget | %<br>Change |
|--------------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------|------------------------------------|-------------|
| <b>Personnel</b>                           |                   |                   |                     |                    |                      |                     |                                    |             |
| 511100 Regular Salaries                    | 618,609           | 811,042           | 880,851             | 924,030            | 823,106              | 934,469             | 10,439                             | 1%          |
| 511110 Bonuses                             | 4,500             | 26,500            | -                   | -                  | 26,050               | 27,675              | 27,675                             | 0%          |
| 511200 Part-Time/Temp Employees - Gym      | 23,072            | -                 | 260,000             | 260,000            | -                    | -                   | (260,000)                          | -100%       |
| 511201 Part-Time/Temp Employees - Athletic | 113,062           | 85,128            | 230,000             | 230,000            | 179,181              | 250,000             | 20,000                             | 9%          |
| 511202 Part-Time/Temp Employees - Park     | 121,003           | 89,224            | 125,000             | 125,000            | 86,623               | 145,000             | 20,000                             | 16%         |
| 511203 Part-Time/Temp Employees - Leisure  | 31,271            | 28,208            | 85,000              | 85,000             | 24,346               | 95,000              | 10,000                             | 12%         |
| 512101 Health Insurance                    | 73,619            | 100,161           | 101,109             | 101,109            | 112,331              | 142,280             | 41,172                             | 41%         |
| 512102 Disability Insurance                | 2,033             | 2,693             | 2,744               | 2,744              | 3,037                | 7,421               | 4,678                              | 170%        |
| 512103 Dental Insurance                    | 3,528             | 4,683             | 4,980               | 4,980              | 5,029                | 6,903               | 1,922                              | 39%         |
| 51204 Life Insurance                       | 4,567             | 5,949             | 6,131               | 6,131              | 6,256                | 7,987               | 1,855                              | 30%         |
| 512200 Social Security                     | 49,172            | 60,617            | 54,613              | 57,290             | 67,619               | 57,937              | 647                                | 1%          |
| 512300 Medicare                            | 11,678            | 14,559            | 12,772              | 13,398             | 16,135               | 13,550              | 152                                | 1%          |
| 512401 Retirement                          | 55,279            | 88,746            | 105,702             | 110,883            | 94,630               | 112,136             | 1,253                              | 1%          |
| 512402 Retirement-Matching                 | 21,757            | 38,652            | 44,043              | 46,202             | 39,625               | 46,723              | 521                                | 1%          |
| 512600 Unemployment Tax                    | 718               | 2,528             | 5,225               | 5,225              | 4,638                | 2,500               | (2,725)                            | -52%        |
| 512700 Workers Compensation                | 17,147            | 23,753            | 19,597              | 19,598             | 17,006               | 18,689              | (909)                              | -5%         |
| <b>Subtotal - Personnel</b>                | <b>1,151,015</b>  | <b>1,382,441</b>  | <b>1,937,767</b>    | <b>1,991,590</b>   | <b>1,505,611</b>     | <b>1,868,271</b>    | <b>(123,319)</b>                   | <b>-6%</b>  |
| <b>Operations</b>                          |                   |                   |                     |                    |                      |                     |                                    |             |
| 521300 Technical Services                  | 46,515            | 13,441            | 13,440              | 13,440             | 15,038               | 14,818              | 1,378                              | 10%         |
| 522100 Cleaning Services                   | 62,825            | 67,200            | 70,880              | 70,880             | 67,200               | 110,000             | 39,120                             | 55%         |
| 522220 Repairs & Maintenance - Buildings   | 70,995            | 59,409            | 10,000              | 10,000             | 10,010               | 10,000              | -                                  | 0%          |
| 522230 Repairs & Maintenance - Vehicles    | 4,390             | 5,076             | 3,000               | 3,000              | 7,267                | 8,000               | 5,000                              | 167%        |
| 522240 Repairs & Maintenance - Parks       | 301,142           | 237,359           | 443,000             | 443,000            | 397,085              | 443,000             | -                                  | 0%          |
| 523200 Communications                      | 11,446            | 13,814            | 15,426              | 15,426             | 11,093               | 17,005              | 1,579                              | 10%         |
| 523300 Advertising                         | 15,528            | 7,309             | 10,000              | 10,000             | 10,092               | -                   | (10,000)                           | -100%       |
| 523400 Printing & Binding                  | -                 | -                 | -                   | -                  | -                    | -                   | -                                  | 0%          |
| 523500 Travel                              | 1,077             | 368               | 7,000               | 7,000              | 4,076                | 7,000               | -                                  | 0%          |
| 523600 Dues & Fees                         | 2,685             | 2,985             | 4,200               | 4,200              | 3,113                | 5,000               | 800                                | 19%         |
| 523700 Education/Training                  | 5,014             | 24,367            | 6,005               | 12,092             | 12,092               | 6,000               | (6,092)                            | -50%        |
| 523900 Contractual Services                | 955,123           | 848,044           | 814,200             | 814,200            | 660,055              | 850,000             | 35,800                             | 4%          |
| 523950 Merchant Services Charges           | 5,859             | 4,671             | 12,500              | 12,500             | 6,676                | 12,500              | -                                  | 0%          |
| 531100 General Operating Supplies          | 9,712             | 2,838             | 6,000               | 6,000              | 6,088                | 8,000               | 2,000                              | 33%         |
| 531102 Program Supplies                    | 27,530            | 20,385            | 60,000              | 60,000             | 60,000               | 70,000              | 10,000                             | 17%         |
| 531210 Water                               | 86,535            | 72,640            | 66,500              | 66,500             | 66,500               | 66,500              | -                                  | 0%          |
| 531220 Natural Gas                         | 14,566            | 17,408            | 13,500              | 13,500             | 13,500               | 13,500              | -                                  | 0%          |
| 531230 Electricity                         | 145,225           | 143,865           | 162,245             | 162,245            | 162,245              | 162,245             | -                                  | 0%          |
| 531270 Gasoline                            | 9,347             | 11,566            | 15,000              | 15,000             | 15,000               | 30,000              | 15,000                             | 100%        |
| 531300 Hospitality                         | 135               | -                 | 1,000               | 1,000              | 1,067                | 2,000               | 1,000                              | 100%        |
| 531600 Small Tools & Equipment             | 62,054            | 30,666            | 60,000              | 60,000             | 60,000               | 50,000              | (10,000)                           | -17%        |
| 531700 Materials                           | -                 | -                 | -                   | -                  | -                    | -                   | -                                  | 0%          |
| 531750 Uniforms                            | 4,410             | 1,791             | 3,500               | 3,500              | 3,500                | 4,000               | 500                                | 14%         |
| 541200 Site Improvements                   | 19,122            | 22,139            | -                   | -                  | -                    | 50,000              | 50,000                             | 0%          |

## 1006110 - Recreation & Parks

FY 2023 Proposed Budget



|                              | FY 2020<br>Actual | FY 2021<br>Actual | FY 2022<br>Original | FY 2022<br>Revised | FY 2022<br>Projected | FY 2023<br>Proposed | Change from 2022<br>Revised Budget | %<br>Change |
|------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------|------------------------------------|-------------|
| 542100 Machinery & Equipment | -                 | -                 | -                   | -                  | -                    | 112,500             | 112,500                            | 0%          |
| 542200 Vehicles              | -                 | -                 | 40,000              | 40,000             | 13,954               | -                   | (40,000)                           | -100%       |
| 579000 Contingencies         | -                 | -                 | 50,000              | 50,000             | -                    | 50,000              | -                                  | 0%          |
| <b>Subtotal - Operations</b> | <b>1,986,589</b>  | <b>1,607,341</b>  | <b>1,887,396</b>    | <b>1,893,483</b>   | <b>1,605,650</b>     | <b>2,102,068</b>    | <b>208,585</b>                     | <b>11%</b>  |
| <b>TOTAL DEPARTMENT</b>      | <b>3,137,604</b>  | <b>2,989,782</b>  | <b>3,825,164</b>    | <b>3,885,073</b>   | <b>3,111,262</b>     | <b>3,970,339</b>    | <b>85,266</b>                      | <b>2%</b>   |

### Employees

Full-Time Employees

Part-Time Employees

### TOTAL

| FY 2020 | FY 2021 | FY 2022 | FY 2023 |
|---------|---------|---------|---------|
| 12      | 12      | 12      | 12      |
| 71      | 43      | 43      | 50      |
| 83      | 55      | 55      | 62      |

# 1007450 - Community Development

FY 2023 Proposed Budget



|                                         | FY 2020<br>Actual | FY 2021<br>Actual | FY 2022<br>Original | FY 2022<br>Revised | FY 2022<br>Projected | FY 2023<br>Proposed | Change from 2022<br>Revised Budget | %<br>Change |
|-----------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------|------------------------------------|-------------|
| <b>Personnel</b>                        |                   |                   |                     |                    |                      |                     |                                    |             |
| 511100 Regular Salaries                 | 2,245,887         | 2,209,836         | 2,558,140           | 2,683,539          | 2,423,896            | 3,295,772           | 612,233                            | 23%         |
| 511110 Bonuses                          | 4,500             | 79,500            | -                   | -                  | 45,225               | 75,875              | 75,875                             | 0%          |
| 512101 Health Insurance                 | 317,343           | 343,247           | 385,409             | 385,409            | 400,915              | 585,081             | 199,672                            | 52%         |
| 512102 Disability Insurance             | 7,671             | 7,497             | 8,988               | 8,988              | 8,419                | 25,119              | 16,131                             | 179%        |
| 512103 Dental Insurance                 | 11,248            | 13,332            | 15,260              | 15,260             | 17,833               | 28,636              | 13,376                             | 88%         |
| 51204 Life Insurance                    | 16,646            | 16,207            | 18,612              | 18,612             | 17,266               | 25,978              | 7,366                              | 40%         |
| 512200 Social Security                  | 134,252           | 136,462           | 158,605             | 166,380            | 146,533              | 204,338             | 37,958                             | 23%         |
| 512300 Medicare                         | 31,398            | 31,915            | 37,093              | 38,911             | 34,270               | 47,789              | 8,878                              | 23%         |
| 512401 Retirement                       | 199,627           | 235,866           | 306,977             | 322,025            | 260,856              | 395,493             | 73,468                             | 23%         |
| 512402 Retirement-Matching              | 77,967            | 101,586           | 127,907             | 134,177            | 102,459              | 164,789             | 30,612                             | 23%         |
| 512600 Unemployment Tax                 | 1,343             | 4,028             | 3,610               | 3,610              | 5,955                | 4,000               | 390                                | 11%         |
| 512700 Workers Compensation             | 26,199            | 45,950            | 32,904              | 32,904             | 18,511               | 19,775              | (13,129)                           | -40%        |
| <b>Subtotal - Personnel</b>             | <b>3,074,081</b>  | <b>3,225,426</b>  | <b>3,653,505</b>    | <b>3,809,815</b>   | <b>3,482,138</b>     | <b>4,872,644</b>    | <b>1,062,829</b>                   | <b>28%</b>  |
| <b>Operations</b>                       |                   |                   |                     |                    |                      |                     |                                    |             |
| 521200 Professional Services            | -                 | -                 | -                   | 300,000            | 299,989              | 300,000             | -                                  | 0%          |
| 521300 Technical Services               | 77,561            | 7,155             | 162,000             | 162,000            | 166,987              | 231,500             | 69,500                             | 43%         |
| 522230 Repairs & Maintenance - Vehicles | 14,999            | 18,454            | 15,000              | 15,000             | 15,453               | 15,000              | -                                  | 0%          |
| 523200 Communications                   | 24,524            | 30,684            | 26,500              | 26,500             | 26,363               | 30,250              | 3,750                              | 14%         |
| 523300 Advertising                      | 30,655            | 16,719            | 20,000              | 20,000             | 19,840               | 20,000              | -                                  | 0%          |
| 523500 Travel                           | 8,607             | 5,171             | 13,000              | 13,000             | 9,167                | 13,000              | -                                  | 0%          |
| 523600 Dues & Fees                      | 10,169            | 7,292             | 34,000              | 34,000             | 5,564                | 12,000              | (22,000)                           | -65%        |
| 523700 Education/Training               | 24,906            | 14,451            | 18,000              | 18,000             | 17,925               | 20,000              | 2,000                              | 11%         |
| 523900 Contractual Services             | 56,970            | 86,165            | 101,700             | 101,700            | 164,060              | 120,000             | 18,300                             | 18%         |
| 523950 Merchant Services Charges        | 72                | 66                | 100                 | 100                | -                    | -                   | (100)                              | -100%       |
| 531100 General Operating Supplies       | 13,287            | 6,730             | 29,000              | 29,574             | 28,933               | 30,000              | 426                                | 1%          |
| 531270 Gasoline                         | 19,903            | 18,407            | 23,000              | 23,000             | 22,656               | 45,000              | 22,000                             | 96%         |
| 531300 Hospitality                      | 6,512             | 1,350             | 10,000              | 10,000             | 10,364               | 10,000              | -                                  | 0%          |
| 531750 Uniforms                         | 7,601             | 3,332             | 10,000              | 10,000             | 9,292                | 12,000              | 2,000                              | 20%         |
| 579000 Contingency                      | -                 | -                 | -                   | -                  | -                    | 50,000              | 50,000                             | 0%          |
| <b>Subtotal - Operations</b>            | <b>295,766</b>    | <b>215,976</b>    | <b>462,300</b>      | <b>762,874</b>     | <b>796,593</b>       | <b>908,750</b>      | <b>145,876</b>                     | <b>19%</b>  |
|                                         | <b>3,369,847</b>  | <b>3,441,402</b>  | <b>4,115,805</b>    | <b>4,572,689</b>   | <b>4,278,731</b>     | <b>5,781,394</b>    | <b>1,208,705</b>                   | <b>26%</b>  |
| <b>TOTAL DEPARTMENT</b>                 |                   |                   |                     |                    |                      |                     |                                    |             |

| Employees           | FY 2020   | FY 2021   | FY 2022   | FY 2023   |
|---------------------|-----------|-----------|-----------|-----------|
| Full-Time Employees | 37        | 36        | 40        | 44        |
| <b>TOTAL</b>        | <b>37</b> | <b>36</b> | <b>40</b> | <b>44</b> |

# 1007520 - Economic Development

FY 2023 Proposed Budget



|                                      | FY 2020<br>Actual | FY 2021<br>Actual | FY 2022<br>Original | FY 2022<br>Revised | FY 2022<br>Projected | FY 2023<br>Proposed | Change from 2022<br>Revised Budget | %<br>Change |
|--------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------|------------------------------------|-------------|
| <b>Personnel</b>                     |                   |                   |                     |                    |                      |                     |                                    |             |
| 511100 Regular Salaries              | 143,803           | 109,771           | 183,759             | 192,767            | 72,701               | 264,683             | 71,916                             | 37%         |
| 511110 Bonuses                       | 4,500             | 1,500             | -                   | -                  | 2,750                | 2,750               | 2,750                              | 0%          |
| 512101 Health Insurance              | 31,153            | 24,692            | 44,399              | 44,399             | 6,895                | 6,897               | (37,503)                           | -84%        |
| 512102 Disability Insurance          | 502               | 377               | 1,036               | 1,036              | 200                  | 1,142               | 106                                | 10%         |
| 512103 Dental Insurance              | 1,733             | 1,461             | 2,585               | 2,585              | 197                  | 220                 | (2,364)                            | -91%        |
| 51204 Life Insurance                 | 1,127             | 847               | 1,902               | 1,902              | 430                  | 602                 | (1,300)                            | -68%        |
| 512200 Social Security               | 8,676             | 6,444             | 11,393              | 11,951             | 4,474                | 16,410              | 4,459                              | 37%         |
| 512300 Medicare                      | 2,029             | 1,507             | 2,665               | 2,796              | 1,046                | 3,838               | 1,042                              | 37%         |
| 512401 Retirement                    | 15,697            | 11,700            | 22,051              | 23,132             | 7,498                | 31,762              | 8,630                              | 37%         |
| 512402 Retirement-Matching           | 6,429             | 5,420             | 9,188               | 9,638              | 3,457                | 13,234              | 3,596                              | 37%         |
| 512600 Unemployment Tax              | 71                | 243               | 190                 | 190                | 329                  | 1,323               | 1,133                              | 597%        |
| 512700 Workers Compensation          | 624               | 1,216             | 921                 | 921                | 570                  | 529                 | (391)                              | -43%        |
| <b>Subtotal - Personnel</b>          | <b>216,344</b>    | <b>165,178</b>    | <b>280,087</b>      | <b>291,316</b>     | <b>100,548</b>       | <b>343,390</b>      | <b>52,074</b>                      | <b>18%</b>  |
| <b>Operations</b>                    |                   |                   |                     |                    |                      |                     |                                    |             |
| 521205 Professional Services - Other | 81,020            | 88,131            | 25,000              | 20,000             | -                    | 175,000             | 155,000                            | 775%        |
| 521300 Technical Services            | 2,090             | -                 | -                   | -                  | -                    | -                   | -                                  | 0%          |
| 523200 Communications                | 950               | 1,076             | 1,000               | 1,000              | 499                  | 1,104               | 104                                | 10%         |
| 523300 Advertising                   | 50,187            | 9,738             | 18,700              | 18,700             | 12,935               | 29,778              | 11,078                             | 59%         |
| 523500 Travel                        | 1,398             | -                 | 3,600               | 3,600              | -                    | 4,164               | 564                                | 16%         |
| 523600 Dues & Fees                   | 13,236            | 11,764            | 16,345              | 16,345             | 14,377               | 25,597              | 9,252                              | 57%         |
| 523700 Education/Training            | 5,020             | 1,931             | 3,875               | 3,875              | 1,042                | 6,200               | 2,325                              | 60%         |
| 531100 General Operating Supplies    | 226               | 294               | 500                 | 500                | 375                  | 500                 | -                                  | 0%          |
| 531300 Hospitality                   | 4,371             | 726               | 3,000               | 8,000              | 2,036                | 37,897              | 29,897                             | 374%        |
| <b>Subtotal - Operations</b>         | <b>158,498</b>    | <b>113,660</b>    | <b>72,020</b>       | <b>72,020</b>      | <b>31,265</b>        | <b>280,240</b>      | <b>208,220</b>                     | <b>289%</b> |
| <b>TOTAL DEPARTMENT</b>              | <b>374,842</b>    | <b>278,838</b>    | <b>352,107</b>      | <b>363,336</b>     | <b>131,813</b>       | <b>623,630</b>      | <b>260,294</b>                     | <b>72%</b>  |

## Employees

Full-Time Employees  
TOTAL

| FY 2020 | FY 2021 | FY 2022 | FY 2023 |
|---------|---------|---------|---------|
| 2       | 2       | 2       | 2       |
| 2       | 2       | 2       | 2       |

**1009000 - Other Financing Uses**  
**FY 2023 Proposed Budget**



|                              |                                         | <b>FY 2020<br/>Actual</b> | <b>FY 2021<br/>Actual</b> | <b>FY 2022<br/>Original</b> | <b>FY 2022<br/>Revised</b> | <b>FY 2022<br/>Projected</b> | <b>FY 2023<br/>Proposed</b> | <b>Change from 2021<br/>Revised Budget</b> | <b>%<br/>Change</b> |
|------------------------------|-----------------------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|------------------------------|-----------------------------|--------------------------------------------|---------------------|
| <b>Operations</b>            |                                         |                           |                           |                             |                            |                              |                             |                                            |                     |
| 581300                       | Note Principal                          | 200,327                   | 203,678                   | 203,678                     | 203,678                    | 207,085                      | 210,549                     | 6,871                                      | 3%                  |
| 582300                       | Note Interest Expense                   | 35,002                    | 31,652                    | 31,652                      | 31,652                     | 28,245                       | 24,781                      | (6,871)                                    | -22%                |
| 611351                       | Transfer to Capital Projects            | 19,625,000                | 6,923,785                 | 11,892,558                  | 32,893,816                 | 15,725,971                   | 22,208,780                  | (10,685,036)                               | -32%                |
| 611360                       | Transfer to Public Facilities Authority | 9,761,150                 | 22,801,530                | 12,624,640                  | 13,557,925                 | 12,624,640                   | 12,620,739                  | (937,187)                                  | -7%                 |
| 611555                       | Transfer to Arts Center                 | 2,701,000                 | 1,614,740                 | 1,337,169                   | 1,314,607                  | 1,002,877                    | 1,739,477                   | 424,870                                    | 32%                 |
| 611561                       | Transfer to Stormwater                  | 1,750,000                 | 1,225,000                 | 1,720,000                   | 1,720,000                  | 1,720,000                    | 1,905,000                   | 185,000                                    | 11%                 |
| <b>Subtotal - Operations</b> |                                         | <b>34,072,479</b>         | <b>32,800,385</b>         | <b>27,809,697</b>           | <b>49,721,678</b>          | <b>31,308,817</b>            | <b>38,709,325</b>           | <b>(11,012,353)</b>                        | <b>-22%</b>         |
| <b>TOTAL DEPARTMENT</b>      |                                         | <b>34,072,479</b>         | <b>32,800,385</b>         | <b>27,809,697</b>           | <b>49,721,678</b>          | <b>31,308,817</b>            | <b>38,709,325</b>           | <b>(11,012,353)</b>                        | <b>-22%</b>         |

## 210 - Confiscated Assets Fund

FY 2023 Proposed Budget

|                                | FY 2020<br>Actual | FY 2021<br>Actual | FY 2022<br>Original | FY 2022<br>Revised | FY 2022<br>Projected | FY 2023<br>Proposed | Change from 2022<br>Revised Budget | %<br>Change |
|--------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------|------------------------------------|-------------|
| <b>Revenues</b>                |                   |                   |                     |                    |                      |                     |                                    |             |
| 351320 State Seized Fund       | 71,152            | 17,801            | 75,000              | 75,000             | 4,320                | 10,000              | (65,000)                           | -87%        |
| 351325 Federal Seized Fund     | 759,198           | 324,594           | 125,000             | 125,000            | 136,000              | 125,000             | -                                  | 0%          |
| 361000 Interest Revenue        | 2,339             | -                 | -                   | -                  | -                    | -                   | -                                  | 0%          |
| <b>Subtotal - Revenues</b>     | <b>832,689</b>    | <b>342,395</b>    | <b>200,000</b>      | <b>200,000</b>     | <b>140,320</b>       | <b>135,000</b>      | <b>(65,000)</b>                    | <b>-33%</b> |
| <b>Expenditures</b>            |                   |                   |                     |                    |                      |                     |                                    |             |
| 521200 Professional Services   | 84,903            | 11,475            | -                   | -                  | -                    | 5,000               | 5,000                              | 0%          |
| 522310 Building Lease          | -                 | -                 | -                   | -                  | -                    | -                   | -                                  | 0%          |
| 523500 Travel                  | -                 | -                 | -                   | -                  | -                    | -                   | -                                  | 0%          |
| 523700 Training                | 12,750            | 12,500            | -                   | -                  | -                    | 4,500               | 4,500                              | 0%          |
| 531600 Small Tools             | 102,533           | 172,536           | 200,000             | 200,000            | 155,053              | 175,000             | (25,000)                           | -13%        |
| 531750 Uniforms                | -                 | 40,230            | 200,000             | -                  | -                    | -                   | -                                  | 0%          |
| 542100 Machinery & Equipment   | 54,014            | -                 | -                   | -                  | -                    | -                   | -                                  | 0%          |
| 542200 Vehicles                | 153,764           | 75,034            | -                   | -                  | 48,082               | -                   | -                                  | 0%          |
| 542400 Computers               | -                 | -                 | -                   | -                  | -                    | -                   | -                                  | 0%          |
| <b>Subtotal - Expenditures</b> | <b>407,964</b>    | <b>311,775</b>    | <b>400,000</b>      | <b>200,000</b>     | <b>203,135</b>       | <b>184,500</b>      | <b>(15,500)</b>                    | <b>-8%</b>  |
| <b>BALANCE</b>                 | <b>424,725</b>    | <b>30,620</b>     | <b>(200,000)</b>    | <b>-</b>           | <b>(62,815)</b>      | <b>(49,500)</b>     | <b>(49,500)</b>                    | <b>0%</b>   |



**215 - E911 Fund**  
**FY 2023 Proposed Budget**



|                                | FY 2020<br>Actual | FY 2021<br>Actual | FY 2022<br>Original | FY 2022<br>Revised | FY 2022<br>Projected | FY 2023<br>Proposed | Change from 2022<br>Revised Budget | %<br>Change |
|--------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------|------------------------------------|-------------|
| <b>Revenues</b>                |                   |                   |                     |                    |                      |                     |                                    |             |
| 342500 E911 Revenues           | 3,210,630         | 3,421,332         | 3,000,000           | 3,000,000          | 3,302,292            | 3,000,000           | -                                  | 0%          |
| <b>Subtotal - Revenues</b>     | <b>3,210,630</b>  | <b>3,421,332</b>  | <b>3,000,000</b>    | <b>3,000,000</b>   | <b>3,302,292</b>     | <b>3,000,000</b>    | <b>-</b>                           | <b>0%</b>   |
| <b>Expenditures</b>            |                   |                   |                     |                    |                      |                     |                                    |             |
| 572000 Transfers to ChatComm   | 3,210,630         | 3,421,332         | 3,000,000           | 3,000,000          | 3,302,292            | 3,000,000           | -                                  | 0%          |
| <b>Subtotal - Expenditures</b> | <b>3,210,630</b>  | <b>3,421,332</b>  | <b>3,000,000</b>    | <b>3,000,000</b>   | <b>3,302,292</b>     | <b>3,000,000</b>    | <b>-</b>                           | <b>0%</b>   |
| <b>BALANCE</b>                 | <b>-</b>          | <b>-</b>          | <b>-</b>            | <b>-</b>           | <b>-</b>             | <b>-</b>            | <b>-</b>                           | <b>0%</b>   |

## 220 - Tree Fund

### FY 2023 Proposed Budget



|                   |                                | FY 2020<br>Actual | FY 2021<br>Actual | FY 2022<br>Original | FY 2022<br>Revised | FY 2022<br>Projected | FY 2023<br>Proposed | Change from 2022<br>Revised Budget | %<br>Change |
|-------------------|--------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------|------------------------------------|-------------|
| <b>Revenues</b>   |                                |                   |                   |                     |                    |                      |                     |                                    |             |
| 341320            | Development Impact             | 265,744           | 240,533           | 150,000             | 150,000            | 598,932              | 600,000             | 450,000                            | 300%        |
| 399999            | Use of Fund Balance            | 25,669            | -                 | 181,000             | 181,000            | -                    | -                   | (181,000)                          | -100%       |
|                   | <b>Subtotal - Revenues</b>     | <b>291,413</b>    | <b>240,533</b>    | <b>331,000</b>      | <b>331,000</b>     | <b>598,932</b>       | <b>600,000</b>      | <b>269,000</b>                     | <b>81%</b>  |
| <b>Personnel:</b> |                                |                   |                   |                     |                    |                      |                     |                                    |             |
| 511100            | Salaries                       | -                 | -                 | -                   | -                  | -                    | 65,000              | 65,000                             | 0%          |
| 512101            | Health Insurance               | -                 | -                 | -                   | -                  | -                    | 20,395              | 20,395                             | 0%          |
| 512102            | Disability Insurance           | -                 | -                 | -                   | -                  | -                    | 571                 | 571                                | 0%          |
| 512103            | Dental Insurance               | -                 | -                 | -                   | -                  | -                    | 1,185               | 1,185                              | 0%          |
| 51204             | Life Insurance                 | -                 | -                 | -                   | -                  | -                    | 767                 | 767                                | 0%          |
| 512200            | Social Security                | -                 | -                 | -                   | -                  | -                    | 3,887               | 3,887                              | 0%          |
| 512300            | Medicare                       | -                 | -                 | -                   | -                  | -                    | 909                 | 909                                | 0%          |
| 512401            | Retirement                     | -                 | -                 | -                   | -                  | -                    | 7,524               | 7,524                              | 0%          |
| 512402            | Retirement-Matching            | -                 | -                 | -                   | -                  | -                    | 3,135               | 3,135                              | 0%          |
| 512600            | Unemployment Tax               | -                 | -                 | -                   | -                  | -                    | 75                  | 75                                 | 0%          |
| 512700            | Workers Compensation           | -                 | -                 | -                   | -                  | -                    | 650                 | 650                                | 0%          |
|                   | <b>Subtotal - Personnel</b>    | <b>-</b>          | <b>-</b>          | <b>-</b>            | <b>-</b>           | <b>-</b>             | <b>104,099</b>      | <b>104,099</b>                     | <b>0%</b>   |
| <b>Operations</b> |                                |                   |                   |                     |                    |                      |                     |                                    |             |
| 523900            | Contractual Services           | 110,105           | 85,606            | -                   | -                  | -                    | -                   | -                                  | 0%          |
| 541200            | Site Improvements              | -                 | 79,616            | -                   | -                  | 50,000               | 100,000             | 100,000                            | 0%          |
| 611351            | Transfer to Capital            | -                 | -                 | 331,000             | 331,000            | 64,427               | 355,000             | 24,000                             | 7%          |
|                   | <b>Subtotal - Expenditures</b> | <b>110,105</b>    | <b>165,222</b>    | <b>331,000</b>      | <b>331,000</b>     | <b>114,427</b>       | <b>559,099</b>      | <b>332,199</b>                     | <b>69%</b>  |
| <b>BALANCE</b>    |                                | <b>181,308</b>    | <b>75,311</b>     | <b>-</b>            | <b>-</b>           | <b>484,505</b>       | <b>(63,199)</b>     | <b>(167,298)</b>                   | <b>0%</b>   |

## 225 - Impact Fee Fund

FY 2023 Proposed Budget



|                                     | FY 2020<br>Actual  | FY 2021<br>Actual | FY 2022<br>Original | FY 2022<br>Revised | FY 2022<br>Projected | FY 2023<br>Proposed | Change from 2022<br>Revised Budget | %<br>Change |
|-------------------------------------|--------------------|-------------------|---------------------|--------------------|----------------------|---------------------|------------------------------------|-------------|
| <b>Revenues</b>                     |                    |                   |                     |                    |                      |                     |                                    |             |
| 341320 Impact Fee - Parks           | 336,245            | 281,418           | 200,000             | 200,000            | 704,227              | 775,000             | 575,000                            | 288%        |
| 341320 Impact Fee - Public Safety   | 55,789             | 44,360            | -                   | -                  | 61,662               | 60,000              | 60,000                             | 0%          |
| 341320 Impact Fee - Transportation  | 498,182            | 350,317           | -                   | -                  | 282,828              | 440,000             | 440,000                            | 0%          |
| <b>Subtotal - Revenues</b>          | <b>890,216</b>     | <b>676,095</b>    | <b>200,000</b>      | <b>200,000</b>     | <b>1,048,717</b>     | <b>1,275,000</b>    | <b>1,075,000</b>                   | <b>538%</b> |
| <b>Expenditures</b>                 |                    |                   |                     |                    |                      |                     |                                    |             |
| 611351 Transfer to Capital Projects | 3,538,293          | 1,250,000         | 200,000             | 200,000            | 1,048,717            | 1,275,000           | 1,075,000                          | 538%        |
| <b>Subtotal - Expenditures</b>      | <b>3,538,293</b>   | <b>1,250,000</b>  | <b>200,000</b>      | <b>200,000</b>     | <b>1,048,717</b>     | <b>1,275,000</b>    | <b>1,075,000</b>                   | <b>538%</b> |
| <b>BALANCE</b>                      | <b>(2,648,077)</b> | <b>(573,905)</b>  | -                   | -                  | -                    | -                   | -                                  | 0%          |

## 245 - CDBG Fund

### FY 2023 Proposed Budget



|                                   | FY 2020<br>Actual | FY 2021<br>Actual | FY 2022<br>Original | FY 2022<br>Revised | FY 2022<br>Projected | FY 2023<br>Proposed | Change from 2022<br>Revised Budget | %<br>Change  |
|-----------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------|------------------------------------|--------------|
| <b>Revenues</b>                   |                   |                   |                     |                    |                      |                     |                                    |              |
| 331100 Federal Grants             | 694,640           | 2,034,030         | 650,000             | 650,000            | -                    | -                   | (650,000)                          | -100%        |
| 393300 Loan Proceeds              | -                 | -                 | -                   | -                  | -                    | -                   | -                                  | 0%           |
| 361000 Interest Revenue           | 42,038            | 3,979             | -                   | -                  | 2,900                | 2,500               | 2,500                              | 0%           |
| 399999 Use of Fund Balance        | -                 | -                 | 684,425             | 684,425            | -                    | -                   | (684,425)                          | -100%        |
| Subtotal - Revenues               | <b>736,678</b>    | <b>2,038,009</b>  | <b>1,334,425</b>    | <b>1,334,425</b>   | <b>2,900</b>         | <b>2,500</b>        | <b>(1,331,925)</b>                 | <b>-100%</b> |
| <b>Expenditures</b>               |                   |                   |                     |                    |                      |                     |                                    |              |
| 521240 Non-Profits - ACT22        | -                 | 51,918            | -                   | -                  | -                    | -                   | -                                  | 0%           |
| 541400 Infrastructure - CDBG 2021 | -                 | -                 | 600,000             | 600,000            | -                    | -                   | (600,000)                          | -100%        |
| 541400 Infrastructure - AC181     | 456,113           | 993,204           | -                   | 468,543            | 340,142              | -                   | (468,543)                          | -100%        |
| 541400 Infrastructure - AC182     | 35,848            | 33,907            | -                   | -                  | -                    | 1,395,700           | 1,395,700                          | 0%           |
| 581300 Note Principal             | -                 | -                 | 653,208             | 653,208            | 287,000              | 287,000             | (366,208)                          | -56%         |
| 582300 Interest                   | 68,358            | 81,217            | 81,217              | 81,217             | 77,529               | 73,841              | (7,376)                            | -9%          |
| 584000 Costs of Issuance          | -                 | -                 | -                   | -                  | -                    | -                   | -                                  | 0%           |
| Subtotal - Expenditures           | <b>612,726</b>    | <b>2,115,246</b>  | <b>1,334,425</b>    | <b>1,802,968</b>   | <b>704,671</b>       | <b>1,756,541</b>    | <b>(46,427)</b>                    | <b>-3%</b>   |
| <b>BALANCE</b>                    | <b>123,952</b>    | <b>(77,237)</b>   | <b>-</b>            | <b>(468,543)</b>   | <b>(701,771)</b>     | <b>(1,754,041)</b>  | <b>(1,285,498)</b>                 | <b>274%</b>  |

## 275 - Hotel/Motel Tax

FY 2023 Proposed Budget

|                                  | FY 2020<br>Actual | FY 2021<br>Actual | FY 2022<br>Original | FY 2022<br>Revised | FY 2022<br>Projected | FY 2023<br>Proposed | Change from 2022<br>Revised Budget | %<br>Change |
|----------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------|------------------------------------|-------------|
| <b>Revenues</b>                  |                   |                   |                     |                    |                      |                     |                                    |             |
| 314100 Hotel/Motel Tax           | 3,873,529         | 2,630,102         | 1,600,000           | 1,600,000          | 3,029,500            | 3,500,000           | 1,900,000                          | 119%        |
| <b>Subtotal - Revenues</b>       | <b>3,873,529</b>  | <b>2,630,102</b>  | <b>1,600,000</b>    | <b>1,600,000</b>   | <b>3,029,500</b>     | <b>3,500,000</b>    | <b>1,900,000</b>                   | <b>119%</b> |
| <b>Expenditures</b>              |                   |                   |                     |                    |                      |                     |                                    |             |
| 611100 Transfer to General Fund  | 1,106,280         | 751,157           | 450,000             | 450,000            | 865,000              | 999,600             | 549,600                            | 122%        |
| 611555 Transfer to PAC           | 1,522,297         | 1,033,630         | 600,000             | 600,000            | 1,190,500            | 1,375,500           | 775,500                            | 129%        |
| 611850 Sandy Springs Hospitality | 1,244,952         | 845,315           | 550,000             | 550,000            | 974,000              | 1,124,900           | 574,900                            | 105%        |
| <b>Subtotal - Expenditures</b>   | <b>3,873,529</b>  | <b>2,630,102</b>  | <b>1,600,000</b>    | <b>1,600,000</b>   | <b>3,029,500</b>     | <b>3,500,000</b>    | <b>1,900,000</b>                   | <b>119%</b> |
| <b>BALANCE</b>                   | <b>-</b>          | <b>-</b>          | <b>-</b>            | <b>-</b>           | <b>-</b>             | <b>-</b>            | <b>-</b>                           | <b>0%</b>   |

# 280 - Rental Motor Vehicle Excise

FY 2023 Proposed Budget



|                                 | FY 2020<br>Actual | FY 2021<br>Actual | FY 2022<br>Original | FY 2022<br>Revised | FY 2022<br>Projected | FY 2023<br>Proposed | Change from 2022<br>Revised Budget | %<br>Change |
|---------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------|------------------------------------|-------------|
| <b>Revenues</b>                 |                   |                   |                     |                    |                      |                     |                                    |             |
| 314400 Excise Tax               | 92,834            | 87,402            | 70,000              | 70,000             | 70,971               | 75,000              | 5,000                              | 7%          |
| Subtotal - Revenues             | <b>\$ 92,834</b>  | <b>\$ 87,402</b>  | <b>\$ 70,000</b>    | <b>\$ 70,000</b>   | <b>\$ 70,971</b>     | <b>\$ 75,000</b>    | <b>\$ 5,000</b>                    | <b>7%</b>   |
| <b>Expenditures</b>             |                   |                   |                     |                    |                      |                     |                                    |             |
| 611100 Transfer to General Fund | 92,834            | 87,402            | 70,000              | 70,000             | 70,971               | 75,000              | 5,000                              | 7%          |
| Subtotal - Expenditures         | <b>\$ 92,834</b>  | <b>\$ 87,402</b>  | <b>\$ 70,000</b>    | <b>\$ 70,000</b>   | <b>\$ 70,971</b>     | <b>\$ 75,000</b>    | <b>\$ 5,000</b>                    | <b>7%</b>   |
| <b>BALANCE</b>                  | -                 | -                 | -                   | -                  | -                    | -                   | -                                  | <b>0%</b>   |





**TSPLOST-2016 PROJECTS FUND 335  
FY 2023 PROPOSED BUDGET**

| Project Code                          | Description                            | Total Rec/Exp/Enc to Date | 2022 Activity     | 2023 Approved Budget | Current Approved Budget | 2023 Budget Changes | 2023 Proposed Budget |
|---------------------------------------|----------------------------------------|---------------------------|-------------------|----------------------|-------------------------|---------------------|----------------------|
| <b>REVENUES:</b>                      |                                        |                           |                   |                      |                         |                     |                      |
|                                       | TSPLOST TAX FUNDING                    | 95,343,840                | -                 | 95,343,840           | 95,343,840              | -                   | 95,343,840           |
|                                       | TS131 FEDERAL GRANT FUNDING            | -                         | -                 | -                    | -                       | -                   | -                    |
|                                       | TS131 PCID FUNDING                     | -                         | 3,050,000         | 3,050,000            | 3,050,000               | -                   | 3,050,000            |
|                                       | TS192 PCID FUNDING                     | -                         | 2,850,000         | 2,850,000            | 2,850,000               | -                   | 2,850,000            |
|                                       | INTEREST INCOME                        | 247,459                   | -                 | 247,459              | 247,459                 | -                   | 247,459              |
| <b>TOTAL TSPLOST REVENUES</b>         |                                        | <b>95,591,298</b>         | <b>5,900,000</b>  | <b>101,491,298</b>   | <b>101,491,298</b>      | <b>-</b>            | <b>101,491,298</b>   |
| <b>EXPENDITURES:</b>                  |                                        |                           |                   |                      |                         |                     |                      |
| <b>TIER 1</b>                         |                                        |                           |                   |                      |                         |                     |                      |
| TS100                                 | Tier 1 - Uncommitted                   | -                         | 4,087,786         | 4,087,786            | 4,087,786               | -                   | 4,087,786            |
| TS103                                 | TEI-Spalding@Dalrymple/Trowbridge      | 2,422,873                 | -                 | 2,422,873            | 2,422,873               | -                   | 2,422,873            |
| TS105                                 | TEI-Roswell@GrogansFerry               | 4,706,401                 | 93,599            | 4,800,000            | 4,800,000               | -                   | 4,800,000            |
| TS106                                 | TEI-Riverview@Northside                | 868,758                   | 2,033,990         | 2,902,748            | 2,902,748               | -                   | 2,902,748            |
| TS107                                 | TEI-SCOOT Upgrade                      | 1,484,961                 | -                 | 1,484,961            | 1,484,961               | -                   | 1,484,961            |
| TS108                                 | TEI-Roswell@Dalrymple                  | 241,700                   | 2,598,300         | 2,840,000            | 2,840,000               | -                   | 2,840,000            |
| TS110                                 | TEI-MountParan@PowersFerry             | 346,739                   | -                 | 346,739              | 346,739                 | -                   | 346,739              |
| TS111                                 | TEI-Spalding@Pitts                     | 383,502                   | 2,434,677         | 2,818,179            | 2,818,179               | -                   | 2,818,179            |
| TS115                                 | TEI-MountVernon@LongIsland             | 91,937                    | -                 | 91,937               | 91,937                  | -                   | 91,937               |
| TS131                                 | LMC-Peachtree Dunwoody BikePed Trail   | -                         | 6,100,000         | 6,100,000            | 6,100,000               | -                   | 6,100,000            |
| TS136                                 | LMC-Central Parkway Sidewalk           | 15,899                    | -                 | 15,899               | 15,899                  | -                   | 15,899               |
| TS137                                 | LMC-Johnson Ferry Glenridge            | 472,581                   | -                 | 472,581              | 472,581                 | -                   | 472,581              |
| TS161                                 | SWP-JohnsonFerry:Harleston/425         | 415,275                   | -                 | 415,275              | 415,275                 | -                   | 415,275              |
| TS164                                 | SWP-Windsor:PeachtreeDun/CityLimit     | 1,204,969                 | -                 | 1,204,969            | 1,204,969               | -                   | 1,204,969            |
| TS165                                 | SWP-Northwood:Kingsport/Roswell        | 268,968                   | 0                 | 268,968              | 268,968                 | -                   | 268,968              |
| TS166                                 | SWP-Spalding:SpaldingLake/Publix       | 910,468                   | 1,052,884         | 1,963,352            | 1,963,352               | -                   | 1,963,352            |
| TS167                                 | SWP-BrandonMill:MarshCr/LostForest     | 1,920,770                 | 29,958            | 1,950,728            | 1,950,728               | -                   | 1,950,728            |
| TS168                                 | SWP-Dalrymple:Princeton/Duncourtney    | 212,508                   | 546,647           | 759,155              | 759,155                 | -                   | 759,155              |
| TS169                                 | SWP-DunwoodyClub:Spalding/Fenimore     | 1,067,108                 | 97,892            | 1,165,000            | 1,165,000               | -                   | 1,165,000            |
| TS170                                 | SWP-InterstateN:CityLimit/Northside    | 2,546,073                 | 100,199           | 2,646,272            | 2,646,272               | -                   | 2,646,272            |
| TS171                                 | SWP-Roberts:Northridge/DavisAcademy    | 446,377                   | -                 | 446,377              | 446,377                 | -                   | 446,377              |
| TS172                                 | SWP-BrandonMill:LostForest/BrandonR    | 220,581                   | 2,244,419         | 2,465,000            | 2,465,000               | -                   | 2,465,000            |
| TS191                                 | JohnsonFerry/MountVernon Efficiency    | 2,659,536                 | 23,640,464        | 26,300,000           | 26,300,000              | -                   | 26,300,000           |
| TS192                                 | MountVernon Multiuse Path              | 2,119,398                 | 11,355,102        | 13,474,500           | 13,474,500              | -                   | 13,474,500           |
| TS193                                 | Hammond Phase 1 (ROW/Design)           | 12,494,302                | 3,698             | 12,498,000           | 12,498,000              | -                   | 12,498,000           |
| New                                   | Boylston Dr Streetscape                |                           |                   |                      |                         | 1,160,000           | 1,160,000            |
| New                                   | Roswell Rd at Windsor Turn Lane Design |                           |                   |                      |                         | 200,000             | 200,000              |
|                                       |                                        | <b>37,521,681</b>         | <b>56,419,618</b> | <b>93,941,298</b>    | <b>93,941,298</b>       | <b>1,360,000</b>    | <b>95,301,298</b>    |
| <b>TIER 2</b>                         |                                        |                           |                   |                      |                         |                     |                      |
| TS200                                 | Tier 2 - Uncommitted (SWP/Rd Maint)    | -                         | -                 | -                    | -                       | -                   | -                    |
| TS201                                 | GA-400 Trail System                    | -                         | -                 | -                    | -                       | -                   | -                    |
| TS202                                 | Roberts Drive Multiuse Path            | -                         | -                 | -                    | -                       | -                   | -                    |
| <b>TIER 3</b>                         |                                        |                           |                   |                      |                         |                     |                      |
| TS300                                 | Tier 3 - Uncommitted (Rd Maint)        | -                         | -                 | -                    | -                       | -                   | -                    |
| TS301                                 | Roadway Maintenance and Paving         | -                         | -                 | -                    | -                       | -                   | -                    |
| <b>ADMINISTRATIVE COSTS</b>           |                                        |                           |                   |                      |                         |                     |                      |
| TS999                                 | TSPLOST Staff                          | 4,508,791                 | 3,041,209         | 7,550,000            | 7,550,000               | -                   | 7,550,000            |
|                                       |                                        | <b>4,508,791</b>          | <b>3,041,209</b>  | <b>7,550,000</b>     | <b>7,550,000</b>        | <b>-</b>            | <b>7,550,000</b>     |
| <b>TOTAL TSPLOST CAPITAL PROJECTS</b> |                                        | <b>42,030,471</b>         | <b>59,460,827</b> | <b>101,491,298</b>   | <b>101,491,298</b>      | <b>1,360,000</b>    | <b>102,851,298</b>   |



**TSPLOST-2021 PROJECTS FUND 336  
FY 2023 PROPOSED BUDGET**

| Project Code         | Description                                 | Total Rec/Exp/Enc to Date | Future Activity Appropriated | 2023 Proposed Budget | Current Approved Budget | 2023 Budget Changes | 2023 Proposed Budget |
|----------------------|---------------------------------------------|---------------------------|------------------------------|----------------------|-------------------------|---------------------|----------------------|
| <b>REVENUES:</b>     |                                             |                           |                              |                      |                         |                     |                      |
|                      | TSPLOST TAX FUNDING                         | -                         | 114,680,913                  | 114,680,913          | 114,680,913             | -                   | 114,680,913          |
|                      | <b>TOTAL TSPLOST REVENUES</b>               | <b>-</b>                  | <b>114,680,913</b>           | <b>114,680,913</b>   | <b>114,680,913</b>      | <b>-</b>            | <b>114,680,913</b>   |
| <b>EXPENDITURES:</b> |                                             |                           |                              |                      |                         |                     |                      |
| <b>TIER 1</b>        |                                             |                           |                              |                      |                         |                     |                      |
| S2100                | Tier 1 - Uncommitted                        | -                         | 1,153                        | 1,153                | 4,153                   | (3,000)             | 1,153                |
| S2101                | OSI-Fiber:RingA                             | -                         | 1,500,000                    | 1,500,000            | 1,500,000               | -                   | 1,500,000            |
| S2102                | OSI-Fiber:FireStation#3                     | -                         | 650,000                      | 650,000              | 650,000                 | -                   | 650,000              |
| S2103                | OSI-JohnsonFerry@PtreeDunwoody              | -                         | 3,000,000                    | 3,000,000            | 3,000,000               | -                   | 3,000,000            |
| S2104                | OSI-Boylston Sidepath                       | -                         | 2,710,000                    | 2,710,000            | 2,710,000               | -                   | 2,710,000            |
| S2105                | OSI-Roswell Road North Boulevard            | -                         | 8,800,000                    | 8,800,000            | 8,800,000               | -                   | 8,800,000            |
| S2121                | PMP-SR 400 Multi-Use Trail                  | -                         | 4,000,000                    | 4,000,000            | 4,000,000               | -                   | 4,000,000            |
| S2122                | PMP-Glenridge:Hammond/Wellington            | -                         | 2,500,000                    | 2,500,000            | 2,500,000               | -                   | 2,500,000            |
| S2123                | PMP-Design for Tier 2 Sidepaths             | -                         | 930,000                      | 930,000              | 930,000                 | -                   | 930,000              |
| S2131                | BRI-Mt Vernon Bridge Enhancement            | 3,203,000                 | -                            | 3,203,000            | 3,200,000               | 3,000               | 3,203,000            |
| S2132                | BRI-Riverside over Chatt Trib               | -                         | 2,400,000                    | 2,400,000            | 2,400,000               | -                   | 2,400,000            |
| S2161                | PSW-Windsor Gaps                            | -                         | -                            | -                    | -                       | -                   | -                    |
| S2162                | PSW-Windsor:YMCA/PtreeDunwoody              | -                         | -                            | -                    | -                       | -                   | -                    |
| S2163                | PSW-Northland:Landmark/Northland            | -                         | -                            | -                    | -                       | -                   | -                    |
| S2164                | PSW-Evergreen:Greenwood/PtreeDunwoody       | -                         | -                            | -                    | -                       | -                   | -                    |
| S2165                | PSW-Riverside:1285/MtVernon                 | -                         | -                            | -                    | -                       | -                   | -                    |
| S2166                | PSW-JohnsonFerry:Existing/Brookhaven        | -                         | -                            | -                    | -                       | -                   | -                    |
| S2167                | PSW-MtVernon:GlenErrol/500                  | -                         | -                            | -                    | -                       | -                   | -                    |
| S2168                | PSW-Hilderbrand:Gym/Roswell                 | -                         | -                            | -                    | -                       | -                   | -                    |
| S2169                | PSW-Carpenter:345                           | -                         | -                            | -                    | -                       | -                   | -                    |
| S2170                | PSW-MtVernon:DeClaire/LongIsland            | -                         | -                            | -                    | -                       | -                   | -                    |
| S2171                | PSW-Dalrymple:Glencourtney/605              | -                         | -                            | -                    | -                       | -                   | -                    |
| S2172                | PSW-Glenridge:Canopy/GlenridgeClose         | -                         | -                            | -                    | -                       | -                   | -                    |
| S2173                | PSW-Glenridge:Messina/SpaldingTrace         | -                         | -                            | -                    | -                       | -                   | -                    |
| S2174                | PSW-LongIsland:5910                         | -                         | -                            | -                    | -                       | -                   | -                    |
| S2175                | PSW-Trowbridge:SpaldingTrail/TrowbridgeLake | -                         | -                            | -                    | -                       | -                   | -                    |
| S2176                | PSW-MtParan:Rebel/LaurelChase               | -                         | -                            | -                    | -                       | -                   | -                    |
| S2177                | PSW-PowersFerry:NewNorthside/6201           | -                         | -                            | -                    | -                       | -                   | -                    |
| S2178                | PSW-PowersFerry:Carol/MtParan               | -                         | -                            | -                    | -                       | -                   | -                    |
| S2179                | PSW-Spalding:NesbittFerry/SpaldingLake      | -                         | -                            | -                    | -                       | -                   | -                    |
| S2180                | PSW-RiverExchange:3000/Spalding             | -                         | -                            | -                    | -                       | -                   | -                    |
| S2181                | PSW-Allen:SSC/Existing                      | -                         | -                            | -                    | -                       | -                   | -                    |
| S2182                | PSW-HolcombBridge:RiverExchange/Spalding    | -                         | -                            | -                    | -                       | -                   | -                    |
| S2183                | PSW-LakeForest:MtParan/LongIsland           | -                         | -                            | -                    | -                       | -                   | -                    |
| S2184                | PSW-JettFerry:JettFerryCt/Spalding          | -                         | -                            | -                    | -                       | -                   | -                    |
| S2185                | PSW-LakeForest Sidewalk                     | -                         | 1,350,000                    | 1,350,000            | 1,350,000               | -                   | 1,350,000            |
| S2189                | PSW-Unassigned                              | -                         | 11,000,000                   | 11,000,000           | 11,000,000              | -                   | 11,000,000           |
| S2193                | CRL-Hammond Drive Widening                  | 2,951,701                 | 32,048,299                   | 35,000,000           | 35,000,000              | -                   | 35,000,000           |
|                      |                                             | <b>6,154,701</b>          | <b>70,889,452</b>            | <b>77,044,153</b>    | <b>77,044,153</b>       | <b>-</b>            | <b>77,044,153</b>    |
| <b>TIER 2</b>        |                                             |                           |                              |                      |                         |                     |                      |
| S2200                | Tier 2 - Uncommitted                        | -                         | -                            | -                    | -                       | -                   | -                    |



**TSPLOST-2021 PROJECTS FUND 336  
FY 2023 PROPOSED BUDGET**

| Project Code  | Description                    | Total Rec/Exp/Enc to Date | Future Activity Appropriated | 2023 Proposed Budget | Current Approved Budget | 2023 Budget Changes | 2023 Proposed Budget |
|---------------|--------------------------------|---------------------------|------------------------------|----------------------|-------------------------|---------------------|----------------------|
| S2221         | PXX-Roberts Sidepath           | -                         | 9,855,000                    | 9,855,000            | 9,855,000               | -                   | 9,855,000            |
| S2222         | PXX-JohnsonFerry Sidepath      | -                         | 3,607,380                    | 3,607,380            | 3,607,380               | -                   | 3,607,380            |
|               |                                | -                         | <b>13,462,380</b>            | <b>13,462,380</b>    | <b>13,462,380</b>       | -                   | <b>13,462,380</b>    |
| <b>TIER 3</b> |                                |                           |                              |                      |                         |                     |                      |
| S2300         | Tier 3 - Uncommitted           | -                         | -                            | -                    | -                       | -                   | -                    |
| S2321         | PXX-PowersFerry Sidepath       | -                         | 4,462,542                    | 4,462,542            | 4,462,542               | -                   | 4,462,542            |
| S2341         | MSE-Roadway Maintenance/Paving | -                         | 9,000,000                    | 9,000,000            | 9,000,000               | -                   | 9,000,000            |
|               |                                | -                         | <b>13,462,542</b>            | <b>13,462,542</b>    | <b>13,462,542</b>       | -                   | <b>13,462,542</b>    |



**TSPLOST-2021 PROJECTS FUND 336  
FY 2023 PROPOSED BUDGET**

| Project Code                          | Description   | Total Rec/Exp/Enc to Date | Future Activity Appropriated | 2023 Proposed Budget | Current Approved Budget | 2023 Budget Changes | 2023 Proposed Budget |
|---------------------------------------|---------------|---------------------------|------------------------------|----------------------|-------------------------|---------------------|----------------------|
| <b>ADMINISTRATIVE COSTS</b>           |               |                           |                              |                      |                         |                     |                      |
| S2199                                 | TSPLOST Staff | -                         | 7,720,000                    | 7,720,000            | 7,720,000               | -                   | 7,720,000            |
| S2299                                 | TSPLOST Staff | -                         | 1,496,000                    | 1,496,000            | 1,496,000               | -                   | 1,496,000            |
| S2399                                 | TSPLOST Staff | -                         | 1,495,838                    | 1,495,838            | 1,495,838               | -                   | 1,495,838            |
|                                       |               | -                         | <b>10,711,838</b>            | <b>10,711,838</b>    | <b>10,711,838</b>       | -                   | <b>10,711,838</b>    |
| <b>TOTAL TSPLOST CAPITAL PROJECTS</b> |               | <b>6,154,701</b>          | <b>108,526,212</b>           | <b>114,680,913</b>   | <b>114,680,913</b>      | -                   | <b>114,680,913</b>   |



**CAPITAL PROJECTS FUND 351  
FY 2023 APPROVED BUDGET**

| Project Code                  | Description                          | Previous Outside Funding | Previous City Funding to Date | Total Exp/Enc to Date | Project-to-Date Balance | 2023 Outside Funding | 2023 City Funding | 2023 Budget       |
|-------------------------------|--------------------------------------|--------------------------|-------------------------------|-----------------------|-------------------------|----------------------|-------------------|-------------------|
| <b>REVENUES:</b>              |                                      |                          |                               |                       |                         |                      |                   |                   |
|                               | REMAINING FEDERAL/STATE/OTHER GRANTS |                          |                               |                       |                         |                      |                   | 16,225,331        |
|                               | REMAINING SPECIAL REVENUE TRANSFERS  |                          |                               |                       |                         |                      |                   | 3,872,842         |
|                               | REMAINING DESIGNATED REVENUES        |                          |                               |                       |                         |                      |                   | 34,447            |
|                               | REMAINING OUTSIDE FUNDING            |                          |                               |                       |                         |                      |                   | 20,132,620        |
|                               | CURRENT TRANSFER FROM GENERAL FUND   |                          |                               |                       |                         |                      |                   | 22,208,780        |
|                               | USE OF FUND BALANCE                  |                          |                               |                       |                         |                      |                   | 42,223,106        |
|                               | <b>TOTAL REVENUES</b>                |                          |                               |                       |                         |                      |                   | <b>84,564,505</b> |
| <b>EXPENDITURES:</b>          |                                      |                          |                               |                       |                         |                      |                   |                   |
| <b>CAPITAL CONTINGENCY</b>    |                                      |                          |                               |                       |                         |                      |                   |                   |
| C9999                         | Capital Contingency                  | 0                        | 4,473,804                     | 0                     | 4,473,804               | 0                    | 0                 | 4,473,804         |
|                               |                                      | <b>0</b>                 | <b>4,473,804</b>              | <b>0</b>              | <b>4,473,804</b>        | <b>0</b>             | <b>0</b>          | <b>4,473,804</b>  |
| <b>MISCELLANEOUS PROJECTS</b> |                                      |                          |                               |                       |                         |                      |                   |                   |
| A0001                         | Outdoor Art Program                  | 10,000                   | 276,913                       | 240,413               | 46,500                  | 0                    | 0                 | 46,500            |
| A0002                         | Indoor Art Program                   | 0                        | 100,000                       | 5,000                 | 95,000                  | 0                    | 0                 | 95,000            |
| A2201                         | Pay & Comp Study Implementation      | 0                        | 800,000                       | 0                     | 800,000                 | 0                    | 0                 | 800,000           |
| V2201                         | Fleet Electric Vehicles              | 0                        | 240,000                       | 181,743               | 58,258                  | 0                    | 140,260           | 198,518           |
|                               |                                      | <b>10,000</b>            | <b>1,416,913</b>              | <b>427,155</b>        | <b>999,758</b>          | <b>0</b>             | <b>140,260</b>    | <b>1,140,018</b>  |
| <b>DEPARTMENTAL PROJECTS</b>  |                                      |                          |                               |                       |                         |                      |                   |                   |
| CD221                         | Next Ten Syr Update                  | 0                        | 200,000                       | 150,882               | 49,118                  | 0                    |                   | 49,118            |
| CD231                         | Citywide Design Guideline            | 0                        | 0                             | 0                     | 0                       | 0                    | 150,000           | 150,000           |
| CD232                         | Crossroads Small Area Plan           | 0                        | 0                             | 0                     | 0                       | 0                    | 185,000           | 185,000           |
| CD233                         | Zoning Code Review                   | 0                        | 0                             | 0                     | 0                       | 0                    | 100,000           | 100,000           |
| CM221                         | Organization Leadership Dev          | 0                        | 37,500                        | 0                     | 37,500                  | 0                    |                   | 37,500            |
| FD221                         | Firefighter Turnout Gear             | 0                        | 166,000                       | 146,757               | 19,243                  | 0                    | 180,000           | 199,243           |
| FD222                         | Radio MCT Fire Trucks                | 0                        | 35,800                        | 30,388                | 5,412                   | 0                    |                   | 5,412             |
| FD223                         | Fire Department Strategic Plan       | 0                        | 25,000                        | 0                     | 25,000                  | 0                    |                   | 25,000            |
| FD224                         | Admin Vehicles                       | 0                        | 350,000                       | 343,655               | 6,345                   | 0                    |                   | 6,345             |
| FD225                         | Fire Dept Radios                     | 0                        | 465,000                       | 463,901               | 1,099                   | 0                    |                   | 1,099             |
| FD231                         | Alerting System (WestNet)            | 0                        | 0                             | 0                     | 0                       | 0                    | 202,000           | 202,000           |
| FD232                         | Fire Hose Replacement                | 0                        | 0                             | 0                     | 0                       | 0                    | 50,000            | 50,000            |
| FD233                         | LUCAS Devices (8)                    | 0                        | 0                             | 0                     | 0                       | 0                    | 75,000            | 75,000            |
| FD234                         | Monitor Defibrillators               | 0                        | 0                             | 0                     | 0                       | 0                    | 150,000           | 150,000           |
| FD235                         | Technical Rescue Tools               | 0                        | 0                             | 0                     | 0                       | 0                    | 55,000            | 55,000            |
| FD236                         | Knox Box Replacement                 | 0                        | 0                             | 0                     | 0                       | 0                    | 35,000            | 35,000            |
| I2201                         | Multifactor Authentication           | 0                        | 15,000                        | 5,137                 | 9,863                   | 0                    |                   | 9,863             |
| I2202                         | Network Hardware Replacement         | 0                        | 205,000                       | 170,530               | 34,470                  | 0                    | 350,000           | 384,470           |
| IT231                         | Workstation replace/upgrade          | 0                        | 0                             | 0                     | 0                       | 0                    | 235,000           | 235,000           |
| PD221                         | Police Equipment                     | 0                        | 195,520                       | 169,767               | 25,753                  | 0                    |                   | 25,753            |
| PD222                         | Motorola Radio Replacements          | 0                        | 130,000                       | 126,702               | 3,298                   | 0                    | 130,000           | 133,298           |
| PD223                         | SWAT Truck                           | 0                        | 500,000                       | 465,743               | 34,257                  | 0                    |                   | 34,257            |
| PD224                         | Flock Cameras                        | 0                        | 120,000                       | 118,125               | 1,875                   | 0                    |                   | 1,875             |
| PD225                         | AED Devices                          | 0                        | 150,000                       | 149,940               | 60                      | 0                    |                   | 60                |
| PD231                         | Ballistic Helmet Replacement         | 0                        | 0                             | 0                     | 0                       | 0                    | 21,000            | 21,000            |
| PD232                         | K9 Replacement                       | 0                        | 0                             | 0                     | 0                       | 0                    | 15,500            | 15,500            |
| PD233                         | Speed Trailers                       | 0                        | 0                             | 0                     | 0                       | 0                    | 10,000            | 10,000            |
| PD234                         | Forensic Workstation                 | 0                        | 0                             | 0                     | 0                       | 0                    | 20,000            | 20,000            |
|                               |                                      | <b>0</b>                 | <b>2,594,820</b>              | <b>2,341,527</b>      | <b>253,293</b>          | <b>0</b>             | <b>1,963,500</b>  | <b>2,216,793</b>  |
| <b>CITY CENTER PROJECTS</b>   |                                      |                          |                               |                       |                         |                      |                   |                   |
| CC001                         | Land Acquisition/Demolition          | 0                        | 35,240,213                    | 34,119,839            | 1,120,374               | 0                    | 0                 | 1,120,374         |
| CC006                         | Transmission Relocation              | 0                        | 6,194,555                     | 4,582,354             | 1,612,201               | 0                    | 0                 | 1,612,201         |
| CC010                         | Sandy Springs Circle Phase 2         | 4,784,245                | 3,303,325                     | 6,979,225             | 1,108,345               | 0                    | 0                 | 1,108,345         |
|                               |                                      | <b>4,784,245</b>         | <b>44,738,093</b>             | <b>45,681,418</b>     | <b>3,840,920</b>        | <b>0</b>             | <b>0</b>          | <b>3,840,920</b>  |



**CAPITAL PROJECTS FUND 351  
FY 2023 APPROVED BUDGET**

| Project Code                      | Description                        | Previous Outside Funding | Previous City Funding to Date | Total Exp/Enc to Date | Project-to-Date Balance | 2023 Outside Funding | 2023 City Funding | 2023 Budget       |
|-----------------------------------|------------------------------------|--------------------------|-------------------------------|-----------------------|-------------------------|----------------------|-------------------|-------------------|
| <b>EXPENDITURES (continued) :</b> |                                    |                          |                               |                       |                         |                      |                   |                   |
| <b>FACILITY PROJECTS</b>          |                                    |                          |                               |                       |                         |                      |                   |                   |
| F0005                             | Trowbridge Facility                | 725,000                  | 1,535,000                     | 2,161,581             | 98,419                  |                      |                   | 98,419            |
| F0007                             | Back-up E911 Call Center           | 0                        | 350,000                       | 234,927               | 115,073                 |                      |                   | 115,073           |
| F0008                             | Cultural Center                    | 0                        | 2,500,000                     | 60,152                | 2,439,848               |                      |                   | 2,439,848         |
| F2101                             | Wyfinding Signage                  | 0                        | 1,500,000                     | 192,577               | 1,307,423               |                      |                   | 1,307,423         |
| F2102                             | Cistern Improvements               | 0                        | 305,000                       | 206,757               | 98,243                  |                      |                   | 98,243            |
| F2103                             | City Springs Master Plan Update    | 0                        | 190,000                       | 189,725               | 275                     |                      | 25,000            | 25,275            |
| F2104                             | Veterans Park                      | 0                        | 1,586,000                     | 572,869               | 1,013,131               |                      | 2,950,000         | 3,963,131         |
| F2201                             | Electric Vehicle Charging Stations | 0                        | 75,738                        | 24,837                | 50,901                  |                      |                   | 50,901            |
| F2202                             | Mt. Vernon Multi-Path Camera       | 0                        | 16,000                        | 7,816                 | 8,184                   |                      |                   | 8,184             |
| F2203                             | HVAC Mini Split for IT Servers     | 0                        | 30,000                        | 0                     | 30,000                  |                      |                   | 30,000            |
| F2204                             | HVAC Chiller Plant Mini Split      | 0                        | 20,000                        | 17,248                | 2,752                   |                      |                   | 2,752             |
| F2205                             | Facilities Maintenance             | 0                        | 1,517,290                     | 238,795               | 1,278,495               |                      | 134,700           | 1,413,195         |
| F2206                             | Abernathy Site Improv              | 0                        | 1,000,000                     | 39,000                | 961,000                 |                      |                   | 961,000           |
| F2207                             | City Green Stage Improv            | 0                        | 250,000                       | 32,800                | 217,200                 |                      |                   | 217,200           |
| F2301                             | City Springs - Box Office          | 0                        | 0                             | 0                     | 0                       |                      | 56,105            | 56,105            |
| F2302                             | City Springs - Artificial Turf     | 0                        | 0                             | 0                     | 0                       |                      | 350,000           | 350,000           |
| F2303                             | City Springs - Electrical          | 0                        | 0                             | 0                     | 0                       |                      | 50,000            | 50,000            |
| F2304                             | Facilities Maint - City Springs    | 0                        | 0                             | 0                     | 0                       |                      | 120,400           | 120,400           |
| F2305                             | Temp Fire Station 1                | 0                        | 0                             | 0                     | 0                       |                      | 500,000           | 500,000           |
|                                   |                                    | <b>725,000</b>           | <b>10,875,028</b>             | <b>3,979,086</b>      | <b>7,620,942</b>        | <b>0</b>             | <b>4,186,205</b>  | <b>11,807,147</b> |
| <b>PARKS PROJECTS</b>             |                                    |                          |                               |                       |                         |                      |                   |                   |
| P0002                             | Abernathy Greenway                 | 2,328,835                | 8,186,335                     | 10,515,170            | 0                       | 0                    | 2,000,000         | 2,000,000         |
| P0007                             | Hammond Park Improvements          | 6,340                    | 4,452,641                     | 4,368,564             | 90,417                  | 0                    | 500,000           | 590,417           |
| P0009                             | Morgan Falls Overlook              | 0                        | 4,365,033                     | 4,350,111             | 14,922                  | 0                    | 0                 | 14,922            |
| P0020                             | Crooked Creek Park                 | 448,607                  | 0                             | 446,878               | 1,729                   | 75,000               | 0                 | 76,729            |
| P0025                             | Ison Springs Elementary (IGA)      | 0                        | 250,261                       | 250,261               | 0                       | 0                    | 0                 | 0                 |
| P0028                             | City Trail Construction            | 0                        | 750,000                       | 490,150               | 259,850                 | 0                    | 0                 | 259,850           |
| P0029                             | Rivershore Floodplain              | 0                        | 125,000                       | 24,900                | 100,100                 | 0                    | 0                 | 100,100           |
| P0031                             | Parkland Acquisition               | 3,350,000                | 0                             | 3,304,273             | 45,727                  | 0                    | 0                 | 45,727            |
| P2201                             | Trail Segment 2A P&E and Constr    | 30,000                   | 9,000,000                     | 0                     | 9,030,000               | 0                    | 0                 | 9,030,000         |
| P2202                             | Trail Row Acquisition              | 0                        | 250,000                       | 8,000                 | 242,000                 | 0                    | 250,000           | 492,000           |
| P2203                             | Sandy Springs Middle School IGA    | 0                        | 110,000                       | 107,713               | 2,287                   | 0                    | 0                 | 2,287             |
| P2204                             | Riverview Middle School IGA        | 0                        | 75,000                        | 0                     | 75,000                  | 0                    | 0                 | 75,000            |
| P2205                             | Nancy Creek Stream Restoration     | 290,000                  | 280,000                       | 765                   | 569,235                 | 225,000              | 0                 | 794,235           |
| P2206                             | Sustainability Plan/Policy         | 0                        | 75,000                        | 0                     | 75,000                  | 0                    | 0                 | 75,000            |
| P2207                             | Tree Fund Invasive                 | 30,000                   | 0                             | 22,677                | 7,323                   | 100,000              | 0                 | 107,323           |
| P2208                             | Tree Fund Trees Atlanta            | 80,000                   | 0                             | 16,535                | 63,465                  | 100,000              | 0                 | 163,465           |
| P2209                             | Tree Fund Capital Projects         | 139,000                  | 0                             | 93,091                | 45,909                  | 40,000               | 0                 | 85,909            |
| P2210                             | Tree Fund Surveys                  | 30,000                   | 0                             | 24,000                | 6,000                   | 0                    | 0                 | 6,000             |
| P2211                             | Tree Fund Maintenance              | 52,000                   | 0                             | 0                     | 52,000                  | 60,000               | 0                 | 112,000           |
| P2212                             | Old Riverside Maintenance Plan     | 0                        | 100,000                       | 0                     | 100,000                 | 0                    | 0                 | 100,000           |
| P2213                             | Allen Road Park Masterplan         | 0                        | 100,000                       | 32,920                | 67,080                  | 0                    | 0                 | 67,080            |
| P2214                             | Hammond Park Facility Masterplan   | 0                        | 100,000                       | 0                     | 100,000                 | 0                    | 0                 | 100,000           |
| P2215                             | Abernathy Greenway Stream Bank     | 0                        | 150,000                       | 55,350                | 94,650                  | 0                    | 0                 | 94,650            |
| P2216                             | Morgan Falls Athletic Improv       | 0                        | 1,500,000                     | 91,500                | 1,408,500               | 0                    | 0                 | 1,408,500         |
| P2301                             | Tree Fund Education                | 0                        | 0                             | 0                     | 0                       | 20,000               | 0                 | 20,000            |
| P2302                             | Tree Fund Pilot Projects           | 0                        | 0                             | 0                     | 0                       | 35,000               | 0                 | 35,000            |
|                                   |                                    | <b>6,784,782</b>         | <b>29,869,270</b>             | <b>24,202,858</b>     | <b>12,451,195</b>       | <b>655,000</b>       | <b>2,750,000</b>  | <b>15,856,195</b> |





**CAPITAL PROJECTS FUND 351  
FY 2023 APPROVED BUDGET**

| Project Code                      | Description                         | Previous Outside Funding | Previous City Funding to Date | Total Exp/Enc to Date | Project-to-Date Balance | 2023 Outside Funding | 2023 City Funding | 2023 Budget       |
|-----------------------------------|-------------------------------------|--------------------------|-------------------------------|-----------------------|-------------------------|----------------------|-------------------|-------------------|
| <b>EXPENDITURES (continued) :</b> |                                     |                          |                               |                       |                         |                      |                   |                   |
| <b>TRANSPORTATION PROJECTS</b>    |                                     |                          |                               |                       |                         |                      |                   |                   |
| T0019                             | Roswell Road Phase I                | 6,246,826                | 2,160,000                     | 771,432               | 7,635,394               | 0                    | 0                 | 7,635,394         |
| T0035                             | Chattahoochee Bridge                | 200,000                  | 760,000                       | 143,566               | 816,434                 | 0                    | 100,000           | 916,434           |
| T0043                             | Glenridge @ Roswell Rd Intersection | 161,354                  | 1,776,000                     | 1,661,993             | 275,361                 | 0                    | 0                 | 275,361           |
| T0058                             | City Center Transportation Network  | 3,915,000                | 0                             | 3,688,959             | 226,041                 | 1,200,000            | 0                 | 1,426,041         |
| T0060                             | Bike/Ped/Trail Design & Implem      | 1,551,919                | 707,000                       | 1,853,722             | 405,197                 | 0                    | 3,000,000         | 3,405,197         |
| T0063                             | North End Revitalization            | 0                        | 1,550,000                     | 673,799               | 876,201                 | 0                    | 0                 | 876,201           |
| T0064                             | Peachtree @ Telford Improvement     | 0                        | 2,110,937                     | 2,110,494             | 443                     | 0                    | 0                 | 443               |
| T0065                             | Signal Pre-Emption Emergency        | 0                        | 780,000                       | 778,504               | 1,496                   | 0                    | 0                 | 1,496             |
| T0066                             | SR140 Holcomb @ Spalding ROW        | 0                        | 450,000                       | 6,800                 | 443,200                 | 0                    | 0                 | 443,200           |
| T0067                             | Mt. Vernon @ Dupree Signal          | 0                        | 350,000                       | 349,324               | 676                     | 0                    | 0                 | 676               |
| T0068                             | Transportation Master Plan          | 0                        | 350,000                       | 345,500               | 4,500                   | 0                    | 0                 | 4,500             |
| T0069                             | PEACHTREE-DUNWOODY@WINDSOR          | 0                        | 1,400,000                     | 1,001,376             | 398,624                 | 0                    | 0                 | 398,624           |
| T0070                             | ACCESS MANAGEMENT PLAN              | 320,000                  | 100,000                       | 402,338               | 17,662                  | 0                    | 0                 | 17,662            |
| T0071                             | NORTH END ROSWELL ROAD              | 0                        | 200,000                       | 144,730               | 55,270                  | 0                    | 0                 | 55,270            |
| T2001                             | SR400 ENHANCEMENTS                  | 0                        | 5,900,940                     | 0                     | 5,900,940               | 0                    | 0                 | 5,900,940         |
| T2208                             | PTD/LAKE HEARN MULTIMODAL INT IMP   | 1,100,000                | 0                             | 0                     | 1,100,000               | 4,125,000            | 0                 | 5,225,000         |
| T2209                             | I285 ROSWELL RD INNOVATIVE          | 0                        | 150,000                       | 0                     | 150,000                 | 0                    | 0                 | 150,000           |
| T2210                             | BRT JOINT FEASIBILITY STUDY         | 0                        | 50,000                        | 0                     | 50,000                  | 0                    | 0                 | 50,000            |
| T2212                             | BRIDGE IMPROVEMENTS                 | 0                        | 100,000                       | 100,000               | 0                       | 0                    | 0                 | 0                 |
| T2213                             | NEIGHBORHOOD LIGHTING PROGRAM       | 0                        | 100,000                       | 0                     | 100,000                 | 0                    | 0                 | 100,000           |
| T2301                             | PCID - PeachtreeDun@Crestline       | 0                        | 0                             | 0                     | 0                       | 200,000              | 0                 | 200,000           |
| T2302                             | PCID - GlenridgeConn@JohnsonFerry   | 0                        | 0                             | 0                     | 0                       | 100,000              | 0                 | 100,000           |
| T2303                             | PCID - Hammond@GA400 Turn Lane      | 0                        | 0                             | 0                     | 0                       | 200,000              | 0                 | 200,000           |
| T2304                             | ATMS-5                              | 0                        | 0                             | 0                     | 0                       | 0                    | 300,000           | 300,000           |
| T2305                             | High Point Road Ped Xing            | 0                        | 0                             | 0                     | 0                       | 0                    | 80,000            | 80,000            |
| T2306                             | Interstate Wayfinding End Column    | 0                        | 0                             | 0                     | 0                       | 0                    | 150,000           | 150,000           |
| T2307                             | JohnsonFerry Ped Lighting           | 0                        | 0                             | 0                     | 0                       | 0                    | 1,600,000         | 1,600,000         |
| T2308                             | Roswell@LakePlacid                  | 0                        | 0                             | 0                     | 0                       | 0                    | 225,000           | 225,000           |
|                                   |                                     | <b>13,495,099</b>        | <b>18,994,877</b>             | <b>14,032,537</b>     | <b>18,457,438</b>       | <b>5,825,000</b>     | <b>5,455,000</b>  | <b>29,737,438</b> |
| <b>CAPITAL PROGRAMS</b>           |                                     |                          |                               |                       |                         |                      |                   |                   |
| T2000                             | Water Reliability Program           | 0                        | 1,000,000                     | 809,347               | 190,653                 | 0                    | 0                 | 190,653           |
| T3000                             | Pavement Management Program         | 8,845,007                | 52,473,761                    | 60,744,994            | 573,775                 | 956,185              | 4,543,815         | 6,073,775         |
| T4000                             | City Beautification                 | 0                        | 602,572                       | 228,532               | 374,040                 | 0                    | 310,000           | 684,040           |
| T6000                             | Sidewalk Program                    | 0                        | 10,630,500                    | 10,368,297            | 262,203                 | 0                    | 0                 | 262,203           |
| T7000                             | Intersection&Operational            | 0                        | 7,291,048                     | 6,399,400             | 891,647                 | 0                    | 575,000           | 1,466,647         |
| T7500                             | Guardrail Replacement Program       | 0                        | 1,034,150                     | 462,368               | 571,782                 | 0                    | 550,000           | 1,121,782         |
| T8000                             | Underground Utility Program         | 0                        | 500,000                       | 76,684                | 423,316                 | 0                    | 0                 | 423,316           |
| T9000                             | Lake Forest Dam Maintenance         | 700,000                  | 2,854,882                     | 1,708,082             | 1,846,800               | 0                    | 0                 | 1,846,800         |
| T9100                             | Bridge & Dam Maintenance            | 0                        | 2,070,000                     | 626,425               | 1,443,575               | 0                    | 200,000           | 1,643,575         |
| T9500                             | Traffic Management Program          | 57,731                   | 7,161,507                     | 7,048,756             | 170,482                 | 0                    | 685,000           | 855,482           |
| T9510                             | TMC Fiber Program                   | 0                        | 0                             | 0                     | 0                       | 0                    | 300,000           | 300,000           |
| T9520                             | Public Safety Building Fiber        | 0                        | 0                             | 0                     | 0                       | 0                    | 500,000           | 500,000           |
| T9600                             | Traffic Calming                     | 24,823                   | 355,000                       | 305,906               | 73,917                  | 0                    | 50,000            | 123,917           |
|                                   |                                     | <b>9,627,561</b>         | <b>85,973,420</b>             | <b>88,778,790</b>     | <b>6,822,190</b>        | <b>956,185</b>       | <b>7,713,815</b>  | <b>15,492,190</b> |
| <b>TOTAL CAPITAL PROJECTS</b>     |                                     | <b>35,426,687</b>        | <b>198,936,224</b>            | <b>179,443,371</b>    | <b>54,919,540</b>       | <b>7,436,185</b>     | <b>22,208,780</b> | <b>84,564,505</b> |

## 351 - Five Year Capital Improvement Plan

FY 2023 Proposed Budget

| Department    | Funding Source | PROJECT                                                          | FY 2023   | FY 2024   | FY 2025   | FY 2026   | FY 2027   | TOTAL      |
|---------------|----------------|------------------------------------------------------------------|-----------|-----------|-----------|-----------|-----------|------------|
| Community Dev | General Fund   | City Springs Master Plan                                         | 25,000    | -         | -         | -         | -         | 25,000     |
| Community Dev | General Fund   | Citywide Design Guideline Development                            | 150,000   | 150,000   | -         | -         | -         | 300,000    |
| Community Dev | General Fund   | Crossroads Small Area Plan                                       | 185,000   | -         | -         | -         | -         | 185,000    |
| Community Dev | General Fund   | Comprehensive Plan                                               | -         | -         | 500,000   | 500,000   | -         | 1,000,000  |
| Community Dev | General Fund   | Zoning Code Review                                               | 100,000   | 100,000   | -         | -         | -         | 200,000    |
| Facilities    | General Fund   | Abernathy Arts Center                                            | -         | 1,450,000 | 1,450,000 | -         | -         | 2,900,000  |
| Facilities    | General Fund   | Back Up 911 Center                                               | -         | 600,000   | 600,000   | -         | -         | 1,200,000  |
| Facilities    | General Fund   | ChattCom                                                         | -         | 1,500,000 | 2,000,000 | 2,000,000 | -         | 5,500,000  |
| Facilities    | General Fund   | City Springs II                                                  | -         | 200,000   | -         | -         | -         | 200,000    |
| Facilities    | General Fund   | City Springs Band Shell                                          | -         | 1,500,000 | 1,500,000 | -         | -         | 3,000,000  |
| Facilities    | General Fund   | City Springs - Box Office                                        | 56,105    | -         | -         | -         | -         | 56,105     |
| Facilities    | General Fund   | City Springs - City Green Artificial Turf Installation           | 350,000   | -         | -         | -         | -         | 350,000    |
| Facilities    | General Fund   | City Center - City Green - Electrical Power for Ice Skating Rink | 50,000    | -         | -         | -         | -         | 50,000     |
| Facilities    | General Fund   | Facilities Maintenance                                           | 134,700   | 801,000   | 887,900   | 3,279,800 | 1,682,580 | 6,785,980  |
| Facilities    | General Fund   | Facilities Maintenance - City Springs                            | 120,400   | 620,400   | 603,100   | 5,065,800 | 1,319,550 | 7,729,250  |
| Facilities    | General Fund   | Fire Station 1                                                   | -         | 4,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 10,000,000 |
| Facilities    | General Fund   | Fire Station 5                                                   | -         | 3,300,000 | -         | -         | -         | 3,300,000  |
| Facilities    | General Fund   | Heritage Band Shell                                              | -         | 780,000   | 780,000   | -         | -         | 1,560,000  |
| Facilities    | General Fund   | Fire Station 4                                                   | -         | 2,000,000 | 2,000,000 | 6,000,000 | -         | 10,000,000 |
| Facilities    | General Fund   | New Fire Station (Land Purchase for proposed FS 6)               | -         | 2,000,000 | 2,000,000 | 1,000,000 | -         | 5,000,000  |
| Facilities    | General Fund   | Police Gun Range                                                 | -         | 500,000   | 1,000,000 | 1,000,000 | 500,000   | 3,000,000  |
| Facilities    | PFA            | Police Headquarters / Courthouse                                 | 1,516,728 | -         | -         | -         | -         | 1,516,728  |
| Facilities    | General Fund   | Police Simulation Training                                       | -         | 2,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 5,000,000  |
| Facilities    | General Fund   | Refueling Station                                                | -         | 1,000,000 | -         | -         | -         | 1,000,000  |
| Facilities    | General Fund   | SS Tennis Center                                                 | -         | 2,500,000 | 2,500,000 | -         | -         | 5,000,000  |
| Facilities    | General Fund   | Temp Fire Station 1                                              | 500,000   | -         | -         | -         | -         | 500,000    |
| Facilities    | General Fund   | Veterans Park                                                    | 2,950,000 | 2,000,000 | -         | -         | -         | 4,950,000  |
| Facilities    | General Fund   | Wayfinding                                                       | -         | -         | 500,000   | -         | -         | 500,000    |
| Fire          | General Fund   | Alerting System (WestNet) (Stn 51, 53, 54)                       | 202,000   | -         | -         | -         | -         | 202,000    |
| Fire          | General Fund   | Fire Hose Equipment Replacement                                  | 50,000    | 52,500    | 55,125    | 57,881    | 60,775    | 276,281    |
| Fire          | General Fund   | LUCAS Devices (8)                                                | 75,000    | 75,000    | -         | -         | -         | 150,000    |
| Fire          | General Fund   | Monitor Defibrillators - price increase + 5 year PM Maint.       | 150,000   | 435,000   | -         | -         | -         | 585,000    |
| Fire          | General Fund   | Technical Rescue Tools Equipment                                 | 55,000    | -         | -         | -         | -         | 55,000     |
| Fire          | General Fund   | Knox Box Replacement                                             | 35,000    | -         | -         | -         | -         | 35,000     |
| Fire          | General Fund   | Tools for Training Center                                        | -         | 122,595   | -         | -         | -         | 122,595    |
| Fire          | General Fund   | Thermal Imagers (Replacement / Trade In)                         | -         | 29,804    | -         | -         | -         | 29,804     |
| Fire          | General Fund   | Fire Station 3 Additions                                         | -         | -         | 1,690,000 | -         | -         | 1,690,000  |
| Fire          | General Fund   | Fire Station 4 cage (Improve Storage)                            | -         | 25,000    | -         | -         | -         | 25,000     |
| Fire          | General Fund   | Fire Station 6                                                   | -         | 50,000    | -         | -         | -         | 50,000     |
| Fire          | General Fund   | Turnout Gear / PPE                                               | 180,000   | 135,000   | -         | -         | -         | 315,000    |
| Fleet         | Fleet Fund     | Community Development Vehicles (5)                               | 120,000   | -         | -         | -         | -         | 120,000    |
| Fleet         | General Fund   | Electric Vehicle Initiative                                      | 140,260   | 339,740   | 240,000   | 240,000   | 240,000   | 1,200,000  |
| Fleet         | Fleet Fund     | Fire Administrative Vehicles (3)                                 | 280,000   | 294,000   | 308,700   | 324,135   | 340,342   | 1,547,177  |
| Fleet         | Fleet Fund     | Fire Apparatus Replacement (2 engines)                           | 2,019,680 | -         | -         | -         | 1,260,452 | 3,280,132  |
| Fleet         | Fleet Fund     | Police Quick Response Force (QRF) Vehicle                        | 60,000    | 15,000    | 15,000    | 15,000    | 15,000    | 120,000    |
| Fleet         | Fleet Fund     | Police Replacement Fleet Vehicles                                | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 | 7,500,000  |

## 351 - Five Year Capital Improvement Plan

FY 2023 Proposed Budget

| Department   | Funding Source | PROJECT                                                     | FY 2023   | FY 2024   | FY 2025   | FY 2026   | FY 2027   | TOTAL      |
|--------------|----------------|-------------------------------------------------------------|-----------|-----------|-----------|-----------|-----------|------------|
| Fleet        | Fleet Fund     | Public Works F-150                                          | 50,000    | -         | -         | -         | -         | 50,000     |
| IT           | General Fund   | Infrastructure Hardware replacement (NetApp)                | 350,000   | 240,000   | 240,000   | 240,000   | 240,000   | 1,310,000  |
| IT           | General Fund   | Workstation replacement and upgrades                        | 235,000   | 383,750   | 383,750   | 383,750   | 383,750   | 1,770,000  |
| Police       | General Fund   | Ballistic Helmet Replacement                                | 21,000    | 21,000    | 21,000    | -         | -         | 63,000     |
| Police       | General Fund   | K9 Replacement                                              | 15,500    | 15,500    | 15,500    | 15,500    | 15,500    | 77,500     |
| Police       | General Fund   | Kustom Signals Speed Trailers                               | 10,000    | 10,000    | -         | -         | -         | 20,000     |
| Police       | General Fund   | Portable Radios Replacement                                 | 130,000   | 130,000   | 130,000   | 130,000   | 130,000   | 650,000    |
| Police       | General Fund   | Recon Scout Throwbot                                        | -         | 18,000    | -         | -         | -         | 18,000     |
| Police       | General Fund   | Records Management System                                   | -         | 2,750,000 | -         | -         | -         | 2,750,000  |
| Police       | General Fund   | Sumuri Talino KA-301 Forensic Workstation                   | 20,000    | -         | -         | -         | -         | 20,000     |
| Public Works | General Fund   | ATMS-5                                                      | 300,000   | -         | -         | -         | -         | 300,000    |
| Public Works | General Fund   | Bridge and Dam Maintenance Program                          | 200,000   | 1,700,000 | 300,000   | 1,800,000 | 310,000   | 4,310,000  |
| Public Works | Impact Fees    | Boylston Road Streetscape/Hammond Intersection Improvements | 1,200,000 | -         | -         | -         | -         | 1,200,000  |
| Public Works | General Fund   | BRT at Roswell Rd Station Area Study                        | -         | 100,000   | -         | -         | -         | 100,000    |
| Public Works | General Fund   | City Beautification Program                                 | 310,000   | 324,000   | 306,000   | 308,000   | 310,000   | 1,558,000  |
| Public Works | General Fund   | Guardrail Replacement Program                               | 550,000   | 550,000   | 550,000   | 550,000   | 550,000   | 2,750,000  |
| Public Works | General Fund   | High Point Road Pedestrian Crossing                         | 80,000    | 250,000   | -         | -         | -         | 330,000    |
| Public Works | General Fund   | Intersection & Operational Improvements                     | 575,000   | 500,000   | 500,000   | 500,000   | 500,000   | 2,575,000  |
| Public Works | General Fund   | Interstate Wayfinding End Column Logo Implementation        | 150,000   | -         | 2,850,000 | -         | -         | 3,000,000  |
| Public Works | General Fund   | Johnson Ferry Road Pedestrian Lighting Project              | 1,600,000 | -         | -         | -         | -         | 1,600,000  |
| Public Works | General Fund   | Lake Forrest Dam Improvements                               | -         | 300,000   | -         | 1,500,000 | -         | 1,800,000  |
| Public Works | General Fund   | Lake Forrest Drive Slope Maintenance Project                | -         | 1,200,000 | -         | -         | -         | 1,200,000  |
| Public Works | General Fund   | Long Island Drive at Mt. Vernon Highway Intersection Improv | -         | 150,000   | 450,000   | -         | -         | 600,000    |
| Public Works | Partial LMIG   | Pavement Management Program                                 | 5,500,000 | 6,072,000 | 6,679,000 | 7,472,000 | 8,082,000 | 33,805,000 |
| Public Works | PCID           | PCID - Peachtree Dunwoody at Crestline                      | 200,000   | 200,000   | 1,200,000 | -         | -         | 1,600,000  |
| Public Works | PCID           | PCID - Glenridge Conn at JFR Intersection Improv            | 100,000   | 350,000   | -         | -         | -         | 450,000    |
| Public Works | PCID           | PCID - Hammond Drive at GA 400 Turn Lane                    | 200,000   | 300,000   | 1,000,000 | -         | -         | 1,500,000  |
| Public Works | PCID           | Intersection Improvements                                   | 4,125,000 | -         | -         | -         | -         | 4,125,000  |
| Public Works | General Fund   | Public Safety Building Fiber Project                        | 500,000   | -         | -         | -         | -         | 500,000    |
| Public Works | General Fund   | Roswell Road at Lake Placid Intersection Improvements       | 225,000   | -         | -         | -         | -         | 225,000    |
| Public Works | General Fund   | Roswell Road at Northridge Intersection Project             | -         | -         | -         | 500,000   | 1,700,000 | 2,200,000  |
| Public Works | General Fund   | Roswell Road Mid-Block Crossing                             | -         | 150,000   | 600,000   | -         | -         | 750,000    |
| Public Works | General Fund   | Roswell Road Pedestrian Bridge over Chattahoochee           | 100,000   | -         | -         | -         | -         | 100,000    |
| Public Works | General Fund   | SR-400 MULTI-USE TRAIL                                      | 3,000,000 | 5,316,000 | 5,316,000 | 5,508,000 | -         | 19,140,000 |
| Public Works | General Fund   | SR 400 Multiuse Trail North Study                           | -         | -         | 250,000   | -         | -         | 250,000    |
| Public Works | Stormwater     | Stormwater Repair & Maintenance                             | 155,000   | 220,000   | 242,000   | 265,000   | 292,000   | 1,174,000  |
| Public Works | Stormwater     | Stormwater Capital Improvements                             | 1,750,000 | 2,300,000 | 2,550,000 | 2,800,000 | 3,050,000 | 12,450,000 |
| Public Works | General Fund   | TMC Fiber Program                                           | 300,000   | 300,000   | 300,000   | 300,000   | 300,000   | 1,500,000  |
| Public Works | General Fund   | Traffic Calming                                             | 50,000    | 25,000    | 25,000    | 25,000    | 25,000    | 150,000    |
| Public Works | General Fund   | Traffic Management Program                                  | 685,000   | 600,000   | 600,000   | 600,000   | 600,000   | 3,085,000  |
| Public Works | General Fund   | Transit Signal Priority Upgrades                            | -         | -         | 250,000   | -         | -         | 250,000    |
| Public Works | General Fund   | Traveler Information Kiosk                                  | -         | 200,000   | -         | -         | -         | 200,000    |
| Rec & Parks  | General Fund   | Abernathy South Greenway Enhancements - P0002               | 2,000,000 | -         | -         | -         | -         | 2,000,000  |
| Rec & Parks  | General Fund   | Abernathy North Greenway Upgrades                           | -         | -         | 1,000,000 | -         | -         | 1,000,000  |
| Rec & Parks  | General Fund   | Abernathy Art Center Tennis Court Replacement               | -         | 125,000   | -         | -         | -         | 125,000    |

## 351 - Five Year Capital Improvement Plan

FY 2023 Proposed Budget

| Department             | Funding Source | PROJECT                                            | FY 2023           | FY 2024           | FY 2025           | FY 2026           | FY 2027           | TOTAL              |
|------------------------|----------------|----------------------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|
| Rec & Parks            | General Fund   | Allen Road Park Construction                       | -                 | 5,000,000         | -                 | -                 | -                 | 5,000,000          |
| Rec & Parks            | Impact Fees    | Crooked Creek Park Trail Improvements              | 75,000            | -                 | -                 | -                 | -                 | 75,000             |
| Rec & Parks            | General Fund   | Dunwoody Springs Elem. IGA- Turf field replacement | -                 | 500,000           | -                 | -                 | -                 | 500,000            |
| Rec & Parks            | General Fund   | Hammond Park Improvements                          | 500,000           | -                 | 750,000           | -                 | -                 | 1,250,000          |
| Rec & Parks            | General Fund   | Miscellaneous Park Projects                        | -                 | 200,000           | 200,000           | 200,000           | 200,000           | 800,000            |
| Rec & Parks            | General Fund   | Morgan Falls Athletic Complex Improvements         | -                 | 2,000,000         | 2,000,000         | 2,000,000         | 2,000,000         | 8,000,000          |
| Rec & Parks            | Partial Grant  | Nancy Creek Improvements                           | 225,000           | -                 | -                 | -                 | -                 | 225,000            |
| Rec & Parks            | General Fund   | Old Riverside Park Construction                    | -                 | -                 | 5,000,000         | -                 | -                 | 5,000,000          |
| Rec & Parks            | General Fund   | Ridgeview Park Fitness Station Replacement         | -                 | -                 | -                 | 100,000           | -                 | 100,000            |
| Rec & Parks            | General Fund   | Sandy Springs Tennis Center Court Replacements     | -                 | -                 | -                 | 1,000,000         | -                 | 1,000,000          |
| Rec & Parks            | General Fund   | Trail Masterplan Property Acquisition              | 250,000           | 250,000           | 250,000           | 250,000           | 250,000           | 1,250,000          |
| Rec & Parks            | General Fund   | Trail Segment 2B P&E and Construction              | -                 | -                 | -                 | -                 | 6,000,000         | 6,000,000          |
| Rec & Parks            | General Fund   | Trail Segment 2C P&E and Construction              | -                 | -                 | 6,250,000         | 6,250,000         | -                 | 12,500,000         |
| Rec & Parks            | General Fund   | Trail Segment 2D P&E and Construction              | -                 | -                 | -                 | -                 | 3,000,000         | 3,000,000          |
| Rec & Parks            | General Fund   | Trail Segment 2E P&E and Construction              | -                 | 2,500,000         | 3,000,000         | -                 | -                 | 5,500,000          |
| Rec & Parks            | Tree Fund      | Tree Fund - Capital Projects                       | 100,000           | 100,000           | 100,000           | 100,000           | 100,000           | 500,000            |
| Rec & Parks            | Tree Fund      | Tree Fund - Education                              | 20,000            | 20,000            | 20,000            | 20,000            | -                 | 80,000             |
| Rec & Parks            | Tree Fund      | Tree Fund - Invasives                              | 40,000            | 40,000            | 40,000            | 45,000            | 45,000            | 210,000            |
| Rec & Parks            | Tree Fund      | Tree Fund - Maintenance                            | 60,000            | 70,000            | 80,000            | 90,000            | 90,000            | 390,000            |
| Rec & Parks            | Tree Fund      | Tree Fund - Pilot Projects                         | 35,000            | 45,000            | -                 | -                 | -                 | 80,000             |
| Rec & Parks            | Tree Fund      | Tree Fund - Trees ATL                              | 100,000           | 100,000           | 100,000           | 100,000           | 100,000           | 500,000            |
| <b>TOTAL</b>           |                |                                                    | <b>37,096,373</b> | <b>65,700,289</b> | <b>66,678,075</b> | <b>57,034,866</b> | <b>38,191,949</b> | <b>264,701,552</b> |
| <b>Funding Sources</b> |                |                                                    |                   |                   |                   |                   |                   |                    |
|                        |                | Funding Stormwater                                 | 1,905,000         | 2,520,000         | 2,792,000         | 3,065,000         | 3,342,000         | 13,624,000         |
|                        |                | Funding Tree Fund                                  | 355,000           | 375,000           | 340,000           | 355,000           | 335,000           | 1,760,000          |
|                        |                | Funding LMIG                                       | 956,185           | 6,072,000         | 6,679,000         | 7,472,000         | 8,082,000         | 33,805,000         |
|                        |                | Funding Grants                                     | 225,000           | -                 | -                 | -                 | -                 | 225,000            |
|                        |                | Funding Impact Fees                                | 1,275,000         | -                 | -                 | -                 | -                 | 1,275,000          |
|                        |                | Funding PCID                                       | 4,625,000         | 850,000           | 2,200,000         | -                 | -                 | 7,675,000          |
|                        |                | Funding Fleet Fund                                 | 4,029,680         | 1,809,000         | 1,823,700         | 1,839,135         | 3,115,794         | 12,617,309         |
|                        |                | Funding PFA                                        | 1,516,728         | -                 | -                 | -                 | -                 | 1,516,728          |
|                        |                | General Fund                                       | 22,208,780        | 54,074,289        | 52,843,375        | 44,303,731        | 23,317,155        | 192,203,515        |
| <b>TOTAL</b>           |                |                                                    | <b>37,096,373</b> | <b>65,700,289</b> | <b>66,678,075</b> | <b>57,034,866</b> | <b>38,191,949</b> | <b>264,701,552</b> |



**PUBLIC FACILITIES AUTHORITY FUND 360  
FY 2023 PROPOSED BUDGET**

| Project Code          | Description                                  | Total Rec/Exp/Enc to Date | Future Activity Appropriated | 2023 Proposed Budget | Current Approved Budget | 2023 Budget Changes | 2023 Proposed Budget |
|-----------------------|----------------------------------------------|---------------------------|------------------------------|----------------------|-------------------------|---------------------|----------------------|
| <b>Revenues:</b>      |                                              |                           |                              |                      |                         |                     |                      |
|                       | Interest Revenue                             | 750,272                   | -                            | 750,272              | 750,272                 |                     | 750,272              |
|                       | Realized Gain/Loss                           | (24,684)                  | -                            | (24,684)             | (24,684)                |                     | (24,684)             |
|                       | Other Contributions                          | 323,369                   | -                            | 323,369              | 323,369                 |                     | 323,369              |
|                       | Transfer-In From General Fund                | 38,263,885                | -                            | 38,263,885           | 38,263,885              | -                   | 38,263,885           |
|                       | Transfer-In From Capital Fund                | 21,298,031                | -                            | 21,298,031           | 21,298,031              |                     | 21,298,031           |
|                       | Transfer-In From Impact Fees                 | 300,000                   | -                            | 300,000              | 300,000                 |                     | 300,000              |
|                       | Sale of Assets                               | 9,283,250                 | -                            | 9,283,250            | 9,283,250               |                     | 9,283,250            |
|                       | Revenue Bond Proceeds                        | 386,340,000               | -                            | 386,340,000          | 386,340,000             |                     | 386,340,000          |
|                       | Premium On Bonds Issued                      | 5,509,473                 | -                            | 5,509,473            | 5,509,473               |                     | 5,509,473            |
|                       | Use of Fund Balance                          | -                         | -                            | -                    | -                       |                     | -                    |
|                       | Contingent Payment                           | 1,519,120                 | -                            | 1,519,120            | 1,519,120               |                     | 1,519,120            |
|                       | Transfer-In From General Fund (Debt Service) | 59,589,324                | 11,109,292                   | 70,698,616           | 59,589,324              | 11,109,292          | 70,698,616           |
|                       | Revenue bond Proceeds                        | 8,299,542                 | -                            | 8,299,542            | 8,299,542               |                     | 8,299,542            |
|                       | <b>Total Revenues</b>                        | <b>531,451,582</b>        | <b>11,109,292</b>            | <b>542,560,874</b>   | <b>531,451,582</b>      | <b>11,109,292</b>   | <b>542,560,874</b>   |
| <b>Expenditures:</b>  |                                              |                           |                              |                      |                         |                     |                      |
| <b>City Springs</b>   |                                              |                           |                              |                      |                         |                     |                      |
| PF001                 | Professional Services                        | 19,296,211                | -                            | 19,296,211           | 19,296,211              |                     | 19,296,211           |
| PF001                 | Infrastructure                               | 195,517,829               | -                            | 195,517,829          | 195,517,829             |                     | 195,517,829          |
| PF001                 | Infrastructure-Other                         | 648,025                   | -                            | 648,025              | 648,025                 |                     | 648,025              |
| PF001                 | Infrastructure-Special                       | 10,696,253                | -                            | 10,696,253           | 10,696,253              |                     | 10,696,253           |
| PF001                 | Contingency                                  | -                         | -                            | -                    | -                       |                     | -                    |
|                       |                                              | <b>226,158,318</b>        | <b>-</b>                     | <b>226,158,318</b>   | <b>226,158,318</b>      | <b>-</b>            | <b>226,158,318</b>   |
| <b>Other Projects</b> |                                              |                           |                              |                      |                         |                     |                      |
| PF002                 | Public Safety Building                       | 12,392,125                | 34,041,160                   | 46,433,285           | 46,433,285              |                     | 46,433,285           |
| PF003                 | Fire Station #2                              | 8,446,211                 | 1,553,789                    | 10,000,000           | 10,000,000              |                     | 10,000,000           |
| PF004                 | Fire Station #5                              | 905,840                   | 4,094,160                    | 5,000,000            | 5,000,000               |                     | 5,000,000            |
| PF005                 | Fire Station #3 Additions (Prev PF221)       | -                         | 900,000                      | 900,000              | 900,000                 |                     | 900,000              |
| PF999                 | Contingency                                  | -                         | -                            | -                    | 1,511,446               | (1,511,446)         | -                    |
|                       |                                              | <b>21,744,176</b>         | <b>40,589,109</b>            | <b>62,333,285</b>    | <b>63,844,731</b>       | <b>(1,511,446)</b>  | <b>62,333,285</b>    |
| <b>Debt Service</b>   |                                              |                           |                              |                      |                         |                     |                      |
|                       | Principle Debt Retirement                    | 22,360,000                | 9,932,701                    | 32,292,701           | 22,360,000              | 9,932,701           | 32,292,701           |
|                       | Interest Expense                             | 41,535,724                | 2,688,038                    | 44,223,761           | 41,535,724              | 2,688,038           | 44,223,761           |
|                       | Costs of Issuance                            | 3,412,917                 | -                            | 3,412,917            | 3,412,917               |                     | 3,412,917            |
|                       | Bond Discount                                | -                         | -                            | -                    | -                       |                     | -                    |
|                       | Refunding Escrow                             | 162,949,891               | -                            | 162,949,891          | 162,949,891             |                     | 162,949,891          |
|                       |                                              | <b>230,258,532</b>        | <b>12,620,739</b>            | <b>242,879,271</b>   | <b>230,258,532</b>      | <b>12,620,739</b>   | <b>242,879,271</b>   |
| <b>Transfers</b>      |                                              |                           |                              |                      |                         |                     |                      |
|                       | Transfer-Out To General Fund                 | 11,190,000                | -                            | 11,190,000           | 11,190,000              |                     | 11,190,000           |
|                       |                                              | <b>11,190,000</b>         | <b>-</b>                     | <b>11,190,000</b>    | <b>11,190,000</b>       | <b>-</b>            | <b>11,190,000</b>    |
|                       | <b>Total Expenditures</b>                    | <b>489,351,027</b>        | <b>53,209,847</b>            | <b>542,560,874</b>   | <b>531,451,582</b>      | <b>11,109,292</b>   | <b>542,560,874</b>   |

## 555 - Performing Arts Fund Summary

FY 2023 Proposed Budget



|                                  | FY 2020<br>Actual | FY 2021<br>Actual | FY 2022<br>Original | FY 2022<br>Revised | FY 2022<br>Projected | FY 2023<br>Proposed | Change from 2022<br>Revised Budget | %<br>Change |
|----------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------|------------------------------------|-------------|
| <b>Revenues</b>                  |                   |                   |                     |                    |                      |                     |                                    |             |
| 55550 Arts Revenue               | 943,750           | 5,341             | 1,337,169           | 1,314,608          | -                    | -                   | (1,314,608)                        | -100%       |
| 55551 Admin                      | -                 | 91,090            | 540,000             | 540,000            | 178,200              | 250,000             | (290,000)                          | -54%        |
| 55552 Theatre                    | -                 | 197,051           | 2,685,900           | 2,685,900          | 1,229,247            | 1,565,167           | (1,120,733)                        | -42%        |
| 55553 Conference Center          | -                 | 89,449            | 462,700             | 462,700            | 586,860              | 503,500             | 40,800                             | 9%          |
| 55554 Education                  | -                 | 8,862             | 167,500             | 167,500            | 288                  | 20,000              | (147,500)                          | -88%        |
| 55555 Special Events             | -                 | 37,075            | 252,000             | 252,000            | 14,082               | 325,300             | 73,300                             | 29%         |
| 55556 Heritage                   | -                 | 21,309            | 288,000             | 288,000            | 2,979                | 10,000              | (278,000)                          | -97%        |
| 55557 Sponsorships               | -                 | -                 | -                   | -                  | -                    | 50,000              | 50,000                             | 0%          |
| 55590 Transfer from Hotel Motel  | -                 | 1,033,630         | 600,000             | 600,000            | 1,046,543            | 1,375,500           | 775,500                            | 129%        |
| 55590 Transfer from General Fund | 2,701,000         | 1,614,740         | 1,337,169           | 1,314,608          | 1,002,877            | 1,739,477           | 424,869                            | 32%         |
| <b>Total - Revenues</b>          | <b>3,644,750</b>  | <b>3,098,548</b>  | <b>7,670,438</b>    | <b>7,625,316</b>   | <b>4,061,075</b>     | <b>5,838,944</b>    | <b>(1,786,372)</b>                 | <b>-23%</b> |
| <b>Expenditures</b>              |                   |                   |                     |                    |                      |                     |                                    |             |
| 5556191 Administration           | 1,996,946         | 2,229,589         | 3,086,619           | 3,064,058          | 2,192,947            | 3,624,006           | 559,948                            | 18%         |
| 5556192 Theatre                  | -                 | 154,074           | 1,836,750           | 1,836,750          | 1,737,967            | 1,802,725           | (34,025)                           | -2%         |
| 5556193 Conference               | -                 | 17,324            | 310,600             | 310,600            | 136,112              | 401,400             | 90,800                             | 29%         |
| 5556194 Education                | -                 | -                 | 143,900             | 143,900            | -                    | 90,900              | (53,000)                           | -37%        |
| 5556195 Special Events           | -                 | 416,012           | 718,600             | 718,600            | 577,001              | 1,220,116           | 501,516                            | 70%         |
| 5556196 Heritage                 | -                 | 37,617            | 236,800             | 236,800            | 240                  | 158,000             | (78,800)                           | -33%        |
| <b>Total - Operations</b>        | <b>1,996,946</b>  | <b>2,854,616</b>  | <b>6,333,269</b>    | <b>6,310,708</b>   | <b>4,644,267</b>     | <b>7,297,147</b>    | <b>986,439</b>                     | <b>16%</b>  |
| <b>Employees</b>                 |                   |                   |                     |                    |                      |                     |                                    |             |
| Full-Time Employees              | 24                | 24                | 25                  | 26                 |                      |                     |                                    |             |
| Part-Time Employees              | 0                 | 8                 | 9                   | 13                 |                      |                     |                                    |             |
| <b>TOTAL</b>                     | <b>24</b>         | <b>24</b>         | <b>25</b>           | <b>39</b>          |                      |                     |                                    |             |



## 555 - Performing Arts Center

FY 2023 Proposed Budget



|                   |                                     | FY 2020<br>Actual | FY 2021<br>Actual | FY 2022<br>Proposed | FY 2022<br>Revised | FY 2022<br>Projected | FY 2023<br>Proposed | Change from 2022<br>Revised Budget | %<br>Change |
|-------------------|-------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------|------------------------------------|-------------|
| <b>Personnel</b>  |                                     |                   |                   |                     |                    |                      |                     |                                    |             |
| 511100            | Regular Salaries                    | 804,823           | 1,311,689         | 1,609,390           | 1,591,282          | 1,260,809            | 1,751,272           | 159,990                            | 10%         |
| 511110            | Bonuses                             | -                 | 93,474            | -                   | -                  | 16,050               | 37,750              | 37,750                             | 0%          |
| 511200            | Part -Time Employees                | 61,344            | -                 | 200,000             | 200,000            | 78,305               | 85,000              | (115,000)                          | -58%        |
| 512101            | Health Insurance                    | 101,312           | 177,138           | 178,757             | 178,757            | 62,075               | 327,002             | 148,245                            | 83%         |
| 512102            | Disability Insurance                | 2,847             | 4,329             | 4,501               | 4,501              | 7,197                | 14,272              | 9,771                              | 217%        |
| 512103            | Dental Insurance                    | 3,998             | 8,028             | 8,477               | 8,477              | 9,757                | 19,023              | 10,546                             | 124%        |
| 51204             | Life Insurance                      | 7,545             | 9,632             | 10,115              | 10,115             | 60,120               | 17,254              | 7,139                              | 71%         |
| 512200            | Social Security                     | 51,910            | 83,891            | 99,782              | 98,673             | 37,884               | 108,579             | 9,906                              | 10%         |
| 512300            | Medicare                            | 12,140            | 19,620            | 23,336              | 23,080             | 94,586               | 25,393              | 2,313                              | 10%         |
| 512401            | Retirement                          | 63,278            | 145,820           | 193,127             | 191,094            | 78,401               | 210,153             | 19,059                             | 10%         |
| 512402            | Retirement-Matching                 | 24,215            | 60,993            | 80,470              | 79,415             | 19,010               | 87,564              | 8,149                              | 10%         |
| 512600            | Unemployment Tax                    | 947               | 2,271             | 1,000               | 1,000              | 4,552                | 4,000               | 3,000                              | 300%        |
| 512700            | Workers Compensation                | 2,500             | 1,824             | 2,362               | 2,364              | 1,149                | 3,503               | 1,139                              | 48%         |
|                   | <b>Subtotal - Personnel</b>         | <b>1,136,860</b>  | <b>1,918,709</b>  | <b>2,411,319</b>    | <b>2,388,758</b>   | <b>1,729,894</b>     | <b>2,690,766</b>    | <b>302,008</b>                     | <b>13%</b>  |
| <b>Operations</b> |                                     |                   |                   |                     |                    |                      |                     |                                    |             |
| 521200            | Professional Services               | 27,570            | 37,125            | 278,800             | 278,800            | 240                  | 270,000             | (8,800)                            | -3%         |
| 521201            | Professional Services - GVMT Servic | 400,927           | -                 | -                   | -                  | -                    | -                   | -                                  | 0%          |
| 521250            | Professional Services - Legal       | 910               | -                 | -                   | -                  | -                    | -                   | -                                  | 0%          |
| 521300            | Technical Services                  | 70,433            | 82,382            | 97,130              | 97,130             | 48,331               | 97,130              | -                                  | 0%          |
| 522100            | Cleaning Services                   | -                 | -                 | 50,000              | 30,000             | -                    | 50,000              | 20,000                             | 67%         |
| 522220            | Repairs & Maintenance - Equipment   | -                 | -                 | 15,000              | 15,000             | -                    | 10,000              | (5,000)                            | -33%        |
| 522220            | Repairs & Maintenance - Buildings   | 76,899            | 60,935            | 123,000             | 123,000            | 56,181               | 123,000             | -                                  | 0%          |
| 522330            | Other Rentals                       | -                 | -                 | 55,600              | 55,600             | 55,600               | 55,600              | -                                  | 0%          |
| 523200            | Communications                      | 15,067            | 29,645            | 29,160              | 29,160             | 19,718               | 81,300              | 52,140                             | 179%        |
| 523300            | Advertising                         | 61,719            | 107,571           | 534,700             | 534,700            | 360,048              | 509,700             | (25,000)                           | -5%         |
| 523350            | Promotions                          | -                 | -                 | 30,950              | 30,950             | -                    | 47,000              | 16,050                             | 52%         |
| 523400            | Printing & Binding                  | 350               | 1,991             | 9,500               | 9,500              | 9,500                | 9,500               | -                                  | 0%          |
| 523500            | Travel                              | 14,242            | -                 | 4,050               | 4,050              | -                    | 8,050               | 4,000                              | 99%         |
| 523600            | Dues & Fees                         | 12,419            | 9,779             | 9,010               | 9,010              | 9,163                | 9,660               | 650                                | 7%          |
| 523700            | Education/Training                  | 2,497             | 1,842             | 43,900              | 43,900             | -                    | 49,700              | 5,800                              | 13%         |
| 523800            | Licenses                            | -                 | 3,160             | 8,400               | 8,400              | 4,260                | 8,400               | -                                  | 0%          |
| 523850            | Artist Fees                         | 16,400            | 21,000            | 1,054,750           | 1,054,750          | 1,106,212            | 1,054,750           | -                                  | 0%          |
| 523900            | Contractual Services                | 18,905            | 15,102            | 226,200             | 226,200            | 221,567              | 239,625             | 13,425                             | 6%          |
| 523905            | Website Enhancements                | -                 | -                 | -                   | -                  | -                    | 81,300              | 81,300                             | 0%          |
| 523950            | Merchant Services Charges           | 7,490             | 9,536             | 24,000              | 44,000             | 34,548               | 44,000              | -                                  | 0%          |
| 531100            | General Operating Supplies          | 62,610            | 27,303            | 148,300             | 148,300            | 83,493               | 121,300             | (27,000)                           | -18%        |
| 531300            | Hospitality                         | 33,237            | 206               | 67,900              | 67,900             | 35,885               | 67,900              | -                                  | 0%          |
| 531350            | Special Events                      | -                 | 371,521           | 541,000             | 541,000            | 541,000              | 1,042,516           | 501,516                            | 93%         |
| 531500            | Cost of Goods Sold                  | -                 | 30,137            | 239,500             | 239,500            | 164,447              | 257,850             | 18,350                             | 8%          |
| 531600            | Small Tools & Equipment             | 24,640            | 22,820            | 147,000             | 147,000            | 74,319               | 107,000             | (40,000)                           | -27%        |
| 531700            | Other Supplies                      | 97                | 547               | 13,100              | 13,100             | 5,593                | 13,100              | -                                  | 0%          |
| 531750            | Uniforms                            | 1,566             | 4,005             | 11,000              | 11,000             | 11,000               | 11,000              | -                                  | 0%          |

**555 - Performing Arts Center**  
**FY 2023 Proposed Budget**



|                              | <b>FY 2020<br/>Actual</b> | <b>FY 2021<br/>Actual</b> | <b>FY 2022<br/>Proposed</b> | <b>FY 2022<br/>Revised</b> | <b>FY 2022<br/>Projected</b> | <b>FY 2023<br/>Proposed</b> | <b>Change from 2022<br/>Revised Budget</b> | <b>%<br/>Change</b> |
|------------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|------------------------------|-----------------------------|--------------------------------------------|---------------------|
| 541200 Site Improvements     | -                         | -                         | -                           |                            | 43,368                       | -                           | -                                          | 0%                  |
| 542100 Machinery & Equipment | -                         | 99,300                    | 100,000                     | 100,000                    | 23,999                       | 177,000                     | 77,000                                     | 77%                 |
| 542300 Furniture & Fixtures  | -                         | -                         | 20,000                      | 20,000                     | 5,902                        | 20,000                      | -                                          | 0%                  |
| 579000 Contingencies         | -                         | -                         | 40,000                      | 40,000                     | -                            | 40,000                      | -                                          | 0%                  |
| <b>Subtotal - Operations</b> | <b>860,086</b>            | <b>935,907</b>            | <b>3,921,950</b>            | <b>3,921,950</b>           | <b>2,914,374</b>             | <b>4,606,381</b>            | <b>684,431</b>                             | <b>17%</b>          |
| <b>TOTAL DEPARTMENT</b>      | <b>1,996,946</b>          | <b>2,854,616</b>          | <b>6,333,269</b>            | <b>6,310,708</b>           | <b>4,644,267</b>             | <b>7,297,147</b>            | <b>986,439</b>                             | <b>16%</b>          |

## 561 - Stormwater

FY 2023 Proposed Budget



|                                           | FY 2020<br>Actual | FY 2021<br>Actual | FY 2022<br>Original | FY 2022<br>Revised | FY 2022<br>Projected | FY 2023<br>Proposed | Change from 2022<br>Revised Budget | %<br>Change  |
|-------------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------|------------------------------------|--------------|
| <b>Revenues</b>                           |                   |                   |                     |                    |                      |                     |                                    |              |
| 391100 Transfer from General Fund         | 1,750,000         | 13,275,000        | 1,720,000           | 14,995,000         | 1,720,000            | 1,905,000           | 185,000                            | -87%         |
| <b>Subtotal - Revenues</b>                | <b>1,750,000</b>  | <b>13,275,000</b> | <b>1,720,000</b>    | <b>14,995,000</b>  | <b>1,720,000</b>     | <b>1,905,000</b>    | <b>185,000</b>                     | <b>-87%</b>  |
| <b>Expenses - Capital</b>                 |                   |                   |                     |                    |                      |                     |                                    |              |
| 521200 Professional Services              | 124,949           | 964,618           | 150,000             | 285,858            | 280,754              | 280,000             | (754)                              | -2%          |
| 521200 Professional Services - Green      | 34,017            | 58,792            | 77,274              | 77,274             | 78,204               | 80,000              | 1,796                              | 4%           |
| 541450 Stormwater Improvements            | 1,065,232         | 7,800,101         | 1,000,000           | 2,097,448          | 1,690,622            | 1,700,000           | 9,378                              | -19%         |
| 541450 Stormwater Imp - Green             | -                 | -                 | -                   | 285,000            | -                    | -                   | -                                  | -100%        |
| 541450 Stormwater Imp - Mabry             | -                 | 1,556,996         | -                   | 1,556,996          | -                    | -                   | -                                  | -100%        |
| <b>Subtotal - Expenditures</b>            | <b>1,224,198</b>  | <b>10,380,507</b> | <b>1,227,274</b>    | <b>4,302,577</b>   | <b>2,049,581</b>     | <b>2,060,000</b>    | <b>10,419</b>                      | <b>-52%</b>  |
| <b>Expenses - Collection and Drainage</b> |                   |                   |                     |                    |                      |                     |                                    |              |
| 521200 Professional Services              | 41,753            | 166,248           | -                   | 62,886             | 36,039               | 40,000              | 3,961                              | -36%         |
| 522240 Repair & Maintenance               | 55,940            | 1,095,551         | 150,000             | 187,369            | 137,475              | 140,000             | 2,525                              | -25%         |
| 523900 Contractual Services               | 23,106            | 170,152           | -                   | 17,390             | 23                   | 100                 | 77                                 | -99%         |
| 542100 Machinery and Equipment            | 39,917            | 56,697            | -                   | 10,000             | -                    | -                   | -                                  | -100%        |
| <b>Subtotal - Expenditures</b>            | <b>160,716</b>    | <b>1,488,648</b>  | <b>150,000</b>      | <b>277,645</b>     | <b>173,537</b>       | <b>180,100</b>      | <b>6,563</b>                       | <b>-35%</b>  |
| <b>Transfers</b>                          |                   |                   |                     |                    |                      |                     |                                    |              |
| 611351 Transfer to Capital Projects       | -                 | -                 | 570,000             | 570,000            | 570,000              | -                   | (570,000)                          | -100%        |
| <b>Subtotal - Transfers</b>               | <b>-</b>          | <b>-</b>          | <b>570,000</b>      | <b>570,000</b>     | <b>570,000</b>       | <b>-</b>            | <b>(570,000)</b>                   | <b>-100%</b> |
| <b>BALANCE</b>                            | <b>365,086</b>    | <b>1,405,845</b>  | <b>342,726</b>      | <b>9,844,779</b>   | <b>(1,073,118)</b>   | <b>(335,100)</b>    | <b>738,018</b>                     | <b>-103%</b> |

## 840 - Development Authority

### FY 2023 Proposed Budget



|                                   | FY 2020<br>Actual | FY 2021<br>Actual | FY 2022<br>Original | FY 2022<br>Revised | FY 2022<br>Projected | FY 2023<br>Proposed | Change from 2022<br>Revised Budget | %<br>Change |
|-----------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------|------------------------------------|-------------|
| <b>Revenues</b>                   |                   |                   |                     |                    |                      |                     |                                    |             |
| 389000 Contract Payments          | 947,314           | 894,426           | -                   | 200,000            | 201,342              | 182,700             | (17,300)                           | -9%         |
| Subtotal - Revenues               | <b>947,314</b>    | <b>894,426</b>    | <b>-</b>            | <b>200,000</b>     | <b>201,342</b>       | <b>182,700</b>      | <b>(17,300)</b>                    | <b>-9%</b>  |
| <b>Expenditures</b>               |                   |                   |                     |                    |                      |                     |                                    |             |
| 521240 Prof Svcs - Non-Profits    | -                 | -                 | -                   | -                  | -                    | -                   | -                                  | 0%          |
| 523100 Property & Liability Ins   | 2,063             | 2,199             | -                   | -                  | 2,270                | -                   | -                                  | 0%          |
| 523500 Travel                     | -                 | -                 | -                   | -                  | -                    | -                   | -                                  | 0%          |
| 523600 Dues & Fees                | -                 | -                 | -                   | 2,500              | -                    | 2,500               | -                                  | 0%          |
| 523700 Education/Training         | -                 | 500               | -                   | -                  | -                    | -                   | -                                  | 0%          |
| 573000 Payments To Other Agencies | -                 | 150,000           | -                   | -                  | -                    | -                   | -                                  | 0%          |
| Subtotal - Expenditures           | <b>2,063</b>      | <b>152,699</b>    | <b>-</b>            | <b>2,500</b>       | <b>2,270</b>         | <b>2,500</b>        | <b>-</b>                           | <b>0%</b>   |
| <b>Transfers</b>                  |                   |                   |                     |                    |                      |                     |                                    |             |
| 611100 Transfer to General Fund   | 947,314           | 894,426           | -                   | 200,000            | 183,342              | 182,700             | (17,300)                           | -9%         |
| Subtotal - Expenditures           | <b>947,314</b>    | <b>894,426</b>    | <b>-</b>            | <b>200,000</b>     | <b>183,342</b>       | <b>182,700</b>      | <b>(17,300)</b>                    | <b>-9%</b>  |
| <b>BALANCE</b>                    | <b>(2,063)</b>    | <b>(152,699)</b>  | <b>-</b>            | <b>(2,500)</b>     | <b>15,730</b>        | <b>(2,500)</b>      | <b>-</b>                           | <b>0%</b>   |

# FY 2023 Budget Public Hearing #1

Eden E. Freeman  
City Manager

June 7, 2022



**SANDY SPRINGS™**  
GEORGIA

# FY 2023 Budget Calendar

| Date             | Item                                                |
|------------------|-----------------------------------------------------|
| March - April    | Departmental Budget Meetings / Finance Review Phase |
| April - May      | Senior Management / Mayor Review Phase              |
| May 3            | Budget Workshop 1                                   |
| May 17           | Budget Workshop 2                                   |
| May 24           | City Council Proposed Budget Presentation           |
| June 7, 6:00 PM  | First Public Hearing and Budget Workshop            |
| June 21, 6:00 PM | Final Public Hearing and Budget Adoption            |



**CITY COUNCIL'S**  
**2022**  
**Adopted**  
**Priorities**



**SANDY SPRINGS**  
GEORGIA



# General Fund Revenues

## Approved FY 2022 vs Proposed FY 2023

| Revenues                      | 2022 Revised          | 2022 Projected*       | 2023 Proposed         | Variance              | % Change    |
|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------|
| Property Taxes                | \$ 42,015,671         | \$ 42,431,379         | \$ 42,500,000         | \$ 484,329            | 1%          |
| Sales Taxes                   | 25,000,000            | 28,500,000            | 26,500,000            | 1,500,000             | 6%          |
| Business and Occupational Tax | 8,583,413             | 9,742,344             | 9,750,000             | 1,166,587             | 14%         |
| Franchise Taxes               | 8,400,000             | 8,710,381             | 8,350,000             | (50,000)              | -.5%        |
| Insurance Premium Tax         | 7,500,000             | 7,782,186             | 7,700,000             | 200,000               | 3%          |
| Other Revenue                 | 42,791,302            | 15,910,144            | 14,890,420            | (27,900,882)          | -65%        |
| <b>Total</b>                  | <b>\$ 134,290,386</b> | <b>\$ 113,076,435</b> | <b>\$ 109,690,420</b> | <b>(\$24,599,966)</b> | <b>-18%</b> |

\*Estimates

4

# General Fund Expenditures – FY 2022 vs Proposed FY 2023

| Expenditures                      | 2022 Revised         | 2023 Proposed        | Variance             | % Change   |
|-----------------------------------|----------------------|----------------------|----------------------|------------|
| City Council (page 4)             | \$231,227            | \$239,758            | \$8,531              | 4%         |
| City Manager (page 5)             | 1,281,566            | 1,051,249            | (230,317)            | -18%       |
| City Clerk (page 6)               | 824,085              | 569,047              | (255,038)            | -31%       |
| Finance (page 7)                  | 2,421,703            | 2,737,997            | 316,294              | 13%        |
| Legal (page 8)                    | 1,319,482            | 1,238,645            | (80,837)             | -6%        |
| Information Technology (page 9)   | 3,022,758            | 3,362,329            | 339,571              | 11%        |
| Human Resources (page 10)         | 636,729              | 801,438              | 164,709              | 26%        |
| Facilities Management (page 11)   | 5,616,297            | 6,213,888            | 597,591              | 11%        |
| Communications (page 13)          | 1,692,696            | 1,999,320            | 306,624              | 18%        |
| General Admin (page 14)           | 3,135,042            | 3,046,894            | (88,148)             | -3%        |
| Municipal Court (page 15)         | 1,280,077            | 1,549,977            | 269,900              | 21%        |
| Police (page 16-17)               | 25,300,315           | 27,026,039           | 1,725,724            | 7%         |
| Fire (page 18-19)                 | 15,180,289           | 16,551,969           | 1,371,680            | 9%         |
| Emergency Management (page 20)    | 1,218,665            | 1,311,647            | 92,981               | 8%         |
| Public Works (page 21-22)         | 12,083,040           | 13,475,951           | 1,392,912            | 12%        |
| Fleet Management (page 23)        | 328,975              | 359,135              | 30,160               | 9%         |
| Recreation and Parks (page 24-25) | 3,885,073            | 3,970,339            | 85,266               | 2%         |
| Community Development (page 26)   | 4,572,689            | 5,781,394            | 1,208,705            | 26%        |
| Economic Development (page 27)    | 363,336              | 623,630              | 260,294              | 72%        |
| Transfer to Other Funds (page 28) | 49,721,678           | 38,709,325           | (11,012,353)         | -22%       |
| <b>Total</b>                      | <b>\$134,115,722</b> | <b>\$130,619,972</b> | <b>(\$3,495,751)</b> | <b>-3%</b> |

# FY 2023 Summary of All Funds

| Fund Name                                         | Balance              |
|---------------------------------------------------|----------------------|
| General Fund (page 1)                             | \$130,619,972        |
| Performing Arts Center Fund (page 47-49)          | 7,297,147            |
| Confiscated Assets Fund (page 29)                 | 184,500              |
| Emergency 911 Fund (page 30)                      | 3,000,000            |
| Tree Fund (page 31)                               | 559,099              |
| Community Development Block Grant Fund (page 33)  | 1,756,541            |
| Hotel/Motel Tax Fund (page 34)                    | 3,500,000            |
| Excise Tax on Rental Motor Vehicle Fund (page 35) | 75,000               |
| TSPLOST I (2016) Fund (page 36)                   | 102,851,298 *        |
| TSPLOST II (2021) Fund (page 37-39)               | 114,680,913 *        |
| Capital Projects Fund (page 40-42)                | 84,564,505 *         |
| Impact Fee Fund (page 32)                         | 1,275,000            |
| Public Facilities Authority Fund (page 46)        | 542,560,874 *        |
| Stormwater Management Fund (page 50)              | 2,240,100 *          |
| Development Authority Fund (page 51)              | 182,700              |
| <b>Total All Funds</b>                            | <b>\$995,347,649</b> |

\* Multi-year Funds

## Questions from Workshop 3

- Why do we show the full value of previously completed projects in the Public Facilities Authority Fund?
  - Auditor has advised that as a multi-year fund with project linked budgets, we must show the cumulative amounts in the budget; since debt service will continue, City Springs project will remain until satisfied.
- Can Tree Fund dollars be used for personnel?
  - City Attorney's Office has opined that the funds are to be used for the purposes of replacing tree canopy or canopy preservation, and that the ordinance does not limit use of funds to the purchase of trees.
- Can we participate in fuel hedging?
  - We continue to research options, but preliminary indications are that our consumption volume is too small compared to amounts required.

## Questions from Workshop 3

- When did we adopt the Five-Year CIP?
  - As part of the FY2022 Budget. However, it is a planning document only and the amounts that were specified for the FY2022 project allocations are the only amounts that were included in the ordinance adopting the FY2022 Budget.
- Do we have information on [SB 361](#) – Law Enforcement Strategic Support Act?
  - Law takes effect on July 1, 2022 and is applicable to tax years beginning on or after January 1, 2023. Places a limit on deductions at \$3 million/calendar year for qualified law enforcement foundations.



# Questions from Workshop 3

- Breakdown of Costs for Veterans Park (as presented April 19)

| PROJECT BUDGETS |                   |                        |
|-----------------|-------------------|------------------------|
| VETERANS PARK   | PARK AREA TSPLOST | TS-191 OVERALL PROJECT |
| \$4,747,802     | \$729,217         | \$25,300,000           |

| <b>Veterans Park</b><br>Sandy Springs, Georgia<br>Opinion of Probable Construction Costs - Schematic Design<br>Date: 4/11/2022                                                                                                                                                                                                                                                                                                                      |                         |                   | <br><b>DRAFT</b> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-------------------|-----------------------------------------------------------------------------------------------------|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                     | TOTALS<br>VETERANS PARK | TOTALS<br>SPLOST  |                                                                                                     |
| Utilities                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$ 36,900               | \$ -              |                                                                                                     |
| Earthwork                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$ 122,788              | \$ 47,086         |                                                                                                     |
| Demolition                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$ 10,720               | \$ -              |                                                                                                     |
| Erosion Control                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$ 17,000               | \$ -              |                                                                                                     |
| Electrical/Comm/Security                                                                                                                                                                                                                                                                                                                                                                                                                            | \$ 306,420              | \$ 98,800         |                                                                                                     |
| Storm Drainage                                                                                                                                                                                                                                                                                                                                                                                                                                      | \$ 66,553               | \$ -              |                                                                                                     |
| Vehicular Paving                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$ -                    | \$ 9,596          |                                                                                                     |
| Hardscape                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$ 230,301              | \$ 287,254        |                                                                                                     |
| Walls                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$ 341,046              | \$ 79,200         |                                                                                                     |
| Water Features                                                                                                                                                                                                                                                                                                                                                                                                                                      | \$ 1,326,847            | \$ -              |                                                                                                     |
| Programmed Improvements                                                                                                                                                                                                                                                                                                                                                                                                                             | \$ 66,500               | \$ -              |                                                                                                     |
| Site Furnishings                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$ 63,600               | \$ -              |                                                                                                     |
| Landscape & Irrigation                                                                                                                                                                                                                                                                                                                                                                                                                              | \$ 381,166              | \$ 24,966         |                                                                                                     |
| Wayfinding                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$ 15,000               | \$ -              |                                                                                                     |
| General Requirements                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 119,394              | \$ 21,876         |                                                                                                     |
| <b>Construction Subtotal Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>\$ 3,104,235</b>     | <b>\$ 568,778</b> |                                                                                                     |
| Design Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 310,000              | \$ 57,000         |                                                                                                     |
| General Conditions                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 410,000              | \$ 75,000         |                                                                                                     |
| <b>Total Estimated Construction Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                            | <b>\$ 3,979,446</b>     | <b>\$ 729,217</b> |                                                                                                     |
| Additional Project Costs                                                                                                                                                                                                                                                                                                                                                                                                                            | \$ 768,356              | \$ -              |                                                                                                     |
| <b>Project Total Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>\$ 4,747,802</b>     | <b>\$ 729,217</b> |                                                                                                     |
| This "Opinion of Probable Construction Costs" is made on the basis of judgment as experienced and qualified professionals generally familiar with site development projects. Cost items and estimated quantities were determined from in-progress schematic design drawings. Barge Design Solutions cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from this Opinion of Probable Construction Costs. |                         |                   |                                                                                                     |

# Capital Projects Funding Summary

- FY 2022 is projected

| Fiscal Year  | Capital Project Fund | Stormwater Fund     | TSPLOST             | Total                |
|--------------|----------------------|---------------------|---------------------|----------------------|
| 2006         |                      |                     |                     |                      |
| 2007         | \$ 6,180,936         | \$ 0                |                     | \$ 6,180,936         |
| 2008         | 15,540,483           | 450,000             |                     | 15,990,483           |
| 2009         | 29,152,474           | 1,800,000           |                     | 30,952,474           |
| 2010         | 23,647,716           | 500,000             |                     | 24,147,716           |
| 2011         | 14,900,001           | 1,800,000           |                     | 16,700,001           |
| 2012         | 12,320,198           | 2,500,000           |                     | 14,820,198           |
| 2013         | 26,571,822           | 2,500,000           |                     | 29,071,822           |
| 2014         | 24,336,631           | 1,600,000           |                     | 25,936,631           |
| 2015         | 29,428,429           | 1,750,000           |                     | 31,178,429           |
| 2016         | 29,904,824           | 2,550,000           |                     | 32,454,824           |
| 2017         | 15,723,455           | 2,500,000           | \$ 387,040          | 18,223,455           |
| 2018         | 15,747,490           | 2,000,000           | 3,755,417           | 17,747,490           |
| 2019         | 15,695,325           | 1,500,000           | 7,772,568           | 17,195,325           |
| 2020         | 19,425,000           | 1,750,000           | 10,924,185          | 21,175,000           |
| 2021         | 4,052,500            | 1,225,000           | 7,042,842           | 5,277,500            |
| 2022         | 15,725,971           | 1,720,000           | 6,713,107           | 17,445,971           |
| <b>Total</b> | <b>\$298,353,255</b> | <b>\$26,145,000</b> | <b>\$36,595,159</b> | <b>\$361,093,414</b> |

# Discussion



To: Eden Freeman, City Manager

From: Toni Carlisle, Interim Finance Director

Date: May 12<sup>th</sup> 2022 for Submission onto the June 7<sup>th</sup> 2022 City Council Meeting

Agenda Item: 95666 - Approval of Alcoholic Beverage License Application for Farsikitchen LLC d/b/a Farsikitchen 8540 Roswell Rd, Suite 400 Sandy Springs, GA 30350

Applicant is Amir Hassandoolabi for Consumption on the Premises of Distilled Spirits, Wine, & Malt Beverages

**CMO (City Manager's Office) Recommendation:**

Approve the application Consumption on the Premises of Distilled Spirits, Wine, & Malt Beverages for Farsikitchen LLC d/b/a Farsikitchen – 8540 Roswell Rd Suite 400, Sandy Springs, GA 30350

**Background:**

Applicant submitted a completed application on April 26<sup>th</sup>, 2022. Applicant has passed the background investigation.

**Discussion:**

This is a New Application for Consumption on the Premises of Distilled Spirits, Wine, & Malt Beverages. The business is located on Roswell Rd, before High Tower Trail.

Staff has reviewed this application and recommends approval.

**Alternatives:**

None

**Financial Impact:**

Revenue - \$6700.00

**Concurrent Review:**

Elaneor Gordon, Revenue Specialist



**SANDY SPRINGS**

GEORGIA

**CITY OF SANDY SPRINGS  
PUBLIC NOTICE  
22-95666**

**PLACE:** City of Sandy Springs City Hall  
1 Galambos Way  
Sandy Springs, GA 30328

**DATE & TIME:** June 7th 2022,  
6:00 P.M.

**PURPOSE:** Alcoholic Beverage License Application  
Consumption on the premises of Wine,  
Malt and Distilled Spirits

**APPLICANT:** Farsikitchen LLC  
DBA / Farsikitchen  
8540 ROSWELL RD SUITE 400  
Sandy Springs, GA 30350



## SANDY SPRINGS

CITY CLERK'S OFFICE

TO: Eden Freeman, City Manager

FROM: Helen Owens, Planner III/Zoning Administrator

DATE: May 2, 2022 Submission for the June 7, 2022 City Council Meeting

ITEM: Request for Mayor and City Council Consideration to Approve a Metropolitan River Protection Act Certificate for River Corridor Review RC22-0004, for Property Located at 8980 River Run

---

### ***Recommendation:***

Staff recommends approval of the resolution to authorize approval of a Metropolitan River Protection Act Certificate for River Corridor Review RC22-004SS, for property located at 8980 River Run.

### ***Background:***

Properties within 2,000 feet of the Chattahoochee River are subject to the Metropolitan River Protection Act ("MRPA"). The regulations call for review and approval by the Atlanta Regional Commission ("ARC"), a public hearing and approval by the local governing authority, and issuance of a Metro River Certificate. The review focuses on whether the project is consistent with the Chattahoochee Corridor Plan, which limits clearing and impervious surface within the corridor.

### ***Discussion:***

The property owner proposes to extend the concrete driveway and add a patio and deck. The site is located in Vulnerability Category "D" with a proposed impervious area of 5,293 square feet. ARC reviewed the proposal and found that the project is consistent with the Chattahoochee River Corridor Plan.

### ***Financial Impact:***

N/A

### ***Alternatives:***

N/A

### ***Review:***

Helen Owens, Planner III/Zoning Administrator  
Ginger Sottile, Director of Community Development  
Kristin Byars Smith, Assistant City Manager  
Toni Carlisle, Interim Finance Director  
Kathy Williams, Staff Attorney  
Eden Freeman, City Manager

Created/Initiated - 5/2/2022  
Approved - 5/3/2022  
Approved - 5/9/2022  
Approved - 5/11/2022  
Approved - 5/11/2022  
Final Approval - 5/13/2022



***Attachments:***

1. 8980 River Run MCC Packet
2. River Corridor Resolution

DATE: APRIL 19, 2022

TO: MAYOR RUSTY PAUL, City of Sandy Springs  
ATTN TO: HELEN OWENS, ZONING ADMINISTRATOR, City of Sandy Springs  
FROM: Anna Roach, Executive Director, Atlanta Regional Commission



ARC has completed a regional review of the following proposal and made the below finding. ARC reviewed the proposed project's relationship to regional plans, goals, and policies and impacts it might have on the activities, plans, goals, and policies of other local jurisdictions and state, federal, and other agencies.

**Name of Proposal:** RC-22-04SS 8980 River Run  
**Submitting Local Government:** City of Sandy Springs

**Date Opened:** April 6, 2022

**Date Closed:** April 19, 2022

**FINDING:** ARC staff has completed its review of the application for a MRPA Certificate for this proposed project in the Chattahoochee River Corridor. ARC's finding is that the project is consistent with the Chattahoochee River Corridor Plan.

**Additional Comments:**

**THE FOLLOWING LOCAL GOVERNMENTS AND AGENCIES RECEIVED NOTICE OF THIS REVIEW:**

ATLANTA REGIONAL COMMISSION  
NATIONAL PARK SERVICE CRNRA  
FULTON COUNTY

GEORGIA DEPARTMENT OF NATURAL RESOURCE  
GEORGIA CONSERVANCY  
CITY OF SANDY SPRINGS

CHATTAHOOCHEE RIVERKEEPER  
RIVERLINE HISTORIC AREA  
CITY OF ROSWELL

If you have any questions regarding this review, please contact Donald Shockey at (470) 378-1531 or [dshockey@atlantaregional.org](mailto:dshockey@atlantaregional.org). This finding will be published to the ARC website at <https://atlantaregional.org/plan-reviews>.

# APPLICATION FOR METROPOLITAN RIVER PROTECTION ACT CERTIFICATE

1. **Name of Local Government:** SANDY SPRINGS
  
2. **Owner(s) of Record of Property to be Reviewed:**  
**Name(s):** RYAN DWYER  
**Mailing Address:** 8980 RIVER RUN  
**City:** SANDY SPRINGS **State:** GA **Zip:** 30350  
**Contact Phone Numbers (w/Area Code):**  
**Daytime Phone:** 770-480-3478 **Fax:** \_\_\_\_\_  
**Other Numbers:** \_\_\_\_\_
  
3. **Applicant(s) or Applicant's Agent(s):**  
**Name(s):** GREYDEN ENGINEERING  
**Mailing Address:** 12460 Crabapple Road Suite 202-374  
**City:** Alpharetta **State:** GA **Zip:** 30004  
**Contact Phone Numbers (w/Area Code):**  
**Daytime Phone:** 678-910-7169 **Fax:** \_\_\_\_\_  
**Other Numbers:** \_\_\_\_\_
  
4. **Proposed Land or Water Use:**  
**Name of Development:** 8980 RIVER RUN  
**Description of Proposed Use:** EXTEND CONCRETE DRIVE, ADD PATIO & DECK  
\_\_\_\_\_
  
5. **Property Description (Attach Legal Description and Vicinity Map):**  
**Land Lot(s), District, Section, County:** LL 368, 6TH DISTRICT, FULTON COUNTY  
\_\_\_\_\_  
**Subdivision, Lot, Block, Street and Address, Distance to Nearest Intersection:** \_\_\_\_\_  
RIVER RUN - 8980 RIVER RUN SANDY SPRINGS, GA 30350  
**Size of Development (Use as Applicable):**  
**Acres:** **Inside Corridor:** 1.00  
**Outside Corridor:** \_\_\_\_\_  
**Total:** 1.00  
**Lots:** **Inside Corridor:** 1  
**Outside Corridor:** \_\_\_\_\_  
**Total:** 1  
**Units:** **Inside Corridor:** \_\_\_\_\_  
**Outside Corridor:** \_\_\_\_\_  
**Total:** \_\_\_\_\_  
**Other Size Descriptor (i.e., Length and Width of Easement):**  
**Inside Corridor:** \_\_\_\_\_  
**Outside Corridor:** \_\_\_\_\_  
**Total:** \_\_\_\_\_

**6. Related Chattahoochee Corridor Development:**

A. Does the total development include additional land in the Chattahoochee Corridor that is not part of this application? NO

If "yes", describe the additional land and any development plans: \_\_\_\_\_

B. Has any part of the property in this application, or any right-of-way or easement bordering this land, previously received a certificate or any other Chattahoochee Corridor review approval? NO

If "yes", please identify the use(s), the review identification number(s), and the date(s) of the review(s): \_\_\_\_\_

**7. How Will Sewage from this Development be Treated?**

A. Septic tank \_\_\_\_\_

Note: For proposals with septic tanks, the application must include the appropriate local government health department approval for the selected site.

B. Public sewer system EXISTING

**8. Summary of Vulnerability Analysis of Proposed Land or Water Use:**

| Vulnerability Category | Total Acreage (or Sq. Footage) | Total Acreage (or Sq. Footage) Land Disturbance | Total Acreage (or Sq. Footage) Imperv. Surface | Percent Land <u>Disturb.</u> (Maximums Shown In Parentheses) | Percent Imperv. <u>Surf.</u> (Maximums Shown In Parentheses) |
|------------------------|--------------------------------|-------------------------------------------------|------------------------------------------------|--------------------------------------------------------------|--------------------------------------------------------------|
| A                      | _____                          | _____                                           | _____                                          | (90)_____                                                    | (75)_____                                                    |
| B                      | _____                          | _____                                           | _____                                          | (80)_____                                                    | (60)_____                                                    |
| C                      | _____                          | _____                                           | _____                                          | (70)_____                                                    | (45)_____                                                    |
| D                      | 17940.21 SF                    | 8970 SF                                         | 5293 SF                                        | (50) 50%                                                     | (30) 30%                                                     |
| E                      | 25511.73 SF                    | 1475.28 SF                                      | NA                                             | (30) 5.8%                                                    | (15) 0%                                                      |
| F                      | _____                          | _____                                           | _____                                          | (10)_____                                                    | (2)_____                                                     |
| <b>Total:</b>          | 43451.94 SF                    | 10445.28 SF                                     | 5293SF                                         | N/A                                                          | N/A                                                          |

9. Is any of this Land within the 100-Year Floodplain of the Chattahoochee River? NO  
If “yes”, indicate the 100-year floodplain elevation: \_\_\_\_\_  
**NOTE:** The 100-year river floodplain is defined as the natural land surface below the one hundred- (100) year flood elevations shown in the Flood Profiles of the most recent floodplain study for the Chattahoochee River approved by the United States Federal Emergency Management Agency for each Corridor jurisdiction.  
**NOTE:** All river 100-year floodplain is assigned to the “E” Category; its allowable allocations can be combined with those of other “E” land in the review. Also, 100-year floodplain cannot be reanalyzed and cannot accept transfers.
10. Is any of this land within the 500-year floodplain of the Chattahoochee River? NO  
If “yes”, indicate the 500-year flood plain elevation: \_\_\_\_\_  
**NOTE:** The 500-year floodplain is defined as the natural land surface below the five hundred- (500) year flood elevations shown in the Flood Profiles of the most recent floodplain study for the Chattahoochee River approved by the United States Federal Emergency Management Agency for each Corridor jurisdiction.  
**NOTE:** Plan Standards include a 35-foot height limit above the pre-construction grade within the 500-year floodplain (includes the 100-year floodplain). Adherence to this standard must be noted on the submitted plans (see Part 2.B.(4) of the Chattahoochee Corridor Plan).
11. The following is a checklist of information required to be attached as part of the application. Individual items may be combined.

**FOR ALL APPLICATIONS:**

- ☒ Description of land in the application and any additional land in the project (attach legal description or surveyed boundaries).
- ☒ Name, address, and phone number(s) of owner(s) of record of the land in the application. (Space provided on this form)
- ☒ Written consent of all owners to this application. (Space provided on this form)
- ☒ Name, address, and phone number(s) of applicant or applicant’s agent. (Space provided on this form)
- ☒ Description of proposed use(s). (Space provided on this form)
- ☒ Existing vegetation plan.
- ☒ Proposed grading plan.
- ☒ Certified as-builts of all existing land disturbance and impervious surfaces.
- ☒ Approved erosion control plan.
- ☒ Detailed table of land-disturbing activities. (Both on this form and on the plans)

☒ Plat-level plan showing (as applicable): lot boundaries; any other sub-areas; all easements and rights-of -way; 100- and 500-year river floodplains; vulnerability category boundaries; topography; any other information that will clarify the review.

\_\_\_\_ Documentation on adjustments, if any.

\_\_\_\_ Cashier's check or money order (for application fee).

**FOR SINGLE-STEP APPLICATIONS (NON-SUBDIVISION):**

☒ Site plan.

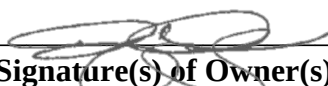
☒ Land-disturbance plan.

**FOR TWO-STEP SINGLE-FAMILY SUBDIVISION APPLICATIONS ONLY:**

\_\_\_\_ Concept plan.

\_\_\_\_ Lot-by-lot and non-lot allocation tables.

12. I (we), the undersigned, authorize and request review of this application for a certificate under the provisions of the Metropolitan River Protection Act: (use additional sheets as necessary)

\_\_\_\_\_  
\_\_\_\_\_  
 3-1-2022  
Signature(s) of Owner(s) of Record Date

13. I (we), the undersigned, authorize and request review of this application for a certificate under the provisions of the Metropolitan River Protection Act:

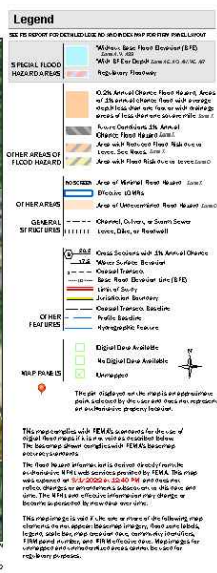
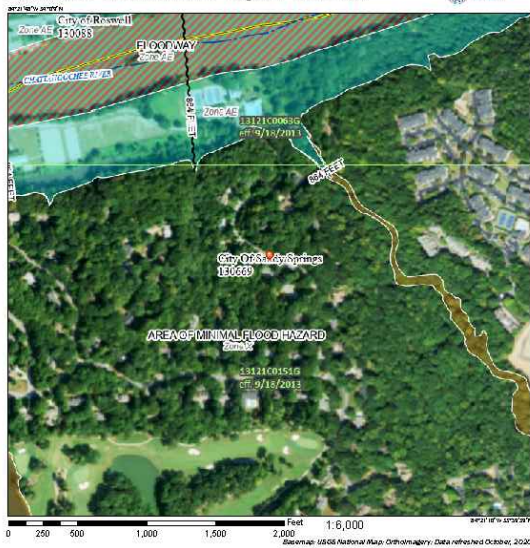
\_\_\_\_\_  
\_\_\_\_\_  
 2/21/2022  
Signature(s) of Applicant(s) or Agent(s) Date

14. The governing authority of \_\_\_\_\_ requests review by the Atlanta Regional Commission of the above-described use under the Provisions of the Metropolitan River Protection Act.

\_\_\_\_\_  
Signature of Chief Elected Official or Official's Designee Date



National Flood Hazard Layer FIRMette



FLOOD STATEMENT

THIS PROPERTY IS NOT LOCATED IN FEMA DELINEATED FLOOD PLAIN BASED ON FIRM 13121C0151G, DATED SEPTEMBER 18, 2013, FOR FULTON COUNTY, GEORGIA.

IMPERVIOUS TO BE REMOVED

|              |   |        |
|--------------|---|--------|
| WALL         | - | 10 SF  |
| WALKS        | - | 158 SF |
| CONCRETE PAD | - | 72 SF  |
|              |   | 240 SF |

PROPOSED IMPERVIOUS

|                        |   |        |
|------------------------|---|--------|
| CONCRETE DRIVE         | - | 267 SF |
| WALLS                  | - | 29 SF  |
| SEAT WALL              | - | 22 SF  |
| DECK                   | - | 263 SF |
| PATIO                  | - | 294 SF |
| STONE STAIRS           | - | 54 SF  |
| DECK STAIRS            | - | 35 SF  |
| IMPERVIOUS TO BE ADDED |   | 964 SF |

THIS PROPERTY IS WITHIN THE CHATTAHOOCHEE RIVER CORRIDOR AND FALLS UNDER THE METROPOLITAN RIVER PROTECTION ACT. AS THERE IS NO NET INCREASE TO IMPERVIOUS AREAS OR DISTURBANCE, A REVIEW IS NOT REQUIRED AT THIS TIME.

ARC VULNERABILITY AREAS

|                    | E         |           |          |          | D     |           |          |          |
|--------------------|-----------|-----------|----------|----------|-------|-----------|----------|----------|
|                    | AREA (SF) | ALLOWABLE | EXISTING | PROPOSED | AREA  | ALLOWABLE | EXISTING | PROPOSED |
| TOTAL              | 25512     |           |          |          | 17940 |           |          |          |
| DISTURBED EXISTING | 0         | 30%       | 0%       |          | 5872  | 50%       | 33%      |          |
| DISTURBED PROPOSED | 1475      |           |          | 6%       | 3098  |           |          | 17%      |
| TOTAL DISTURBED    | 1475      | 30%       |          | 6%       | 8970  | 50%       |          | 50%      |
| EXIST IMPERVIOUS   | 0         | 15%       | 0%       |          | 4329  | 30%       | 24%      |          |
| PROP IMPERVIOUS    | 0         |           |          | 0%       | 964   |           |          | 5%       |
| TOTAL IMPERVIOUS   | 0         | 15%       |          | 0%       | 5293  | 30%       |          | 30%      |

ARC CALCULATION

TOTAL AREA: 43,560 SF - 1.0 AC



VULNERABILITY CATEGORY E

VULNERABILITY CATEGORY D

EROSION NOTES:

- ALL EROSION AND SEDIMENT CONTROL MEASURES WILL BE CHECKED DAILY AND DEFICIENCIES NOTED AND CORRECTED BY THE END OF EACH DAY. ADDITIONAL EROSION AND SEDIMENT CONTROL MEASURES WILL BE INSTALLED IF DEEMED NECESSARY BY ON-SITE INSPECTION.
- TIE INSTALLATION OF EROSION CONTROL MEASURES WILL TAKE PLACE PRIOR TO LAND DISTURBING ACTIVITIES.
- EROSION CONTROL MEASURES WILL BE MAINTAINED AT ALL TIMES. IF FULL IMPLEMENTATION OF THE APPROVED PLAN DOES NOT PROVIDE FOR EFFECTIVE EROSION CONTROL, ADDITIONAL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE IMPLEMENTED TO CONTROL OR TREAT THE SEDIMENT SOURCE.
- ALL EROSION AND SEDIMENT CONTROL MEASURES MUST BE IN PLACE PRIOR TO COMMENCING CONSTRUCTION AND SHALL BE MAINTAINED IN PROPER WORKING ORDER UNTIL ALL DISTURBED AREAS ARE STABILIZED.
- THE ESCAPE OF SEDIMENT FROM THE SITE SHALL BE PREVENTED BY THE INSTALLATION OF EROSION AND SEDIMENT CONTROL MEASURES AND PRACTICES PRIOR TO LAND DISTURBING ACTIVITIES.
- ANY DISTURBED AREA LEFT EXPOSED FOR A PERIOD GREATER THAN 14 DAYS SHALL BE STABILIZED WITH MULCH OR TEMPORARY SEEDING

I, RALPH A. DAVIA, P.E., HEREBY CERTIFY UNDER PENALTY OF LAW THAT I HAVE, OR MY DESIGNEE HAS UNDER MY SUPERVISION, VISITED THE SITE PRIOR TO CREATION OF THE PLAN IN ACCORDANCE WITH RULES AND REGULATIONS ESTABLISHED BY THE BOARD.

CONSTRUCTION NOTES:

- ALL CONSTRUCTION SHALL CONFORM TO CITY OF SANDY SPRINGS STANDARDS.
- SEWAGE TREATMENT: FULTON COUNTY
- PRIOR TO COMMENCING LAND DISTURBING ACTIVITY, THE LIMITS OF LAND DISTURBANCE SHALL BE CLEARLY AND ACCURATELY DEMARCATED WITH STAKES, RIBBONS, OR OTHER APPROPRIATE MEANS. THE LOCATION AND EXTENT OF ALL LAND DISTURBING ACTIVITY SHALL BE DEMARCATED FOR THE DURATION OF THE CONSTRUCTION ACTIVITY.
- A COPY OF THE APPROVED LAND DISTURBANCE PLANS MUST BE ON SITE WHEN LAND DISTURBING ACTIVITY IS IN PROGRESS.
- FINAL ON-SITE INSPECTION REQUIRED PRIOR TO RELEASE OF CERTIFICATE OF OCCUPANCY.
- CONSTRUCTION WASTE AND CLEARING DEBRIS IS TO BE DISPOSED OF OFF-SITE. ALL WASTE MAY NOT BE BURNED OR BURIED ON-SITE AND MUST BE TAKEN TO AN APPROVED LANDFILL.
- THE PROPOSED VEGETATION IS TURF AND ORNAMENTAL LANDSCAPING. THE EXISTING VEGETATION IS SCRUBBY GRASS AND WOODED AREA.
- A 75' UNDISTURBED VEGETATIVE BUFFER ADJACENT TO ALL STATE WATERS WILL BE LEFT AND MAINTAINED.
- ALL FILL SLOPES WILL HAVE SILT FENCE AT THE TOE OF SLOPE.
- ALL CUT AND FILL SLOPES MUST BE SURFACE ROUGHENED AND VEGETATED WITHIN SEVEN DAYS OF CONSTRUCTION.

**GREYDEN**  
ENGINEERING  
12460 Crabapple Road  
Alpharetta, Georgia 300046  
PH: (770) 573-4801  
FAX: (678) 302-6362

**LOT DISTURBANCE PLANS**  
FOR  
**8980 RIVER RUN**  
LOCATED IN LAND LOT 368 , 6TH DISTRICT,  
CITY OF SANDY SPRINGS, FULTON COUNTY, GEORGIA

CLIENT

**RYAN DWYER**  
8980 RIVER RUN

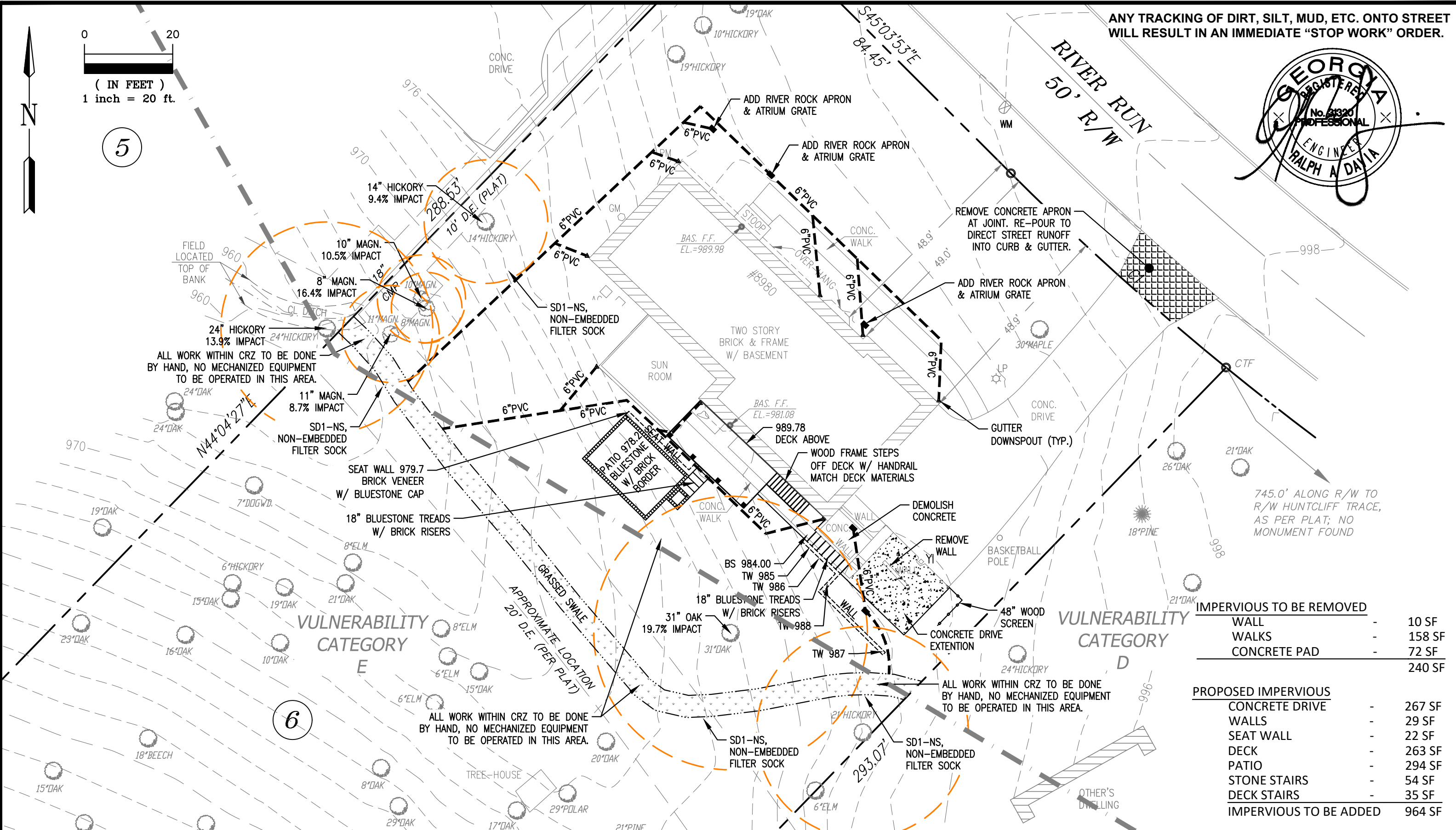
SANDY SPRINGS, GA 30350

24HR CONTACT: ANDY STEWART (770) 480-3478

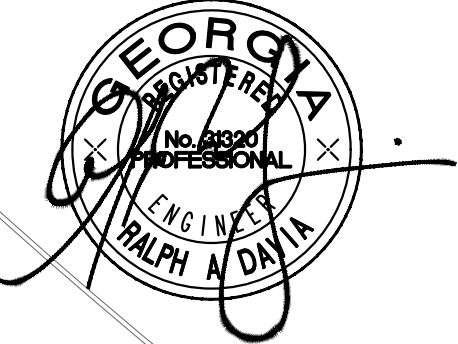
| JOB DATA |           |
|----------|-----------|
| DATE     | 1/12/2022 |
| JOB NO.  | 22-008    |
| DESIGNED | TJG       |
| CHECKED  | RAD       |
| SHEET:   | C200      |

| REVISIONS |          |                 |
|-----------|----------|-----------------|
| NO.       | DATE     | DESCRIPTION     |
|           | 1/3/2022 | FIRST SUBMITTAL |
|           |          |                 |
|           |          |                 |
|           |          |                 |





ANY TRACKING OF DIRT, SILT, MUD, ETC. ONTO STREET  
WILL RESULT IN AN IMMEDIATE "STOP WORK" ORDER.



| IMPERVIOUS TO BE REMOVED |          |
|--------------------------|----------|
| WALL                     | - 10 SF  |
| WALKS                    | - 158 SF |
| CONCRETE PAD             | - 72 SF  |
| 240 SF                   |          |

| PROPOSED IMPERVIOUS           |          |
|-------------------------------|----------|
| CONCRETE DRIVE                | - 267 SF |
| WALLS                         | - 29 SF  |
| SEAT WALL                     | - 22 SF  |
| DECK                          | - 263 SF |
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| STONE STAIRS                  | - 54 SF  |
| DECK STAIRS                   | - 35 SF  |
| IMPERVIOUS TO BE ADDED 964 SF |          |

GREYDEN  
ENGINEERING

12460 Crabapple Road  
Alpharetta, Georgia 300046  
PH: (770) 573-4801  
FAX: (678) 302-6362

LOT DISTURBANCE PLANS

FOR

8980 RIVER RUN

LOCATED IN LAND LOT 368 , 6TH DISTRICT,  
CITY OF SANDY SPRINGS, FULTON COUNTY, GEORGIA

CLIENT

RYAN DWYER

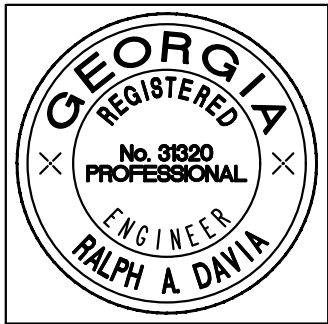
8980 RIVER RUN

SANDY SPRINGS, GA 30350

24HR CONTACT: ANDY STEWART (770) 480-3478

| JOB DATA |           | REVISIONS |          |
|----------|-----------|-----------|----------|
| DATE     | 1/12/2022 | NO.       | DATE     |
| JOB NO.  | 22-008    |           | 1/3/2022 |
| DESIGNED | TJG       |           |          |
| CHECKED  | RAD       |           |          |
| SHEET:   | C300      |           |          |

LEVEL II CERTIFICATION NUMBER ISSUED BY THE COMMISSION, SIGNATURE AND SEAL OF THE CERTIFIED DESIGN PROFESSIONAL:

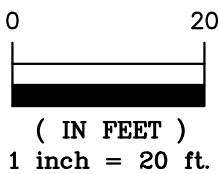


GSWCC LEVEL II DESIGN PROFESSIONAL SIGNATURE

GSWCC LEVEL II CERTIFICATION NUMBER

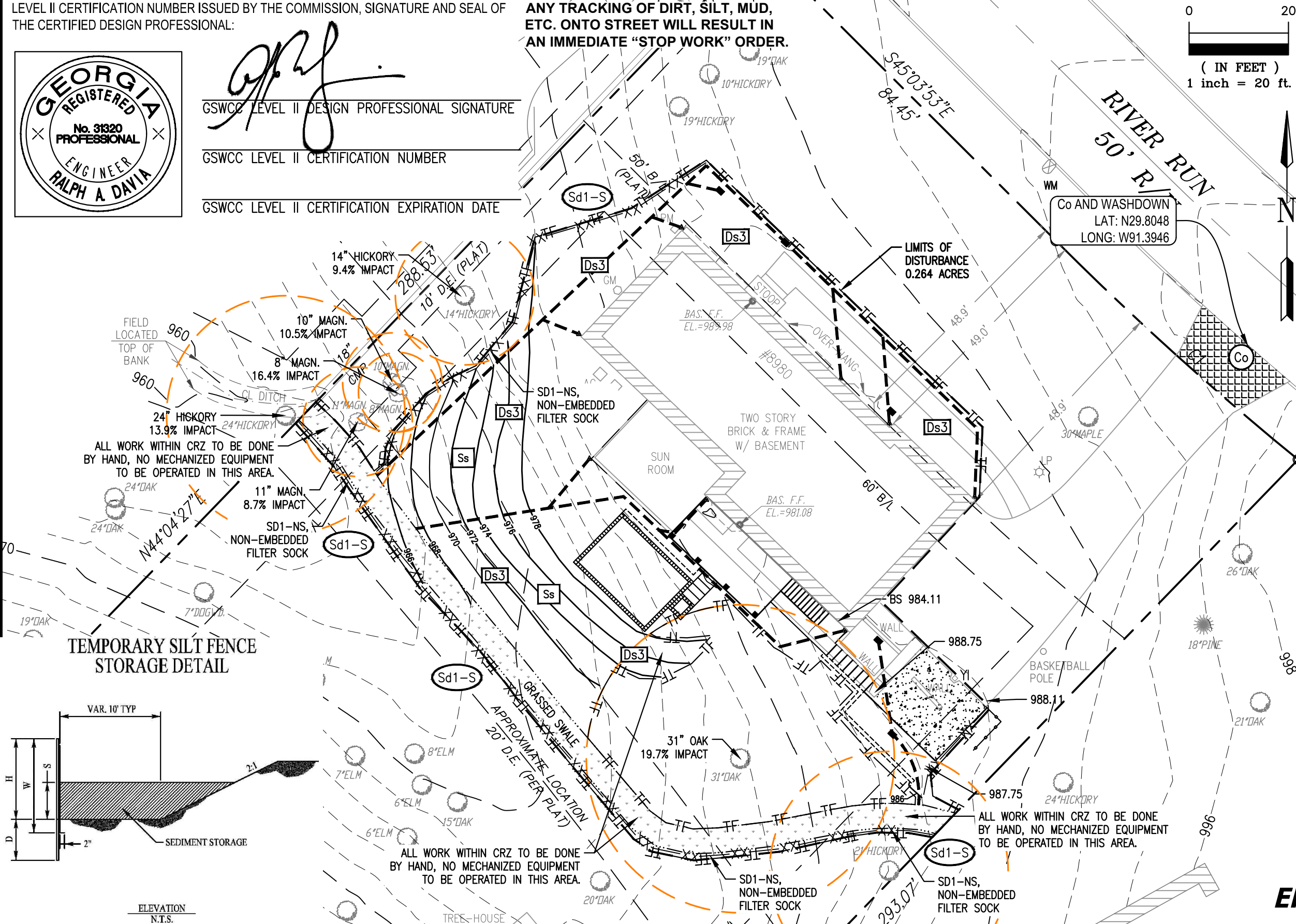
GSWCC LEVEL II CERTIFICATION EXPIRATION DATE

ANY TRACKING OF DIRT, SILT, MUD, ETC. ONTO STREET WILL RESULT IN AN IMMEDIATE "STOP WORK" ORDER.



GENERAL NOTES:

1. NO STOCKPILING ALLOWED OUTSIDE LIMITS OF DISTURBANCE
2. PRIOR TO ANY OTHER CONSTRUCTION, A STABILIZED CONSTRUCTION ENTRANCE SHALL BE CONSTRUCTED AT EACH ENTRY TO OR EXIT FROM THE SITE.
3. THE CONSTRUCTION EXISTS SHALL BE MAINTAINED IN A CONDITION WHICH WILL PREVENT TRACKING OR FLOW OF MUD ON TO PUBLIC RIGHT-OF-WAY. THIS MAY REQUIRE PERIODIC TOP DRESSING WITH STONE, AS CONDITIONS DEMANDS, AND REPAIR AND/OR CLEAN-OUT OF ANY STRUCTURES USED TO TRAP SEDIMENT. ALL MATERIALS SPILLED, DROPPED, WASHED, OR TRACKED FROM VEHICLE ONTO PUBLIC ROADWAY OR INTO STORM DRAIN MUST BE REMOVED.
4. PRIOR TO COMMENCING LAND DISTURBANCE ACTIVITY THE LIMITS OF LAND DISTURBANCE SHALL BE CLEARLY AND ACCURATELY DEMARCATED WITH STAKES, RIBBONS, OR OTHER APPROPRIATE MEANS. THE LOCATION AND EXTENT OF ALL AUTHORIZED LAND DISTURBANCE SHALL OCCUR WITHIN THE APPROVED LIMITS INDICATED ON THE APPROVED PLANS.
5. IMMEDIATELY AFTER THE ESTABLISHMENT OF CONSTRUCTION ENTRANCES/EXITS, ALL PERIMETER EROSION CONTROL DEVICES AND STORM WATER MANAGEMENT DEVICES SHALL BE INSTALLED PRIOR TO ANY OTHER CONSTRUCTION.
6. OWNER AGREES TO PROVIDE AND MAINTAIN OFF-STREET PARKING ON THE SUBJECT PROPERTY DURING THE ENTIRE CONSTRUCTION PERIOD.
7. THE CONTRACTOR SHALL FURNISH AND MAINTAIN ALL NECESSARY BARRICADES WHILE ROADWAY FRONTAGE IMPROVEMENTS ARE BEING MADE.
8. THE CONSTRUCTION OF THE SITE WILL INITIATE WITH THE INSTALLATION OF EROSION CONTROL MEASURES SUFFICIENT TO CONTROL SEDIMENT DEPOSITS AND EROSION. ALL SEDIMENT CONTROL WILL BE MAINTAINED UNTIL ALL UP STREAM GROUND WITHIN THE CONSTRUCTION AREA HAS BEEN COMPLETELY STABILIZED WITH PERMANENT VEGETATION AND ALL ROADS/DRIVEWAYS HAVE BEEN PAVED.
9. FAILURE TO INSTALL, OPERATE OR MAINTAIN ALL EROSION CONTROL MEASURES WILL RESULT IN ALL CONSTRUCTION BEING STOPPED ON THE JOB SITE UNTIL SUCH MEASURES ARE CORRECTED BACK TO CITY OF SANDY SPRINGS STANDARDS.
10. A COPY OF THE APPROVED LAND DISTURBANCE PLAN AND PERMIT SHALL BE PRESENT ON THE SITE WHENEVER LAND DISTURBANCE ACTIVITY IS IN PROGRESS.
11. ALL SEWER EASEMENTS DISTURBED MUST BE DRESSED AND GRASSED TO CONTROL EROSION.
12. TOPOGRAPHY IS BASED ON FIELD RUN DATA BY CONROY & ASSOCIATES, P.C. ON 11-23-15.
13. NON-EXEMPT ACTIVITIES SHALL NOT BE CONDUCTED WITHIN THE 25 OR 50-FOOT UNDISTURBED BUFFERS AS MEASURED FROM THE POINT OF WRESTED VEGETATION WITHOUT FIRST ACQUIRING THE NECESSARY VARIANCES AND PERMITS.
14. WASTE MATERIALS SHALL NOT BE DISCHARGED TO WATERS OF THE STATE, EXCEPT AS AUTHORIZED BY A SECTION 404 PERMIT.
15. THE ESCAPE OF SEDIMENT FROM THE SITE SHALL BE PREVENTED BY THE INSTALLATION OF EROSION AND SEDIMENT CONTROL MEASURES AND PRACTICES PRIOR TO LAND DISTURBING ACTIVITIES.
16. EROSION AND SEDIMENT CONTROL MEASURES SHALL BE MAINTAINED AT ALL TIMES. IF FULL IMPLEMENTATION OF THE APPROVED PLAN DOES NOT PROVIDE FOR EFFECTIVE EROSION CONTROL, ADDITIONAL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE IMPLEMENTED TO CONTROL OR TREAT THE SEDIMENT SOURCE.
17. ANY DISTURBED AREA LEFT EXPOSED FOR A PERIOD GREATER THAN 14 DAYS SHALL BE STABILIZED WITH MULCH OR TEMPORARY SEEDING.
18. THE DESIGN PROFESSIONAL WHOSE SIGNED AND DATED SEAL APPEARS HEREON, AFFIRMS THAT THE SITE WAS VISITED PRIOR TO THE PREPARATION OF THIS SITE PLAN BY (HIMSELF / HERSELF) OR (HIS / HER) AUTHORIZED AGENT UNDER (HIS / HER) SUPERVISION.
19. CONTACT THE DEPARTMENT OF COMMUNITY DEVELOPMENT THROUGH THE PORTAL TO SCHEDULE A PRE-CONSTRUCTION MEETING WITH THE SITE INSPECTOR PRIOR TO ANY LAND DISTURBANCE.



EROSION CONTROL PLAN

GREYDEN  
ENGINEERING  
12460 Crabapple Road  
Alpharetta, Georgia 300046  
PH: (770) 573-4801  
FAX: (678) 302-6362

LOT DISTURBANCE PLANS  
FOR  
8980 RIVER RUN  
LOCATED IN LAND LOT 368 , 6TH DISTRICT,  
CITY OF SANDY SPRINGS, FULTON COUNTY, GEORGIA

CLIENT  
RYAN DWYER  
8980 RIVER RUN  
SANDY SPRINGS, GA 30350

| JOB DATA |           |
|----------|-----------|
| DATE     | 1/12/2022 |
| JOB NO.  | 22-008    |
| DESIGNED | TJG       |
| CHECKED  | RAD       |
| SHEET:   | C400      |

| REVISIONS |          |                 |
|-----------|----------|-----------------|
| NO.       | DATE     | DESCRIPTION     |
|           | 1/3/2022 | FIRST SUBMITTAL |
|           |          |                 |
|           |          |                 |
|           |          |                 |



Ds3 PERMANENT SEEDING FOR WET AREAS

| SPECIES               | RATE PER<br>1000 SF | RATE PER<br>ACRE | PLANTING DATES |            |          |
|-----------------------|---------------------|------------------|----------------|------------|----------|
|                       |                     |                  | MTS–L'STONE    | PIEDMONT   | COASTAL  |
| MAIDENCANE SPRIGS     | 3'x3' SPACING       | 3.9 LBS          | 2/1–3/31       | 2/1–3/31   | 2/1–3/31 |
| REED CANARY GRASS     |                     |                  |                |            |          |
| ALONE                 | 1.1 LBS.            | 50 LBS.          | 8/15–10/15     | 8/15–10/15 |          |
| WITH OTHER PERENNIALS | 0.7 LBS.            | 30 LBS.          | 8/15–10/15     | 9/1–10/15  |          |
| SWITCH GRASS          | 0.4 LBS.            | 20 LBS.          | 4/1–5/31       | 4/1–5/31   | 4/1–5/31 |

RATES ARE FOR BROADCAST SEED ONLY. IF A SEED DRILL IS USED, REDUCE RATES BY ONE–HALF. UNUSUAL SITE CONDITIONS AMY REQUIRE HEAVIER SEEDING RATES. SEEDING DATES MAY NEED TO BE ALTERED TO FIT TEMPERATURE VARIATIONS AND LOCAL CONDITIONS.

Ds3 SEEDING RATES FOR PERMANENT SEEDINGS

| SPECIES                                                 | RATE PER<br>1000 SF | RATE PER<br>ACRE | PLANTING DATES |           |            |
|---------------------------------------------------------|---------------------|------------------|----------------|-----------|------------|
|                                                         |                     |                  | MTS–L'STONE    | PIEDMONT  | COASTAL    |
| BAHIA, PENSACOLA                                        |                     |                  |                |           |            |
| ALONE OR WITH ANNUALS                                   | 60 LBS.             | 1.4 LBS          |                | 4/1–5/31  | 3/1–5/31   |
| WITH OTHER PERENNIALS                                   | 30 LBS.             | 0.7 LBS          |                | 4/1–5/31  | 3/1–5/31   |
| BAHIA, WILMINGTON                                       |                     |                  |                |           |            |
| ALONE OR WITH ANNUALS                                   | 60 LBS.             | 1.4 LBS          | 3/15–5/31      | 3/1–5/31  |            |
| WITH OTHER PERENNIALS                                   | 30 LBS.             | 0.7 LBS          | 3/15–5/31      | 3/1–5/31  |            |
| COMMON BERMUDAGRASS                                     |                     |                  |                |           |            |
| HULLED SEED                                             |                     |                  |                |           |            |
| ALONE OR WITH ANNUALS                                   | 10 LBS.             | 0.2 LBS          |                | 4/1–5/31  | 3/15–5/31  |
| WITH OTHER PERENNIALS                                   | 6 LBS.              | 0.1 LBS          |                | 4/1–5/31  | 3/15–5/31  |
| UNHULLED SEED                                           |                     |                  |                |           |            |
| ALONE OR WITH ANNUALS                                   | 10 LBS.             | 0.2 LBS          |                | 10/1–2/28 | 11/1–1/31  |
| WITH OTHER PERENNIALS                                   | 6 LBS.              | 0.1 LBS          |                | 10/1–2/28 | 11/1–1/31  |
| CROWNVETECH                                             |                     |                  |                |           |            |
| WITH WINTER ANNUALS OR                                  | 15 LBS.             | 0.3 LBS          | 9/1–10/15      | 9/1–10/15 |            |
| COOL SEASON GRASSES                                     |                     |                  |                |           |            |
| TALL FESCUE                                             |                     |                  |                |           |            |
| ALONE                                                   | 50 LBS.             | 1.1 LBS          | 3/1–4/15       | 8/15–9/30 |            |
|                                                         |                     |                  | 8/15–10/15     |           |            |
| WITH OTHER PERENNIALS                                   | 30 LBS.             | 0.7 LBS          | 3/1–4/15       | 8/15–9/30 |            |
|                                                         |                     |                  | 8/15–10/15     |           |            |
| SERICA LESPEDEZA                                        |                     |                  |                |           |            |
| SCARIFIED SEED                                          | 60 LBS.             | 1.4 LBS          | 3/15–5/31      | 3/1–5/31  | 3/1–5/31   |
| UNSCARIFIED SEED                                        | 75 LBS.             | 1.7 LBS          | 9/1–2/28       | 9/1–2/28  | 9/1–2/28   |
| SEED–BEARING HAY                                        | 3 TONS              | 138 LBS          | 10/1–2/28      | 10/1–2/1  | 10/15–1/15 |
| AMBRO LESPEDEZA, APPALOW LESPEDEZA, & VIRGATA LESPEDEZA |                     |                  |                |           |            |
| SCARIFIED SEED                                          | 60 LBS.             | 1.4 LBS          | 4/1–5/31       | 3/15–5/31 | 3/1–5/31   |
| UNSCARIFIED SEED                                        | 75 LBS.             | 1.7 LBS          | 9/1–2/28       | 9/1–2/28  | 9/1–2/28   |
| WEeping LOVEGRASS                                       |                     |                  |                |           |            |
| ALONE                                                   | 4 LBS.              | 0.1 LBS          | 3/1–5/31       | 3/15–5/31 | 4/15–5/31  |
| WITH OTHER PERENNIALS                                   | 2 LBS.              | 0.05 LBS         | 3/1–5/31       | 3/15–5/31 | 4/15–5/31  |

UNUSUAL SITE CONDITION MAY REQUIRED HEAVIER SEEDING RATES. SEEDING DATES MAY NEED TO BE ALTERED TO FIT TEMPERATURE VARIATIONS AND LOCAL CONDITIONS.

Ds3 LIME RATES AND ANALYSIS

1. WHERE PERMANANT VEGETATION IS TO BE ESTABLISHED, AGRICULTURAL LIME SHALL BE APPLIED AS INDICATED BY SOIL TEST OR AT THE RATE OF 1 TO 2 TONS PER ACRE. AGRICULTURAL LIME SHALL BE WITHIN THE SPECIFICATIONS OF THE GEORGIA DEPARTMETN OF AGRICULTURE. LIME SPREAD BY CONVENTIONAL EQUIPMENT WILL BE "GROUND LIMESTONE." GROUND LIMESTONE IS CALCITIC OR DOLOMITIC LIMESTONE GROUND SO THAT 90% OF THE MATERIAL WILL PASS THROUGH A 10–MESH SIEVE, NOT LESS THAN 50% WILL PASS THROUGH A 50–MESH SIEVE AND NOT LESS THAN 25% WILL PASS THROUGH A 100–MESH SIEVE. AGRICULTURAL LIME SPREAD BY HYDRAULIC SEEDING EQUIPMENT WILL BE "FINELYGROUND LIMESTONE." FINELY GROUND LIMESTONE IS CALCITIC OR DOLOMITIC LIMESTONE GROUND SO THAT 98% OF THE MATERIAL WILL PASS THROUGH A 20–MESH SIEVE AND NOT LESS THAN 70% WILL PASS THROUGH A 100–MESH SIEVE. IT IS DESIRABLE TO USE DOLOMITIC LIMESTONE IN THE SAND HILLS, SOUTHERN COASTAL PLAIN AND ATLANTIC COAST FLATWOODS MLRAS.

Ds3 FERTILIZER RATES

| TYPES OF SPECIES                   | PLANTING<br>YEAR | FERTILIZER<br>(N–P–K) | RATE<br>LBS./ACRE | N TOP DRESSING<br>RATE (LBS./ACRE) |
|------------------------------------|------------------|-----------------------|-------------------|------------------------------------|
| COOL SEASON GRASSES                | FIRST            | 6–12–12               | 1500              | 50–100                             |
|                                    | SECOND           | 6–12–12               | 1000              |                                    |
|                                    | MAINTENANCE      | 10–10–10              | 400               | 30                                 |
| COOL SEASON GRASSES<br>AND LEGUMES | FIRST            | 6–12–12               | 1500              | 0–50                               |
|                                    | SECOND           | 0–10–10               | 1000              |                                    |
|                                    | MAINTENANCE      | 0–10–10               | 400               |                                    |
| WARM SEASON GRASSES                | FIRST            | 6–12–12               | 1500              | 50–100                             |
|                                    | SECOND           | 6–12–12               | 800               | 50–100                             |
|                                    | MAINTENANCE      | 10–10–10              | 400               | 30                                 |
| WARM SEASON GRASSES<br>AND LEGUMES | FIRST            | 6–12–12               | 1500              | 50                                 |
|                                    | SECOND           | 0–10–10               | 1000              |                                    |
|                                    | MAINTENANCE      | 0–10–10               | 400               |                                    |

MULCHING

MULCH IS REQUIRED FOR ALL PERMANENT VEGETATION APPLICATIONS. MULCH APPLIED TO SEEDED AREAS SHALL ACHIEVE 75% SOIL COVER. SELECT THE MULCHING MATERIAL FROM THE FOLLOWING AND APPLY AS INDICATED:

1. DRY STRAW OR DRY HAY OF GOOD QUALITY AND FREE OF WEED SEEDS CAN BE USED. DRY STRAW SHALL BE APPLIED AT THE RATE OF 2 TONS PER ACRE. DRY HAY SHALL BE APPLIED AT A RATE OF 2 1/2 TONS PER ACRE.
2. WOOD CELLULOSE MULCH OR WOOD PULP FIBER SHALL BE USED WITH HYDRAULIC SEEDING. IT SHALL BE APPLIED AT THE RATE OF 500 POUNDS PER ACRE. DRY STRAW OR DRY HAY SHALL BE APPLIED (AT THE RATE INDICATED ABOVE) AFTER HYDRAULIC SEEDING.
3. ONE THOUSAND POUNDS OF WOOD CELLULOSE OR WOOD PULP FIBER, WHICH INCLUDES A TACKIFIER, SHALL BE USED WITH HYDRAULIC SEEDING ON SLOPES 3/4:1 OR STEEPER.
4. SERICEA LESPEDEZA HAY CONTAINING MATURE SEED SHALL BE APPLIED AT A RATE OF THREE TONS PER ACRE.
5. PINE STRAW OR PINE BARK SHALL BE APPLIED AT A THICKNESS OF 3 INCHES FOR BEDDING PURPOSES. OTHER SUITABLE MATERIALS IN SUFFICIENT QUANTITY MAY BE USED WHERE ORNAMENTALS OR OTHER GROUND COVERS ARE PLANTED. THIS IS NOT APPROPRIATE FOR SEEDED AREAS.
6. WHEN USING TEMPORARY EROSION CONTROL BLANKETS OR BLOCK SOD, MULCH IS NOT REQUIRED.
7. BITUMINOUS TREATED ROVING MAY BE APPLIED ON PLANTED AREAS ON SLOPES, IN DITCHES OR DRY WATERWAYS TO PREVENT EROSION. BITUMINOUS TREATED ROVING SHALL BE APPLIED WITHIN 24 HOURS AFTER AN AREA HAS BEEN PLANTED. APPLICATION RATES AND MATERIALS MUST MEET GEORGIA DEPARTMENT OF TRANSPORTATION SPECIFICATIONS.

WOOD CELLULOSE AND WOOD PULP FIBERS SHALL NOT CONTAIN GERMINATION OR GROWTH INHIBITING FACTORS. THEY SHALL BE EVENLY DISPERSED WHEN AGITATED IN WATER. THE FIBERS SHALL CONTAIN A DYE TO ALLOW VISUAL METERING AND AID IN UNIFORM APPLICATION DURING SEEDING.

Ds3 DISTURBED AREA STABILIZATION – PERMANENT VEGETATION

REFER TO THE "MANUAL FOR EROSION AND SEDIMENT CONTROL IN GEORGIA" FOR FURTHER DETAILS AND SPECIFICATIONS.

EROSION CONTROL DETAILS

GREYDEN

ENGINEERING

12460 Crabapple Road  
Alpharetta, Georgia 300046  
PH: (770) 573-4801  
FAX: (678) 302-6362

LOT DISTURBANCE PLANS

FOR

8980 RIVER RUN

LOCATED IN LAND LOT 368 , 6TH DISTRICT,  
CITY OF SANDY SPRINGS, FULTON COUNTY, GEORGIA

CLIENT

RYAN DWYER

8980 RIVER RUN

SANDY SPRINGS, GA 30350

| JOB DATA |           | REVISIONS |          |                 |
|----------|-----------|-----------|----------|-----------------|
| DATE     | 1/12/2022 | NO.       | DATE     | DESCRIPTION     |
| JOB NO.  | 22–008    |           | 1/3/2022 | FIRST SUBMITTAL |
| DESIGNED | TJG       |           |          |                 |
| CHECKED  | RAD       |           |          |                 |
| SHEET:   | C401      |           |          |                 |

Slope Stabilization

Ss



**DEFINITION**  
A protective covering used to prevent erosion and establish temporary or permanent vegetation on steep slopes, shore lines, or channels.

**PURPOSE**  
To provide a cover layer that stabilizes the soil and acts as a rain drop impact dissipater while providing a microclimate which protects young vegetation and promotes its establishment. If using slope stabilization to reinforce channels, please refer to specification, **Ch- Channel Stabilization**.

**CONDITIONS**  
Slope stabilization can be applied to flat areas or slopes where the erosion hazard is high and slope protection is needed during the establishment of vegetation.

**PERFORMANCE EVALUATION**  
For a product or practice to be approved as slope stabilization, that product or practice must have a documented C- factor of 0.080, as specified by GSWCC. For complete test procedures and approved products list please visit [www.gaswcc.georgia.gov](http://www.gaswcc.georgia.gov).

**PLANNING CONSIDERATIONS**  
Care must be taken to choose the type of slope stabilization product which is most appropriate for the specific needs of a project. Two general types of slope stabilization products are discussed within this specification.

**Rolled Erosion Control Products (RECP)**  
A natural fiber blanket with single or double

photodegradable or biodegradable nets.

**Hydraulic Erosion Control Products (HECP)**  
HECP shall utilize straw, cotton, wood or other natural based fibers held together by a soil binding agent which works to stabilize soil particles. Paper mulch should not be used for erosion control.

**CRITERIA**  
Rolled Erosion Control Products (RECPs) and Hydraulic Erosion Control Products (HECPs):

- Installation and stapling of RECPs and application rates for the HECPs shall conform to manufacturer’s guidelines for application
- Products shall have a maximum C-factor (ASTM D6459) for the following slope grade:

|                |                 |
|----------------|-----------------|
| Slope (H:V)    | C-Factor (max.) |
| 3:1 or greater | 0.080           |

**Materials – HECP**  
Hydraulic erosion control products shall be prepackaged from the manufacturer. Field mixing of performance enhancing additives will not be allowed. Fibrous components should be all natural or biodegradable.

Products shall be determined to be non-toxic in accordance with EPA-821-R-02-012.

**Materials – RECP**  
Blankets shall be nontoxic to vegetation, seed, or wildlife. Products shall be determined to be non-toxic in accordance with EPA-821-R-02-012. At minimum, the plastic or biodegradable netting shall be stitched to the fibrous matrix to maximize strength and provide for ease of handling.

**RECPs are categorized as follows:**

- a. Short-Term**  
(functional longevity 12 mo.)
- i. Photodegradable  
Straw blankets with a top and bottom side photo degradable net. The maximum size of the mesh shall be openings of ½” X ½”. The blanket

should be sewn together on 1.5” centers with degradable thread. Minimum thickness should be 0.35” and minimum density should be 0.5 lbs per square yard.

- ii. Biodegradable  
Straw blanket with a top and bottom side biodegradable jute net. The top side net shall consist of machine direction strands that are twisted together and then interwoven with cross direction strands (leno weave). The bottom net may be leno weave or otherwise to meet requirements. The approximate size of the mesh shall be openings of 0.5” X 1.0”. The blanket should be sewn together on 1.5” centers with degradable thread. Minimum thickness should be 0.25” and minimum density should be 0.5 lbs per square yard.

**b. Extended-Term**  
(functional longevity 24 mo.)

- i.Photodegradable  
Blankets that consist of 70% straw and 30% coconut with a top and bottom side photodegradable net. The top net should have ultraviolet additives to delay breakdown. The maximum size of the mesh shall be openings of 0.65” X 0.65”. The blanket should be sewn together on 1.5” centers with degradable thread. Minimum thickness should be 0.35” and minimum density should be 0.6 lbs per square yard.

- ii.Biodegradable  
Blankets that consist of 70% straw and 30% coconut with a top and bottom side biodegradable jute net. The top side net shall consist of machine direction strands that are twisted together and then interwoven with cross direction strands (leno weave). The bottom net may be leno weave or otherwise to meet requirements. The approximate size of the mesh shall be openings of 0.5” X 1.0”. The blanket should be sewn together on 1.5” centers with degradable thread. Minimum thickness should be 0.25” and minimum density should be 0.65 lbs per square yard.

**c. Long-Term**  
(functional longevity 36 mo.)

- i. Photodegradable  
Blankets that consist of 100% coconut with a top and bottom side photodegradable net. Each net should have ultraviolet additives to delay

breakdown. The maximum size of the mesh shall be openings of 0.65” X 0.65”. The blanket should be sewn together on 1.5” centers with degradable thread. Minimum thickness should be 0.3” and minimum density should be 0.5 lbs per square yard.

- iii. Biodegradable  
Blankets that consist of 100% coconut with a top and bottom side biodegradable jute net. The top side net shall consist of machine direction strands that are twisted together and then interwoven with cross direction strands (leno weave). The bottom net may be leno weave or otherwise to meet requirements. The approximate size of the mesh shall be openings of 0.5” X 1.0”. The blanket should be sewn together on 1.5” centers with degradable thread. Minimum thickness should be 0.25” and minimum density should be 0.5 lbs per square yard.

**NOTES**  
It is the intention of this section to allow interchangeable use of RECPs and HECPs for erosion protection on slopes. The project engineer should select the type of erosion control product that best fits the need of the particular site.

**Site Preparation**  
After the site has been shaped and graded to the approved design, prepare a friable seedbed relatively free from clods and rocks more than one inch in diameter, and any foreign material that will prevent contact of the soil stabilization mat with the soil surface. Surface must be smooth to ensure proper contact of blankets or matting to the soil surface. If necessary, redirect any runoff from the ditch or slope during installation.

**MAINTENANCE**  
All erosion control blankets and matting should be inspected periodically following installation, particularly after rainstorms to check for erosion and undermining. Any dislocation or failure should be repaired immediately. If washouts or breakage occurs, reinstall the material after repairing damage to the slope or ditch. Continue to monitor these areas until they become permanently stabilized.

EROSION CONTROL DETAILS

GREYDEN

ENGINEERING

12460 Crabapple Road  
Alpharetta, Georgia 300046  
PH: (770) 573-4801  
FAX: (678) 302-6362

LOT DISTURBANCE PLANS

FOR

8980 RIVER RUN

LOCATED IN LAND LOT 368 , 6TH DISTRICT,  
CITY OF SANDY SPRINGS, FULTON COUNTY, GEORGIA

CLIENT

RYAN DWYER

8980 RIVER RUN

SANDY SPRINGS, GA 30350

| JOB DATA |           | REVISIONS |          |                 |
|----------|-----------|-----------|----------|-----------------|
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| JOB NO.  | 22-008    |           | 1/3/2022 | FIRST SUBMITTAL |
| DESIGNED | TJG       |           |          |                 |
| CHECKED  | RAD       |           |          |                 |
| SHEET:   | C402      |           |          |                 |



# APPLICATION FOR METROPOLITAN RIVER PROTECTION ACT CERTIFICATE

1. **Name of Local Government:** SANDY SPRINGS
  
2. **Owner(s) of Record of Property to be Reviewed:**  
**Name(s):** RYAN DWYER  
**Mailing Address:** 8980 RIVER RUN  
**City:** SANDY SPRINGS **State:** GA **Zip:** 30350  
**Contact Phone Numbers (w/Area Code):**  
**Daytime Phone:** 770-480-3478 **Fax:** \_\_\_\_\_  
**Other Numbers:** \_\_\_\_\_
  
3. **Applicant(s) or Applicant's Agent(s):**  
**Name(s):** GREYDEN ENGINEERING  
**Mailing Address:** 12460 Crabapple Road Suite 202-374  
**City:** Alpharetta **State:** GA **Zip:** 30004  
**Contact Phone Numbers (w/Area Code):**  
**Daytime Phone:** 678-910-7169 **Fax:** \_\_\_\_\_  
**Other Numbers:** \_\_\_\_\_
  
4. **Proposed Land or Water Use:**  
**Name of Development:** 8980 RIVER RUN  
**Description of Proposed Use:** EXTEND CONCRETE DRIVE, ADD PATIO & DECK  
\_\_\_\_\_
  
5. **Property Description (Attach Legal Description and Vicinity Map):**  
**Land Lot(s), District, Section, County:** LL 368, 6TH DISTRICT, FULTON COUNTY  
\_\_\_\_\_  
**Subdivision, Lot, Block, Street and Address, Distance to Nearest Intersection:** \_\_\_\_\_  
RIVER RUN - 8980 RIVER RUN SANDY SPRINGS, GA 30350  
**Size of Development (Use as Applicable):**  
**Acres:** **Inside Corridor:** 1.00  
**Outside Corridor:** \_\_\_\_\_  
**Total:** 1.00  
**Lots:** **Inside Corridor:** 1  
**Outside Corridor:** \_\_\_\_\_  
**Total:** 1  
**Units:** **Inside Corridor:** \_\_\_\_\_  
**Outside Corridor:** \_\_\_\_\_  
**Total:** \_\_\_\_\_  
**Other Size Descriptor (i.e., Length and Width of Easement):**  
**Inside Corridor:** \_\_\_\_\_  
**Outside Corridor:** \_\_\_\_\_  
**Total:** \_\_\_\_\_



**6. Related Chattahoochee Corridor Development:**

A. Does the total development include additional land in the Chattahoochee Corridor that is not part of this application? NO

If "yes", describe the additional land and any development plans: \_\_\_\_\_

B. Has any part of the property in this application, or any right-of-way or easement bordering this land, previously received a certificate or any other Chattahoochee Corridor review approval? NO

If "yes", please identify the use(s), the review identification number(s), and the date(s) of the review(s): \_\_\_\_\_

**7. How Will Sewage from this Development be Treated?**

A. Septic tank \_\_\_\_\_

Note: For proposals with septic tanks, the application must include the appropriate local government health department approval for the selected site.

B. Public sewer system EXISTING

**8. Summary of Vulnerability Analysis of Proposed Land or Water Use:**

| Vulnerability Category | Total Acreage (or Sq. Footage) | Total Acreage (or Sq. Footage) Land Disturbance | Total Acreage (or Sq. Footage) Imperv. Surface | Percent Land <u>Disturb.</u> (Maximums Shown In Parentheses) | Percent Imperv. <u>Surf.</u> (Maximums Shown In Parentheses) |
|------------------------|--------------------------------|-------------------------------------------------|------------------------------------------------|--------------------------------------------------------------|--------------------------------------------------------------|
| A                      | _____                          | _____                                           | _____                                          | (90)_____                                                    | (75)_____                                                    |
| B                      | _____                          | _____                                           | _____                                          | (80)_____                                                    | (60)_____                                                    |
| C                      | _____                          | _____                                           | _____                                          | (70)_____                                                    | (45)_____                                                    |
| D                      | 17940.21 SF                    | 3098.30 SF                                      | 961.68 SF                                      | (50) 17.3%                                                   | (30) 5.3%                                                    |
| E                      | 25511.73 SF                    | 1475.28 SF                                      | NA                                             | (30) 5.8%                                                    | (15) 0%                                                      |
| F                      | _____                          | _____                                           | _____                                          | (10)_____                                                    | (2)_____                                                     |
| <b>Total:</b>          | 43451.94 SF                    | 4882.58 SF                                      | 961.68 SF                                      | N/A                                                          | N/A                                                          |

9. Is any of this Land within the 100-Year Floodplain of the Chattahoochee River? NO  
If “yes”, indicate the 100-year floodplain elevation: \_\_\_\_\_  
**NOTE:** The 100-year river floodplain is defined as the natural land surface below the one hundred- (100) year flood elevations shown in the Flood Profiles of the most recent floodplain study for the Chattahoochee River approved by the United States Federal Emergency Management Agency for each Corridor jurisdiction.  
**NOTE:** All river 100-year floodplain is assigned to the “E” Category; its allowable allocations can be combined with those of other “E” land in the review. Also, 100-year floodplain cannot be reanalyzed and cannot accept transfers.
10. Is any of this land within the 500-year floodplain of the Chattahoochee River? NO  
If “yes”, indicate the 500-year flood plain elevation: \_\_\_\_\_  
**NOTE:** The 500-year floodplain is defined as the natural land surface below the five hundred- (500) year flood elevations shown in the Flood Profiles of the most recent floodplain study for the Chattahoochee River approved by the United States Federal Emergency Management Agency for each Corridor jurisdiction.  
**NOTE:** Plan Standards include a 35-foot height limit above the pre-construction grade within the 500-year floodplain (includes the 100-year floodplain). Adherence to this standard must be noted on the submitted plans (see Part 2.B.(4) of the Chattahoochee Corridor Plan).
11. The following is a checklist of information required to be attached as part of the application. Individual items may be combined.

**FOR ALL APPLICATIONS:**

- ☒ Description of land in the application and any additional land in the project (attach legal description or surveyed boundaries).
- ☒ Name, address, and phone number(s) of owner(s) of record of the land in the application. (Space provided on this form)
- ☒ Written consent of all owners to this application. (Space provided on this form)
- ☒ Name, address, and phone number(s) of applicant or applicant’s agent. (Space provided on this form)
- ☒ Description of proposed use(s). (Space provided on this form)
- ☒ Existing vegetation plan.
- ☒ Proposed grading plan.
- ☒ Certified as-builts of all existing land disturbance and impervious surfaces.
- ☒ Approved erosion control plan.
- ☒ Detailed table of land-disturbing activities. (Both on this form and on the plans)

☒ Plat-level plan showing (as applicable): lot boundaries; any other sub-areas; all easements and rights-of-way; 100- and 500-year river floodplains; vulnerability category boundaries; topography; any other information that will clarify the review.

\_\_\_\_ Documentation on adjustments, if any.

\_\_\_\_ Cashier's check or money order (for application fee).

**FOR SINGLE-STEP APPLICATIONS (NON-SUBDIVISION):**

☒ Site plan.

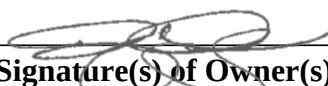
☒ Land-disturbance plan.

**FOR TWO-STEP SINGLE-FAMILY SUBDIVISION APPLICATIONS ONLY:**

\_\_\_\_ Concept plan.

\_\_\_\_ Lot-by-lot and non-lot allocation tables.

12. I (we), the undersigned, authorize and request review of this application for a certificate under the provisions of the Metropolitan River Protection Act: (use additional sheets as necessary)

\_\_\_\_\_  
\_\_\_\_\_  
 3-1-2022  
Signature(s) of Owner(s) of Record Date

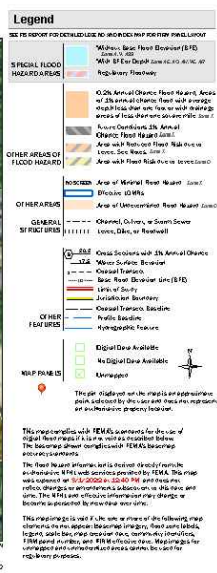
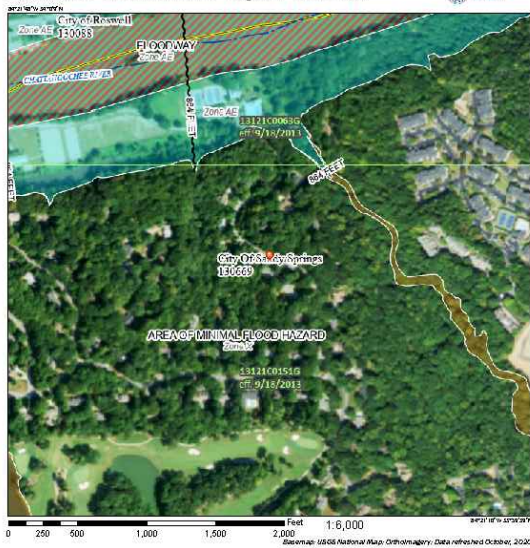
13. I (we), the undersigned, authorize and request review of this application for a certificate under the provisions of the Metropolitan River Protection Act:

\_\_\_\_\_  
\_\_\_\_\_  
 2/21/2022  
Signature(s) of Applicant(s) or Agent(s) Date

14. The governing authority of \_\_\_\_\_ City of Sandy Springs \_\_\_\_\_ requests review by the Atlanta Regional Commission of the above-described use under the Provisions of the Metropolitan River Protection Act.

Helen Owens 3/2/2022  
Signature of Chief Elected Official or Official's Designee Date

National Flood Hazard Layer FIRMette



### FLOOD STATEMENT

THIS PROPERTY IS NOT LOCATED IN FEMA DELINEATED FLOOD PLAIN BASED ON FIRM 13121C0151G, DATED SEPTEMBER 18, 2013, FOR FULTON COUNTY, GEORGIA.

### IMPERVIOUS TO BE REMOVED

|              |   |        |
|--------------|---|--------|
| WALL         | - | 10 SF  |
| WALKS        | - | 158 SF |
| CONCRETE PAD | - | 72 SF  |
|              |   | 240 SF |

### PROPOSED IMPERVIOUS

|                        |   |        |
|------------------------|---|--------|
| CONCRETE DRIVE         | - | 267 SF |
| WALLS                  | - | 29 SF  |
| SEAT WALL              | - | 22 SF  |
| DECK                   | - | 263 SF |
| PATIO                  | - | 294 SF |
| STONE STAIRS           | - | 54 SF  |
| DECK STAIRS            | - | 35 SF  |
| IMPERVIOUS TO BE ADDED |   | 964 SF |

THIS PROPERTY IS WITHIN THE CHATTAHOOCHEE RIVER CORRIDOR AND FALLS UNDER THE METROPOLITAN RIVER PROTECTION ACT. AS THERE IS NO NET INCREASE TO IMPERVIOUS AREAS OR DISTURBANCE, A REVIEW IS NOT REQUIRED AT THIS TIME.

### ARC VULNERABILITY AREAS

|                    | E         |           |          |          | D     |           |          |          |
|--------------------|-----------|-----------|----------|----------|-------|-----------|----------|----------|
|                    | AREA (SF) | ALLOWABLE | EXISTING | PROPOSED | AREA  | ALLOWABLE | EXISTING | PROPOSED |
| TOTAL              | 25512     |           |          |          | 17940 |           |          |          |
| DISTURBED EXISTING | 0         | 30%       | 0%       |          | 5872  | 50%       | 33%      |          |
| DISTURBED PROPOSED | 1475      |           |          | 6%       | 3098  |           |          | 17%      |
| TOTAL DISTURBED    | 1475      | 30%       |          | 6%       | 8970  | 50%       |          | 50%      |
| EXIST IMPERVIOUS   | 0         | 15%       | 0%       |          | 4329  | 30%       | 24%      |          |
| PROP IMPERVIOUS    | 0         |           |          | 0%       | 964   |           |          | 5%       |
| TOTAL IMPERVIOUS   | 0         | 15%       |          | 0%       | 5293  | 30%       |          | 30%      |

### ARC CALCULATION

TOTAL AREA: 43,560 SF - 1.0 AC



VULNERABILITY CATEGORY E

VULNERABILITY CATEGORY D

### EROSION NOTES:

- ALL EROSION AND SEDIMENT CONTROL MEASURES WILL BE CHECKED DAILY AND DEFICIENCIES NOTED AND CORRECTED BY THE END OF EACH DAY. ADDITIONAL EROSION AND SEDIMENT CONTROL MEASURES WILL BE INSTALLED IF DEEMED NECESSARY BY ON-SITE INSPECTION.
- TIE INSTALLATION OF EROSION CONTROL MEASURES WILL TAKE PLACE PRIOR TO LAND DISTURBING ACTIVITIES.
- EROSION CONTROL MEASURES WILL BE MAINTAINED AT ALL TIMES. IF FULL IMPLEMENTATION OF THE APPROVED PLAN DOES NOT PROVIDE FOR EFFECTIVE EROSION CONTROL, ADDITIONAL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE IMPLEMENTED TO CONTROL OR TREAT THE SEDIMENT SOURCE.
- ALL EROSION AND SEDIMENT CONTROL MEASURES MUST BE IN PLACE PRIOR TO COMMENCING CONSTRUCTION AND SHALL BE MAINTAINED IN PROPER WORKING ORDER UNTIL ALL DISTURBED AREAS ARE STABILIZED.
- THE ESCAPE OF SEDIMENT FROM THE SITE SHALL BE PREVENTED BY THE INSTALLATION OF EROSION AND SEDIMENT CONTROL MEASURES AND PRACTICES PRIOR TO LAND DISTURBING ACTIVITIES.
- ANY DISTURBED AREA LEFT EXPOSED FOR A PERIOD GREATER THAN 14 DAYS SHALL BE STABILIZED WITH MULCH OR TEMPORARY SEEDING

### CONSTRUCTION NOTES:

- ALL CONSTRUCTION SHALL CONFORM TO CITY OF SANDY SPRINGS STANDARDS.
- SEWAGE TREATMENT: FULTON COUNTY
- PRIOR TO COMMENCING LAND DISTURBING ACTIVITY, THE LIMITS OF LAND DISTURBANCE SHALL BE CLEARLY AND ACCURATELY DEMARCATED WITH STAKES, RIBBONS, OR OTHER APPROPRIATE MEANS. THE LOCATION AND EXTENT OF ALL LAND DISTURBING ACTIVITY SHALL BE DEMARCATED FOR THE DURATION OF THE CONSTRUCTION ACTIVITY.
- A COPY OF THE APPROVED LAND DISTURBANCE PLANS MUST BE ON SITE WHEN LAND DISTURBING ACTIVITY IS IN PROGRESS.
- FINAL ON-SITE INSPECTION REQUIRED PRIOR TO RELEASE OF CERTIFICATE OF OCCUPANCY.
- CONSTRUCTION WASTE AND CLEARING DEBRIS IS TO BE DISPOSED OF OFF-SITE. ALL WASTE MAY NOT BE BURNED OR BURIED ON-SITE AND MUST BE TAKEN TO AN APPROVED LANDFILL.
- THE PROPOSED VEGETATION IS TURF AND ORNAMENTAL LANDSCAPING. THE EXISTING VEGETATION IS SCRUBBY GRASS AND WOODED AREA.
- A 75' UNDISTURBED VEGETATIVE BUFFER ADJACENT TO ALL STATE WATERS WILL BE LEFT AND MAINTAINED.
- ALL FILL SLOPES WILL HAVE SILT FENCE AT THE TOE OF SLOPE.
- ALL CUT AND FILL SLOPES MUST BE SURFACE ROUGHENED AND VEGETATED WITHIN SEVEN DAYS OF CONSTRUCTION.

I, RALPH A. DAVIA, P.E., HEREBY CERTIFY UNDER PENALTY OF LAW THAT I HAVE, OR MY DESIGNEE HAS UNDER MY SUPERVISION, VISITED THE SITE PRIOR TO CREATION OF THE PLAN IN ACCORDANCE WITH RULES AND REGULATIONS ESTABLISHED BY THE BOARD.

**GREYDEN**  
ENGINEERING  
12460 Crabapple Road  
Alpharetta, Georgia 300046  
PH: (770) 573-4801  
FAX: (678) 302-6362

**LOT DISTURBANCE PLANS**  
FOR  
**8980 RIVER RUN**  
LOCATED IN LAND LOT 368, 6TH DISTRICT,  
CITY OF SANDY SPRINGS, FULTON COUNTY, GEORGIA

CLIENT

**RYAN DWYER**

8980 RIVER RUN

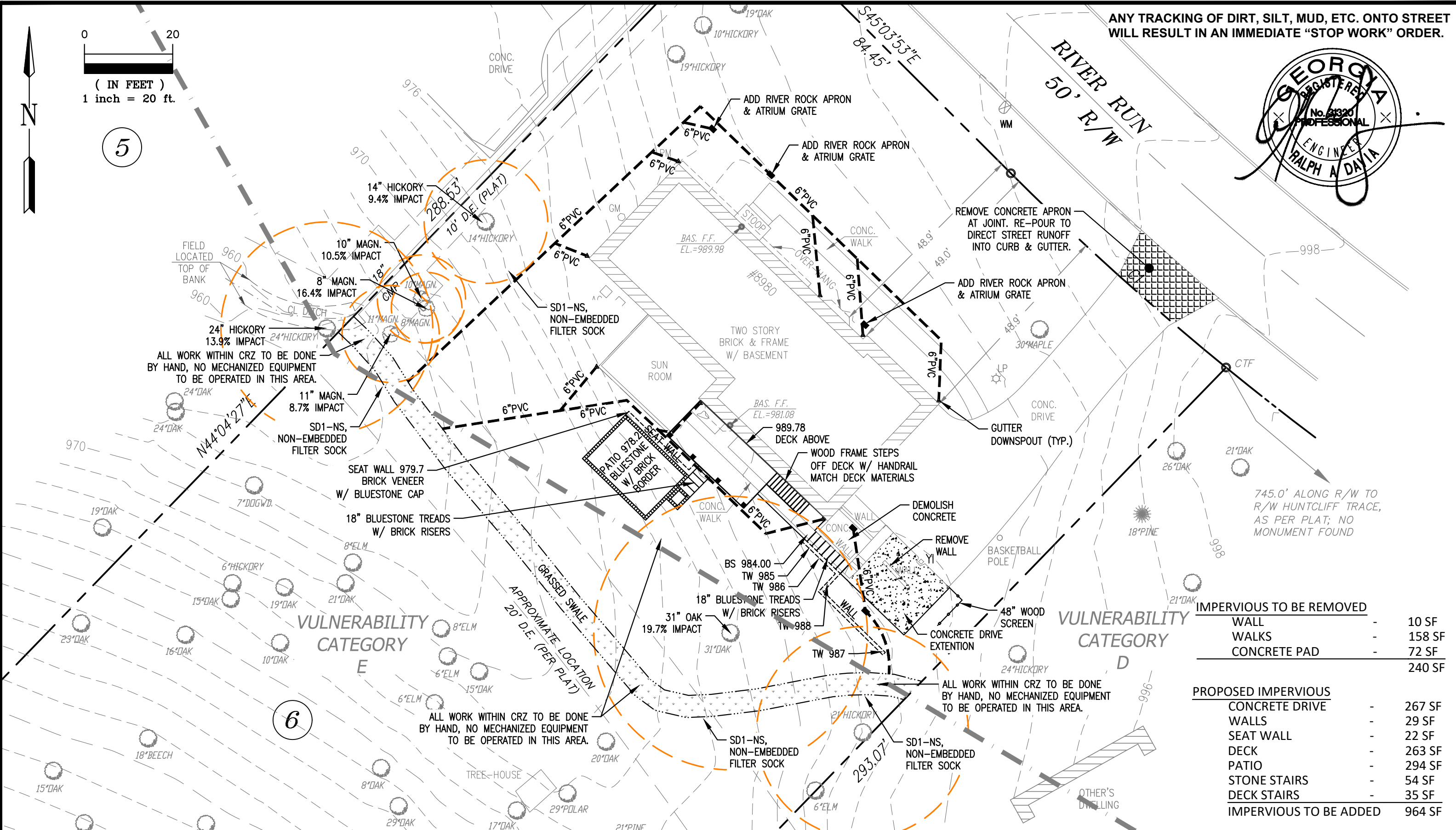
SANDY SPRINGS, GA 30350

24HR CONTACT: ANDY STEWART (770) 480-3478

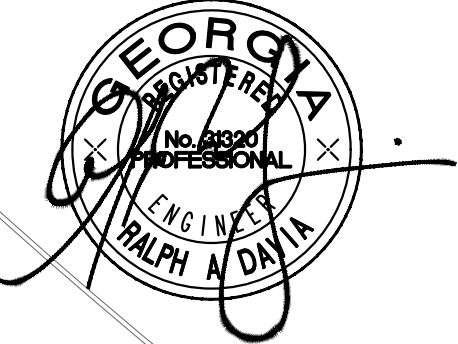
| JOB DATA |           |
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| DATE     | 1/12/2022 |
| JOB NO.  | 22-008    |
| DESIGNED | TJG       |
| CHECKED  | RAD       |
| SHEET:   | C200      |

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ANY TRACKING OF DIRT, SILT, MUD, ETC. ONTO STREET WILL RESULT IN AN IMMEDIATE "STOP WORK" ORDER.



| IMPERVIOUS TO BE REMOVED |          |
|--------------------------|----------|
| WALL                     | - 10 SF  |
| WALKS                    | - 158 SF |
| CONCRETE PAD             | - 72 SF  |
| 240 SF                   |          |

| PROPOSED IMPERVIOUS           |          |
|-------------------------------|----------|
| CONCRETE DRIVE                | - 267 SF |
| WALLS                         | - 29 SF  |
| SEAT WALL                     | - 22 SF  |
| DECK                          | - 263 SF |
| PATIO                         | - 294 SF |
| STONE STAIRS                  | - 54 SF  |
| DECK STAIRS                   | - 35 SF  |
| IMPERVIOUS TO BE ADDED 964 SF |          |

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LOT DISTURBANCE PLANS

FOR

8980 RIVER RUN

LOCATED IN LAND LOT 368, 6TH DISTRICT,  
CITY OF SANDY SPRINGS, FULTON COUNTY, GEORGIA

CLIENT

RYAN DWYER

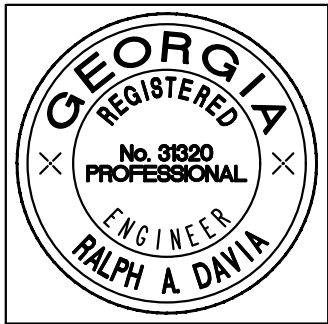
8980 RIVER RUN

SANDY SPRINGS, GA 30350

24HR CONTACT: ANDY STEWART (770) 480-3478

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| CHECKED  | RAD       |           |          |
| SHEET:   | C300      |           |          |

LEVEL II CERTIFICATION NUMBER ISSUED BY THE COMMISSION, SIGNATURE AND SEAL OF THE CERTIFIED DESIGN PROFESSIONAL:

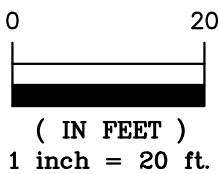


GSWCC LEVEL II DESIGN PROFESSIONAL SIGNATURE

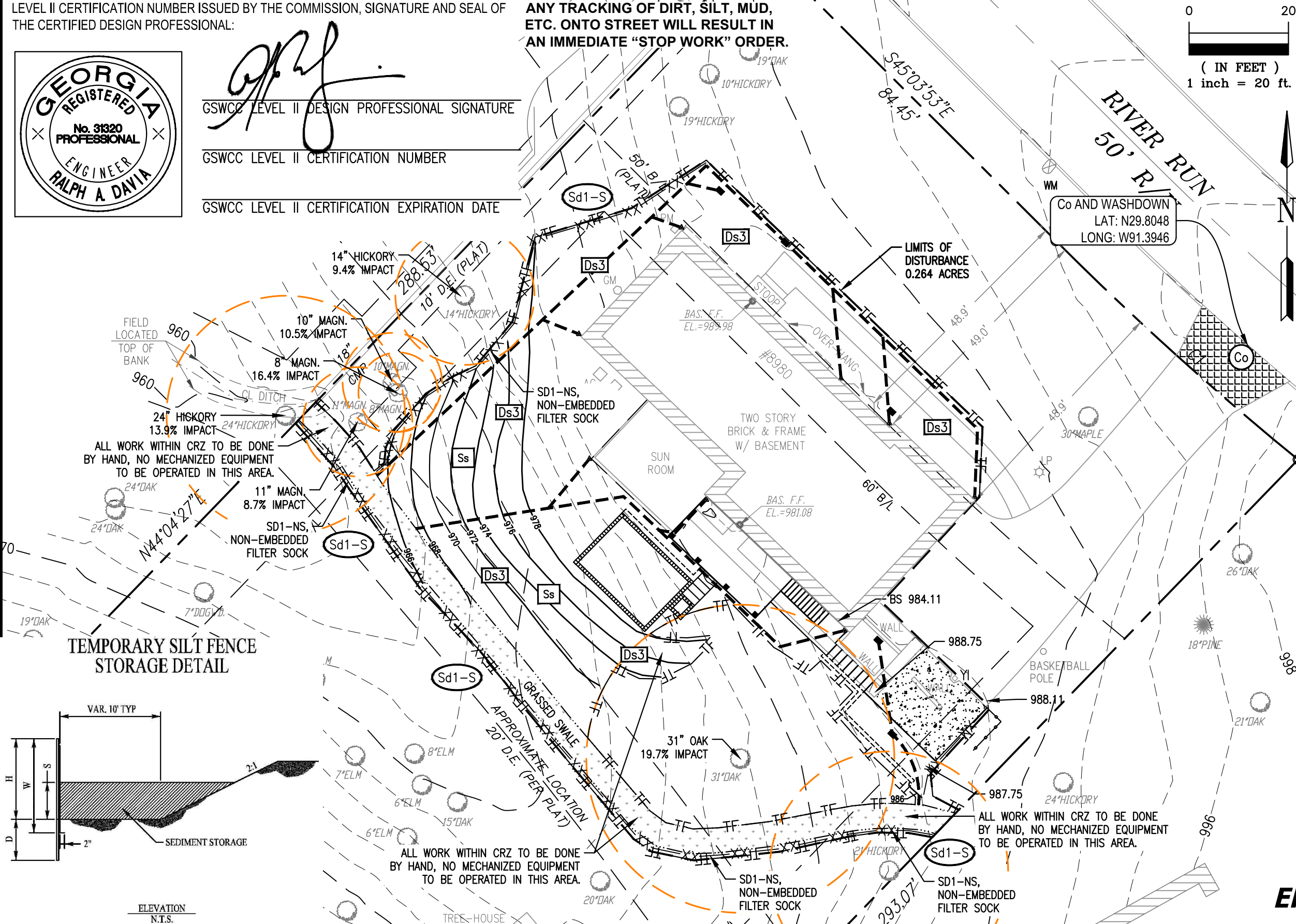
GSWCC LEVEL II CERTIFICATION NUMBER

GSWCC LEVEL II CERTIFICATION EXPIRATION DATE

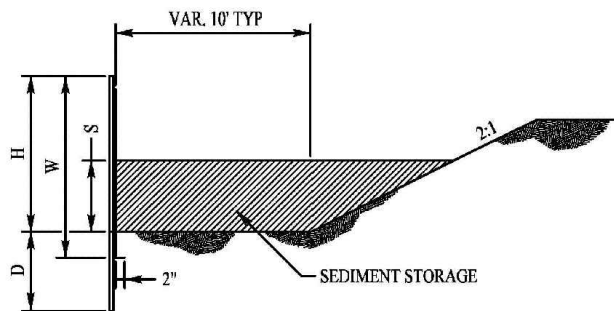
ANY TRACKING OF DIRT, SILT, MUD, ETC. ONTO STREET WILL RESULT IN AN IMMEDIATE "STOP WORK" ORDER.



- GENERAL NOTES:
- NO STOCKPILING ALLOWED OUTSIDE LIMITS OF DISTURBANCE
  - PRIOR TO ANY OTHER CONSTRUCTION, A STABILIZED CONSTRUCTION ENTRANCE SHALL BE CONSTRUCTED AT EACH ENTRY TO OR EXIT FROM THE SITE.
  - THE CONSTRUCTION EXISTS SHALL BE MAINTAINED IN A CONDITION WHICH WILL PREVENT TRACKING OR FLOW OF MUD ON TO PUBLIC RIGHT-OF-WAY. THIS MAY REQUIRE PERIODIC TOP DRESSING WITH STONE, AS CONDITIONS DEMANDS, AND REPAIR AND/OR CLEAN-OUT OF ANY STRUCTURES USED TO TRAP SEDIMENT. ALL MATERIALS SPILLED, DROPPED, WASHED, OR TRACKED FROM VEHICLE ONTO PUBLIC ROADWAY OR INTO STORM DRAIN MUST BE REMOVED.
  - PRIOR TO COMMENCING LAND DISTURBANCE ACTIVITY THE LIMITS OF LAND DISTURBANCE SHALL BE CLEARLY AND ACCURATELY DEMARCATED WITH STAKES, RIBBONS, OR OTHER APPROPRIATE MEANS. THE LOCATION AND EXTENT OF ALL AUTHORIZED LAND DISTURBANCE SHALL OCCUR WITHIN THE APPROVED LIMITS INDICATED ON THE APPROVED PLANS.
  - IMMEDIATELY AFTER THE ESTABLISHMENT OF CONSTRUCTION ENTRANCES/EXITS, ALL PERIMETER EROSION CONTROL DEVICES AND STORM WATER MANAGEMENT DEVICES SHALL BE INSTALLED PRIOR TO ANY OTHER CONSTRUCTION.
  - OWNER AGREES TO PROVIDE AND MAINTAIN OFF-STREET PARKING ON THE SUBJECT PROPERTY DURING THE ENTIRE CONSTRUCTION PERIOD.
  - THE CONTRACTOR SHALL FURNISH AND MAINTAIN ALL NECESSARY BARRICADES WHILE ROADWAY FRONTAGE IMPROVEMENTS ARE BEING MADE.
  - THE CONSTRUCTION OF THE SITE WILL INITIATE WITH THE INSTALLATION OF EROSION CONTROL MEASURES SUFFICIENT TO CONTROL SEDIMENT DEPOSITS AND EROSION. ALL SEDIMENT CONTROL WILL BE MAINTAINED UNTIL ALL UP STREAM GROUND WITHIN THE CONSTRUCTION AREA HAS BEEN COMPLETELY STABILIZED WITH PERMANENT VEGETATION AND ALL ROADS/DRIVEWAYS HAVE BEEN PAVED.
  - FAILURE TO INSTALL, OPERATE OR MAINTAIN ALL EROSION CONTROL MEASURES WILL RESULT IN ALL CONSTRUCTION BEING STOPPED ON THE JOB SITE UNTIL SUCH MEASURES ARE CORRECTED BACK TO CITY OF SANDY SPRINGS STANDARDS.
  - A COPY OF THE APPROVED LAND DISTURBANCE PLAN AND PERMIT SHALL BE PRESENT ON THE SITE WHENEVER LAND DISTURBANCE ACTIVITY IS IN PROGRESS.
  - ALL SEWER EASEMENTS DISTURBED MUST BE DRESSED AND GRASSED TO CONTROL EROSION.
  - TOPOGRAPHY IS BASED ON FIELD RUN DATA BY CONROY & ASSOCIATES, P.C. ON 11-23-15.
  - NON-EXEMPT ACTIVITIES SHALL NOT BE CONDUCTED WITHIN THE 25 OR 50-FOOT UNDISTURBED BUFFERS AS MEASURED FROM THE POINT OF WRESTED VEGETATION WITHOUT FIRST ACQUIRING THE NECESSARY VARIANCES AND PERMITS.
  - WASTE MATERIALS SHALL NOT BE DISCHARGED TO WATERS OF THE STATE, EXCEPT AS AUTHORIZED BY A SECTION 404 PERMIT.
  - THE ESCAPE OF SEDIMENT FROM THE SITE SHALL BE PREVENTED BY THE INSTALLATION OF EROSION AND SEDIMENT CONTROL MEASURES AND PRACTICES PRIOR TO LAND DISTURBING ACTIVITIES.
  - EROSION AND SEDIMENT CONTROL MEASURES SHALL BE MAINTAINED AT ALL TIMES. IF FULL IMPLEMENTATION OF THE APPROVED PLAN DOES NOT PROVIDE FOR EFFECTIVE EROSION CONTROL, ADDITIONAL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE IMPLEMENTED TO CONTROL OR TREAT THE SEDIMENT SOURCE.
  - ANY DISTURBED AREA LEFT EXPOSED FOR A PERIOD GREATER THAN 14 DAYS SHALL BE STABILIZED WITH MULCH OR TEMPORARY SEEDING.
  - THE DESIGN PROFESSIONAL WHOSE SIGNED AND DATED SEAL APPEARS HEREON, AFFIRMS THAT THE SITE WAS VISITED PRIOR TO THE PREPARATION OF THIS SITE PLAN BY (HIMSELF / HERSELF) OR (HIS / HER) AUTHORIZED AGENT UNDER (HIS / HER) SUPERVISION.
  - CONTACT THE DEPARTMENT OF COMMUNITY DEVELOPMENT THROUGH THE PORTAL TO SCHEDULE A PRE-CONSTRUCTION MEETING WITH THE SITE INSPECTOR PRIOR TO ANY LAND DISTURBANCE.



TEMPORARY SILT FENCE STORAGE DETAIL



ELEVATION  
N.T.S.

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**LOT DISTURBANCE PLANS**  
FOR  
**8980 RIVER RUN**  
LOCATED IN LAND LOT 368 , 6TH DISTRICT,  
CITY OF SANDY SPRINGS, FULTON COUNTY, GEORGIA

CLIENT  
**RYAN DWYER**  
8980 RIVER RUN  
SANDY SPRINGS, GA 30350

| JOB DATA |           |
|----------|-----------|
| DATE     | 1/12/2022 |
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| CHECKED  | RAD       |
| SHEET:   | C400      |

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Ds3 PERMANENT SEEDING FOR WET AREAS

| SPECIES               | RATE PER<br>1000 SF | RATE PER<br>ACRE | PLANTING DATES |            |          |
|-----------------------|---------------------|------------------|----------------|------------|----------|
|                       |                     |                  | MTS–L'STONE    | PIEDMONT   | COASTAL  |
| MAIDENCANE SPRIGS     | 3'x3' SPACING       | 3.9 LBS          | 2/1–3/31       | 2/1–3/31   | 2/1–3/31 |
| REED CANARY GRASS     |                     |                  |                |            |          |
| ALONE                 | 1.1 LBS.            | 50 LBS.          | 8/15–10/15     | 8/15–10/15 |          |
| WITH OTHER PERENNIALS | 0.7 LBS.            | 30 LBS.          | 8/15–10/15     | 9/1–10/15  |          |
| SWITCH GRASS          | 0.4 LBS.            | 20 LBS.          | 4/1–5/31       | 4/1–5/31   | 4/1–5/31 |

RATES ARE FOR BROADCAST SEED ONLY. IF A SEED DRILL IS USED, REDUCE RATES BY ONE–HALF. UNUSUAL SITE CONDITIONS AMY REQUIRE HEAVIER SEEDING RATES. SEEDING DATES MAY NEED TO BE ALTERED TO FIT TEMPERATURE VARIATIONS AND LOCAL CONDITIONS.

Ds3 SEEDING RATES FOR PERMANENT SEEDINGS

| SPECIES                                                 | RATE PER<br>1000 SF | RATE PER<br>ACRE | PLANTING DATES |           |            |
|---------------------------------------------------------|---------------------|------------------|----------------|-----------|------------|
|                                                         |                     |                  | MTS–L'STONE    | PIEDMONT  | COASTAL    |
| BAHIA, PENSACOLA                                        |                     |                  |                |           |            |
| ALONE OR WITH ANNUALS                                   | 60 LBS.             | 1.4 LBS          |                | 4/1–5/31  | 3/1–5/31   |
| WITH OTHER PERENNIALS                                   | 30 LBS.             | 0.7 LBS          |                | 4/1–5/31  | 3/1–5/31   |
| BAHIA, WILMINGTON                                       |                     |                  |                |           |            |
| ALONE OR WITH ANNUALS                                   | 60 LBS.             | 1.4 LBS          | 3/15–5/31      | 3/1–5/31  |            |
| WITH OTHER PERENNIALS                                   | 30 LBS.             | 0.7 LBS          | 3/15–5/31      | 3/1–5/31  |            |
| COMMON BERMUDAGRASS                                     |                     |                  |                |           |            |
| HULLED SEED                                             |                     |                  |                |           |            |
| ALONE OR WITH ANNUALS                                   | 10 LBS.             | 0.2 LBS          |                | 4/1–5/31  | 3/15–5/31  |
| WITH OTHER PERENNIALS                                   | 6 LBS.              | 0.1 LBS          |                | 4/1–5/31  | 3/15–5/31  |
| UNHULLED SEED                                           |                     |                  |                |           |            |
| ALONE OR WITH ANNUALS                                   | 10 LBS.             | 0.2 LBS          |                | 10/1–2/28 | 11/1–1/31  |
| WITH OTHER PERENNIALS                                   | 6 LBS.              | 0.1 LBS          |                | 10/1–2/28 | 11/1–1/31  |
| CROWNVETECH                                             |                     |                  |                |           |            |
| WITH WINTER ANNUALS OR COOL SEASON GRASSES              | 15 LBS.             | 0.3 LBS          | 9/1–10/15      | 9/1–10/15 |            |
| TALL FESCUE                                             |                     |                  |                |           |            |
| ALONE                                                   | 50 LBS.             | 1.1 LBS          | 3/1–4/15       | 8/15–9/30 |            |
|                                                         |                     |                  | 8/15–10/15     |           |            |
| WITH OTHER PERENNIALS                                   | 30 LBS.             | 0.7 LBS          | 3/1–4/15       | 8/15–9/30 |            |
|                                                         |                     |                  | 8/15–10/15     |           |            |
| SERICA LESPEDEZA                                        |                     |                  |                |           |            |
| SCARIFIED SEED                                          | 60 LBS.             | 1.4 LBS          | 3/15–5/31      | 3/1–5/31  | 3/1–5/31   |
| UNSCARIFIED SEED                                        | 75 LBS.             | 1.7 LBS          | 9/1–2/28       | 9/1–2/28  | 9/1–2/28   |
| SEED–BEARING HAY                                        | 3 TONS              | 138 LBS          | 10/1–2/28      | 10/1–2/1  | 10/15–1/15 |
| AMBRO LESPEDEZA, APPALOW LESPEDEZA, & VIRGATA LESPEDEZA |                     |                  |                |           |            |
| SCARIFIED SEED                                          | 60 LBS.             | 1.4 LBS          | 4/1–5/31       | 3/15–5/31 | 3/1–5/31   |
| UNSCARIFIED SEED                                        | 75 LBS.             | 1.7 LBS          | 9/1–2/28       | 9/1–2/28  | 9/1–2/28   |
| WEeping LOVEGRASS                                       |                     |                  |                |           |            |
| ALONE                                                   | 4 LBS.              | 0.1 LBS          | 3/1–5/31       | 3/15–5/31 | 4/15–5/31  |
| WITH OTHER PERENNIALS                                   | 2 LBS.              | 0.05 LBS         | 3/1–5/31       | 3/15–5/31 | 4/15–5/31  |

UNUSUAL SITE CONDITION MAY REQUIRED HEAVIER SEEDING RATES. SEEDING DATES MAY NEED TO BE ALTERED TO FIT TEMPERATURE VARIATIONS AND LOCAL CONDITIONS.

Ds3 LIME RATES AND ANALYSIS

1. WHERE PERMANANT VEGETATION IS TO BE ESTABLISHED, AGRICULTURAL LIME SHALL BE APPLIED AS INDICATED BY SOIL TEST OR AT THE RATE OF 1 TO 2 TONS PER ACRE. AGRICULTURAL LIME SHALL BE WITHIN THE SPECIFICATIONS OF THE GEORGIA DEPARTMETN OF AGRICULTURE. LIME SPREAD BY CONVENTIONAL EQUIPMENT WILL BE "GROUND LIMESTONE." GROUND LIMESTONE IS CALCITIC OR DOLOMITIC LIMESTONE GROUND SO THAT 90% OF THE MATERIAL WILL PASS THROUGH A 10–MESH SIEVE, NOT LESS THAN 50% WILL PASS THROUGH A 50–MESH SIEVE AND NOT LESS THAN 25% WILL PASS THROUGH A 100–MESH SIEVE. AGRICULTURAL LIME SPREAD BY HYDRAULIC SEEDING EQUIPMENT WILL BE "FINELYGROUND LIMESTONE." FINELY GROUND LIMESTONE IS CALCITIC OR DOLOMITIC LIMESTONE GROUND SO THAT 98% OF THE MATERIAL WILL PASS THROUGH A 20–MESH SIEVE AND NOT LESS THAN 70% WILL PASS THROUGH A 100–MESH SIEVE. IT IS DESIRABLE TO USE DOLOMITIC LIMESTONE IN THE SAND HILLS, SOUTHERN COASTAL PLAIN AND ATLANTIC COAST FLATWOODS MLRAS.

Ds3 FERTILIZER RATES

| TYPES OF SPECIES                   | PLANTING<br>YEAR | FERTILIZER<br>(N–P–K) | RATE<br>LBS./ACRE | N TOP DRESSING<br>RATE (LBS./ACRE) |
|------------------------------------|------------------|-----------------------|-------------------|------------------------------------|
| COOL SEASON GRASSES                | FIRST            | 6–12–12               | 1500              | 50–100                             |
|                                    | SECOND           | 6–12–12               | 1000              |                                    |
|                                    | MAINTENANCE      | 10–10–10              | 400               | 30                                 |
| COOL SEASON GRASSES<br>AND LEGUMES | FIRST            | 6–12–12               | 1500              | 0–50                               |
|                                    | SECOND           | 0–10–10               | 1000              |                                    |
|                                    | MAINTENANCE      | 0–10–10               | 400               |                                    |
| WARM SEASON GRASSES                | FIRST            | 6–12–12               | 1500              | 50–100                             |
|                                    | SECOND           | 6–12–12               | 800               | 50–100                             |
|                                    | MAINTENANCE      | 10–10–10              | 400               | 30                                 |
| WARM SEASON GRASSES<br>AND LEGUMES | FIRST            | 6–12–12               | 1500              | 50                                 |
|                                    | SECOND           | 0–10–10               | 1000              |                                    |
|                                    | MAINTENANCE      | 0–10–10               | 400               |                                    |

MULCHING

MULCH IS REQUIRED FOR ALL PERMANENT VEGETATION APPLICATIONS. MULCH APPLIED TO SEEDED AREAS SHALL ACHIEVE 75% SOIL COVER. SELECT THE MULCHING MATERIAL FROM THE FOLLOWING AND APPLY AS INDICATED:

1. DRY STRAW OR DRY HAY OF GOOD QUALITY AND FREE OF WEED SEEDS CAN BE USED. DRY STRAW SHALL BE APPLIED AT THE RATE OF 2 TONS PER ACRE. DRY HAY SHALL BE APPLIED AT A RATE OF 2 1/2 TONS PER ACRE.
2. WOOD CELLULOSE MULCH OR WOOD PULP FIBER SHALL BE USED WITH HYDRAULIC SEEDING. IT SHALL BE APPLIED AT THE RATE OF 500 POUNDS PER ACRE. DRY STRAW OR DRY HAY SHALL BE APPLIED (AT THE RATE INDICATED ABOVE) AFTER HYDRAULIC SEEDING.
3. ONE THOUSAND POUNDS OF WOOD CELLULOSE OR WOOD PULP FIBER, WHICH INCLUDES A TACKIFIER, SHALL BE USED WITH HYDRAULIC SEEDING ON SLOPES 3/4:1 OR STEEPER.
4. SERICEA LESPEDEZA HAY CONTAINING MATURE SEED SHALL BE APPLIED AT A RATE OF THREE TONS PER ACRE.
5. PINE STRAW OR PINE BARK SHALL BE APPLIED AT A THICKNESS OF 3 INCHES FOR BEDDING PURPOSES. OTHER SUITABLE MATERIALS IN SUFFICIENT QUANTITY MAY BE USED WHERE ORNAMENTALS OR OTHER GROUND COVERS ARE PLANTED. THIS IS NOT APPROPRIATE FOR SEEDED AREAS.
6. WHEN USING TEMPORARY EROSION CONTROL BLANKETS OR BLOCK SOD, MULCH IS NOT REQUIRED.
7. BITUMINOUS TREATED ROVING MAY BE APPLIED ON PLANTED AREAS ON SLOPES, IN DITCHES OR DRY WATERWAYS TO PREVENT EROSION. BITUMINOUS TREATED ROVING SHALL BE APPLIED WITHIN 24 HOURS AFTER AN AREA HAS BEEN PLANTED. APPLICATION RATES AND MATERIALS MUST MEET GEORGIA DEPARTMENT OF TRANSPORTATION SPECIFICATIONS.

WOOD CELLULOSE AND WOOD PULP FIBERS SHALL NOT CONTAIN GERMINATION OR GROWTH INHIBITING FACTORS. THEY SHALL BE EVENLY DISPERSED WHEN AGITATED IN WATER. THE FIBERS SHALL CONTAIN A DYE TO ALLOW VISUAL METERING AND AID IN UNIFORM APPLICATION DURING SEEDING.

Ds3

DISTURBED AREA STABILIZATION – PERMANENT VEGETATION

REFER TO THE "MANUAL FOR EROSION AND SEDIMENT CONTROL IN GEORGIA" FOR FURTHER DETAILS AND SPECIFICATIONS.

EROSION CONTROL DETAILS

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LOT DISTURBANCE PLANS  
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LOCATED IN LAND LOT 368 , 6TH DISTRICT,  
CITY OF SANDY SPRINGS, FULTON COUNTY, GEORGIA

CLIENT

RYAN DWYER

8980 RIVER RUN

SANDY SPRINGS, GA 30350

| JOB DATA |           | REVISIONS |          |                 |
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| DESIGNED | TJG       |           |          |                 |
| CHECKED  | RAD       |           |          |                 |
| SHEET:   | C401      |           |          |                 |

Slope Stabilization

Ss



**DEFINITION**  
A protective covering used to prevent erosion and establish temporary or permanent vegetation on steep slopes, shore lines, or channels.

**PURPOSE**  
To provide a cover layer that stabilizes the soil and acts as a rain drop impact dissipater while providing a microclimate which protects young vegetation and promotes its establishment. If using slope stabilization to reinforce channels, please refer to specification, **Ch- Channel Stabilization**.

**CONDITIONS**  
Slope stabilization can be applied to flat areas or slopes where the erosion hazard is high and slope protection is needed during the establishment of vegetation.

**PERFORMANCE EVALUATION**  
For a product or practice to be approved as slope stabilization, that product or practice must have a documented C- factor of 0.080, as specified by GSWCC. For complete test procedures and approved products list please visit [www.gaswcc.georgia.gov](http://www.gaswcc.georgia.gov).

**PLANNING CONSIDERATIONS**  
Care must be taken to choose the type of slope stabilization product which is most appropriate for the specific needs of a project. Two general types of slope stabilization products are discussed within this specification.

**Rolled Erosion Control Products (RECP)**  
A natural fiber blanket with single or double

photodegradable or biodegradable nets.

**Hydraulic Erosion Control Products (HECP)**  
HECP shall utilize straw, cotton, wood or other natural based fibers held together by a soil binding agent which works to stabilize soil particles. Paper mulch should not be used for erosion control.

**CRITERIA**  
Rolled Erosion Control Products (RECPs) and Hydraulic Erosion Control Products (HECPs):

- Installation and stapling of RECPs and application rates for the HECPs shall conform to manufacturer’s guidelines for application
- Products shall have a maximum C-factor (ASTM D6459) for the following slope grade:

|                |                 |
|----------------|-----------------|
| Slope (H:V)    | C-Factor (max.) |
| 3:1 or greater | 0.080           |

**Materials – HECP**  
Hydraulic erosion control products shall be prepackaged from the manufacturer. Field mixing of performance enhancing additives will not be allowed. Fibrous components should be all natural or biodegradable.

Products shall be determined to be non-toxic in accordance with EPA-821-R-02-012.

**Materials – RECP**  
Blankets shall be nontoxic to vegetation, seed, or wildlife. Products shall be determined to be non-toxic in accordance with EPA-821-R-02-012. At minimum, the plastic or biodegradable netting shall be stitched to the fibrous matrix to maximize strength and provide for ease of handling.

**RECPs are categorized as follows:**

- a. Short-Term**  
(functional longevity 12 mo.)
- i. Photodegradable  
Straw blankets with a top and bottom side photo degradable net. The maximum size of the mesh shall be openings of ½” X ½”. The blanket

should be sewn together on 1.5” centers with degradable thread. Minimum thickness should be 0.35” and minimum density should be 0.5 lbs per square yard.

- ii. Biodegradable  
Straw blanket with a top and bottom side biodegradable jute net. The top side net shall consist of machine direction strands that are twisted together and then interwoven with cross direction strands (leno weave). The bottom net may be leno weave or otherwise to meet requirements. The approximate size of the mesh shall be openings of 0.5” X 1.0”. The blanket should be sewn together on 1.5” centers with degradable thread. Minimum thickness should be 0.25” and minimum density should be 0.5 lbs per square yard.

**b. Extended-Term**  
(functional longevity 24 mo.)

- i.Photodegradable  
Blankets that consist of 70% straw and 30% coconut with a top and bottom side photodegradable net. The top net should have ultraviolet additives to delay breakdown. The maximum size of the mesh shall be openings of 0.65” X 0.65”. The blanket should be sewn together on 1.5” centers with degradable thread. Minimum thickness should be 0.35” and minimum density should be 0.6 lbs per square yard.

- ii.Biodegradable  
Blankets that consist of 70% straw and 30% coconut with a top and bottom side biodegradable jute net. The top side net shall consist of machine direction strands that are twisted together and then interwoven with cross direction strands (leno weave). The bottom net may be leno weave or otherwise to meet requirements. The approximate size of the mesh shall be openings of 0.5” X 1.0”. The blanket should be sewn together on 1.5” centers with degradable thread. Minimum thickness should be 0.25” and minimum density should be 0.65 lbs per square yard.

**c. Long-Term**  
(functional longevity 36 mo.)

- i. Photodegradable  
Blankets that consist of 100% coconut with a top and bottom side photodegradable net. Each net should have ultraviolet additives to delay

breakdown. The maximum size of the mesh shall be openings of 0.65” X 0.65”. The blanket should be sewn together on 1.5” centers with degradable thread. Minimum thickness should be 0.3” and minimum density should be 0.5 lbs per square yard.

- iii. Biodegradable  
Blankets that consist of 100% coconut with a top and bottom side biodegradable jute net. The top side net shall consist of machine direction strands that are twisted together and then interwoven with cross direction strands (leno weave). The bottom net may be leno weave or otherwise to meet requirements. The approximate size of the mesh shall be openings of 0.5” X 1.0”. The blanket should be sewn together on 1.5” centers with degradable thread. Minimum thickness should be 0.25” and minimum density should be 0.5 lbs per square yard.

**NOTES**  
It is the intention of this section to allow interchangeable use of RECPs and HECPs for erosion protection on slopes. The project engineer should select the type of erosion control product that best fits the need of the particular site.

**Site Preparation**  
After the site has been shaped and graded to the approved design, prepare a friable seedbed relatively free from clods and rocks more than one inch in diameter, and any foreign material that will prevent contact of the soil stabilization mat with the soil surface. Surface must be smooth to ensure proper contact of blankets or matting to the soil surface. If necessary, redirect any runoff from the ditch or slope during installation.

**MAINTENANCE**  
All erosion control blankets and matting should be inspected periodically following installation, particularly after rainstorms to check for erosion and undermining. Any dislocation or failure should be repaired immediately. If washouts or breakage occurs, reinstall the material after repairing damage to the slope or ditch. Continue to monitor these areas until they become permanently stabilized.

EROSION CONTROL DETAILS

GREYDEN

ENGINEERING

12460 Crabapple Road  
Alpharetta, Georgia 300046  
PH: (770) 573-4801  
FAX: (678) 302-6362

LOT DISTURBANCE PLANS

FOR

8980 RIVER RUN

LOCATED IN LAND LOT 368 , 6TH DISTRICT,  
CITY OF SANDY SPRINGS, FULTON COUNTY, GEORGIA

CLIENT

RYAN DWYER

8980 RIVER RUN

SANDY SPRINGS, GA 30350

| JOB DATA |           | REVISIONS |          |                 |
|----------|-----------|-----------|----------|-----------------|
| DATE     | 1/12/2022 | NO.       | DATE     | DESCRIPTION     |
| JOB NO.  | 22-008    |           | 1/3/2022 | FIRST SUBMITTAL |
| DESIGNED | TJG       |           |          |                 |
| CHECKED  | RAD       |           |          |                 |
| SHEET:   | C402      |           |          |                 |



**STATE OF GEORGIA  
COUNTY OF FULTON**

**A RESOLUTION TO AUTHORIZE APPROVAL OF A METROPOLITAN RIVER  
PROTECTION ACT CERTIFICATE FOR PROPERTY LOCATED AT 8980 RIVER RUN**

**WHEREAS**, the Georgia General Assembly adopted the Metropolitan River Protection Act ("MRPA") in 1973, which directed the Atlanta Regional Commission ("ARC") to adopt a plan to protect the Chattahoochee River Corridor and to review development proposals to ensure they are consistent with the plan; and

**WHEREAS**, the ARC adopted the Chattahoochee Corridor Plan in 1973 ("Plan"); and

**WHEREAS**, MRPA requires local governments to issue permits based on ARC findings, monitor land-disturbing activity in the corridor, and ensure that land-disturbing activity in the corridor complies with the Plan; and

**WHEREAS**, properties located within 2,000 feet of the Chattahoochee River are subject to MRPA; and

**WHEREAS**, anyone desiring to develop such property ("Applicant") must submit an MRPA Certificate Application ("Proposal") for approval; and

**WHEREAS**, a Proposal was submitted for property located at 8980 River Run ("Property"); and

**WHEREAS**, the Applicant proposes to construct an extension of the concrete driveway and add a patio and deck; and

**WHEREAS**, the ARC completed regional review of the Proposal and found that the proposed development is consistent with the Chattahoochee River Corridor Plan;

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF  
SANDY SPRINGS, GEORGIA:**

1. That the Metropolitan River Protection Act Certificate Application is hereby approved; and
2. That this Resolution will serve as the Certificate.

**RESOLVED** this 7th day of June, 2022.

**APPROVED:**

\_\_\_\_\_  
Russell K. Paul, Mayor

Attest:

\_\_\_\_\_  
Raquel Gonzalez, City Clerk (Seal)



## SANDY SPRINGS

CITY CLERK'S OFFICE

TO: Eden Freeman, City Manager

FROM: Helen Owens, Planner III/Zoning Administrator

DATE: May 17, 2022 Submission for the June 7, 2022 City Council Meeting

ITEM: Request for Mayor and City Council Consideration to Approve a Metropolitan River Protection Act Certificate for River Corridor Review RC22-0005, for Property Located at 35 River Court Parkway

---

### ***Recommendation:***

Staff recommends approval of the Resolution to authorize a Metropolitan River Protection Act Certificate for River Corridor Review RC22-005SS for property located at 35 River Court Parkway.

### ***Background:***

Properties within 2,000 feet of the Chattahoochee River are subject to the Metropolitan River Protection Act ("MRPA"). The regulations call for review and approval by the Atlanta Regional Commission ("ARC"), a public hearing and approval by the local governing authority, and issuance of a Metro River Certificate. The review focuses on whether the project is consistent with the Chattahoochee Corridor Plan, which limits clearing and impervious surface within the corridor.

### ***Discussion:***

The property owner proposes the construction of a pool. The site is located in Vulnerability Category "D" with a proposed impervious area of 6,766 square feet. ARC staff have completed a review of the application for a MRPA Certificate for the proposed project. ARC's finding is that the project is consistent with the Chattahoochee River Corridor Plan.

### ***Financial Impact:***

N/A

### ***Alternatives:***

N/A

### ***Review:***

Helen Owens, Planner III/Zoning Administrator  
Ginger Sottile, Director of Community Development  
Kristin Byars Smith, Assistant City Manager  
Toni Carlisle, Interim Finance Director  
Kathy Williams, Staff Attorney

Created/Initiated - 5/17/2022  
Approved - 5/17/2022  
Approved - 5/18/2022  
Approved - 5/27/2022  
Approved - 5/27/2022

Eden Freeman, City Manager

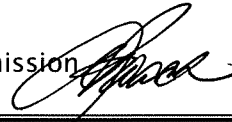
Final Approval - 6/3/2022

***Attachments:***

1. 35 River Court Parkway MRPA RC-22-05SS - Packet
2. River Corridor Resolution

DATE: MAY 16, 2022

TO: MAYOR RUSTY PAUL, City of Sandy Springs  
ATTN TO: HELEN OWENS, ZONING ADMINISTRATOR, City of Sandy Springs  
FROM: Anna Roach, Executive Director, Atlanta Regional Commission



ARC has completed a regional review of the following proposal and made the below finding. ARC reviewed the proposed project's relationship to regional plans, goals, and policies and impacts it might have on the activities, plans, goals, and policies of other local jurisdictions and state, federal, and other agencies.

**Name of Proposal:** 35 River Court Parkway RC-22-05SS

**Submitting Local Government:** City of Sandy Springs

**Date Opened:** April 28, 2022

**Date Closed:** May 16, 2022

**FINDING:** ARC staff have completed a review of the application for a MRPA Certificate for this proposed project in the Chattahoochee River Corridor. ARC's finding is that the project is consistent with the Chattahoochee River Corridor Plan.

**Additional Comments:** No additional comments were received.

## THE FOLLOWING LOCAL GOVERNMENTS AND AGENCIES RECEIVED NOTICE OF THIS REVIEW:

ATLANTA REGIONAL COMMISSION  
NATIONAL PARK SERVICE  
RIVERLINE HISTORIC AREA

GEORGIA DEPARTMENT OF NATURAL RESOURCE  
GEORGIA CONSERVANCY  
FULTON COUNTY

CHATTAHOOCHEE RIVERKEEPER  
CITY OF SANDY SPRINGS  
COBB COUNTY

If you have any questions regarding this review, please contact Donald Shockey at (470) 378-1531 or [dshockey@atlantaregional.org](mailto:dshockey@atlantaregional.org). This finding will be published to the ARC website at <https://atlantaregional.org/plan-reviews>.



# APPLICATION FOR METROPOLITAN RIVER PROTECTION ACT CERTIFICATE

1. Name of Local Government: City of Sandy Springs
2. Owner(s) of Record of Property to be Reviewed:  
Name(s): Jenny Fraizer  
Mailing Address: 35 River Court Parkway  
City: Sandy Springs State: Ga Zip: 30328  
Contact Phone Numbers (w/Area Code):  
Daytime Phone: [REDACTED] Fax: \_\_\_\_\_  
Other Numbers: \_\_\_\_\_
3. Applicant(s) or Applicant's Agent(s):  
Name(s): Same  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Phone Numbers (w/Area Code):  
Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Other Numbers: \_\_\_\_\_
4. Proposed Land or Water Use:  
Name of Development: Jenny Frazier  
Description of Proposed Use: Installing a pool
5. Property Description (Attach Legal Description and Vicinity Map):  
Land Lot(s), District, Section, County: Land Lot 86, 17th District  
Subdivision, Lot, Block, Street and Address, Distance to Nearest Intersection: \_\_\_\_\_  
Lot 6 Block "a" Riverside Estates S/D  
Size of Development (Use as Applicable):  
Acres: Inside Corridor: 0.679 acres (cons 8/19/2025)  
Outside Corridor: \_\_\_\_\_  
Total: \_\_\_\_\_  
Lots: Inside Corridor: 1  
Outside Corridor: \_\_\_\_\_  
Total: \_\_\_\_\_  
Units: Inside Corridor: \_\_\_\_\_  
Outside Corridor: \_\_\_\_\_  
Total: \_\_\_\_\_  
Other Size Descriptor (i.e., Length and Width of Easement):  
Inside Corridor: \_\_\_\_\_  
Outside Corridor: \_\_\_\_\_  
Total: \_\_\_\_\_

6. Related Chattahoochee Corridor Development:

A. Does the total development include additional land in the Chattahoochee Corridor that is not part of this application? No

If "yes", describe the additional land and any development plans: \_\_\_\_\_

B. Has any part of the property in this application, or any right-of-way or easement bordering this land, previously received a certificate or any other Chattahoochee Corridor review approval? Not that I am aware of No (Jms - 4/19/2022)

If "yes", please identify the use(s), the review identification number(s), and the date(s) of the review(s): \_\_\_\_\_

7. How Will Sewage from this Development be Treated?

A. Septic tank \_\_\_\_\_

Note: For proposals with septic tanks, the application must include the appropriate local government health department approval for the selected site.

B. Public sewer system X

8. Summary of Vulnerability Analysis of Proposed Land or Water Use:

| Vulnerability Category | Total Acreage (or Sq. Footage) | Total Acreage (or Sq. Footage) Land Disturbance | Total Acreage (or Sq. Footage) Imperv. Surface | Percent Land Disturb. (Maximums Shown In Parentheses) | Percent Imperv. Surf. |
|------------------------|--------------------------------|-------------------------------------------------|------------------------------------------------|-------------------------------------------------------|-----------------------|
| A                      | _____                          | _____                                           | _____                                          | (90)_____                                             | (75)_____             |
| B                      | _____                          | _____                                           | _____                                          | (80)_____                                             | (60)_____             |
| C                      | _____                          | _____                                           | _____                                          | (70)_____                                             | (45)_____             |
| D                      | 29,568 sf                      | 14,757 sf                                       | 6,766 sf                                       | (50) 49.9                                             | (30) 22.9             |
| E                      | _____                          | _____                                           | _____                                          | (30)_____                                             | (15)_____             |
| F                      | _____                          | _____                                           | _____                                          | (10)_____                                             | (2)_____              |
| Total:                 | _____                          | _____                                           | _____                                          | N/A                                                   | N/A                   |

9. Is any of this Land within the 100-Year Floodplain of the Chattahoochee River? No  
If "yes", indicate the 100-year floodplain elevation: \_\_\_\_\_

**NOTE:** For this review, river floodplain is determined from the U.S. Army Corps of Engineers' "Floodplain Information - Chattahoochee River, Buford Dam to Whitesburg, Georgia", November, 1973 and its Supplement of March, 1982.

**NOTE:** All river 100-year floodplain is assigned to the "E" Category; its allowable allocations can be combined with those of other "E" land in the review. Also, 100-year floodplain cannot be reanalyzed and cannot accept transfers.

10. Is any of this land within the 500-year floodplain of the Chattahoochee River? No  
If "yes", indicate the 500-year flood plain elevation: \_\_\_\_\_

**NOTE:** Plan Standards include a 35-foot height limit above the pre-construction grade within the 500-year floodplain (includes the 100-year floodplain). Adherence to this standard must be noted on the submitted plans (see Part 2.B.(4) of the Chattahoochee Corridor Plan).

11. The following is a checklist of information required to be attached as part of the application. Individual items may be combined.

**FOR ALL APPLICATIONS:**

\_\_\_\_ Description of land in the application and any additional land in the project (attach legal description or surveyed boundaries).

\_\_\_\_ Name, address, and phone number(s) of owner(s) of record of the land in the application. (Space provided on this form)

\_\_\_\_ Written consent of all owners to this application. (Space provided on this form)

\_\_\_\_ Name, address, and phone number(s) of applicant or applicant's agent. (Space provided on this form)

\_\_\_\_ Description of proposed use(s). (Space provided on this form)

\_\_\_\_ Existing vegetation plan.

\_\_\_\_ Proposed grading plan.

\_\_\_\_ Certified as-builts of all existing land disturbance and impervious surfaces.

\_\_\_\_ Approved erosion control plan.

\_\_\_\_ Detailed table of land-disturbing activities. (Both on this form and on the plans)

\_\_\_\_ Plat-level plan showing (as applicable): lot boundaries; any other sub-areas; all easements and rights-of-way; 100- and 500-year river floodplains; vulnerability category boundaries; topography; any other information that will clarify the review.

\_\_\_\_ Documentation on adjustments, if any.

\_\_\_\_ Cashier's check or money order (for application fee).

**FOR SINGLE-STEP APPLICATIONS (NON-SUBDIVISION):**

☒ Site plan.

\_\_\_\_ Land-disturbance plan.

**FOR TWO-STEP SINGLE-FAMILY SUBDIVISION APPLICATIONS ONLY:**

\_\_\_\_ Concept plan.

\_\_\_\_ Lot-by-lot and non-lot allocation tables.

12. I (we), the undersigned, authorize and request review of this application for a certificate under the provisions of the Metropolitan River Protection Act: (use additional sheets as necessary)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Signature(s) of Owner(s) of Record Date 4-13-22

13. I (we), the undersigned, authorize and request review of this application for a certificate under the provisions of the Metropolitan River Protection Act:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Signature(s) of Applicant(s) or Agent(s) Date 4-13-22

14. The governing authority of The City of Sandy Springs requests review by the Atlanta Regional Commission of the above-described use under the Provisions of the Metropolitan River Protection Act.

Helen Owens 4/15/2022  
Signature of Chief Elected Official or Official's Designee Date

ALL THAT TRACT or parcel of land lying and being in Land Lot 86 of the 7th District, City of Sandy Springs, of Fulton County, Georgia, being Lot 6, Block "A" of Riverside Estates, Unit 2-A, according to Plat of Record at Plat Book 78, Page 7, Fulton County records, and being more particularly described as follows:

BEGINNING at a ¾" crimp top pipe located on the northerly right-of-way line of River Court Parkway (50' r/w) 678.0 feet southeasterly from the intersection with Riverside Way; thence leaving said right-of-way line and running N05°42'49"E a distance of 241.00 feet to a capped rebar set on the southerly line of Land Lot 85; thence flowing said Land Lot Line and running S89°16'24"E a distance of 120.72 feet to a 1" open top pipe; thence leaving said Land Lot Line and running S05°49'38"W a distance of 251.77 feet to a ¾" crimp top pipe on the northerly right-of-way line of River Court Parkway; thence continuing along said right-of-way line and running N84°09'11"W a distance of 119.76 feet to the POINT OF BEGINNING

Said tract or parcel of land contains 0.679 Acres













**STATE OF GEORGIA  
COUNTY OF FULTON**

**A RESOLUTION TO AUTHORIZE APPROVAL OF A METROPOLITAN RIVER  
PROTECTION ACT CERTIFICATE FOR PROPERTY LOCATED AT 35 RIVER COURT  
PARKWAY**

**WHEREAS**, the Georgia General Assembly adopted the Metropolitan River Protection Act ("MRPA") in 1973, which directed the Atlanta Regional Commission ("ARC") to adopt a plan to protect the Chattahoochee River Corridor and to review development proposals to ensure they are consistent with the plan; and

**WHEREAS**, the ARC adopted the Chattahoochee Corridor Plan in 1973 ("Plan"); and

**WHEREAS**, MRPA requires local governments to issue permits based on ARC findings, monitor land-disturbing activity in the corridor, and ensure that land-disturbing activity in the corridor complies with the Plan; and

**WHEREAS**, properties located within 2,000 feet of the Chattahoochee River are subject to MRPA; and

**WHEREAS**, anyone desiring to develop such property ("Applicant") must submit an MRPA Certificate Application ("Proposal") for approval; and

**WHEREAS**, a Proposal was submitted for property located at **35 River Court Parkway** ("Property"); and

**WHEREAS**, the Applicant proposes to construct a pool; and

**WHEREAS**, the ARC completed regional review of the Proposal and found that the proposed development is consistent with the Chattahoochee River Corridor Plan;

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF  
SANDY SPRINGS, GEORGIA:**

1. That the Metropolitan River Protection Act Certificate Application is hereby approved; and
2. That this Resolution will serve as the Certificate.

**RESOLVED** this 7th day of June, 2022.

**APPROVED:**

\_\_\_\_\_  
Russell K. Paul, Mayor

Attest:

\_\_\_\_\_  
Raquel Gonzalez, City Clerk

(Seal)

STATE OF GEORGIA  
COUNTY OF FULTON

**ORDINANCE TO AMEND THE CITY OF SANDY SPRINGS FISCAL YEAR 2022  
BUDGET ORDINANCE TO APPROPRIATE FUNDS FOR TSPLOST (2016) AND  
TSPLOST (2021), CITY OF SANDY SPRINGS DEVELOPMENT AUTHORITY, AND  
CITY OF SANDY SPRINGS PUBLIC FACILITIES AUTHORITY**

**WHEREAS**, when a budget is adopted, it supports assumptions at that certain point in time; and

**WHEREAS**, on June 15, 2021 Mayor and Council of the City of Sandy Springs ("City") adopted an Ordinance to Provide for the Adoption of a Budget, its Execution and Effect for the Fiscal Year Beginning July 1, 2021 and Ending June 30, 2022 ("FY22 Budget Ordinance"); and

**WHEREAS**, in preparing for the City's Fiscal Year 2023 budget ("FY23 Budget"), Finance and Management discovered that three (3) funds ("Funds") were not properly appropriated and reflected in the FY22 Budget Ordinance; and

**WHEREAS**, the omitted Funds include TSPLOST (2016) and TSPLOST (2021) funds (together, "TSPLOST Funds"), the City of Sandy Springs Development Authority fund ("Development Authority Fund"), and the City of Sandy Springs Public Facilities Authority fund ("PFA Fund"); and

**WHEREAS**, the City has concluded that the appropriation of funds for TSPLOST (2016) was likely delayed in anticipation of the results of the referendum for TSPLOST (2021), and auditors have approved moving forward at this time with such appropriations by amending the FY22 Budget Ordinance; and

**WHEREAS**, appropriations for the Development Authority and the PFA, as component units of the City for budgeting purposes, should be approved by the City within its budget for FY22, requiring an amendment to the FY22 Budget Ordinance; and

**WHEREAS**, this amendment to the FY22 Budget Ordinance will approve the appropriations hereinafter stated in the City's FY22 Budget for the TSPLOST Funds, the Development Authority Fund, and the PFA Fund; and

**WHEREAS**, City Council desires to approve this amendment to the FY22 Budget Ordinance for the purposes stated herein;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SANDY SPRINGS, GEORGIA**, that the FY22 Budget Ordinance is hereby amended as follows:

1. There is hereby added to the end of the numbered sections of Fiscal Year 2022 Budget Ordinance new Sections XIII, XIV, XV, and XVI, as follows:



**Section XIII. TSPLOST (2016) Fund.** There is hereby established a Capital Projects Fund for the City of Sandy Springs in relation to the Transportation Special Purpose Local Option Sales Tax (TSPLOST 2016) with an appropriation of \$8,976,286.

Revenues for the TSPLOST (2016) Fund shall be from the following sources:

|                                                     |           |                  |
|-----------------------------------------------------|-----------|------------------|
| Taxes                                               | \$        | 5,878,827        |
| Other (Grant Funding and Interest)                  |           | 3,097,459        |
| <b>Total Estimated TSPLOST (2016) Fund Revenues</b> | <b>\$</b> | <b>8,976,286</b> |

The following disbursements are authorized for the Fiscal Year 2022:

|                                               |           |                  |
|-----------------------------------------------|-----------|------------------|
| TSPLOST (2016) Approved Capital Projects      | \$        | 8,976,286        |
| <b>Total TSPLOST (2016) Fund Expenditures</b> | <b>\$</b> | <b>8,976,286</b> |

**Section XIV. TSPLOST (2021) Fund.** There is hereby established a Capital Projects Fund for the City of Sandy Springs in relation to the Transportation Special Purpose Local Option Sales Tax (TSPLOST 2021) with an appropriation of \$114,680,913.

Revenues for the TSPLOST (2021) Fund shall be from the following sources:

|                                                     |           |                    |
|-----------------------------------------------------|-----------|--------------------|
| Taxes                                               | \$        | 114,680,913        |
| <b>Total Estimated TSPLOST (2021) Fund Revenues</b> | <b>\$</b> | <b>114,680,913</b> |

The following disbursements are authorized for the Fiscal Year 2022:

|                                               |           |                    |
|-----------------------------------------------|-----------|--------------------|
| TSPLOST (2021) Approved Capital Projects      | \$        | 114,680,913        |
| <b>Total TSPLOST (2021) Fund Expenditures</b> | <b>\$</b> | <b>114,680,913</b> |

**Section XV. Public Facilities Authority Fund.** There is hereby established a Public Facilities Authority Fund for the City of Sandy Springs with an appropriation of \$12,855,477.

Revenues for the Public Facilities Authority Fund shall be from the following sources:

|                                                        |           |                   |
|--------------------------------------------------------|-----------|-------------------|
| Transfers in From General Fund                         | \$        | 14,477,520        |
| Sale of Assets                                         |           | 283,250           |
| Interest Income                                        |           | 272               |
| Other Revenues                                         |           | (1,905,565)       |
| <b>Total Public Facilities Authority Fund Revenues</b> | <b>\$</b> | <b>12,855,477</b> |

The following disbursements are authorized for the Fiscal Year 2022:

|                                                            |           |                   |
|------------------------------------------------------------|-----------|-------------------|
| Professional Services                                      | \$        | (26,914)          |
| Infrastructure                                             |           | (3,026,768)       |
| Debt Service                                               |           | 14,397,713        |
| Other Projects                                             |           | 1,511,446         |
| <b>Total Public Facilities Authority Fund Expenditures</b> | <b>\$</b> | <b>12,855,477</b> |



**Section XVI. Development Authority.** There is hereby established a Development Authority Fund for the City of Sandy Springs with an appropriation of \$200,000.

Revenues for the Development Authority Fund shall be from the following sources:

|                                                  |           |                |
|--------------------------------------------------|-----------|----------------|
| Contract Payments                                | \$        | 200,000        |
| <b>Total Development Authority Fund Revenues</b> | <b>\$</b> | <b>200,000</b> |

The following disbursements are authorized for the Fiscal Year 2022:

|                                                      |           |                |
|------------------------------------------------------|-----------|----------------|
| Operations                                           | \$        | 2,500          |
| Transfers to General Fund                            |           | 200,000        |
| <b>Total Development Authority Fund Expenditures</b> | <b>\$</b> | <b>202,500</b> |

2. Except as expressly modified and amended by this amendment, the FY22 Budget Ordinance, shall and does remain unmodified and in full force and effect.

**SO ORDAINED, APPROVED AND ADOPTED** by the Mayor and City Council of the City of Sandy Springs, Georgia, in regular session this 7th day of June, 2022.

APPROVED:

\_\_\_\_\_  
Russell K. Paul, Mayor

ATTEST:

\_\_\_\_\_  
Raquel Gonzalez, City Clerk

(SEAL)



**TSPLOST PROJECTS FUND 335  
FY 2022 APPROVED BUDGET**

| Project Code                          | Description                          | Total Rec/Exp/Enc to Date | 2022 Activity     | 2022 Approved Budget | Current Approved Budget |
|---------------------------------------|--------------------------------------|---------------------------|-------------------|----------------------|-------------------------|
| <b>REVENUES:</b>                      |                                      |                           |                   |                      |                         |
|                                       | TSPLOST TAX FUNDING                  | 95,343,840                | 0                 | 95,343,840           | 89,465,012              |
|                                       | TS131 FEDERAL GRANT FUNDING          | 0                         | 0                 | 0                    | 3,050,000               |
|                                       | TS131 PCID FUNDING                   | 0                         | 3,050,000         | 3,050,000            | 0                       |
|                                       | TS192 PCID FUNDING                   | 0                         | 2,850,000         | 2,850,000            | 0                       |
|                                       | INTEREST INCOME                      | 247,459                   | 0                 | 247,459              | 0                       |
| <b>TOTAL TSPLOST REVENUES</b>         |                                      | <b>95,591,298</b>         | <b>5,900,000</b>  | <b>101,491,298</b>   | <b>92,515,012</b>       |
| <b>EXPENDITURES:</b>                  |                                      |                           |                   |                      |                         |
| <b>TIER 1</b>                         |                                      |                           |                   |                      |                         |
| TS100                                 | Tier 1 - Uncommitted                 | 0                         | 4,087,786         | 4,087,786            | 0                       |
| TS103                                 | TEI-Spalding@Dalrymple/Trowbridge    | 2,422,873                 | 0                 | 2,422,873            | 2,580,000               |
| TS105                                 | TEI-Roswell@GrogansFerry             | 4,706,401                 | 93,599            | 4,800,000            | 4,700,000               |
| TS106                                 | TEI-Riverview@Northside              | 868,758                   | 2,033,990         | 2,902,748            | 2,902,748               |
| TS107                                 | TEI-SCOOT Upgrade                    | 1,484,961                 | 0                 | 1,484,961            | 1,497,252               |
| TS108                                 | TEI-Roswell@Dalrymple                | 241,700                   | 2,598,300         | 2,840,000            | 1,840,000               |
| TS110                                 | TEI-MountParan@PowersFerry           | 346,739                   | 0                 | 346,739              | 400,000                 |
| TS111                                 | TEI-Spalding@Pitts                   | 383,502                   | 2,434,677         | 2,818,179            | 2,718,179               |
| TS115                                 | TEI-MountVernon@LongIsland           | 91,937                    | 0                 | 91,937               | 91,937                  |
| TS131                                 | LMC-Peachtree Dunwoody BikePed Trail | 0                         | 6,100,000         | 6,100,000            | 6,100,000               |
| TS136                                 | LMC-Central Parkway Sidewalk         | 15,899                    | 0                 | 15,899               | 15,899                  |
| TS137                                 | LMC-Johnson Ferry Glenridge          | 472,581                   | 0                 | 472,581              | 527,699                 |
| TS161                                 | SWP-JohnsonFerry:Harleston/425       | 415,275                   | 0                 | 415,275              | 416,417                 |
| TS164                                 | SWP-Windsor:PeachtreeDun/CityLimit   | 1,204,969                 | 0                 | 1,204,969            | 1,213,603               |
| TS165                                 | SWP-Northwood:Kingsport/Roswell      | 268,968                   | 0                 | 268,968              | 268,968                 |
| TS166                                 | SWP-Spalding:SpaldingLake/Publix     | 910,468                   | 1,052,884         | 1,963,352            | 1,763,352               |
| TS167                                 | SWP-BrandonMill:MarshCr/LostForest   | 1,920,770                 | 29,958            | 1,950,728            | 1,950,728               |
| TS168                                 | SWP-Dalrymple:Princeton/Duncourtney  | 212,508                   | 546,647           | 759,155              | 659,155                 |
| TS169                                 | SWP-DunwoodyClub:Spalding/Fenimore   | 1,067,108                 | 97,892            | 1,165,000            | 1,165,000               |
| TS170                                 | SWP-InterstateN:CityLimit/Northside  | 2,546,073                 | 100,199           | 2,646,272            | 2,646,272               |
| TS171                                 | SWP-Roberts:Northridge/DavisAcademy  | 446,377                   | 0                 | 446,377              | 530,304                 |
| TS172                                 | SWP-BrandonMill:LostForest/BrandonR  | 220,581                   | 2,244,419         | 2,465,000            | 1,465,000               |
| TS191                                 | JohnsonFerry/MountVernon Efficiency  | 2,659,536                 | 23,640,464        | 26,300,000           | 25,300,000              |
| TS192                                 | MountVernon Multiuse Path            | 2,119,398                 | 11,355,102        | 13,474,500           | 10,414,500              |
| TS193                                 | Hammond Phase 1 (ROW/Design)         | 12,494,302                | 3,698             | 12,498,000           | 12,498,000              |
|                                       |                                      | <b>37,521,681</b>         | <b>56,419,618</b> | <b>93,941,298</b>    | <b>83,665,012</b>       |
| <b>TIER 2</b>                         |                                      |                           |                   |                      |                         |
| TS200                                 | Tier 2 - Uncommitted (SWP/Rd Maint)  | 0                         | 0                 | 0                    | 0                       |
| TS201                                 | GA-400 Trail System                  | 0                         | 0                 | 0                    | 0                       |
| TS202                                 | Roberts Drive Multiuse Path          | 0                         | 0                 | 0                    | 0                       |
|                                       |                                      | <b>0</b>                  | <b>0</b>          | <b>0</b>             | <b>0</b>                |
| <b>TIER 3</b>                         |                                      |                           |                   |                      |                         |
| TS300                                 | Tier 3 - Uncommitted (Rd Maint)      | 0                         | 0                 | 0                    | 0                       |
| TS301                                 | Roadway Maintenance and Paving       | 0                         | 0                 | 0                    | 0                       |
|                                       |                                      | <b>0</b>                  | <b>0</b>          | <b>0</b>             | <b>0</b>                |
| <b>ADMINISTRATIVE COSTS</b>           |                                      |                           |                   |                      |                         |
| TS999                                 | TSPLOST Staff                        | 4,508,791                 | 3,041,209         | 7,550,000            | 8,850,000               |
|                                       |                                      | <b>4,508,791</b>          | <b>3,041,209</b>  | <b>7,550,000</b>     | <b>8,850,000</b>        |
| <b>TOTAL TSPLOST CAPITAL PROJECTS</b> |                                      | <b>42,030,471</b>         | <b>59,460,827</b> | <b>101,491,298</b>   | <b>92,515,012</b>       |



**TSPLOST-2021 PROJECTS FUND 336  
FY 2022 APPROVED BUDGET**

| Project Code                  | Description                                 | Total Rec/Exp/Enc to Date | Future Activity Appropriated | 2022 Approved Budget | Current Approved Budget |
|-------------------------------|---------------------------------------------|---------------------------|------------------------------|----------------------|-------------------------|
| <b>REVENUES:</b>              |                                             |                           |                              |                      |                         |
| TSPLOST TAX FUNDING           |                                             | 0                         | 114,680,913                  | 114,680,913          | 0                       |
| <b>TOTAL TSPLOST REVENUES</b> |                                             | <b>0</b>                  | <b>114,680,913</b>           | <b>114,680,913</b>   | <b>0</b>                |
| <b>EXPENDITURES:</b>          |                                             |                           |                              |                      |                         |
| <b>TIER 1</b>                 |                                             |                           |                              |                      |                         |
| S2100                         | Tier 1 - Uncommitted                        | 0                         | 4,153                        | 4,153                | 0                       |
| S2101                         | OSI-Fiber:RingA                             | 0                         | 1,500,000                    | 1,500,000            | 0                       |
| S2102                         | OSI-Fiber:FireStation#3                     | 0                         | 650,000                      | 650,000              | 0                       |
| S2103                         | OSI-JohnsonFerry@PtreeDunwoody              | 0                         | 3,000,000                    | 3,000,000            | 0                       |
| S2104                         | OSI-Boylston Sidepath                       | 0                         | 2,710,000                    | 2,710,000            | 0                       |
| S2105                         | OSI-Roswell Road North Boulevard            | 0                         | 8,800,000                    | 8,800,000            | 0                       |
| S2121                         | PMP-SR 400 Multi-Use Trail                  | 0                         | 4,000,000                    | 4,000,000            | 0                       |
| S2122                         | PMP-Glenridge:Hammond/Wellington            | 0                         | 2,500,000                    | 2,500,000            | 0                       |
| S2123                         | PMP-Design for Tier 2 Sidepaths             | 0                         | 930,000                      | 930,000              | 0                       |
| S2131                         | BRI-Mt Vernon Bridge Enhancement            | 0                         | 3,200,000                    | 3,200,000            | 0                       |
| S2132                         | BRI-Riverside over Chatt Trib               | 0                         | 2,400,000                    | 2,400,000            | 0                       |
| S2161                         | PSW-Windsor Gaps                            | 0                         | 0                            | 0                    | 0                       |
| S2162                         | PSW-Windsor:YMCA/PtreeDunwoody              | 0                         | 0                            | 0                    | 0                       |
| S2163                         | PSW-Northland:Landmark/Northland            | 0                         | 0                            | 0                    | 0                       |
| S2164                         | PSW-Evergreen:Greenwood/PtreeDunwoody       | 0                         | 0                            | 0                    | 0                       |
| S2165                         | PSW-Riverside:I285/MtVernon                 | 0                         | 0                            | 0                    | 0                       |
| S2166                         | PSW-JohnsonFerry:Existing/Brookhaven        | 0                         | 0                            | 0                    | 0                       |
| S2167                         | PSW-MtVernon:GlenErrol/500                  | 0                         | 0                            | 0                    | 0                       |
| S2168                         | PSW-Hilderbrand:Gym/Roswell                 | 0                         | 0                            | 0                    | 0                       |
| S2169                         | PSW-Carpenter:345                           | 0                         | 0                            | 0                    | 0                       |
| S2170                         | PSW-MtVernon:DeClaire/LongIsland            | 0                         | 0                            | 0                    | 0                       |
| S2171                         | PSW-Dalrymple:Glencourtney/605              | 0                         | 0                            | 0                    | 0                       |
| S2172                         | PSW-Glenridge:Canopy/GlenridgeClose         | 0                         | 0                            | 0                    | 0                       |
| S2173                         | PSW-Glenridge:Messina/SpaldingTrace         | 0                         | 0                            | 0                    | 0                       |
| S2174                         | PSW-LongIsland:5910                         | 0                         | 0                            | 0                    | 0                       |
| S2175                         | PSW-Trowbridge:SpaldingTrail/TrowbridgeLake | 0                         | 0                            | 0                    | 0                       |
| S2176                         | PSW-MtParan:Rebel/LaurelChase               | 0                         | 0                            | 0                    | 0                       |
| S2177                         | PSW-PowersFerry:NewNorthside/6201           | 0                         | 0                            | 0                    | 0                       |
| S2178                         | PSW-PowersFerry:Carol/MtParan               | 0                         | 0                            | 0                    | 0                       |
| S2179                         | PSW-Spalding:NesbittFerry/SpaldingLake      | 0                         | 0                            | 0                    | 0                       |
| S2180                         | PSW-RiverExchange:3000/Spalding             | 0                         | 0                            | 0                    | 0                       |
| S2181                         | PSW-Allen:SSC/Existing                      | 0                         | 0                            | 0                    | 0                       |
| S2182                         | PSW-HolcombBridge:RiverExchange/Spalding    | 0                         | 0                            | 0                    | 0                       |
| S2183                         | PSW-LakeForest:MtParan/LongIsland           | 0                         | 0                            | 0                    | 0                       |
| S2184                         | PSW-JettFerry:JettFerryCt/Spalding          | 0                         | 0                            | 0                    | 0                       |
| S2185                         | PSW-LakeForest Sidewalk                     | 0                         | 1,350,000                    | 1,350,000            | 0                       |
| S2189                         | PSW-Unassigned                              | 0                         | 11,000,000                   | 11,000,000           | 0                       |
| S2193                         | CRL-Hammond Drive Widening                  | 0                         | 35,000,000                   | 35,000,000           | 0                       |
|                               |                                             | <b>0</b>                  | <b>77,044,153</b>            | <b>77,044,153</b>    | <b>0</b>                |
| <b>TIER 2</b>                 |                                             |                           |                              |                      |                         |
| S2200                         | Tier 2 - Uncommitted                        | 0                         | 0                            | 0                    | 0                       |
| S2221                         | PXX-Roberts Sidepath                        | 0                         | 9,855,000                    | 9,855,000            | 0                       |
| S2222                         | PXX-JohnsonFerry Sidepath                   | 0                         | 3,607,380                    | 3,607,380            | 0                       |
|                               |                                             | <b>0</b>                  | <b>13,462,380</b>            | <b>13,462,380</b>    | <b>0</b>                |
| <b>TIER 3</b>                 |                                             |                           |                              |                      |                         |
| S2300                         | Tier 3 - Uncommitted                        | 0                         | 0                            | 0                    | 0                       |
| S2321                         | PXX-PowersFerry Sidepath                    | 0                         | 4,462,542                    | 4,462,542            | 0                       |
| S2341                         | MSE-Roadway Maintenance/Paving              | 0                         | 9,000,000                    | 9,000,000            | 0                       |
|                               |                                             | <b>0</b>                  | <b>13,462,542</b>            | <b>13,462,542</b>    | <b>0</b>                |



**TSPLOST-2021 PROJECTS FUND 336  
FY 2022 APPROVED BUDGET**

| Project Code                          | Description   | Total Rec/Exp/Enc to Date | Future Activity Appropriated | 2022 Approved Budget | Current Approved Budget |
|---------------------------------------|---------------|---------------------------|------------------------------|----------------------|-------------------------|
| <b>ADMINISTRATIVE COSTS</b>           |               |                           |                              |                      |                         |
| S2199                                 | TSPLOST Staff | 0                         | 7,720,000                    | 7,720,000            | 0                       |
| S2299                                 | TSPLOST Staff | 0                         | 1,496,000                    | 1,496,000            | 0                       |
| S2399                                 | TSPLOST Staff | 0                         | 1,495,838                    | 1,495,838            | 0                       |
|                                       |               | <b>0</b>                  | <b>10,711,838</b>            | <b>10,711,838</b>    | <b>0</b>                |
| <b>TOTAL TSPLOST CAPITAL PROJECTS</b> |               |                           |                              |                      |                         |
|                                       |               | <b>0</b>                  | <b>114,680,913</b>           | <b>114,680,913</b>   | <b>0</b>                |



**PUBLIC FACILITIES AUTHORITY FUND 360  
FY 2022 APPROVED BUDGET**

| Project Code                      | Description                                  | Total Rec/Exp/Enc to Date | Future Activity Appropriated | 2022 Approved Budget | Current Approved Budget |
|-----------------------------------|----------------------------------------------|---------------------------|------------------------------|----------------------|-------------------------|
| <b>REVENUES:</b>                  |                                              |                           |                              |                      |                         |
|                                   | INTEREST REVENUE                             | 750,272                   | 0                            | 750,272              | 750,000                 |
|                                   | REALIZED GAIN/LOSS                           | (24,684)                  | 0                            | (24,684)             | 0                       |
|                                   | OTHER CONTRIBUTIONS                          | 323,369                   | 0                            | 323,369              | 323,369                 |
|                                   | TRANSFER-IN FROM GENERAL FUND                | 37,330,600                | 933,285                      | 38,263,885           | 38,263,885              |
|                                   | TRANSFER-IN FROM CAPITAL FUND                | 21,298,031                | 0                            | 21,298,031           | 21,298,031              |
|                                   | TRANSFER-IN FROM IMPACT FEES                 | 300,000                   | 0                            | 300,000              | 300,000                 |
|                                   | SALE OF ASSETS                               | 9,283,250                 | 0                            | 9,283,250            | 9,000,000               |
|                                   | REVENUE BOND PROCEEDS                        | 386,340,000               | 0                            | 386,340,000          | 386,340,000             |
|                                   | PREMIUM ON BOND ISSUED                       | 5,509,473                 | 0                            | 5,509,473            | 5,509,473               |
|                                   | USE OF FUND BALANCE                          | 0                         | 0                            | 0                    | 3,400,000               |
|                                   | CONTINGENT PAYMENT                           | 1,519,120                 | 0                            | 1,519,120            | 0                       |
|                                   | TRANSFER-IN FROM GENERAL FUND (debt service) | 59,589,324                | 0                            | 59,589,324           | 45,111,804              |
|                                   | REVENUE BOND PROCEEDS                        | 8,299,542                 | 0                            | 8,299,542            | 8,299,542               |
| <b>TOTAL PFA REVENUES</b>         |                                              | <b>530,518,297</b>        | <b>933,285</b>               | <b>531,451,582</b>   | <b>518,596,104</b>      |
| <b>EXPENDITURES:</b>              |                                              |                           |                              |                      |                         |
| <b>City Springs</b>               |                                              |                           |                              |                      |                         |
| PF001                             | Professional Services                        | 19,296,211                | 0                            | 19,296,211           | 19,323,125              |
| PF001                             | Infrastructure                               | 195,517,829               | 0                            | 195,517,829          | 196,882,073             |
| PF001                             | Infrastructure-Other                         | 648,025                   | 0                            | 648,025              | 775,000                 |
| PF001                             | Infrastructure-Special                       | 10,696,253                | 0                            | 10,696,253           | 10,945,260              |
| PF001                             | Contingency                                  | 0                         | 0                            | 0                    | 1,286,542               |
|                                   |                                              | <b>226,158,318</b>        | <b>0</b>                     | <b>226,158,318</b>   | <b>229,212,000</b>      |
| <b>Other Projects</b>             |                                              |                           |                              |                      |                         |
| PF002                             | Public Safety Building                       | 12,392,125                | 34,041,160                   | 46,433,285           | 46,433,285              |
| PF003                             | Fire Station #2                              | 8,446,211                 | 1,553,789                    | 10,000,000           | 10,000,000              |
| PF004                             | Fire Station #5                              | 905,840                   | 4,094,160                    | 5,000,000            | 5,000,000               |
| PF005                             | Fire Station #3 Additions                    | 0                         | 900,000                      | 900,000              | 0                       |
| PF221                             | Fire Station 53 Additions                    | 0                         | 0                            | 0                    | 900,000                 |
| PF999                             | Contingency                                  | 0                         | 1,511,446                    | 1,511,446            | 0                       |
|                                   |                                              | <b>21,744,176</b>         | <b>42,100,555</b>            | <b>63,844,731</b>    | <b>62,333,285</b>       |
| <b>Debt Service</b>               |                                              |                           |                              |                      |                         |
|                                   | PRINCIPLE DEBT RETIREMENT                    | 22,360,000                | 0                            | 22,360,000           | 13,150,000              |
|                                   | INTEREST EXPENSE                             | 41,535,724                | 0                            | 41,535,724           | 36,348,010              |
|                                   | COSTS OF ISSUANCE                            | 3,412,917                 | 0                            | 3,412,917            | 2,095,290               |
|                                   | BOND DISCOUNT                                | 0                         | 0                            | 0                    | 1,317,628               |
|                                   | REFUNDING ESCROW                             | 162,949,891               | 0                            | 162,949,891          | 162,949,891             |
|                                   |                                              | <b>230,258,532</b>        | <b>0</b>                     | <b>230,258,532</b>   | <b>215,860,819</b>      |
| <b>Transfers</b>                  |                                              |                           |                              |                      |                         |
|                                   | TRANSFER-OUT TO GENERAL FUND                 | 11,190,000                | 0                            | 11,190,000           | 11,190,000              |
|                                   |                                              | <b>11,190,000</b>         | <b>0</b>                     | <b>11,190,000</b>    | <b>11,190,000</b>       |
| <b>TOTAL PFA CAPITAL PROJECTS</b> |                                              | <b>489,351,027</b>        | <b>42,100,555</b>            | <b>531,451,582</b>   | <b>518,596,104</b>      |

# 840 - Development Authority

## FY 2022 Proposed Budget



|                                   | FY 2020<br>Actual | FY 2021<br>Actual | FY 2022<br>Proposed |
|-----------------------------------|-------------------|-------------------|---------------------|
| <b>Revenues</b>                   |                   |                   |                     |
| 389000 Contract Payments          | 947,314           | 894,426           | 200,000             |
| Subtotal - Revenues               | <b>947,314</b>    | <b>894,426</b>    | <b>200,000</b>      |
| <b>Expenditures</b>               |                   |                   |                     |
| 521240 Prof Svcs - Non-Profits    | -                 | -                 | -                   |
| 523100 Property & Liability Ins   | 2,063             | 2,199             | -                   |
| 523500 Travel                     | -                 | -                 | -                   |
| 523600 Dues & Fees                | -                 | -                 | 2,500               |
| 523700 Education/Training         | -                 | 500               | -                   |
| 573000 Payments To Other Agencies | -                 | 150,000           | -                   |
| Subtotal - Expenditures           | <b>2,063</b>      | <b>152,699</b>    | <b>2,500</b>        |
| <b>Transfers</b>                  |                   |                   |                     |
| 611100 Transfer to General Fund   | 947,314           | 894,426           | 200,000             |
| Subtotal - Expenditures           | <b>947,314</b>    | <b>894,426</b>    | <b>200,000</b>      |
| <b>BALANCE</b>                    | <b>(2,063)</b>    | <b>(152,699)</b>  | <b>(2,500)</b>      |





## SANDY SPRINGS

CITY CLERK'S OFFICE

TO: Eden Freeman, City Manager

FROM: Kenneth DeSimone, Sandy Springs Police Department, Chief

DATE: May 12, 2022 Submission for the June 7, 2022 City Council Meeting

ITEM: Request for Mayor and City Council Consideration to Authorize the Sandy Springs Police Department to Continue Participation in the Federal Bureau of Investigation - Atlanta Metro Major Offender Task Force and to Authorize the City Manager and Police Chief to Take Actions to Effectuate Participation

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### ***Recommendation:***

The Sandy Springs Police Department ("SSPD") recommends that Council authorize SSPD to continue its relationship with the Federal Bureau of Investigation ("FBI") in the Atlanta Metro Major Offender Task Force ("Task Force"). SSPD recommends that such participation shall be renewed annually without requiring annual Council approval until such time as the City Manager and Police Chief determine to cease participation. SSPD further recommends that the City Manager and the Police Chief be authorized to enter into such documentation as may be required to effectuate continued participation, subject to approval of the City Attorney's Office.

### ***Background:***

The mission of the Task Force is to identify and target for prosecution criminal enterprise groups responsible for drug trafficking, money laundering, alien smuggling, crimes of violence such as murder and aggravated assault, robbery, and violent street gangs, as well as to intensely focus on the apprehension of dangerous fugitives where there is or may be a federal investigative interest. The Task Force enhances the effectiveness of federal/state/local law enforcement resources through a well-coordinated initiative seeking the most effective investigative/prosecutorial avenues by which to convict and incarcerate dangerous offenders.

### ***Discussion:***

SSPD has had a detective assigned to the Task Force for a number of years. SSPD would like to continue and enhance its partnership with the FBI by again assigning a full time SSPD detective to the Task Force. Continued partnership will enhance the SSPD's investigative abilities by providing access to federal resources, federal prosecution, asset forfeiture sharing, and reimbursement for overtime and investigative expenses. The continued and enhanced partnership will benefit Sandy Springs and provide additional resources to all law enforcement agencies participating in the Task Force.

Documentation of the partnership will: delineate the responsibilities of Task Force personnel; formalize relationships between participating agencies for policy guidance, planning, training, public and media relations; maximize inter-agency cooperation; provide eligibility for the SSPD to receive an equitable

share of forfeited proceeds; and provide for the FBI to pay overtime and investigative expenses for SSPD.

***Financial Impact:***

There is no cost to the City of Sandy Springs to assign a full time detective to the Task Force.

***Alternatives:***

City Council could choose not to approve continued participation by SSPD in the Task Force.

***Review:***

Raquel Gonzalez, City Clerk  
Kenneth DeSimone, Police Chief  
Toni Carlisle, Interim Finance Director  
Kathy Williams, Staff Attorney  
Eden Freeman, City Manager

Created/Initiated - 5/18/2022  
Approved - 5/26/2022  
Approved - 5/27/2022  
Approved - 5/27/2022  
Final Approval - 6/3/2022

***Attachments:***

1. Resolution re FBI MOU
2. Sandy Springs MOU

STATE OF GEORGIA  
COUNTY OF FULTON

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANDY SPRINGS, GEORGIA, TO  
AUTHORIZE THE SANDY SPRINGS POLICE DEPARTMENT TO CONTINUE PARTICIPATION IN  
THE FEDERAL BUREAU OF INVESTIGATION - ATLANTA METRO MAJOR OFFENDER TASK  
FORCE AND TO AUTHORIZE THE CITY MANAGER AND POLICE CHIEF TO TAKE ACTIONS TO  
EFFECTUATE PARTICIPATION**

**WHEREAS**, the Sandy Springs Police Department ("SSPD") currently participates in the Atlanta Metro Major Offender Task Force ("Task Force") with the Federal Bureau of Investigation ("FBI") through a memorandum of understanding ("MOU"); and

**WHEREAS**, SSPD and the City have determined that continuing this relationship with the FBI is in the best interest of the general public and the citizens of the City of Sandy Springs ("City"); and

**WHEREAS**, continuing this valuable partnership with the FBI requires the execution annually of an MOU describing the parties' roles and responsibilities with regard to the Task Force; and

**WHEREAS**, the City desires that SSPD continue its participation in the Task Force renewing annually until such time as such participation is no longer deemed in the best interest of the City and its citizens;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Sandy Springs, Georgia, while in regular session on June 7, 2022, at 6:00 p.m., that:

1. Continued participation by SSPD in the Task Force is hereby authorized.
2. Participation by SSPD in the Task Force shall continue on an ongoing basis, without the necessity of annual Council approval, until such time as the City Manager and Police Chief shall recommend cessation of such participation.
3. The City Manager and the Police Chief, as appropriate, are hereby authorized to execute and enter into documentation with the FBI to effectuate participation in the Task Force upon such terms and conditions deemed appropriate by the City Manager, Police Chief and City Attorney.
4. The City Manager and the Police Chief are hereby authorized to take such actions as may be deemed necessary to effectuate the intent of this resolution, subject to approval of the City Attorney.

**RESOLVED**, this the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Approved:

\_\_\_\_\_  
Russell K. Paul, Mayor

Attest:

\_\_\_\_\_  
Raquel Gonzalez, City Clerk  
(SEAL)

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**FEDERAL BUREAU OF INVESTIGATION  
ATLANTA METRO MAJOR OFFENDER TASK FORCE  
MEMORANDUM OF UNDERSTANDING**

**PARTIES**

1. This Memorandum of Understanding (MOU) is entered into by and between the **Federal Bureau of Investigation (FBI)** and the Sandy Springs Police Department (participating agency) (collectively: the Parties). Nothing in this MOU should be construed as limiting or impeding the basic spirit of cooperation which exists between these agencies.

**AUTHORITIES**

2. Authority for the FBI to enter into this agreement can be found at Title 28, United States Code (U.S.C.), Section (§) 533; 34 U.S.C. § 10211; Title 28, Code of Federal Regulations (C.F.R.), § 0.85; and applicable United States Attorney General's Guidelines.

**PURPOSE**

3. The purpose of this MOU is to delineate the responsibilities of the Atlanta Metropolitan Major Offender Task Force (AMMO) personnel; formalize relationships between participating agencies for policy guidance, planning, training, public and media relations; and maximize inter-agency cooperation. This MOU is not intended, and should not be construed, to create any right or benefit, substantive or procedural, enforceable at law or otherwise by any third party against the parties, the United States, or the officers, employees, agents, or other associated personnel thereof. No assignment or rights, duties, or obligations of this MOU shall be made by any party without the express written approval of a duly authorized representative of all other parties.

**MISSION**

4. The mission of the AMMO is to identify and target for prosecution criminal enterprise groups responsible for drug trafficking, money laundering, alien smuggling, crimes of violence such as murder and aggravated assault, robbery, and violent street gangs, as well as to intensely focus on the apprehension of dangerous fugitives where there is or may be a federal investigative interest. The AMMO will enhance the effectiveness of federal/state/local law enforcement resources through a well-coordinated initiative seeking the most effective investigative/prosecutive avenues by which to convict and incarcerate dangerous offenders.

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**SUPERVISION AND CONTROL**

**A. Supervision**

5. Overall management of the AMMO shall be the shared responsibility of the FBI and participating agency heads and/or their designees.
6. The Special Agent in Charge (SAC) of the FBI Atlanta Division shall designate one Supervisory Special Agent (AMMO Supervisor) to supervise the AMMO. The AMMO Supervisor may designate a Special Agent to serve as the AMMO Coordinator. Either the AMMO Supervisor or the AMMO Coordinator shall oversee day-to-day operational and investigative matters pertaining to the AMMO.
7. Conduct undertaken outside the scope of an individual's AMMO duties and assignments under this MOU shall not fall within the oversight responsibility of the AMMO Supervisor or AMMO Coordinator.
8. AMMO personnel will report to his or her respective agency for personnel and administrative matters. Each participating agency shall be responsible for the pay, overtime, leave, performance appraisals, and other personnel matters relating to its employees detailed to the AMMO. The FBI and the participating agency may provide for overtime reimbursement by the FBI by separate written agreement.
9. All FBI personnel will adhere to the FBI's ethical standards, including Department of Justice (DOJ)/FBI regulations relating to outside employment and prepublication review matters, and will remain subject to the Supplemental Standards of Ethical conduct for employees of the DOJ.
10. All AMMO personnel, which includes Task Force Officers, Task Force Members, and Task Force Participants, must adhere to the applicable U.S. Attorney General's Guidelines and Domestic Investigations and Operations Guide (DIOG).
11. AMMO personnel will continue to report to their respective agency heads for non-investigative administrative matters not detailed in this MOU.
12. Continued assignment of personnel to the AMMO will be based on performance and at the discretion of appropriate management. The FBI SAC and AMMO Supervisor will also retain discretion to remove any individual from the AMMO.

**B. Case Assignments**

13. The FBI AMMO Supervisor will be responsible for opening, monitoring, directing, and closing AMMO investigations in accordance with existing FBI policy and the applicable U.S. Attorney General's Guidelines.
14. Assignments of cases to personnel will be based on, but not limited to, experience, training, and performance, in addition to the discretion of the AMMO Supervisor.

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15. For FBI administrative purposes, AMMO cases will be entered into the relevant FBI computer system.
16. AMMO personnel will have equal responsibility for each case assigned. AMMO personnel will be responsible for complete investigation from predication to resolution.

**C. Resource Control**

17. The head of each participating agency shall determine the resources to be dedicated by that agency to the AMMO, including personnel, as well as the continued dedication of those resources. The participating agency head or designee shall be kept fully apprised of all investigative developments by his or her subordinates.

**OPERATIONS**

**A. Investigative Exclusivity**

18. It is agreed that matters designated to be handled by the AMMO will not knowingly be subject to non-AMMO law enforcement efforts by any of the participating agencies. It is incumbent on each agency to make proper internal notification regarding the AMMO's existence and areas of concern.
19. It is agreed that there is to be no unilateral action taken on the part of the FBI or any participating agency relating to AMMO investigations or areas of concern as described in paragraph 4. All law enforcement actions will be coordinated and cooperatively carried out.
20. AMMO investigative leads outside of the geographic areas of responsibility for the FBI Atlanta Division will be communicated to other FBI offices for appropriate investigation.

**B. Confidential Human Sources**

21. The disclosure of FBI informants, or Confidential Human Sources (CHSs), to non-AMMO personnel will be limited to those situations where it is essential to the effective performance of the AMMO and only with prior FBI approval. These disclosures will be consistent with applicable FBI guidelines and policy.
22. Non-FBI AMMO personnel may not make any further disclosure of the identity of an FBI CHS, including to other individuals assigned to the AMMO. No documents or information which identify, tend to identify, or may indirectly identify an FBI CHS may be released without prior FBI approval.
23. In those instances where a participating agency provides a CHS, the FBI may become solely responsible for the CHS's continued development, operation, and compliance with

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necessary administrative procedures regarding operation and payment as set forth by the FBI.

24. The U.S. Attorney General's Guidelines and FBI policy and procedure for operating FBI CHSs shall apply to all FBI CHSs opened and operated in furtherance of AMMO investigations. Documentation of, and any payments made to, FBI CHSs shall be in accordance with FBI policy and procedure.
25. Operation, documentation, and payment of any CHS opened and operated in furtherance of an AMMO investigation must be in accordance with the U.S. Attorney General's Guidelines, regardless of whether the handling agency is an FBI AMMO participating agency. Documentation of state, county, or local CHSs opened and operated in furtherance of AMMO investigations shall be maintained at an agreed upon location.

**C. Reports and Records**

26. All investigative reporting will be prepared in compliance with existing FBI policy. Subject to pertinent legal and/or policy restrictions, copies of pertinent documents created by AMMO personnel will be made available for inclusion in the respective investigative agencies' files as appropriate.
27. AMMO reports prepared in cases assigned to AMMO personnel will be maintained at an FBI approved location; original documents will be maintained by the FBI.
28. Records and reports generated in AMMO cases which are opened and assigned by the AMMO Supervisor with designated oversight for investigative and personnel matters will be maintained in the FBI investigative file for AMMO.
29. AMMO investigative records maintained at the Atlanta Field Office of the FBI will be available to all AMMO personnel, as well as their supervisory and command staff subject to pertinent legal, administrative and/or policy restrictions.
30. All evidence and original tape recordings (audio and video) acquired by the FBI during the course of the AMMO investigations will be maintained by the FBI. The FBI's rules and policies governing the submission, retrieval, and chain of custody will be adhered to by AMMO personnel.
31. All AMMO investigative records will be maintained at an approved FBI location. Placement of all or part of said information into participating agency files rests with the discretion of supervisory personnel of the concerned agencies, subject to AMMO Supervisor approval.
32. Classified information and/or documents containing information that identifies or tends to identify an FBI CHS shall not be placed in the files of participating agencies unless appropriate FBI policy has been satisfied and only with prior FBI approval.

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**INFORMATION SHARING**

33. Records or reports created or obtained by the AMMO are the property of the FBI and disclosure of such records, if it occurs, shall be pursuant to applicable federal law, with the approval of the FBI. If such records are shared outside of the AMMO with state and/or local law enforcement agencies, such records are merely loaned to the non-Federal agency and are subject to retrieval by the FBI at its discretion. In the event that the participating agency receives a request pursuant to Georgia's public records statute, O.C.G.A. Section 50-18-70 et seq., the civil or criminal discovery process, or other judicial, legislative, or administrative process, to disclose AMMO records, the participating agency will immediately notify the FBI of any such request in order to allow sufficient time for the FBI to seek to prevent disclosure through appropriate channels, if necessary.
34. No information possessed by the FBI, to include information derived from informal communications between AMMO personnel and FBI employees not assigned to the AMMO, may be disseminated by AMMO personnel to non-AMMO personnel without the approval of the AMMO Supervisor and in accordance with the applicable laws and internal regulations, procedures, or agreements between the FBI and the participating agencies that would permit the participating agencies to receive that information directly. Likewise, AMMO personnel will not provide any participating agency information to the FBI that is not otherwise available to it unless authorized by appropriate participating agency officials.
35. The Parties acknowledge that this MOU may provide AMMO personnel with access to information about U.S. persons which is protected by the Privacy Act of 1974 and/or Executive Order 12333. The Parties expressly agree that all such information will be handled lawfully pursuant to the provisions thereof. The Parties further agree that if this access to information by AMMO personnel requires a change in privacy compliance documents, those changes will be accomplished prior to access being granted.
36. Each Party that discloses personally identifiable information (PII) is responsible for making reasonable efforts to ensure that the information disclosed is accurate, complete, timely, and relevant.
37. The FBI is providing access to information from its records with the understanding that in the event the recipient becomes aware of any inaccuracies in the data, the recipient will promptly notify the FBI so that corrective action can be taken. Similarly, if the FBI becomes aware that information it has received pursuant to this MOU is inaccurate, it will notify the contributing Party so that corrective action can be taken.
38. Each Party is responsible for ensuring that information it discloses was not knowingly obtained or maintained in violation of any law or policy applicable to the disclosing Party, and that information is only made available to the receiving Party as may be permitted by laws, regulations, policies, or procedures applicable to the disclosing Party.

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39. Each Party will immediately report to the other Party each instance in which data received from the other Party is used, disclosed, or accessed in an unauthorized manner (including any data losses or breaches).
40. Each party agrees to provide, upon request, details regarding the handling and maintenance of data in electronic and paper recordkeeping systems maintained pursuant to the provisions of this MOU, in order to allow the other party to ensure that appropriate security and privacy protections are in place. Such information shall be provided to the extent allowable by the laws, regulations, and policies governing each party.

**PROSECUTIONS**

41. AMMO investigative procedures, whenever practicable, are to conform to the requirements which would allow for either federal or state prosecution.
42. A determination will be made on a case-by-case basis whether the prosecution of AMMO cases will be at the state or federal level. This determination will be based on the evidence obtained and a consideration of which level of prosecution would be of the greatest benefit to the overall objectives of the AMMO.
43. In the event that a state or local matter is developed that is outside the jurisdiction of the FBI or it is decided to prosecute a AMMO case at the state or local level, the FBI agrees to provide all relevant information to state and local authorities in accordance with all applicable legal limitations.

**A. Investigative Methods/Evidence**

44. For cases assigned to an FBI Special Agent or in which FBI CHSs are utilized, the Parties agree to conform to federal standards concerning evidence collection, processing, storage, and electronic surveillance. However, in situations where the investigation will be prosecuted in the State Court where statutory or common law of the state is more restrictive than the comparable federal law, the investigative methods employed by FBI case agents shall conform to the requirements of such statutory or common law pending a decision as to venue for prosecution.
45. In all cases assigned to state, county, or local law enforcement participants, the Parties agree to utilize federal standards pertaining to evidence handling and electronic surveillance activities as outlined in the DIOG to the greatest extent possible. However, in situations where the statutory or common law of the state is more restrictive than the comparable federal law, the investigative methods employed by state and local law enforcement agencies shall conform to the requirements of such statutory or common law pending a decision as to venue for prosecution.
46. The use of other investigative methods (search warrants, interceptions of oral communications, etc.) and reporting procedures in connection therewith will be consistent with the policies and procedures of the FBI.

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## **B. Undercover Operations**

47. All AMMO undercover operations will be conducted and reviewed in accordance with FBI guidelines and the U.S. Attorney General's Guidelines on FBI Undercover Operations. All participating agencies may be requested to enter into an additional agreement if an employee of the participating agency is assigned duties which require the officer to act in an undercover capacity.

### **USE OF LESS-THAN-LETHAL-DEVICES<sup>1</sup>**

48. The parent agency of each individual assigned to the AMMO will ensure that while the individual is participating in FBI-led task force operations in the capacity of a task force officer, task force member, or task force participant, the individual will carry only less-lethal devices that the parent agency has issued to the individual, and that the individual has been trained in accordance with the agency's policies and procedures.
49. The parent agency of each individual assigned to the AMMO will ensure that the agency's policies and procedures for use of any less-lethal device that will be carried by the task force officer, task force member, or task force participant are consistent with the DOJ policy statement on the Use of Less-Than-Lethal Devices.<sup>2</sup>

### **DEADLY FORCE AND SHOOTING INCIDENT POLICIES**

50. AMMO personnel will follow their own agencies' policies concerning firearms discharge and use of deadly force.

### **DEPUTATIONS**

51. Local and state law enforcement personnel designated to the AMMO, subject to a limited background inquiry, shall be sworn as federal task force officers either by acquiring Title

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<sup>1</sup> Pursuant to Section VIII of the DOJ Less-Than-Lethal Devices Policy dated May 16, 2011, all state/local officers participating in joint task force operations must be made aware of and adhere to the policy and its limits on DOJ officers.

<sup>2</sup> Less-lethal – When use of force is required, but deadly force may not be appropriate, law enforcement officers may employ less-lethal weapons to gain control of a subject. Less-lethal weapons are designed to induce a subject to submit or comply with directions. These weapons give law enforcement officers the ability to protect the safety of officers, subjects, and the public by temporarily incapacitating subjects. While less-lethal weapons are intended to avoid causing any serious harm or injury to a subject, significant injuries and death can occur from their use.

The term "less-than-lethal" is synonymous with "less-lethal", "non-lethal", "non-deadly", and other terms referring to devices used in situations covered by the DOJ Policy on the Use of Less-Than-Lethal Devices. "Less-lethal" is the industry standard and the terminology the FBI has elected to utilize in reference to this policy.

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21 or Title 18 authority (via the United States Marshals), with the FBI securing the required deputation authorization. These deputations should remain in effect throughout the tenure of each investigator's assignment to the AMMO or until the termination of the AMMO, whichever comes first.

52. Deputized AMMO personnel will be subject to the rules and regulations pertaining to such deputation. Administrative and personnel policies imposed by the participating agencies will not be voided by deputation of their respective personnel.
53. State, local, tribal, and territorial law enforcement officers (LEOs) who serve on the AMMO must be federally deputized under Title 18 and/or Title 21 of the USC while assigned to the AMMO. The FBI may likewise require federal LEOs who serve on the AMMO to be deputized while assigned to the AMMO. The FBI will secure the required authorization for deputations, as needed.
54. Under the terms of this MOU, the participating agency agrees that non-LEOs detailed to the AMMO will not: (1) participate in law enforcement activities; (2) carry a weapon, either lethal or non-lethal; or (3) participate in the execution of search/arrest warrants.

**VEHICLES**

55. In furtherance of this MOU, employees of participating agencies may be permitted to drive FBI owned or leased vehicles for official AMMO business and only in accordance with applicable FBI policy, rules and regulations, including those outlined in the FBI Government Vehicle Use Policy Guide (1093PG). The assignment of an FBI owned or leased vehicle to participating agency AMMO personnel will require the execution of a separate Vehicle Use Agreement.
56. The participating agencies agree that FBI vehicles will not be used to transport passengers unrelated to AMMO business.
57. Neither the FBI nor the United States shall be responsible for any liability arising from the use of an FBI owned or leased vehicle by AMMO while engaged in any conduct outside the scope of their duties and assignments pursuant to their federal deputation on the AMMO.
58. To the extent permitted by applicable law, participating agency agrees to hold harmless the FBI and the United States for any claim for property damage or personal injury arising from any use of an FBI owned or leased vehicle by AMMO which is outside the scope of their duties and assignments.

**SALARY/OVERTIME COMPENSATION**

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59. The FBI and each participating agency remain responsible for all personnel costs for their AMMO representatives, including salaries, overtime payments, and fringe benefits consistent with their respective agency, except as described in paragraph 60 below.
60. Subject to funding availability and legislative authorization, the FBI will reimburse to participating agencies the cost of overtime worked by non-federal AMMO personnel assigned full-time to AMMO, provided overtime expenses were incurred as a result of AMMO-related duties, and subject to the provisions and limitations set forth in a separate Cost Reimbursement Agreement to be executed in conjunction with this MOU. A separate Cost Reimbursement Agreement must be executed between the FBI and participating agencies for full-time employee(s) assigned to AMMO, consistent with regulations and policy, prior to any reimbursement by the FBI. Otherwise, overtime shall be compensated in accordance with applicable participating agency overtime provisions and shall be subject to the prior approval of appropriate personnel.

**PROPERTY AND EQUIPMENT**

61. Property utilized by the AMMO in connection with authorized investigations and/or operations and in the custody and control and used at the direction of the AMMO, will be maintained in accordance with the policies and procedures of the agency supplying the equipment. Property damaged or destroyed which was utilized by AMMO in connection with authorized investigations and/or operations and is in the custody and control and used at the direction of AMMO, will be the financial responsibility of the agency supplying said property.

**FUNDING**

62. This MOU is not an obligation or commitment of funds, nor a basis for transfer of funds, but rather is a basic statement of the understanding between the Parties hereto of the tasks and methods for performing the tasks described herein. Unless otherwise agreed in writing, each Party shall bear its own costs in relation to this MOU. Expenditures by each Party will be subject to its budgetary processes and to the availability of funds and resources pursuant to applicable laws, regulations, and policies. The Parties expressly acknowledge that the above language in no way implies that Congress will appropriate funds for such expenditures.

**FORFEITURES**

63. The FBI shall be responsible for processing assets seized for federal forfeiture in conjunction with AMMO operations.
64. Asset forfeitures will be conducted in accordance with federal law and the rules and regulations set forth by the FBI and DOJ. Forfeitures attributable to AMMO investigations may be equitably shared with the agencies participating in the AMMO.

**DISPUTE RESOLUTION**

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- 65. In cases of overlapping jurisdiction, the participating agencies agree to work in concert to achieve the AMMO's objectives.
- 66. The participating agencies agree to attempt to resolve any disputes regarding jurisdiction, case assignments, workload, etc., at the field level first before referring the matter to supervisory personnel for resolution.

**MEDIA RELEASES**

- 67. All media releases and statements will be mutually agreed upon and jointly handled according to FBI and participating agency guidelines.
- 68. Press releases will conform to DOJ Guidelines regarding press releases. No release will be issued without FBI final approval.

**SELECTION TO AMMO AND SECURITY CLEARANCES**

- 69. If a participating agency candidate for the AMMO will require a security clearance, he or she will be contacted by FBI security personnel to begin the background investigation process prior to the assigned state date.
- 70. If, for any reason, the FBI determines that a participating agency candidate is not qualified or eligible to serve on the AMMO, the participating agency will be so advised and a request will be made for another candidate.
- 71. Upon being selected, each candidate will receive a comprehensive briefing on FBI field office security policies and procedures. During the briefing, each candidate will execute non-disclosure agreements (SF-312 and FD-868), as may be necessary or required by the FBI.
- 72. Before receiving unescorted access to FBI space identified as an open storage facility, AMMO personnel will be required to obtain and maintain a "Top Secret" security clearance. AMMO personnel will not be allowed unescorted access to FBI space unless they have received a Top Secret security clearance.
- 73. Upon departure from the AMMO, each individual whose assignment to the AMMO is completed will be given a security debriefing and reminded of the provisions contained in the non-disclosure agreement to which he or she previously agreed.

**LIABILITY**

- 74. The Parties acknowledge that this MOU does not alter the applicable law governing civil liability, if any, arising from the conduct of personnel assigned to the AMMO.

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75. Each party agrees to notify the other in the event of receipt of a civil claim arising from the performance of official AMMO duties. Both parties agree to cooperate fully with one another in the event of any investigation arising from alleged negligence or misconduct arising from acts or omissions related to the AMMO. Nothing in this paragraph prevents any party from conducting an independent administrative review of any incident giving rise to a claim. In the event that a civil claim or complaint is brought against a state or local officer assigned to the AMMO, the officer may request legal representation and/or defense by DOJ, under the circumstances and pursuant to the statutes and regulations identified below.
76. **COMMON LAW TORT CLAIMS**
- A. Congress has provided that the exclusive remedy for the negligent or wrongful act or omission of an employee of the U.S. Government, acting within the scope of his or her employment, shall be an action against the United States under the Federal Tort Claims Act, 28 U.S.C. § 1346(b), and §§ 2671-2680.
  - B. Notwithstanding any other provision contained in this MOU, for the limited purpose of defending civil claims arising out of [operational relationship] activity, any employee detailed from a Participating Agency who is acting within the course and scope of his or her official duties and assignments pursuant to this MOU may be considered an "employee" of the U.S. government, as defined at 28 U.S.C. § 2671. See 5 U.S.C. § 3374(c)(2).
  - C. Under the Federal Employee Liability Reform and Tort Compensation Act of 1998 (commonly known as the Westfall Act), see 28 U.S.C. § 2679(b)(1), if an employee of the United States is named as a defendant in a civil action, the Attorney General or his or her designee may certify that the defendant acted within the scope of his or her employment at the time of the incident giving rise to the suit. 28 U.S.C. § 2679(d)(1)&(2). The United States can then be substituted for the employee as the sole defendant with respect to any tort claims alleged in the action. 28 U.S.C. § 2679(d)(1)&(2). Decisions to certify that an employee was acting within the scope of his or her employment at the time of the incident giving rise to the suit, see 28 U.S.C. § 2679(d)(1)&(2), are made on a case-by case-basis, and such certification cannot be guaranteed.
  - D. If the Attorney General declines to certify that an employee was acting within the scope of employment, "the employee may at any time before trial petition the court to find and certify that the employee was acting within the scope of his office or employment." 28 U.S. C. § 2679(d)(3)."
77. For the limited purpose of defending against a civil claim arising from an alleged violation of the U.S. Constitution pursuant to 42 U.S.C. § 1983 or Bivens v. Six Unknown Named Agents of the Federal Bureau of Narcotics, 403 U.S. 388 (1971): an individual assigned to the AMMO who is named as a defendant in a civil action as a result of or in connection with the performance of his or her official duties and assignments pursuant to this MOU may request individual-capacity representation by DOJ to defend against the claims. 28 C.F.R. §§ 50.15, 50.16. Any such request for individual-capacity representation must be made in the form of a letter from the individual defendant to the U.S. Attorney General. The letter should be provided to Chief Division Counsel (CDC) for the FBI Atlanta

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Division, who will then coordinate the request with the FBI Office of the General Counsel. In the event of an adverse judgment against the individual, he or she may request indemnification from DOJ. 28 C.F.R. § 50.15(c)(4). Requests for DOJ representation and indemnification are determined by DOJ on a case-by-case basis. The FBI cannot guarantee the United States will provide legal representation or indemnification to any AMMO personnel.

78. Liability for any conduct by AMMO personnel undertaken outside of the scope of their duties and assignments pursuant to their federal deputation on the AMMO shall not be the responsibility of the FBI or the United States.

**DURATION**

79. The term of this MOU is for the duration of the AMMO's operations, contingent upon approval of necessary funding, but may be terminated at any time upon written mutual consent of the agency involved.
80. Any participating agency may withdraw from the AMMO at any time by written notification to the AMMO Supervisor with designated oversight for investigative and personnel matters or program manager of the AMMO at least 30 days prior to withdrawal.
81. Upon termination of this MOU, all equipment provided to the AMMO will be returned to the supplying agency/agencies. In addition, when an entity withdraws from the MOU, the entity will return equipment to the supplying agency/agencies. Similarly, remaining agencies will return to a withdrawing agency any unexpended equipment supplied by the withdrawing agency during any AMMO participation.

**MODIFICATIONS**

82. This agreement may be modified at any time by written consent of all involved agencies.
83. Modifications to this MOU shall have no force and effect unless such modifications are reduced to writing and signed by an authorized representative of each participating agency.

**SIGNATORIES**

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Philip M. Wislar  
Acting Special Agent in Charge  
Federal Bureau of Investigation

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Date

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*Kenneth DeSimone*  
Chief of Police  
Sandy Springs Police Department

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Date



## SANDY SPRINGS

CITY CLERK'S OFFICE

TO: Eden Freeman, City Manager

FROM: Andrew Spears, Sandy Springs Police Department, Captain

DATE: May 11, 2022 Submission for the June 7, 2022 City Council Meeting

ITEM: Request for Mayor and City Council to Authorize the Submission of an Application to the FY 2022 COPS Hiring Program (CHP) Grant Program

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### ***Recommendation:***

Staff recommends applying for the FY 2022 COPS Hiring Program Grant.

### ***Background:***

### ***Discussion:***

The FY 2022 COPS Hiring Program provides funding to hire or rehire additional career law enforcement officers in an attempt to increase community policing capacity and crime prevention efforts. Funding will be applied to three (3) positions with the Create a Parks/Trail Unit and an additional three (3) positions within patrol. These positions must be added to the current allocation used for Community Policing duties and must be retained for (12) months after the (3) year federal funding period ends.

### ***Financial Impact:***

The FY 2022 COPS Hiring Program award will cover up to 75 percent of the entry-level salary for each approved position for a three-year funding period, with a minimum 25 percent local match requirement. The City is responsible for retaining the positions funded by this program for a minimum of 12 months following the three-year funding period. Funding under this program will support three years of salaries within a five-year period (allowing for an additional 12 months for recruitment and the hiring process). With these six positions, the estimated total amount requested in the application is \$710,658 (\$118,443 for each position). The City of Sandy Springs will be responsible for the remaining 25 percent as well as costs associated with benefits, overtime, hiring, uniforms, equipment, weapons, technology, and training (vehicles not included).

|          | <12 months | Year 1   | Year 2   | Year 3   | Year 4   |
|----------|------------|----------|----------|----------|----------|
| Hiring   | \$4,613    | \$0      | \$0      | \$0      | \$0      |
| Salary   |            | \$52,641 | \$55,414 | \$56,522 | \$57,346 |
| Overtime |            | \$2,632  | \$2,771  | \$2,826  | \$2,867  |
| Benefits |            | \$16,845 | \$18,841 | \$20,348 | \$21,791 |
| Vehicle  |            | \$60,000 | \$2,500  | \$2,500  | \$2,500  |
| Fuel     |            | \$6,000  | \$6,000  | \$6,000  | \$6,000  |
| Uniform  |            | \$4,298  | \$0      | \$0      | \$0      |

|                                                |         |            |            |            |          |
|------------------------------------------------|---------|------------|------------|------------|----------|
| Equipment                                      |         | \$2,140    | \$0        | \$0        | \$0      |
| Weapons                                        |         | \$5,393    | \$0        | \$0        | \$0      |
| Technology                                     |         | \$12,905   | \$2,976    | \$2,976    | \$2,976  |
| Electric Motors,<br>Uniforms, and<br>Equipment |         | \$20,529   | \$0        | \$0        | \$0      |
| Training                                       |         | \$310      | \$310      | \$310      | \$310    |
| Total                                          | \$4,613 | \$183,692  | \$88,812   | \$91,482   | \$93,790 |
| Possible Funding                               |         | (\$39,481) | (\$39,481) | (\$39,481) |          |
| Total Cost to the<br>City                      | \$4,613 | \$144,211  | \$49,331   | \$52,001   | \$93,790 |

***Alternatives:***

The City does not apply for the FY 2022 COPS Hiring Program,

***Review:***

Caroline Galvin, Executive Assistant  
Kenneth DeSimone, Police Chief  
Toni Carlisle, Interim Finance Director  
Kathy Williams, Staff Attorney  
Eden Freeman, City Manager

Created/Initiated - 6/2/2022  
Approved - 6/2/2022  
Approved - 6/3/2022  
Approved - 6/3/2022  
Final Approval - 6/3/2022

***Attachments:***

1. FY2022 COPS Hiring Program Grant Opportunity - Final
2. FY22 COPS Hiring Program Grant Resolution (Regular Session) - Final (kw 060222)



# FY2022 USDOJ Office of Community Oriented Policing Services (COPS) Hiring Program Grant Opportunity

June 7, 2022



**SANDY SPRINGS™**  
GEORGIA



# FY2022 COPS Hiring Program Grant

Funding to hire additional full-time law enforcement officers

Positions must be added to current allocation used for Community Policing duties

Must retain positions for (12) months after (3) year federal funding period ends

- **Application Period:** October 1, 2022 – September 30, 2027
- **Funding amount available**
  - 75% of entry level officer annual salary per position added
  - SSPD Recruit Annual Salary = \$52,641 (75% = \$39,481/each)
  - COSS responsible for 100% cost of benefits, uniforms/equipment, vehicles, and training and the remaining 25% salary match
  - Maximum funding for each position is a total of \$125,000 over (3) years



# FY2022 COPS Hiring Program Grant

- **Funding amount to be applied for:** \$118,443 each position (\$710,658 total)
- **Funding applied towards:**
  - Create a Parks/Trail Unit with (3) positions; and
  - Add (3) positions within patrol
- **COSF Funding Match Totals**
  - Totals include all costs associated with 25% salary match, benefits, overtime, hiring, uniforms, equipment, weapons, technology, and training (vehicles not included)
  - (1) position total over (4) years = (\$231,918)
  - (6) position total over (4) years = (\$1,391,508)





STATE OF GEORGIA  
COUNTY OF FULTON

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANDY SPRINGS,  
GEORGIA, TO APPROVE THE SUBMISSION OF AN APPLICATION FOR THE  
FY22 OFFICE OF COMMUNITY ORIENTED POLICING SERVICES (COPS)  
HIRING PROGRAM GRANT OPPORTUNITY**

**WHEREAS**, the US Department of Justice made federal funds available through the FY22 Office of Community Oriented Policing Services (“COPS”) Hiring Program Grant Opportunity (“Program”); and

**WHEREAS**, the funds available for the Program are designed to provide funding directly to agencies to hire additional career law enforcement officers; and

**WHEREAS**, the additional officers must be used in an effort to increase an agency’s community policing capacity and crime prevention efforts; and

**WHEREAS**, the available funding covers up to seventy five percent (75%) of an entry level officer’s annual salary for the first three (3) years of employment; and

**WHEREAS**, the law enforcement position(s) must be retained for an additional twelve (12) months after the available funding ends; and

**WHEREAS**, under the Program, the City of Sandy Springs (“City”) would be responsible for the remaining twenty five percent (25%) of the officer’s annual salary and all other associated new hire costs, including, but not limited to, background and hiring costs, benefits, overtime, uniforms, equipment and weapons, vehicles and fuel costs, technology related expenses, and training expenses; and

**WHEREAS**, the Sandy Springs Police Department (“SSPD”) desires to apply for six (6) new positions; and

**WHEREAS**, the SSPD will create an Electric Motors Unit, comprised of three (3) of the positions, for community outreach and crime prevention in the existing and planned parks and trails contained within the City; and

**WHEREAS**, the SSPD will add three (3) positions to Uniform Patrol in order to enhance current community outreach and crime prevention duties and responsibilities; and

**WHEREAS**, if awarded, the maximum amount of federal funding available over the course of the Program will be \$710,658 (“Grant”); and

**WHEREAS**, the City is expected to incur a total cost of \$1,391,508 over the course of the Program; and

**WHEREAS**, the City has determined that accepting this Grant is in the best interest of the general public and the citizens of the City; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Sandy Springs, Georgia, while in regular session on June 7, 2022, at 6:00 p.m., that:

1. The City Manager and the Police Chief are hereby authorized to complete and submit an application for the FY22 Office of Community Oriented Policing Services Hiring Program Grant Opportunity; and
2. The Mayor or other authorized City official is hereby authorized to execute the application for the FY22 Office of Community Oriented Policing Services Hiring Program Grant Opportunity.
3. The City Manager and the Police Chief are hereby authorized to take such actions as may be deemed necessary to effectuate the intent of this resolution.

**RESOLVED**, this the 7th day of June, 2022.

Approved:

\_\_\_\_\_  
Russell K. Paul, Mayor

Attest:

\_\_\_\_\_  
Raquel Gonzalez, City Clerk

(SEAL)





## SANDY SPRINGS

CITY CLERK'S OFFICE

TO: Eden Freeman, City Manager  
FROM: Andrew Spears, Sandy Springs Police Department, Captain  
DATE: May 19, 2022 Submission for the June 7, 2022 City Council Meeting  
ITEM: Request for Mayor and City Council Consideration to Authorize the Submission of an Application to the Patrick Leahy Bulletproof Vest Partnership (BVP) Grant Program

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***Recommendation:***

Staff recommends applying for the Patrick Leahy Bulletproof Vest Partnership (BVP).

***Background:***

The BVP program partially reimburses the cost of body armor vests purchased by the City for law enforcement officers.

***Discussion:***

The City of Sandy Springs has had 12 unexpected vest replacements in the last six months. This application will request funds to cover up to 50% of the cost of these vests.

***Financial Impact:***

The application will include 12 vests at a cost of \$970 each. Under the FY 2022 BVP guidelines, the City is eligible to receive up to \$5,820 in reimbursement from the total cost of \$11,640. The City is responsible for the remaining costs.

***Alternatives:***

***Review:***

Caroline Galvin, Executive Assistant  
Kenneth DeSimone, Police Chief  
Toni Carlisle, Interim Finance Director  
Kathy Williams, Staff Attorney  
Eden Freeman, City Manager

Created/Initiated - 6/2/2022  
Approved - 6/2/2022  
Approved - 6/3/2022  
Approved - 6/3/2022  
Final Approval - 6/3/2022

***Attachments:***

1. FY2022 Patrick Leahy Bulletproof Vest Partnership (BVP)
2. FY2022 Patrick Leahy Bulletproof Vest Partnership Resolution (1 (kw 060222))

# Patrick Leahy Bulletproof Vest Partnership

June 7, 2022



**SANDY SPRINGS™**  
GEORGIA



# FY2022 Patrick Leahy Bulletproof Vest Partnership (BVP)

The BVP program partially reimburses the cost of body armor vests purchased by the City for law enforcement officers

**Application Due Date:** June 27, 2022

- **Funding amount available**

- Up to 50% of the cost of body armor vests purchased
- 12 unexpected vest replacements in the last six months
- The City is eligible to receive up to \$5,820 in reimbursement from the total cost of \$11,640





**STATE OF GEORGIA  
COUNTY OF FULTON**

**RESOLUTION TO AUTHORIZE THE SUBMISSION OF A GRANT APPLICATION TO THE  
UNITED STATES DEPARTMENT OF JUSTICE, PATRICK LEAHY BULLETPROOF VEST  
PARTNERSHIP (BVP) FOR THE PURCHASE OF BULLETPROOF VESTS**

**WHEREAS**, the U.S. Department of Justice, Office of Justice Programs' Bureau of Justice Assistance is offering the FY 2022 Patrick Leahy Bulletproof Vest Partnership for bulletproof vests purchased for law enforcement officers ("Program"); and

**WHEREAS**, the City of Sandy Springs ("City"), for its Police Department ("SSPD"), has participated in the Program in the past; and

**WHEREAS**, the SSPD currently requires replacement of twelve (12) bulletproof vests, for which fifty percent (50%) of the costs are eligible for the Program; and

**WHEREAS**, the total cost of the bulletproof vests is \$11,640; and

**WHEREAS**, under the Program, the City is eligible to receive up to \$5,820 in reimbursement for such cost, leaving the balance as the City's responsibility;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Sandy Springs, Georgia, while in regular session on June 7, 2022, at 6:00 p.m., that:

1. The City Manager and Police Chief are hereby authorized to complete or to cause to be completed, executed and submitted an application, together with any other required documentation, to the Patrick Leahy Bulletproof Best Partnership Program for the purpose of purchasing bulletproof vests in the amount of \$11,640 and receiving reimbursement from the Program of \$5,820;
2. The City Manager is authorized to commit local match funding for the remaining cost;
3. The City Manager and the Police Chief are hereby authorized to take such action as may be necessary to effectuate the intent of this resolution.

**RESOLVED**, this the 7th day of June, 2022.

Approved:

\_\_\_\_\_  
Russell K. Paul, Mayor

Attest:

\_\_\_\_\_  
Raquel D. González, City Clerk

(SEAL)