



SANDY SPRINGS

CITY CLERK'S OFFICE

PUBLIC FACILITIES AUTHORITY

Rusty Paul, Chair
John Paulson
Steve Soteres
Chris Burnett
Jody Reichel
Tibby DeJulio
Andy Bauman

Tuesday, October 19, 2021

Special Called Meeting

6:00 PM

The October 19, 2021 Public Facilities Authority Special Called Meeting will be held in the Studio Theatre at Sandy Springs City Hall (1 Galambos Way, Sandy Springs, GA 30328).

Live-stream: **Public Meeting Portal (CivicClerk):** <https://sandyspringsga.civicclerk.com>
Zoom Webinar: <http://spr.gs/2021mcc3>

Teleconference: **Phone:** (646) 558-8656 **Webinar ID:** 818 0837 1065

1. PFA2021-031 **CALL TO ORDER** - Chair Rusty Paul
2. PFA2021-032 **ROLL CALL** - Secretary
3. PFA2021-033 **APPROVAL OF MEETING AGENDA**
4. PFA2021-034 Approval of the September 21, 2021 Public Facilities Authority Meeting Minutes

NEW BUSINESS

5. PFA2021-035 Request for Public Facilities Authority Consideration of a Resolution to Approve Change Order Contingency Spending for the Construction of Fire Station 2, and to Authorize the General Manager to Execute Change Orders Up to the Amount of \$500,000.00.
(Presented by Dave Wells, Deputy City Manager)
6. PFA2021-036 **ADJOURNMENT**

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in a public meeting, or who have questions regarding the accessibility of the meeting or facilities should contact the City Clerk at 770-730-5600 promptly for assistance. The City will make reasonable accommodations for those persons.

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SANDY SPRINGS

GEORGIA

To: Andrea Surratt, City Manager, City of Sandy Springs and
General Manager, City of Sandy Springs Public Facilities Authority

From: Dave Wells, Deputy City Manager, City of Sandy Springs

Date: October 15, 2021 for Submission to October 19, 2021, City of Sandy Springs Public Facilities
Authority Meeting Agenda

Subject: Request for Members of the City of Sandy Springs Public Facilities Authority to Consider a
Resolution to Approve Change Order Contingency Spending for the Construction of Fire
Station 2, and to Authorize the General Manager to Execute Change Orders up to the Amount
of \$500,000.00

Recommendation:

Staff recommends that the City of Sandy Springs Public Facilities Authority ("PFA") approve the attached resolution to authorize change order contingency spending for the construction of Fire Station 2 ("Project"), and to authorize the General Manager to execute change orders up to \$500,000.00 in connection with the Project.

Background and Discussion:

Pursuant to recommendation by staff after competitive procurement, by resolution on February 16, 2021, Reeves Young, LLC was awarded a contract in the amount of \$6,452,277.00 ("Contract") to construct the Project. This is a large construction project and it is important to ensure that the construction schedule is maintained and that progress on the Project continues with minimal interruption. To further that objective, it is recommended that a contingency spending limit be implemented with respect to change orders for the Project, and that the General Manager of the PFA be authorized to execute such change orders.

The attached resolution provides that the General Manager of the PFA is authorized to approve an aggregate in change orders for the Project up to the amount of \$500,000.00. When change orders aggregate to \$500,000.00, they will be brought to the PFA for approval. The General Manager is required to closely monitor use of this spending contingency authority and to document such spending in a log which will be available at PFA meetings and the general public.

Alternatives:

The PFA could determine not to authorize this spending contingency and provide the General Manager with further direction on how to ensure the Project should continue efficiently and with minimal interruption with respect to required change order approvals.

Attachments:

Resolution

STATE OF GEORGIA
COUNTY FULTON

**A RESOLUTION OF THE CITY OF SANDY SPRINGS PUBLIC FACILITIES
AUTHORITY TO APPROVE CHANGE ORDER CONTINGENCY SPENDING FOR
THE CONSTRUCTION OF FIRE STATION 2, AND TO AUTHORIZE THE
GENERAL MANAGER TO EXECUTE CHANGE ORDERS UP TO THE AMOUNT
OF \$500,000.00**

WHEREAS, by resolution on February 16, 2021, Reeves Young, LLC was awarded a contract in the amount of \$6,452,277.00 ("Contract") to construct a two (2) story, 221,443 square foot fire station located at 135 Johnson Ferry Road, Sandy Springs ("Project"); and

WHEREAS, the Sandy Springs Public Facilities Authority ("PFA"), owner of the Project, has determined that in order to maintain the schedule for constructing this extensive construction Project and to ensure that progress on the Project continues with minimal interruption, a contingency spending limit shall be implemented with respect to change orders for the Project; and

WHEREAS, the PFA has further determined that such contingency spending limit shall be in an amount up to \$500,000.00, and that the General Manager of the PFA shall be authorized to approve an aggregate in change orders for the Project up to the amount of \$500,000.00;

NOW, THEREFORE, BE IT RESOLVED by the City of Sandy Springs Public Facilities Authority, while in session on October 19, 2021, as follows:

1. The General Manager of the PFA is hereby authorized to approve an aggregate in change orders for the Project up to the amount of \$500,000.00; and
2. When an aggregate in change orders for the Project is equal to or greater than \$500,000.00, the General Manager shall seek authorization by the PFA; and
3. The General Manager is hereby authorized to execute change orders for the Project up to the amount of \$500,000.00, as approved by the Attorney for the PFA and the City Finance Director; and
4. Any use of spending authority as authorized in this resolution shall be closely monitored and documented in a spending log and shall be available at PFA meetings and the general public.
5. The General Manager and the Attorney for the PFA are hereby authorized to take such actions as shall be deemed necessary or desirable to effectuate the intent of this resolution.

RESOLVED this the _____ day _____, 2021.

Approved:

Russell K. Paul, Chairman

Attest:

Raquel Gonzalez, Secretary
(Seal)